

# *City of Marco Island, Florida*

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## ANNUAL BUDGET Fiscal Year 2007 – 2008

PREPARED BY:  
OFFICE OF THE CITY MANAGER  
AND THE FINANCE DEPARTMENT

Cover Photograph by Nancy Dowdall

The City of Marco Island wishes to express appreciation to the artist for permission to use the photograph on the cover of this report. Ms. Dowdall has earned a degree in Photo Illustration from the Rochester Institute of Technology and has been a professional photographer for twenty years. She has photographed our beautiful island community for the past ten years.

# *City of Marco Island, Florida*

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## ANNUAL BUDGET Fiscal Year 2007 – 2008

### **PRINCIPAL OFFICIALS:**

MICHAEL F. MINOZZI, JR., CITY COUNCIL CHAIRMAN  
WILLIAM D. TROTTER, COUNCIL VICE-CHAIR  
TERRI DiSCIULLO, COUNCILWOMAN  
TED FORCHT, COUNCILMAN  
CHUCK KIESTER, COUNCILMAN  
ROBERT J. POPOFF, COUNCILMAN  
E. GLENN TUCKER, COUNCILMAN

A. WILLIAM MOSS, CITY MANAGER  
ALAN L. GABRIEL, CITY ATTORNEY

WILLIAM P. HARRISON, FINANCE DIRECTOR  
LAURA LITZAN, CITY CLERK  
STEVEN OLMSTED, COMMUNITY DEVELOPMENT DIRECTOR  
MICHAEL MURPHY, FIRE CHIEF  
ROGER REINKE, POLICE CHIEF  
DANA SOUZA, PARKS & RECREATION DIRECTOR  
A. RONY JOEL, PUBLIC WORKS DIRECTOR

# *City of Marco Island*

## Consolidated Budget Summary

8/28/2007

Fiscal Year 2005	Fiscal Year 2006	Fiscal Year 2007	Fiscal Year 2008
ACTUAL	ACTUAL	PROJECTED	BUDGET

### REVENUES:

#### General Fund:

Ad Valorem Taxes	\$	12,270,348	\$	13,588,324	\$	14,282,800	\$	13,248,200
Intergov't Revenues		2,640,155		2,748,523		2,386,100		2,356,900
Other Revenues		2,183,145		1,647,485		3,078,800		2,680,000
Less: Interfund Trfs		(3,016,509)		(7,620,040)		(4,920,300)		(4,040,472)
<b>Sub-Total</b>		<b>14,077,139</b>		<b>10,364,292</b>		<b>14,827,400</b>		<b>14,244,628</b>

#### Capital Projects Fund:

Intergov't Revenues		4,170,091		2,032,000		1,380,000		1,008,500
Bond Proceeds		6,000,000		4,000,000		-		-
Other Revenues		2,324,140		649,991		250,000		350,000
Transfer from Genl Fund		3,016,509		7,312,000		2,886,200		2,601,547
<b>Sub-Total</b>		<b>15,510,740</b>		<b>13,993,991</b>		<b>4,516,200</b>		<b>3,960,047</b>

#### Debt Service Fund:

Ad Valorem Taxes		315,631		870,728		843,900		862,800
Transfer from Genl Fund		674,507		308,040		880,600		864,798
Collier County Trans. Grant		-		-		1,000,000		1,000,000
<b>Sub-Total</b>		<b>990,138</b>		<b>1,178,768</b>		<b>2,724,500</b>		<b>2,727,598</b>

#### Building Services Fund:

		1,241,027		1,270,408		1,000,000		1,526,943
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#### Electric Franchise Enterprise Fund:

Franchise Fee Revenues		1,528,721		1,882,013		1,800,000		1,800,000
Bond Proceeds		-		-		-		-
<b>Sub-Total</b>		<b>1,528,721</b>		<b>1,882,013</b>		<b>1,800,000</b>		<b>1,800,000</b>

#### Utility Enterprise Fund:

Utility Operating Revenues		17,894,277		19,596,109		21,500,000		24,029,600
Plant Capacity Charges		1,374,463		406,396		200,000		1,110,000
Grants		-		1,450,000		2,860,000		-
Bonds/Notes Issued		-		403,464		25,500,000		34,021,433
<b>Sub-Total</b>		<b>19,268,740</b>		<b>21,855,969</b>		<b>50,060,000</b>		<b>59,161,033</b>

#### Recreation Enterprise Fund:

		146,466		150,014		150,000		167,817
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#### Emergency Fund:

		216,430		1,266,658		945,000		-
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#### Hideaway Beach Tax District:

		2,900,000		874,001		898,800		821,350
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#### Self-Insurance Fund:

		943,653		848,324		1,015,000		1,237,345
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#### UseOf/(DepositsTo) Cash:

		(14,000,264)		10,457,883		8,034,100		(287,443)
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<b>TOTAL REVENUES:</b>		<b>\$ 42,822,790</b>		<b>\$ 64,142,321</b>		<b>\$ 85,971,000</b>		<b>\$ 85,359,318</b>
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# *City of Marco Island*

## Consolidated Budget Summary

Page 2 of 2

Fiscal Year 2005 ACTUAL	Fiscal Year 2006 ACTUAL	Fiscal Year 2007 PROJECTED	Fiscal Year 2008 BUDGET
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### EXPENDITURES:

#### General Fund:

Police Department	\$ 2,811,113	\$ 3,155,383	\$ 3,900,000	\$ 3,967,146
Fire Department	3,118,932	3,127,128	4,100,000	4,248,396
Community Dev'l	522,502	666,863	740,000	782,107
Public Works	1,198,609	951,799	1,255,000	1,311,852
Parks & Rec.	1,351,043	1,413,755	2,198,000	2,112,968
General Gov't	2,066,222	2,578,368	2,653,000	3,842,093
<b>Sub-Total</b>	<b>11,068,421</b>	<b>11,893,296</b>	<b>14,846,000</b>	<b>16,264,562</b>
Less: Admin Allocation	(942,804)	(1,059,077)	(1,155,000)	(1,212,411)
<b>Sub-Total</b>	<b>10,125,617</b>	<b>10,834,219</b>	<b>13,691,000</b>	<b>15,052,151</b>

#### Capital Projects Fund:

General Capital	91,121	2,013,683	4,000,000	-
Drainage Projects	654,863	732,253	1,300,000	500,000
Transportation	3,731,982	7,698,752	10,000,000	3,014,000
Waterways	145,292	16,126	-	100,000
Parks & Recreation	506,469	366,405	1,400,000	200,000
Contingency	-	-	-	146,047
<b>Sub-Total</b>	<b>5,129,727</b>	<b>10,827,219</b>	<b>16,700,000</b>	<b>3,960,047</b>

#### Debt Service Fund:

	482,036	1,239,849	2,724,500	2,707,632
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#### Building Services Fund:

	1,011,004	1,105,985	1,470,000	1,526,943
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#### Electric Franchise Enterprise Fund:

Street Lighting	-	250,730	300,000	350,000
Capital Construction	1,624,565	3,469,126	1,000,000	400,000
<b>Sub-Total</b>	<b>1,624,565</b>	<b>3,719,856</b>	<b>1,300,000</b>	<b>750,000</b>

#### Utility Enterprise Fund:

Water/Wastewater Plants	4,861,116	5,274,199	6,238,000	6,484,911
Collect/Distrib, Maintenance	1,841,198	1,858,740	2,374,200	2,646,053
Administration	1,612,473	1,247,820	1,941,500	2,132,286
Debt Service	4,723,130	6,430,078	6,767,900	7,079,650
Capital Projects	7,697,247	18,735,636	30,000,000	40,818,133
<b>Sub-Total</b>	<b>20,735,164</b>	<b>33,546,473</b>	<b>47,321,600</b>	<b>59,161,033</b>

#### Recreation Enterprise Fund:

	107,047	118,309	120,000	167,817
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#### Emergency Fund:

	230,703	1,557,667	1,050,000	-
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#### Hideaway Beach Tax District:

	2,756,328	343,608	578,900	796,350
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#### Self-Insurance Fund:

	620,599	849,136	1,015,000	1,237,345
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<b>TOTAL EXPENDITURES:</b>	<b>\$ 42,822,790</b>	<b>\$ 64,142,321</b>	<b>\$ 85,971,000</b>	<b>\$ 85,359,318</b>
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# City of Marco Island, Florida

## 2008 Spending Cap

<b>FISCAL YEAR 2007 SPENDING CAP</b>	<b>\$</b>	<b>17,695,319</b>
ADD: 3% Annual Increase		
ADD: 3.3% COLA October 2006		
<b>FISCAL YEAR 2008 SPENDING CAP</b>	<b>\$</b>	<b>18,827,642</b>

**2008 GENERAL FUND RECOMMENDED BUDGET:**

**ADMINISTRATION:**

Legislative	61,918	
Exec. Administration	647,458	
Finance/Customer Service	1,485,627	
Legal Counsel	200,000	
General Government	422,963	
Contingency	200,000	
Reserve - Police & Fire Pensions	250,000	
Transfer:Self-Insurance	574,127	3,842,093

**COMMUNITY DEVELOPMENT:**

Community Development	591,596	
Code Compliance	190,511	782,107

**PUBLIC SAFETY:**

Police	3,967,146	
Fire/Rescue (1)	4,145,981	8,113,127

**PUBLIC WORKS:**

Streets & Drainage		1,311,852
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**PARKS & RECREATION:**

Recreation	804,739	
Racquet Center	177,856	
Parks Maintenance	567,600	
Beautification	562,773	2,112,968

**SUB-TOTAL** **\$** **16,162,147**

**LESS: COSTS ALLOCATED:**

Building Svcs Fund	(425,311)	
Water/Sewer Utility Fund	(787,100)	(1,212,411)

**2008 GENERAL FUND** **\$** **14,949,736**

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*City of Marco Island, Florida*  
*2008 Spending Cap*

PAGE 2

**2008 GENERAL FUND BUDGET:** \$ 14,949,736

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**2008 DEBT SERVICE FUND BUDGET:**

Factory Bay Bridge bonds	94,263	
Veterans Comm Park bonds	842,834	
2005 Sales Tax bonds	553,135	
2005 Fire Truck Lease-Purchase	72,846	
2006 N. Collier Reconstruction (interest)	131,700	<b>1,694,778</b>

**OPERATING BUDGET SUBJECT TO SPENDING CAP:** 16,644,514

**CAPITAL IMPROVEMENTS PROJECTS SUBJECT TO CAP:** 1,501,547

**TOTAL 2008 BUDGET SUBJECT TO SPENDING CAP** \$ 18,146,061

(1) Fire/Rescue Budget is net of \$102,415 in Collier County operating grant.

