

# CITY OF MARCO ISLAND



## BUDGET CALENDAR: FISCAL YEAR 2007-2008

DATE	EVENT	RESPONSIBLE
Mon, April 23rd	All completed capital requests due to Finance Director	Dept Directors
Mon, May 21st	<b>5 Year CIP Workshop – 9 am – 5 pm</b>	City Council City Mgr Staff
Fri, June 15th	Department Director's Operating Budget Requests due to Finance Director. Departmental Goals & Objectives due to City Manager	Dept Directors
July 1 <sup>st</sup> (TRIM Clock Starts)	Tentative Certification of Taxable Value received from Property Appraiser.	Finance Director
Week of July 9 <sup>th</sup> -13 <sup>th</sup>	Department Director's requests submitted to City Manager. City Manager reviews requests, develops Proposed FY2008 Operating Budget. Compile 5-year CIP Budget with Proposed Operating Budget.	City Manager Finance Director Dept Directors
Fri, Aug 3rd	Maximum millage and date/time/place of 1 <sup>st</sup> Budget Hearing due to Property Appraiser.	Finance Director
Mon, Aug 20 <sup>th</sup>	<b>FY2008 Budget Workshop—9 am – 5 pm</b> Proposed Operating Budget presented to Council.	City Council City Mgr Staff
Mon Sept 3rd	Labor Day Holiday	
Tues, Sept 4 <sup>th</sup>	<b>First Tentative Budget Hearing*</b> – as part of the regularly scheduled City Council Meeting, the Council must: 1.) Adopt a tentative millage rate and budget. 2.) If the millage rate tentatively adopted exceeds the proposed rate (as presented in the TRIM notice), each taxpayer within the jurisdiction shall be notified of the increase by first class mail.	City Council City Manager
Thurs, Sept 6 <sup>th</sup>	Collier County First Budget Hearing	**Tentative Date**
Fri, Sept 7 <sup>th</sup>	Deadline for Budget Ads in the Naples Daily News.	Finance Director
Wed, Sept 12 <sup>th</sup>	TRIM Budget Ads to appear in Naples Daily News.	
Mon, Sept 17 <sup>th</sup>	<b>Final Budget Hearing *</b> – as part of the City Council Meeting. The Council must: 1.) Adopt the millage and budget. 2.) In no event shall the millage rate adopted exceed the tentative millage rate.	City Council City Manager
Wed, Sept 19 <sup>th</sup>	Collier County Final Budget Hearing	**Tentative Date**
Thurs, Sept 20th	Signed copy of the millage-levy Ordinance due to the Property Appraiser and Tax Collector.	Finance Director
Tues, Oct 30th	Form DR-422 Final Taxable Value Received from Property Appraiser	Finance Director

\* These dates are subject to change if in conflict with the Board of County Commissioners & School Board hearings.