



**If your property is being utilized as a vacation rental property, please ensure that these documents, with all information included is posted in a visually unobstructed area within the vacation rental.**

1. The name and telephone number of an emergency contact for this rental:  
\_\_\_\_\_
2. The fire extinguisher is located: \_\_\_\_\_
3. The days of trash pick up are: \_\_\_\_\_. The day recycling is collected is: \_\_\_\_\_. Containers should be placed on the curb after 6:00pm and must be removed no later than 7:00pm the day of trash collection.
4. Violations of the City's noise ordinance are subject to a fine of \$250 for the first offense and up to \$5,000 for repeat offenses for both the tenant and the property owner. Warnings will not be given after 11:00pm.
5. Vehicles that are parked in the swale overnight or blocking the sidewalk may receive a \$95.00 parking ticket.
6. Protecting our wildlife: Do not pick up, feed or disturb owls, gopher tortoises, sea turtles or any other wildlife on the island.
7. Pick up after your pet and keep pets on a leash.
8. All occupants must promptly evacuate the vacation rental upon any emergency evacuation order issued by state or local authorities.
9. Please be courteous to the neighbors. Many people live and work on Marco Island full time. Their homes are in close proximity so please be mindful of outdoor noise, particularly in the evenings and nighttime hours.
10. If any vacation rental property becomes the source of multiple verified violations of local laws, the City will report this property to the Department of Business and Professional Regulation and request that the rental license be suspended or revoked.