**City of Marco Island  
Annual Budget Summary  
Fiscal Year 2007 - 2008**

*General Fund*

<b>Fiscal Year 2008 Annual Budget</b>
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**CITY ADMINISTRATION  
EXPENDITURES:**

Legislative	61,918
Executive Administration	647,458
Finance	1,485,627
Legal Counsel	200,000
General Government	872,963
Administrative Transfer Allocation Transfer from Other Funds	(1,212,411)

**TOTAL EXPENDITURES**

<b>\$</b>	<b>2,055,555</b>
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# Legislative

## *Mission Statement*

*To uphold the upscale residential community atmosphere, with sufficient commercial development to serve the needs of the residents, to enhance its natural beauty, to promote architectural harmony, and to provide for the safety and welfare of its residents, through cost-effective government, with prompt and courteous service to all.*

Marco Island operates under a council-manager form of government in accordance with its Charter. Legislative authority is vested in a seven (7) member City Council elected at-large and on a non-partisan basis. Members of Council serve a term of four years on a staggered basis. The City Council elects a chair, who shall preside, and a vice-chair. The chair and vice-chair serve in that capacity for one (1) year.

The City Council, enacts legislation, determines policy, and appoints a City Manager who is responsible for the administration and implementation of policies and manages the City's departments and services. The City Council also appoints a City Attorney.







## Goals & Objectives

<b>Goal</b>	A financially sound government with quality services.
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### Objectives

- To manage the City budget within the Cap and state Property Tax Reform.
- To reduce the current millage rate.
- To follow fiscal policies for management of debt and capital improvements.
- To advance to "Zero Net Debt" policy so that unrestricted reserves will eventually equal outstanding debt.

<b>Goal</b>	Quality infrastructure and amenities.
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### Objectives

- To continue implement of the Septic Tank Replacement Program.
- To achieve specific milestones for FY2008 as established in the Utility Capital Improvement Plan.
- To complete construction of the North Collier Boulevard Project by December 2007.
- To prioritize capital infrastructure improvements in order to best meet the needs of the community.

<b>Goal</b>	A safe community for the people of Marco Island.
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### Objectives

- To maintain our low crime rate index.
- To reduce response time for fire and rescue incidents.
- To monitor and invest in infrastructure needs (e.g., roads, bridges) to maintain desired levels of service.

<b>Goal</b>	Citizens involved as active partners with the City.
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### Objectives

- To continue and encourage public participation at City Council meetings.
- To improve communications with advisory boards and other community groups.
- To continue communications policy for capital projects and major public policy issues.
- To produce live broadcast of City Council meetings.

<b>Goal</b>	Preservation of our residential character through build out and redevelopment.
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### Objectives

- To implement Valuation and Appraisal Report amendments to the LDC and Master Plan.
- To reduce density.
- To implement redevelopment amendments to the LDC.
- To evaluate conditional use and variance applications to ensure character and ambiance of Marco Island is maintained.

## Budget Summary

Description	Total Cost
Personnel Services Expenditures	\$48,443
Operating Expenses	13,475
Capital Outlay	0
Total for FY 2008	\$61,918

# Executive Administration

## *Mission Statement*

*To be responsible to City Council for the administration of all City affairs by providing sound policy recommendations, leadership and management of all departmental activities, and to strive for excellence in the provision of City services at a reasonable cost with an organization committed to good customer service for the citizens we serve.*

Section 4.01 of the City Charter provides that there shall be a City Manager who shall be the chief administrative officer of the City. The City Manager shall be responsible to the City Council for the administration of all City affairs placed in the Manager's charge by the City Charter. The City Manager is appointed by, and serves at the pleasure of the City Council, and is directly responsible for executing laws and ordinances and implementing City Council policies. The City Manager appoints all employees of the City with the exception of the City Attorney.

The City Manager is responsible for providing and exercising overall supervision of administrative and operating departments in order to provide the level of service and capital improvement programs approved by City Council. The City Manager prepares the annual budget for review and adoption by City Council, develops and recommends alternative solutions to community problems, and plans and implements programs to meet the health, safety, and welfare needs of the community.

The City Manager may represent City Council before other governmental agencies, provides public information, and advances policy initiatives of City Council. The City Manager provides organizational leadership which fosters teamwork and builds the organization's capacity to provide quality City services, prepares for the City's future through strategic planning and sound financial management, encourages all employees to maintain a focus on customer satisfaction, and works to ensure that those directly affected by our decisions have an opportunity to participate in the decision making process.

There are no proposed changes in personnel or programs for fiscal year 2008. The Administrative Technician/Assistant provided clerical support services to the Public Works Department. During FY07 City Council approved a new Public Information Coordinator position funded through this account.

In fiscal year 2007, this Department provided leadership to City organizations and assisted City Council toward the achievement of their goals.



## Accomplishments

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- A budget, within the provisions of the spending cap, a lower millage rate, expanded services, an aggressive capital improvement program, and, consistent with the zero net debt policy, increased capital reserves.
  - Collected revenues that were 108% of budget, and General Fund expenditures that were 93% of budget.
  - Received an unqualified audit, produced an annual financial report, and earned the Certificate of Achievement for Financial Reporting.
  - Prepared 75 ordinances and resolutions to advance Council's public policies, variances, or boat dock extensions.
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- Developed and implemented an \$80.5 million operating and Capital Improvement Budget.
  - Reduced crime. Expanded community outreach, including involvement with youth.
  - Prepared agendas for 28 City Council meetings, organized public information workshops for all capital projects, master planning processes, and other policy initiatives.
  - Utilized and coordinated the activities of seven citizen advisory committees.
  - Evaluated and implemented employee recruitment and retention incentives.
  - Organized a referendum election and Public Information Campaign.
  - Published new City Directory and a new Hurricane Preparedness Manual.
  - Responded to public concerns regarding asbestos contamination at the Veterans Community Park and the cleanup of Site "A" and Site "C" in an environmentally responsible manner.
  - Completed construction of three additional aquifer storage recovery (ASE) wells to ensure adequate water supply during periods of drought. Initiated construction for a new ASR well.
  - Completed construction of the new police building with an emergency operations center and a community meeting room for City Council meetings and other purposes.
  - Constructed and opened a new pedestrian beach access along the northern boundary of the Marriott property and prepared design plans for the access.
  - Interconnected with the Collier County water system for the provision of water services to Marco Shores, and decommissioned an old water treatment plant.
  - Initiated public information program to place complete agenda packet on the City's website.
  - Participated in the defense of the City in a lawsuit filed by CARES alleging violations of the Clean Air Act and lawsuit(s) associated with the STRP. Validation of the STRP assessment process upheld by The Florida Supreme Court.

- Initiated final phase of the North Collier Boulevard Project.
- Completed the construction of underground power lines along South and North Collier Boulevard.
- Developed policy for construction staging areas.
- Issued 32 single-family building permits, more than 4,051 new construction and remodeling permits, and conducted an average of 439 alleged code compliance violations per month.
- Completed construction of the first two sewer assessment areas, initiated construction of the next three assessment areas, and established new assessment areas.

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- ~~Prepared a balanced budget and reduced the millage rate to ensure that homesteaded properties paid the same property tax as the prior year. For the homesteaded property owner, the property tax paid in 2006 is less than the property tax paid prior to incorporation in 1997.~~
- Obtained commitments for \$5 million from the South Florida Water Management District to help finance the Septic Tank Replacement Program.
- Obtained permits and initiated replacement of the East Winterberry Bridge.
- Developed proactive public communication policy with a new Public Information Coordinator.
- Developed new City website and "2007" Directory for distribution.

## Goals & Objectives

<b>Goal</b>	Prepare and administer a budget to finance desired programs, services, and capital improvements that best meets the needs of a diverse citizen constituency with adequate reserves to offset outstanding debt while meeting the requirement of the new state Property Tax Reform initiative.
<b>Objective</b>	Continue to reduce millage rates each year.

### Action / Strategies

- Review available revenue alternatives in lieu of the property tax.
- Seek state and federal grants to offset local revenue requirements.
- Explore cost-effective out-sourcing through contractual services.
- Implement Property Tax Reform.
- Prepare for additional reduction in revenue that may result from a statewide Constitutional Amendment.

<b>Objective</b>	To increase the General Fund Reserves to advance a "zero net debt" policy.
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### Action / Strategies

- Recommend millage rate and other revenue sources required to increase reserve balance to achieve "zero net debt" within ten years.
- Reduce or contain expenditures to meet state-mandated Property Tax Reform revenue reductions.

<b>Goal</b>	To implement business plan for the Marco Island Utilities.
<b>Objective</b>	To evaluate revenue sufficiency and identify opportunities for reduction and expenditures.

### Action / Strategies

- Continue replacement of water meters with a "wand" reader system.
- Compare and analyze utility expenditures and debt service payments and determine revenue sufficiency to maintain bond covenant.
- Develop rate recommendation as may be appropriate.
- Continue to evaluate opportunities to improve plant and infrastructure with the most cost-effective alternatives.

<b>Objective</b>	To maintain the quality of waterways and expand the use of private property through improved wastewater collection and discharge.
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### Action / Strategies

- Complete construction of Year 2 Sewer Assessment Areas.
- Begin construction of Year 3 Assessment Areas.
- Prepare for acceleration of the STRP program to reduce costs.

<b>Goal</b>	To advance communications and the sharing of information with the citizens of Marco Island.
<b>Objective</b>	To continue and expand communication of public policy and initiatives.

### Action / Strategies

- Continue public communications for capital projects and land development policy issues.
  - Conduct public meetings for all capital projects.
  - Continue much broader public communication program through the Public Information Coordinator's office.
  - Conduct minimum of twelve public presentations to area organizations or groups of citizens.
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- Maintain daily contact with local news media.
  - Promote internet access of City Council agenda issues.
  - Encourage registration of phone numbers for the CodeRED System.
  - Publish on-line brochures for topics and programs of interest to citizens.
  - Implement live broadcasts of City Council meetings.
  - Provide timely release of information regarding construction projects.



