



Design Professional Inspected Permit Inspector's Pre-Permit Affidavit

Florida Building Code 8th Edition (2023)

Job Information

Permit #: _____

Job Site Address: _____

Legal: _____

Property Owner: _____

Owner's Mailing Address: _____

Contractor (Company Name): _____

Contact Information

Design Professional Name / License #: _____

Design Professional Company Name: _____

Address: _____

Phone/E-mail: _____

Name of Inspector if different from Design Professional named above: _____

Job Description

Description of work that will be inspected: _____

Pre-permit Acknowledgement

A copy of all inspection reports will be submitted, at regular intervals, to the Building Services Division for review. If the individual reports are not signed and sealed, then the engineer will provide a sealed cover letter itemizing the attached reports.

A final certification letter will be submitted for review by the Building Services Division before completion of the permit. The letter will meet the following criteria:

The final certification letter shall state that the Design Professional has made all inspections personally, or a duly appointed representative that is employed by the design professional has performed the inspections on their behalf. The letter shall bear the Design Professional's signature, date, seal, and statement that all phases of the construction have been inspected under his/her supervision and the construction is consistent with the plans and specifications outlined on his/her sealed construction documents.

The City's "Engineer's Completion" form may be submitted in lieu of the final certification letter. It shall include the Engineer's signature and seal.

Regulations and Information

1. The City of Marco Island Building Services Division is regulated by the 2023 Florida Building Code. For more information about the code or to purchase the code visit <http://www.floridabuilding.org>
2. The City of Marco Island Building Services Division is further regulated by City of Marco Island Ordinance, Chapter 6, Article IV, Sec. 6-111.
3. Florida Statute 471.045 Professional engineers performing building code inspector duties.—Notwithstanding any other provision of law, a person who is currently licensed under this chapter to practice as a professional engineer may provide building code inspection services described in s. 468.603(6) and (7) to a local government or state agency upon its request, without being certified by the Florida Building Code Administrators and Inspectors Board under part XII of chapter 468. When performing these building code inspection services, the professional engineer is subject to the disciplinary guidelines of this chapter and s. 468.621(1)(c)-(h). Any complaint processing, investigation, and discipline that arise out of a professional engineer’s performing building code inspection services shall be conducted by the Board of Professional Engineers rather than the Florida Building Code Administrators and Inspectors Board. A professional engineer may not perform plans review as an employee of a local government upon any job that the professional engineer or the professional engineer’s company designed.
4. Florida Statute 481.222 Architects performing building code inspection services.—Notwithstanding any other provision of law, a person who is currently licensed to practice as an architect under this part may provide building code inspection services described in s. 468.603(6) and (7) to a local government or state agency upon its request, without being certified by the Florida Building Code Administrators and Inspectors Board under part XII of chapter 468. With respect to the performance of such building code inspection services, the architect is subject to the disciplinary guidelines of this part and s. 468.621(1)(c)-(h). Any complaint processing, investigation, and discipline that arise out of an architect’s performance of building code inspection services shall be conducted by the Board of Architecture and Interior Design rather than the Florida Building Code Administrators and Inspectors Board. An architect may not perform plans review as an employee of a local government upon any job that the architect or the architect’s company designed.

Design Professional’s Certification

I certify that all the foregoing information is accurate and that all work must be done in compliance with all applicable laws.

Print Name of Design Professional / License #

Signature of Design Professional

Date

(Seal)