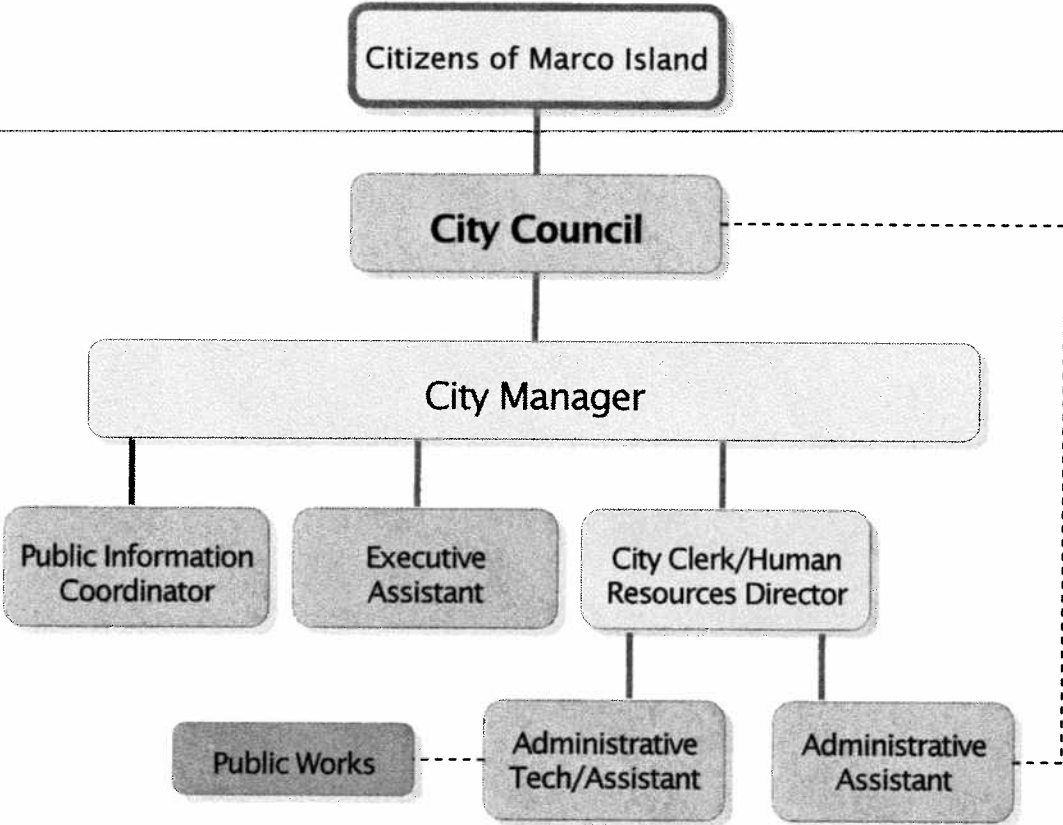
## Detail of Personnel Services

Position	FY 2007 Budget	FY 2008 Budget	Salary
City Manager	1.0	1.0	\$ 151,917
City Clerk/Human Resources Director	1.0	1.0	74,584
Executive Assistant	1.0	1.0	47,367
Administrative Assistant	1.0	1.0	39,291
Administrative Technician/Assistant	1.0	1.0	33,048
Pubic Information Coordinator	1.0	1.0	54,000
Pay for Performance Incentives			20,010
<b>Total Full Time Equivalent</b>	<b>6.0</b>	<b>6.0</b>	<b>\$420,217</b>

## Budget Summary

Description	Total Cost
Personnel Services Expenditures	\$634,693
Operating Expenses	12,765
<b>Total for FY 2008</b>	<b>\$647,458</b>

# Executive Administration Organization Chart



City of Marco Island  
 EXECUTIVE DEPARTMENT  
 EXPENSE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET FY2007	YTD ACT/ENCUM FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2007
<b>EXECUTIVE ADMINISTRATION</b>							
9512							
0015121200	WAGES	339,432	382,824	365,665	383,000	420,217	110 %
0015121400	OVERTIME	150	1,200	0	0	1,200	100 %
0015121500	LONGEVITY PAY	4,000	0	0	0	0	0 %
0015121550	SAFETY/PERFORMANCE AWARDS	1,600	2,323	2,320	2,300	0	0 %
0015122000	BENEFITS	121,620	153,160	130,493	145,000	166,693	109 %
0015122100	FICA TAXES	24,183	31,353	26,911	30,000	33,548	107 %
0015122200	RETIREMENT	6,582	11,616	10,285	11,660	13,035	112 %
<b>TOTAL PERSONNEL SERVICES:</b>		<b>497,567</b>	<b>582,476</b>	<b>535,674</b>	<b>571,960</b>	<b>634,693</b>	<b>109 %</b>
0015123100	PROFESSIONAL SERVICES	750	0	0	0	0	0 %
0015123400	CONTRACTUAL SERVICES	0	0	0	0	0	0 %
0015124000	TRAVEL & PER DIEM	5,112	7,670	3,440	7,670	5,000	65 %
0015124100	TELEPHONE & COMMUNICATIONS	703	1,320	750	1,320	1,380	105 %
0015124400	RENTALS & LEASES	0	0	0	0	0	0 %
0015124630	EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0	0	0 %
0015124700	PRINTING	0	0	0	0	0	0 %
0015124901	MISCELLANEOUS EXPENSE	134	0	206	0	0	0 %
0015125100	OFFICE SUPPLIES	1,059	0	541	2,000	1,000	0 %
0015125220	SUPPLIES	0	2,000	0	0	0	0 %
0015125230	POSTAGE	0	0	0	0	0	0 %
0015125400	PUBLICATIONS & MEMBERSHIPS	3,941	3,035	2,931	3,035	3,035	100 %
0015125420	TRAINING	1,135	2,350	1,520	2,350	2,350	100 %
0015129099	CONTINGENCY	0	0	0	0	0	0 %
<b>TOTAL OPERATING EXPENSES:</b>		<b>12,834</b>	<b>16,375</b>	<b>9,388</b>	<b>16,375</b>	<b>12,765</b>	<b>78 %</b>
0015126400	EQUIPMENT PURCHASES	2,294	0	0	0	0	0 %
<b>TOTAL CAPITAL OUTLAY:</b>		<b>2,294</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0 %</b>
<b>GRAND TOTAL FOR DEPARTMENT:</b>		<b>512,696</b>	<b>598,851</b>	<b>545,062</b>	<b>588,335</b>	<b>647,458</b>	<b>108 %</b>

# Finance

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## **Mission Statement**

*To advise the City Manager in the administration, development, and monitoring of the operating and capital budgets, to offer technical support within the City of Marco Island government structure, to assist the general public and citizen groups with information requests and to make recommendations to City Council, City Manager and Advisory Committees on all financial and budgetary policies.*

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*The members of the Finance Department shall demonstrate and be dedicated to the highest ideals of honor and integrity in all public and personal relationships to merit the respect, trust, and confidence of governing officials, other public officials, employees, and of the public. The members of the Finance Department shall demonstrate integrity in the issuance and management of information.*

The Finance Department is the central fiscal control and accounting agency. The Director of Finance serves as the Chief Financial Officer for the City.

The Finance Department deals with daily finance/accounting activities including purchasing and accounts payable, payrolls and audits, preparation of operating and capital budgets, preparation of comprehensive financial reports, investments, debt management, assessment administration, and cash management. The Finance Department provides financial information to the public, state agencies, grantors, auditors, City Council, and City Manager.



## **FY 2006/07 Activities**

In addition to managing the financial functions of the City, the Director also oversees the following activities for the City:

- Risk Management, claims management, and administration of the City's self-insured comprehensive insurance program.
- Information Systems Management, computer network installation, maintenance and support to City Hall end-users.
- Utility Customer Service, meter reading, billing, and customer relations.
- Centralized Purchasing for the City.
- Code Compliance billing, collections and liens, and customer relations.
- ~~Administration of payroll and employee benefits.~~
- Collective bargaining.
- Special City Manager issues and projects.

## **Accomplishments**

- Issued \$5.5 million in Utility Revenue Bonds to finance the ongoing capital improvement program for the water and sewer utility. Negotiated a \$20 million bank line of credit with Bank of America to provide interim finance for the Septic Tank Replacement program.
- Established accounting procedures and coordinated bond validation for the North Barfield, West Winterberry, North Marco, Old Marco, and Port Marco Sewer Districts, the second year of STRP construction.
- Successfully negotiated STRP financing through the State of Florida Revolving Loan Fund administered through the Department of Environmental Protection. The City of Marco Island has been approved for \$20 million in permanent financing at an annual interest rate of 2.87%.

## **Information Services Budgeting**

All costs dealing with the City's Information Services function have been consolidated into the Finance Department budget. The Systems Administrator has interviewed each department to determine both annual operating costs and equipment requirements over the next five years. Funds are available for the orderly replacement of computer equipment and upgrading of equipment to meet future needs. Annual operating expenses, previously accounted for among a number of separate budgets, have been consolidated.

## Goals & Objectives

<b>Goal</b>	To maintain compliance with the Spending Cap mandated by the City Charter and Tax Reform mandated by the Florida legislature.
<b>Objective</b>	To comply with the fiscal year 2008 Spending Cap of \$18,827,642 and State-mandated Rollback Tax Levy.

### Action / Strategies

- Work effectively with the City Manager and City Council to develop the fiscal year 2008 budget within the Spending Cap and tax rollback mandated by the Florida legislature.
- Approve the annual budget at public hearings in September 2007 with a spending appropriations ordinance.
- Prepare monthly financial summaries monitoring actual expenditures against appropriations and identify variances.
- Prepare budget amendments as required to maintain compliance with both the Spending Cap and legal appropriations.
- Report on compliance with the Spending Cap as part of the City's Comprehensive Annual Financial Report (CAFR).

<b>Goal</b>	To increase income from the investment of funds not needed immediately for operations to a level above the established benchmarks.
<b>Objective</b>	Invest the City's funds to exceed the greater of the annualized rate of return on 90-day Treasury Bills and State of Florida Board of Administration investment funds.

### Action / Strategies

- Monitor available cash balances and establish cash flow requirements for year.
- Invest available funds in compliance with Investment Policy established by finance to ensure the safety and liquidity of funds.
- Maximize investment earnings on the portfolio while assuring the safety of the funds invested and protecting against declines in asset values from rising interest rates.
- Report on the structure of the investment portfolio on a monthly basis.
- On an annual basis, report the results of investment operations for the fiscal year, comparing results to benchmarks.

<b>Goal</b>	To maintain useful, understandable, and reliable information systems and procedures.
<b>Objective</b>	To improve information systems and procedures by continuously assessing opportunities and risks and by working proactively with department personnel throughout the enterprise.

### Action / Strategies

- Maintain hardware, operating systems, productivity software, financial and other application software, and software license compliance. Achieve a balance between leading edge and practical application.
- Work with department personnel to identify and implement efficiencies in operating procedures while moving toward electronic document management.
- Prepare procedures and provide training on software and system procedures.
- Maintain on-line banking procedures and implement on-line bill presentment and payment for utility customers.

## Detail of Personnel Services

Position	FY 2007 Budget	FY 2008 Budget	Salary
<b>Finance</b>			
Director of Finance	1.0	1.0	\$97,708
Comptroller/Systems Manager	0.8	0.8	50,998
Payroll Supervisor	1.0	1.0	44,985
Accounting Clerks	2.0	2.0	74,462
System Administrator	1.0	1.0	66,510
Purchasing/Contracts Manager	1.0	1.0	63,411
Systems Analyst	0.0	1.0	45,000

### Utility Customer Service

Customer Service Manager	1.0	1.0	55,070
Customer Service Representatives	2.0	2.0	65,555
Meter Technician	1.0	1.0	40,394
Meter Readers	2.0	2.0	66,613
Accounting Clerk	1.0	1.0	40,136
Pay for Performance Incentives			33,292

Total Full Time Equivalents - Operations	13.8	14.8	\$744,134
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### Finance

Comptroller/Systems Manager	0.2	0.2	\$12,750
Utility Accountant	1.0	1.0	46,883

Pay for Performance Incentives			2,982
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Total Full Time Equivalents - Projects	1.2	1.2	\$62,615
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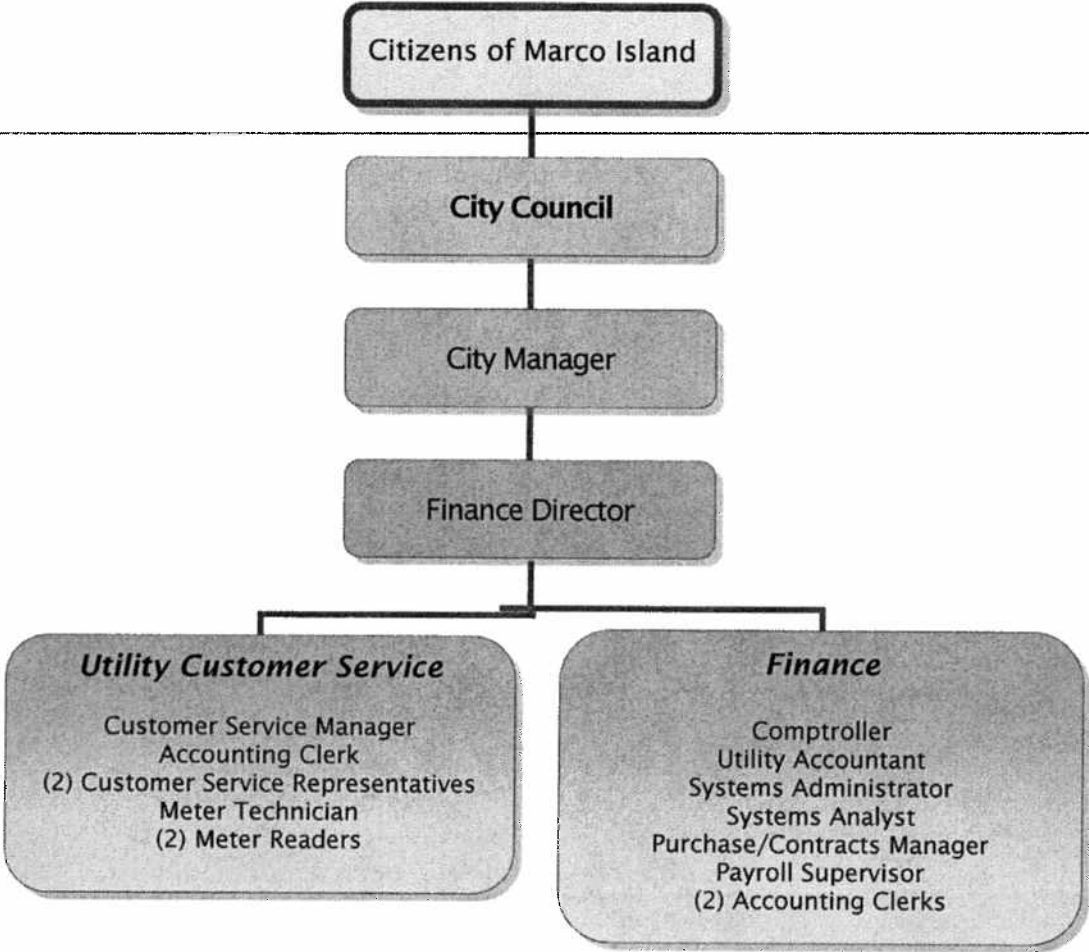
## Detail of Capital Purchases

Description	Total Cost
Information System Hardware and Software	\$51,600
Total Capital Outlay	\$51,600

## Budget Summary

Description	Total Cost
Personnel Services Expenditures	\$1,124,282
Operating Expenses	309,745
Capital Outlay	51,600
Total for FY 2008	\$1,485,627

# Finance Organization Chart





City of Marco Island  
 FINANCE DEPARTMENT  
 EXPENSE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET FY2007	YTD ACT/ENCUM FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2007
<b>FINANCE</b>							
<b>9513</b>							
0015131200	WAGES	608,068	670,350	640,563	671,000	806,749	0 %
0015131400	OVERTIME	18,326	22,000	6,806	10,000	22,000	0 %
0015131500	LONGEVITY PAY	4,000	4,000	0	4,000	4,000	0 %
0015131550	SAFETY/PERFORMANCE AWARDDS	5,600	5,771	6,000	5,800	0	0 %
0015132000	BENEFITS	191,312	224,034	194,431	222,000	262,628	0 %
0015132100	FICA TAXES	55,853	65,671	57,011	65,000	70,268	0 %
0015132200	RETIREMENT	21,940	33,518	31,263	33,500	41,437	0 %
0015132900	CAPITALIZABLE PERSONNEL COSTS	(50,607)	(77,400)	(57,889)	(77,400)	(82,800)	0 %
<b>TOTAL PERSONNEL SERVICES:</b>		<b>854,492</b>	<b>947,944</b>	<b>878,185</b>	<b>933,900</b>	<b>1,124,282</b>	<b>0 %</b>
0015133100	PROFESSIONAL SERVICES	10,528	0	0	0	0	0 %
0015133200	AUDITING SERVICES	50,037	48,415	62,513	55,000	48,415	0 %
0015133400	CONTRACTUAL SERVICES	68,400	60,920	64,325	60,000	60,920	0 %
0015133490	COLLIER COUNTY SERVICES	1,689	1,650	1,793	2,000	1,650	0 %
0015134000	TRAVEL & PER DIEM	3,261	7,500	3,145	5,000	7,500	0 %
0015134100	TELEPHONE & COMMUNICATIONS	12,392	12,000	10,269	10,000	14,400	0 %
0015134300	ELECTRICITY	0	0	624	0	0	0 %
0015134301	ELECTRICITY	0	0	0	0	0	0 %
0015134400	RENTALS & LEASES	17,761	18,000	23,831	24,000	22,800	0 %
0015134610	VEHICLE REPAIR & MAINTENANCE	2,150	1,500	1,160	1,000	0	0 %
0015134620	BUILDING REPAIR & MAINTENANCE	139	1,500	83	200	1,500	0 %
0015134630	EQUIPMENT REPAIR & MAINTENANCE	3,994	2,500	4,038	3,000	0	0 %
0015134700	PRINTING	8,562	6,000	6,266	6,000	6,000	0 %
0015134900	BANK FEES	40,134	30,000	34,526	35,000	33,600	0 %
0015134901	MISCELLANEOUS EXPENSE	1,096	0	1,373	2,000	0	0 %
0015135100	OFFICE SUPPLIES	10,157	8,000	8,951	10,000	8,000	0 %
0015135200	OPERATING SUPPLIES	1,387	0	3,091	1,000	0	0 %
0015135210	FUEL	7,850	8,000	5,913	7,000	0	0 %
0015135230	POSTAGE	36,235	40,460	43,850	40,000	40,460	0 %
0015135250	IT SUPPLIES/SERVICES/SMALL EQU	0	36,800	44,011	56,800	56,800	0 %
0015135400	PUBLICATIONS & MEMBERSHIPS	1,698	2,625	650	1,000	1,700	0 %
0015135420	TRAINING	2,800	9,800	930	5,000	6,000	0 %
0015139099	CONTINGENCY	0	0	0	0	0	0 %
<b>TOTAL OPERATING EXPENSES:</b>		<b>280,269</b>	<b>295,670</b>	<b>321,341</b>	<b>324,000</b>	<b>309,745</b>	<b>0 %</b>
0015136400	EQUIPMENT PURCHASES	19,243	0	548	400	0	0 %
0015136450	IT S/W EQUIPMENT/SOFTWARE PURC	0	69,600	42,745	49,600	51,600	0 %
<b>TOTAL CAPITAL OUTLAY:</b>		<b>19,243</b>	<b>69,600</b>	<b>43,293</b>	<b>50,000</b>	<b>51,600</b>	<b>0 %</b>
<b>GRAND TOTAL FOR DEPARTMENT:</b>		<b>1,154,004</b>	<b>1,313,214</b>	<b>1,242,820</b>	<b>1,307,900</b>	<b>1,485,627</b>	<b>0 %</b>

# Legal Counsel

## *Mission Statement*

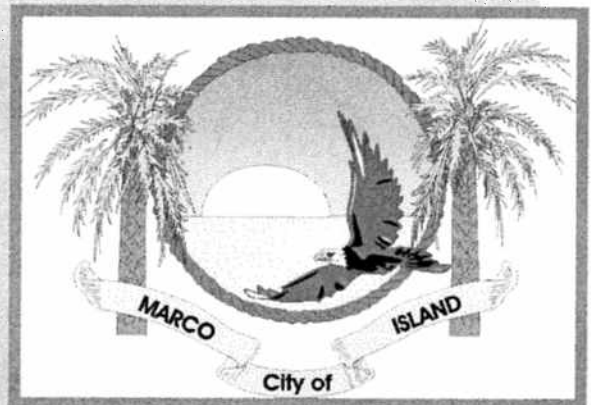
*To serve as the Chief Legal Advisor to the City Council, the City Manager, and the City's boards and commissions and to represent the City in legal proceedings by providing fair, honest, creative, and practical legal services.*

The office of City Attorney was created by Section 4.04 of the City Charter. In June 2007, City Council entered into a contract with the law firm of Weiss Serota Helfman Pastoriza Cole & Boniske, P.A. to provide primary legal services.

The City Attorney provides legal advice and services in the following areas:

- ↓ Review of contracts.
- ↓ Litigation.
- ↓ Review of ordinance drafts.
- ↓ Legal advice on all public policy issues and administrative issues.
- ↓ Legal advice on land use and building matters.
- ↓ Legal advisor to the Planning Board.
- ↓ Legal advisor to the Code Enforcement Board.
- ↓ Legal advisor for labor law and collective bargaining matters.

The firm of Lewis, Longman & Walker, P.A. of Bradenton, Florida, provides legal counsel for matters pertaining to employee pensions. They also represent the City in the Clean Air Act lawsuit filed by CARES. Bond Counsel is provided by the firm of Bryant, Miller & Olive, P.A. of Tampa, Florida. This law firm represents the City in the lawsuit filed by CARES pertaining to the Septic Tank Replacement Program.



## Accomplishments

- Provided responsive legal services to City Council, staff, and boards.
- Provided legal representation for Clean Air Act lawsuit filed by CARES.
- Provided legal representation for the Septic Tank Replacement Program lawsuit filed by CARES.

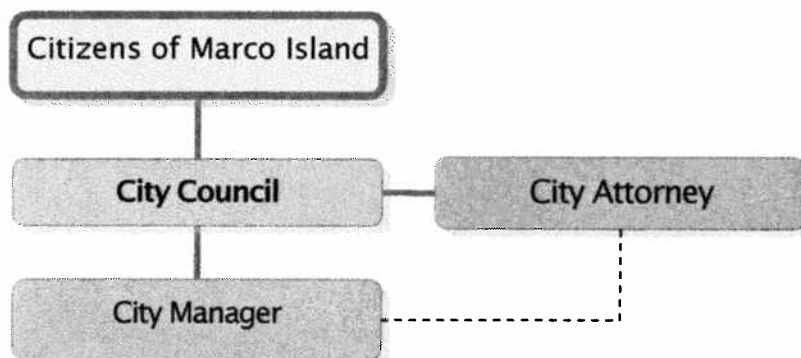
## Objectives

- To provide the City with sound legal advice on policy and administrative issues.
- To represent the City in litigation and to assist the City Council, staff, and boards in managing litigation risks.
- To provide legal advice to the City's boards and commissions.
- To provide specialized legal counsel and representation for labor, utility, and pension matters.

## Budget Summary

Description	Total Cost
Personnel Services Expenditures	\$0
Operating Expenses	200,000
Capital Outlay	0
Total for FY 2008	\$200,000

## Legal Counsel Organization Chart



City of Marco Island  
LEGAL DEPARTMENT  
EXPENSE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET FY2007	YTD ACT/ENCUM FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2007
-----							
	LEGAL COUNSEL						
	9514						
0015143100	PROFESSIONAL SERVICES	358,685	165,000	292,928	300,000	200,000	121 %
0015143400	CONTRACTUAL SERVICES	374	0	0	0	0	0 %
0015149099	CONTINGENCY	0	0	0	0	0	0 %
	TOTAL OPERATING EXPENSES:	359,060	165,000	292,928	300,000	200,000	121 %
-----							
GRAND TOTAL FOR DEPARTMENT:		359,060	165,000	292,928	300,000	200,000	121 %
=====							

# General Government

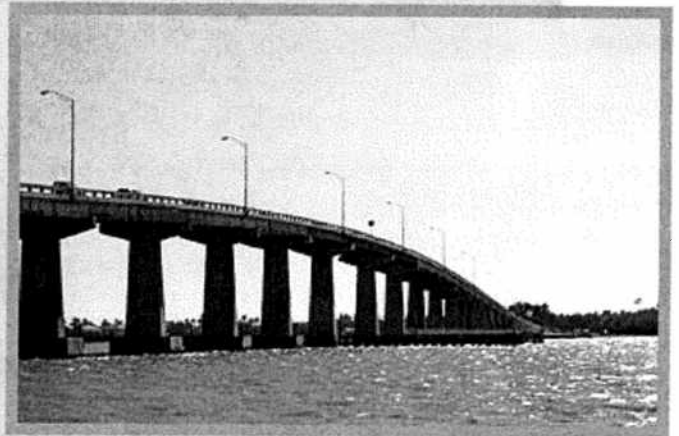
## *Mission Statement*

*To provide for City overhead expenses, shared by, but not allocated to, other City General Government departments. To provide for payment of services, such as special studies, projects, or consultants not available through or easily allocated to other General Government departments.*

The Division maintains expense accounts for the following:

- ↓ Community "Good Will" expenditures.
- ↓ Office supplies and copy paper.
- ↓ Telephone and communications.
- ↓ Legal advertising and public notices.
- ↓ Utilities, maintenance, and custodial services for City Hall.
- ↓ Personnel recruiting and Human Resource programs.
- ↓ City's drug-free workplace and safety programs.
- ↓ Election and public information costs.
- ↓ Newsletters, brochures, and CodeRED.
- ↓ Other operating expenses not specifically allocated.
- ↓ Contingency for reasonably expected expenditures not specifically budgeted in departmental accounts.

For fiscal year 2008, \$200,000 is budgeted for General Fund contingency.



## Goals & Objectives

<b>Goal</b>	Efficient, cost-effective general government operations.
<b>Objective</b>	To maintain efficiency of general operations by evaluation and incorporation of technological advancements and resource management.

### Action / Strategies

- Maintain City's website for additional opportunities to better service our residents and visitors.
- Explore and evaluate computer technology enhancements to create centralized records database for minutes, ordinances, and resolutions.
- Attend quarterly meetings of Computer Technology Committee.
- Continue CodeRED awareness campaign.
- E-publish City Council Agenda packets.
- Provide live cable TV broadcasts of City Council meetings.

<b>Objective</b>	To reduce costs of the General Government Budget.
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### Action / Strategies

- Continue to reduce storage needs through records management process.
- Review providers for health insurance coverage.
- Conduct quarterly safety meetings to reduce employee accidents and injuries.

<b>Goal</b>	Seek to hire the most qualified personnel.
<b>Objective</b>	To maintain hiring and recruitment standards and practices.

### Action / Strategies

- Maintain wage and compensation study.
- Review and update Personnel Rules and Regulations Manual.
- Link for "employees only" to allow on-line access to benefits information and other "human resource" materials.
- Develop partnerships with local organizations to assist in developing pool of potential high quality job applicants.
- Contact area water and wastewater treatment operators for recruitment purposes.
- Conduct background checks, physicals, and drug screens on 100% of candidates for employment.
- Continue participation in the Southwest Florida Employers Association.
- Attend one seminar on fair labor practices.
- Review employee benefits for competitive recruitment and retention.

<b>Goal</b>	Ensure the professional conduct of local elections.
<b>Objective</b>	To increase voter participation at local elections.

### Action / Strategies

- Conduct one voter registration drive in conjunction with the Supervisor of Elections.
- Participate in voter awareness campaign conducted by the Supervisor of Elections.
- Assist at the polls on election days.

### Detail of Capital Purchases

Description	Total Cost
No Capital Purchases	\$0
Total Capital Outlay	\$0

### Budget Summary

Description	Total Cost
Personnel Services Expenditures	\$0
Operating Expenses	872,463
Capital Outlay	0
Total for FY 2008	\$872,463

City of Marco Island  
 OTHER GENERAL GOVMT DEPT  
 EXPENSE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET FY2007	YTD ACT/ENCUM FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2007
-----							
GENERAL GOVERNMENT							
9519							
0015193100	PROFESSIONAL SERVICES	4,639	8,000	5,405	8,000	8,000	100 %
0015193400	CONTRACTUAL SERVICES	38,042	37,860	30,610	40,000	36,564	97 %
0015194100	TELEPHONE & COMMUNICATIONS	30,910	26,384	29,944	31,000	29,000	110 %
0015194300	UTILITIES	30,590	32,448	27,160	40,000	45,600	141 %
0015194400	RENTALS & LEASES	5,382	6,700	13,373	6,700	11,904	178 %
0015194500	INSURANCE	350,633	0	18,955	0	0	0 %
0015194620	BUILDING REPAIR & MAINTENANCE	5,739	25,000	10,714	10,000	25,000	100 %
0015194630	EQUIPMENT REPAIR & MAINTENANCE	2,072	4,000	6,729	3,000	4,000	100 %
0015194700	PRINTING	5,979	22,000	3,123	10,000	15,000	68 %
0015194790	ELECTION EXPENSE	22,963	30,000	0	50,000	50,000	167 %
0015194810	GOODWILL	209,017	70,000	68,997	80,000	65,500	94 %
0015194900	CITY PERSONNEL EXPENSES	21,975	21,800	13,977	24,000	24,000	110 %
0015194901	MISCELLANEOUS EXPENSE	625	0	148	0	0	0 %
0015194920	LEGAL ADVERTISING	48,400	41,450	50,166	54,000	55,500	134 %
0015195100	OFFICE SUPPLIES	16,557	16,000	16,994	20,000	21,000	131 %
0015195230	POSTAGE	27,491	23,500	30,496	34,000	29,500	126 %
0015195400	PUBLICATIONS & MEMBERSHIPS	2,360	2,995	3,040	2,995	2,395	80 %
0015199098	RETIREMENT RESERVE	0	0	0	0	250,000	0 %
0015199099	CONTINGENCY	0	0	0	0	200,000	0 %
TOTAL OPERATING EXPENSES:		823,371	368,137	329,832	413,695	872,963	237 %
-----							
0015196200	CAPITAL IMPROVEMENTS - BUILDIN	0	0	0	0	0	0 %
0015196400	EQUIPMENT PURCHASES	11,535	0	0	0	0	0 %
TOTAL CAPITAL OUTLAY:		11,535	0	0	0	0	0 %
-----							
GRAND TOTAL FOR DEPARTMENT:		834,907	368,137	329,832	413,695	872,963	237 %
=====							



**City of Marco Island  
Annual Budget Summary  
Fiscal Year 2007 - 2008**

*General Fund*

Fiscal Year 2008  
Annual Budget

**COMMUNITY DEVELOPMENT  
EXPENDITURES:**

Community Development	591,596
Code Compliance	190,511

<b>TOTAL EXPENDITURES</b>	<b>\$ 782,107</b>
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# Community Development

## *Mission Statement*

*To offer Marco Island residents and visitors a thoughtful, professional staff that provides current and long-range planning; environmental; and zoning services who will act in a prompt and courteous manner when addressing community needs and City business. The staff endeavors to utilize local resources and encourage community participation to develop a sound, innovative planning program that will complement and enhance the natural, social and economic environment of the Island.*

The Community Development Department is charged with providing both current and long-range planning; environmental; and zoning services. Planning staff works with the development community on proposed projects, site plan review, staff analysis of land use petitions and variance requests, interpretation and enforcement of the Land Development Code, and staff services to the Planning Board, Beach Advisory Committee, and City Council. Long-range planning efforts focus on implementing policies contained in the adopted Comprehensive Plan and the review and critique of the Land Development Code for changes consistent with the Comprehensive Plan. The Administrative section of the Department is currently comprised of five full-time salaried positions and one part-time position. The Director also manages the Code Compliance and Building Services Divisions.

Additionally, the Community Development Department is involved with several special projects/planning activities including:

- ✦ Amendment of the City's Comprehensive Plan as required by the Evaluation and Appraisal Report;
- ✦ Research of Municipal Management and Permitting Software Programs to improve efficiency of permitting and inspection services;
- ✦ Continued development and implementation of a Geographic Information System (GIS);
- ✦ Development of School concurrency, and transportation proportionate fair share mitigation systems
- ✦ Active participation on the MPO Technical Advisory Committee;
- ✦ Coordination with local civic associations.



## Accomplishments

- Amended Parts I and II of the City's Comprehensive Plan, Data and Analysis and Goals and Objectives, as required by the Florida Department of Community Affairs, consistent with the objectives of the City's Evaluation and Appraisal Report. Pursuant to the requirements of Senate Bill 360, worked with Collier County School District in preparation of a School Concurrency Management System, developed transportation concurrency fair-share mitigation ordinance, and began preparation of an alternative water supply plan.
- Reviewed and approved 10 site development plans for new commercial development, ~~one off street parking agreement, and 5 conditional use petitions.~~ Also reviewed and approved 30 construction trailer permits, 29 temporary use permits, 109 new and 415 renewal home occupation applications, 167 special use permits, 74 commercial occupation licenses, 2 temporary extension for a model home, 8 variances, 14 boat dock extensions, 8 demolition sales permits, and one conditional use extension.
- Provided in-house environmental services to address issues involving water resources, exotic species, and ecological management.
- Prepared a grant application for Community Development Block Grant funds in the amount of \$75,000 for construction of sidewalks adjacent to Marco Lake Drive.
- Developed a computerized system for improved and automated recording and assessment of damage following a storm event.
- Coordinated renourishment of South Beach through Beach Advisory Committee and Collier County.

## Goals & Objectives

<b>Goal</b>	To monitor, amend, and update the City's Comprehensive Plan in accordance with State laws and policies adopted in the Evaluation and Appraisal Report (EAR).
<b>Objective</b>	To maintain compliance with State mandates for comprehensive planning within required timeframes and within budget.

## Action / Strategies

- Complete a sub area plan for Town Center
- Prepare a schedule for implementation of goals and objectives of the amended Comprehensive Plan.
- Prepare for adoption of the 2008 Annual Level of Service Report before June 1, 2008.
- Work with Public Works Department to complete development of an Alternative Water Supply Plan, coordinate review of the proposed plan with the South Florida Water Management District and Florida Department of Community Affairs, schedule public

hearings for review and adoption of the proposed plan, and incorporate the plan into the City's Comprehensive Plan as required by State Law.

- Continue working with Collier County School District toward completion of the required Public Schools Facilities Element, School Concurrency management requirements, and other related Comprehensive Plan amendments. Coordinate with Florida Department of Community Affairs, and schedule public hearings as necessary for adoption by Planning Board and City Council.

<b>Goal</b>	To develop, update, and streamline regulations to guide future development and redevelopment.
<b>Objective</b>	Implement a sustainable program for review and amendment of land use and zoning regulations.

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**Action / Strategies**

- Schedule two joint planning workshops with the Planning Board and City Council per year and meet annually with interested civic associations for the purpose of discussing planning items of mutual concern.
- Continue to expand and infuse GIS mapping into reports and presentations.
- Improve the range of options and information provided, including downloadable GIS maps, within the Community Development Department's portion of the City's website.
- Continue to provide education and receive feedback from organizations impacted by planning and development regulations.

## Detail of Personnel Services

Position	FY 2007 Budget	FY 2008 Budget	Salary
Director	1.00	1.00	\$94,961
City Planner	1.00	1.00	74,992
Zoning Administrator/GIS Mgr.	1.00	1.00	73,215
Planning/Zoning Technician	1.00	1.00	47,068
Administrative Assistant	1.00	1.00	43,732
Environmental Tech.	0.63	0.63	30,212
Pay for Performance Incentives			18,209
<b>Total Full Time Equivalents</b>	<b>5.63</b>	<b>5.63</b>	<b>\$382,389</b>

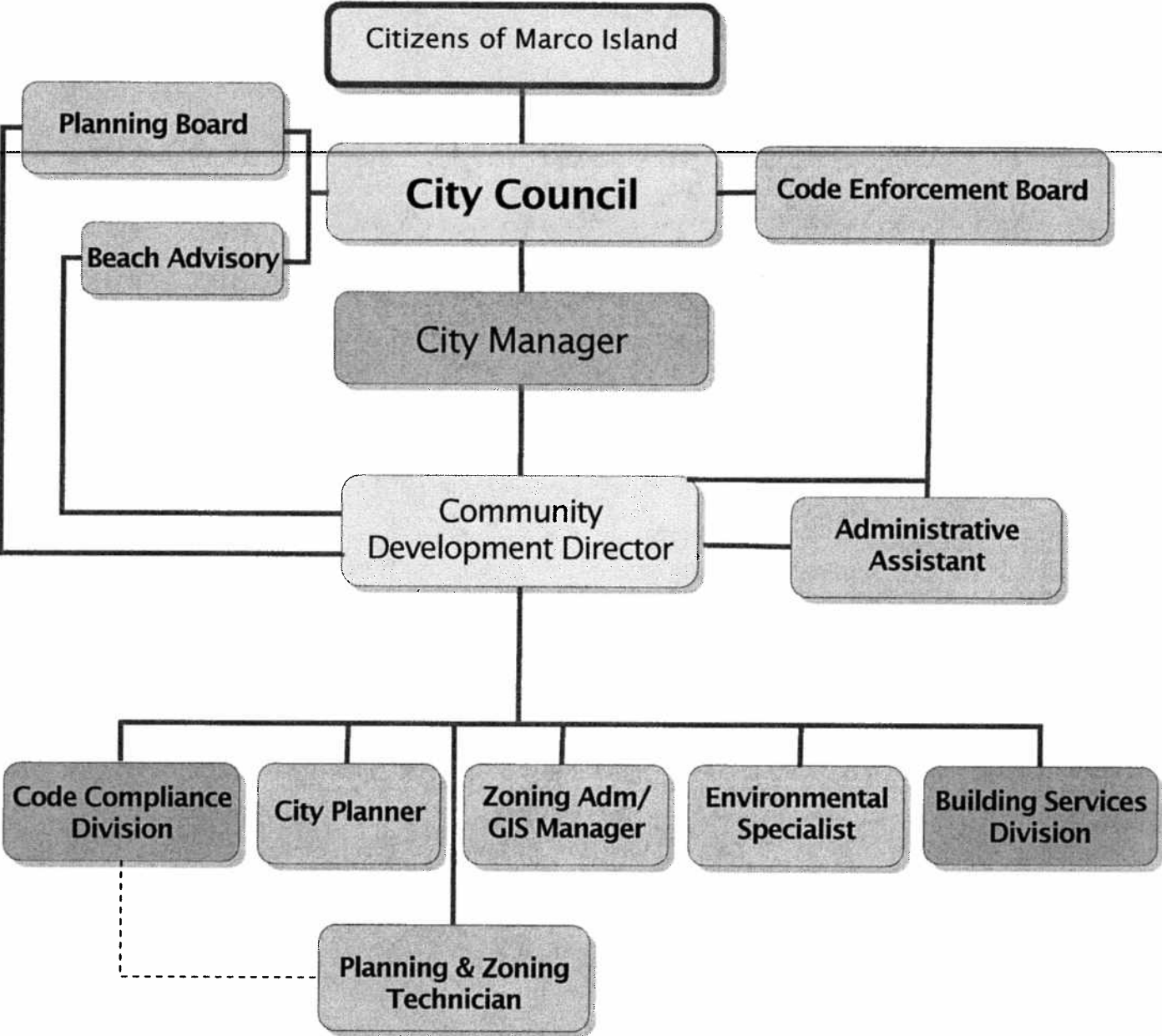
## Detail of Capital Purchases

Description	Total Cost
Total Capital Outlay	\$0.00

## Budget Summary

Description	Total Cost
Personnel Services Expenditures	\$554,156
Operating Expenses	37,440
Capital Outlay	0
<b>Total for FY 2008</b>	<b>\$591,596</b>

# Community Development Organization Chart



City of Marco Island  
 COMMUNITY DEVELOPMENT DEPT  
 EXPENSE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET YTD FY2007	ACT/ENCUM FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2007
-----							
COMMUNITY DEVELOPMENT							
9515							
0015151200	WAGES	325,295	344,373	309,921	344,000	382,389	111 %
0015151400	OVERTIME	3,667	500	2,053	2,500	500	100 %
0015151500	LONGEVITY PAY	5,500	0	0	0	0	0 %
0015151550	SAFETY/PERFORMANCE AWARDS	4,067	2,218	2,215	2,200	0	0 %
0015152000	BENEFITS	82,182	100,804	78,108	95,000	118,653	118 %
0015152100	FICA TAXES	29,899	31,304	28,645	31,500	33,495	107 %
0015152200	RETIREMENT	10,167	15,750	13,505	15,500	19,119	121 %
-----							
TOTAL PERSONNEL SERVICES:		460,777	494,949	434,447	490,700	554,156	112 %
-----							
0015153100	PROFESSIONAL SERVICES	6,451	27,500	25,000	21,000	15,000	55 %
0015153400	CONTRACTUAL SERVICES	21	0	0	0	0	0 %
0015153480	WATER QUALITY TESTING	6,153	7,998	8,720	7,998	9,000	113 %
0015153490	COLLIER COUNTY SERVICES	0	1,000	0	0	0	0 %
0015154000	TRAVEL PER DIEM	506	2,500	114	1,115	2,000	80 %
0015154100	TELEPHONE & COMMUNICATIONS	296	0	852	0	0	0 %
0015154610	VEHICLE REPAIR & MAINTENANCE	551	620	211	0	0	0 %
0015154630	EQUIPMENT REPAIR & MAINTENANCE	1,530	1,000	800	1,000	1,000	100 %
0015154700	PRINTING	645	1,600	809	1,000	1,200	75 %
0015154900	TURTLE GRANT EXPENSES	3,843	5,000	218	400	0	0 %
0015154901	MISCELLANEOUS EXPENSE	0	0	300	0	0	0 %
0015155100	OFFICE SUPPLIES	3,922	4,700	3,244	3,500	3,500	74 %
0015155200	OPERATING SUPPLIES	0	0	0	0	0	0 %
0015155210	FUEL	200	1,020	0	0	480	47 %
0015155220	UNIFORMS	101	300	96	0	300	100 %
0015155230	POSTAGE	74	300	82	300	300	100 %
0015155400	PUBLICATIONS & MEMBERSHIPS	1,466	2,620	2,239	2,500	2,660	102 %
0015155420	TRAINING	743	3,500	785	1,000	2,000	57 %
0015159099	CONTINGENCY	0	0	0	0	0	0 %
-----							
TOTAL OPERATING EXPENSES:		26,504	59,658	43,470	39,813	37,440	63 %
-----							
0015156400	EQUIPMENT PURCHASES	2,498	6,000	1,111	6,000	0	0 %
-----							
TOTAL CAPITAL OUTLAY:		2,498	6,000	1,111	6,000	0	0 %
-----							
GRAND TOTAL FOR DEPARTMENT:		489,779	560,607	479,028	536,513	591,596	106 %
=====							

# Code Compliance

## Mission Statement

*To provide Marco Island property owners with prompt, courteous service in response to code compliance violations; to investigate violations in a proactive manner and seek swift resolution; to thoughtfully pursue the abatement of non-conformities; and to strive to enhance the appearance of the community through sound enforcement practices that meet due process requirements.*

The Code Compliance Division is charged with enforcing various codes and ordinances that directly impact the appearance and public welfare of the community. The Division addresses their duties through proactive observations and in response to complaints received. The Division also reviews existing codes and proposes changes that are deemed necessary to further enhance the well being of the community. The Code Compliance Division currently has two salaried positions: the Chief of Code Compliance and a Code Compliance Officer.





## Accomplishments

- Investigated an average of 439 alleged violations per month; opened an average of 364 cases per month.
- Completed special patrols for right-of-way obstructions, neon signs, business lighting, and real estate signs.
- Conducted special patrols for irrigation violations, resulting in 342 notices for illegal watering as of May 31, 2007.
- Created and implemented a system to monitor seawall staging on vacant lots.
- Increased enforcement of environmental violations such as protection of endangered species (sea turtles, gopher tortoises, and burrowing owls), illegal vegetation removal, and illegal dumping totaling 148 violations investigated as of May 31, 2007.
- Prepared 31 cases for hearings before the Code Enforcement Board.

## Goals & Objectives

<b>Goal</b>	To ensure compliance with City codes in a fair, equitable, and expedient manner.
<b>Objective</b>	Continue to achieve compliance with adopted City codes through proactive monitoring, inspections, and investigations.

### Action / Strategies

- Provide prompt (within 24 hours) initial response to complaints from residents and businesses.
- Continue to investigate activities that impact the appearance of the community, including:
  - Right-of-way obstructions;
  - Unlawful lawn irrigation;
  - Litter and debris at construction sites;
  - Commercial equipment/vehicles within residential districts; and
  - Sign violations within public rights-of-ways.
- Patrols for right-of-way obstructions and irrigation violations will account for a minimum of 30% of inspectors' caseload.
- Increase number of proactive patrols from 71% of cases to a minimum of 75%.
- Maintain percent of cases brought to Code Enforcement Board to less than 1%.
- Preparation of cases before the Code Enforcement Board as a last resort to facilitate a finding of violation and appropriate corrective action(s).

<b>Goal</b>	To educate the community on common code issues to advance voluntary compliance.
<b>Objective</b>	Increase community outreach activities to inform and educate the community on common code issues.

### Action / Strategies

- Continue to expand and update information base of Code Compliance Division's portion of the City's website including, but not limited to, frequently asked questions; description of most common violations; forms; phone numbers; and other contact information.

### Detail of Personnel Services

Position	FY 2007 Budget	FY 2008 Budget	Salary
Chief of Code Compliance	1.0	1.0	\$60,618
Code Compliance Officer	1.0	1.0	45,202
Pay for Performance Incentives			5,301
Total Full Time Equivalents	2.0	2.0	\$111,121

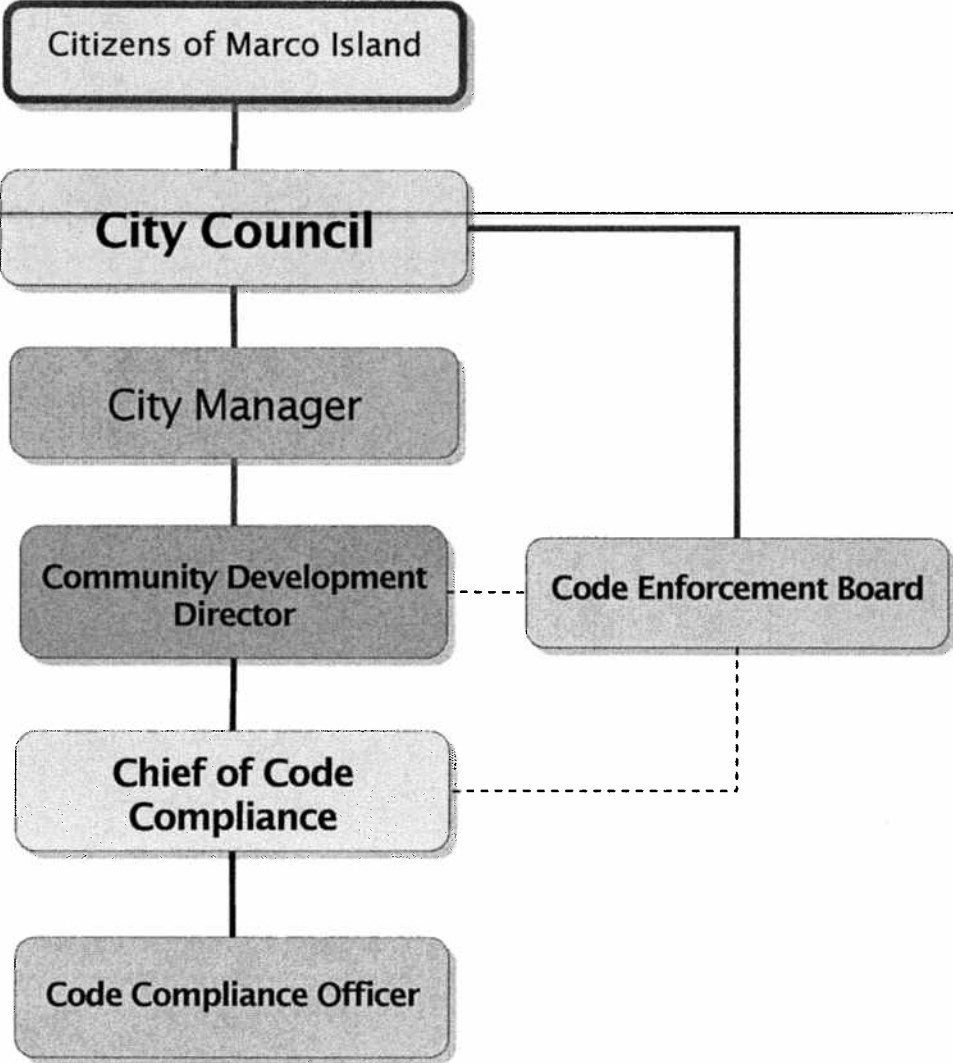
### Detail of Capital Purchases

Description	Total Cost
No Capital Purchases	\$0
Total Capital Outlay	\$0

### Budget Summary

Description	Total Cost
Personnel Services Expenditures	\$159,631
Operating Expenses	30,880
Capital Outlay	0
Total for FY 2008	\$190,511

# Code Compliance Organization Chart



City of Marco Island  
 CODE COMPLIANCE DEPARTMENT  
 EXPENSE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET YTD FY2007	ACT/ENCUM FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2007
-----							
CODE COMPLIANCE							
9520							
0015201200	WAGES	92,514	97,514	88,793	98,000	111,121	114 %
0015201400	OVERTIME	3,586	2,000	1,885	2,500	1,000	50 %
0015201500	LONGEVITY PAY	2,000	0	0	0	0	0 %
0015201550	SAFETY/PERFORMANCE AWARDS	0	975	935	1,000	0	0 %
0015202000	BENEFITS	26,799	27,891	26,347	28,000	31,592	113 %
0015202100	FICA TAXES	8,981	9,591	8,228	9,500	10,262	107 %
0015202200	RETIREMENT	3,349	4,876	4,430	5,000	5,656	116 %
-----							
TOTAL PERSONNEL SERVICES:		137,229	142,847	130,618	144,000	159,631	112 %
0015203100	PROFESSIONAL SERVICES	0	3,500	(7)	0	0	0 %
0015203400	CONTRACTUAL SERVICES	30,697	20,000	28,710	20,000	20,000	100 %
0015204000	TRAVEL PER DIEM	546	1,500	0	0	1,500	100 %
0015204100	TELEPHONE & COMMUNICATIONS	0	0	0	0	0	0 %
0015204610	VEHICLE REPAIR & MAINTENANCE	2,874	1,500	243	50	1,500	100 %
0015204630	EQUIPMENT REPAIR & MAINTENANCE	0	2,000	1,200	2,000	1,500	75 %
0015204700	PRINTING	903	1,400	19	0	1,200	86 %
0015204901	MISCELLANEOUS EXPENSE	0	0	0	0	0	0 %
0015205100	OFFICE SUPPLIES	2,104	3,500	3,340	2,000	2,000	57 %
0015205210	FUEL	1,797	2,500	1,408	1,200	2,000	80 %
0015205220	UNIFORMS	498	500	298	400	500	100 %
0015205230	POSTAGE	12	100	42	70	100	100 %
0015205400	PUBLICATIONS & MEMBERSHIPS	75	700	0	120	580	83 %
0015205420	TRAINING	350	2,500	0	0	0	0 %
0015209099	CONTINGENCY	0	0	0	0	0	0 %
-----							
TOTAL OPERATING EXPENSES:		39,856	39,700	35,252	25,840	30,880	78 %
0015206400	EQUIPMENT PURCHASES	0	0	0	0	0	0 %
-----							
TOTAL CAPITAL OUTLAY:		0	0	0	0	0	0 %
-----							
GRAND TOTAL FOR DEPARTMENT:		177,084	182,547	165,870	169,840	190,511	104 %
=====							

**City of Marco Island  
Annual Budget Summary  
Fiscal Year 2007 - 2008**

*General Fund*

Fiscal Year 2008  
Annual Budget

**PUBLIC SAFETY  
EXPENDITURES:**

Police Services 3,967,146

Fire/Rescue 4,248,396

**TOTAL EXPENDITURES \$ 8,215,542**

# Police

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## *Mission Statement*

*The mission for each member of the Marco Island Police Department is to consistently seek and find ways to affirmatively promote, preserve, and deliver a feeling of security, safety, and quality services to all persons within the City of Marco Island.*

The Police Department is responsible for providing protection of persons and property, the delivery of emergency medical services in conjunction with the Marco Island Fire-Rescue Department and Collier County EMS, the preservation of public peace and order, the prevention, detection and investigation of crimes, the apprehension of offenders, and enforcement of the laws of the state and the ordinances of the City. The members of the Police Department desire to add value to our community by maintaining a low crime rate, a high crime clearance rate, and safe streets. They want to be valued in the community by providing excellent service to our residents and visitors.



## Further Description

The Florida Department of Law Enforcement reports that 222 Uniform Crime Report (UCR) index crimes were committed in Marco Island in 2006. This is an 11.55% decrease from the 251 index crimes committed in 2005 and is 44.22% lower than the 398 index crimes committed in the City in 2000, the first year of local law enforcement in Marco Island. The Florida Department of Law Enforcement reports the crime rate in Florida cities by population (per 100,000 persons) for comparisons across community boundaries. The 2006 crime rate in Marco Island was 1,412.3. This is significantly lower than the crime rate in unincorporated Collier County (2,236.4) and the City of Naples (3,970.4).

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The Police Department continues to provide professional police services while maintaining a ratio of police officers below the state average for similar sized cities. The Department had thirty-two (32) law enforcement officer positions in the FY07 budget. This includes the Chief and all officers with arrest powers. Based on a population estimate of 16,000 residents in the City of Marco Island we have a current ratio of 2.0 officers per thousand permanent residents. This calculation understates our actual experience, as it does not account for the increase in population during the winter season. By calculating this ratio based on a population of 35,000 residents from January through April, the ratio is less than 1.0 officer per thousand residents. The average ratio in Florida cities having a population between 15,000 and 20,000 residents is 2.72 officers per thousand residents (Source: FDLE, 2004). As another benchmark, the City of Naples has a ratio of 3.22 officers per thousand residents (FDLE, 2006). No additional positions are requested in the FY08 budget.

We are continuing our three-year replacement schedule for police cars with the purchase of three new vehicles and beginning a replacement schedule for marine engines by replacing the outboard motor on the smaller marine vessel (Pathfinder).

## Accomplishments

- Crime decreased 11.55%.
- The crime clearance rate in 2006 increased from 21.9% to 23.42%.
- The Marco Island crime rate (1,412.3) is lower than the following:
  - Unincorporated Collier County (2,236.4)
  - Naples (3,970.4)
  - Sanibel (1,597.8)
  - Punta Gorda (2,890.5)
  - Venice (3,020.8)
- Cooperated with numerous community organizations to assist with special events and improve the quality of life in our City. These organizations and events include:
  - Parks and Recreation Department – Safety City, Police Youth Academy, etc.
  - Tommie Barfield Elementary School/Charter Middle School–Numerous events.
  - Marco Island Chamber of Commerce – Leadership Marco.
  - Christmas Island Style – Christmas events.
  - Marco Island Civic Association – Various special events.

- Marco Police Foundation – Neighborhood Watch.
- American Cancer Society – Relay for Life.
- Local Banks – Robbery prevention training.

## Goals & Objectives

<b>Goal</b>	To prevent crime.
<b>Objective</b>	To maintain a crime rate less than similar Florida cities (Naples, Punta Gorda, Sanibel, Venice) and unincorporated Collier County.

### Action / Strategies

- Maintain proactive, visible patrol throughout our entire City.
- Communicate with the residents, businesses and visitors in the City to keep all informed about current crime trends.
- Convey crime prevention strategies to the residents, businesses, and visitors in our community with both incident specific communications and with general crime prevention information.
- Continue bi-weekly information sharing meetings with the Collier County Sheriff and Naples Police Department.
- Continue drug abatement strategies including highway interdiction, waterway interdiction, and cooperative efforts with the United States Drug Enforcement Administration, United States Customs, United States Coast Guard, Collier County Sheriff, the Charter Middle School, and Tommie Barfield Elementary School.
- Assign a police officer to coordinate the efforts of our Neighborhood Watch group.

<b>Goal</b>	To find the persons responsible for crime and hold them accountable for their actions.
<b>Objective</b>	To increase the clearance rate, as measured by the Uniform Crime Reports, to 25%.

### Action / Strategies

- Continue to staff two full-time investigator positions.
- Continue bi-weekly information sharing meetings with the Collier County Sheriff and Naples Police Department.
- Increase community awareness about the importance of reporting suspicious activities to the police and practicing crime prevention techniques.
- Provide additional training to police officers regarding effective interview techniques.

<b>Goal</b>	To facilitate the safe and efficient movement of people and vehicles on our sidewalks, roadways and waterways.
<b>Objective</b>	To reduce traffic crashes and maintain safe waterways.

### Action / Strategies

- Assign two officers to marine patrol and provide police coverage seven days per week.
- Regularly assign officers to focus on traffic enforcement, including speeding, at a variety of locations on the City roads, with instructions to issue warnings and citations during the enforcement of traffic laws.
- Continue to deploy our radar/message sign trailer to educate drivers and raise their awareness regarding speed limits and their vehicle speed.



- Equip all new police patrol vehicles with radar speed detection devices.
- Provide training necessary to obtain “radar/laser certification” for all officers.
- Provide standardized sobriety field test training to all officers.
- Provide continuing education in advanced traffic crash investigation training for three officers.
- Collaborate with the Parks and Recreation Department to sponsor safe bicycling classes.
- Continue to communicate with the Public Works Department to improve traffic safety.

<b>Goal</b>	To encourage crime reduction through community education and citizen involvement.
<b>Objective</b>	To increase community involvement in the Police Department by increasing volunteer participation, accepting student interns, and supporting Neighborhood Watch.

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### **Action / Strategies**

- Expand our Community Service Volunteer program to three individuals.
- Seek qualified individuals to become unpaid reserve officers.
- Maintain the assignment of a police officer to coordinate activities of Police Foundation volunteers.
- Provide traffic control training to Community Service Volunteers and Police Foundation volunteers.
- Recruit two Marco Island residents from Lely High School to serve as student interns.
- Continue to communicate and collaborate with other City Departments, including the Fire-Rescue Department and the Community Emergency Response Team (CERT).
- Continue to collaborate with our residents, the State Attorney’s Office and the Department of Juvenile Justice in the operation of a Civil Citation Program for first time juvenile offenders.
- Continue to collaborate with other community organizations such as the Chamber of Commerce, the YMCA, Tommie Barfield Elementary School, Charter Middle School, etc.
- Continue to assign one officer as a liaison to Marco Island children, community schools, and other organizations serving Island youth.
- Provide a summer Police Youth Academy in conjunction with the Parks and Recreation Department.

## Detail of Personnel Services

Position	FY 2007 Budget	FY 2008 Budget	Salary
Chief of Police	1.0	1.0	\$97,115
Administrative Assistant	1.0	1.0	36,350
Records Clerk	1.0	1.0	35,146
Police Captain	1.0	1.0	92,869
Police Lieutenants	4.0	4.0	337,881
Police Officers	26.0	26.0	1,312,991
Crime Victim Advocate Grant	0.50	0.50	30,420
Property/Evidence Technician	0.50	0.50	16,796
Maintenance Worker	0.50	0.50	15,465
Pay for Performance Incentives			197,804
Total Full Time Equivalent	35.5	35.5	\$2,172,837

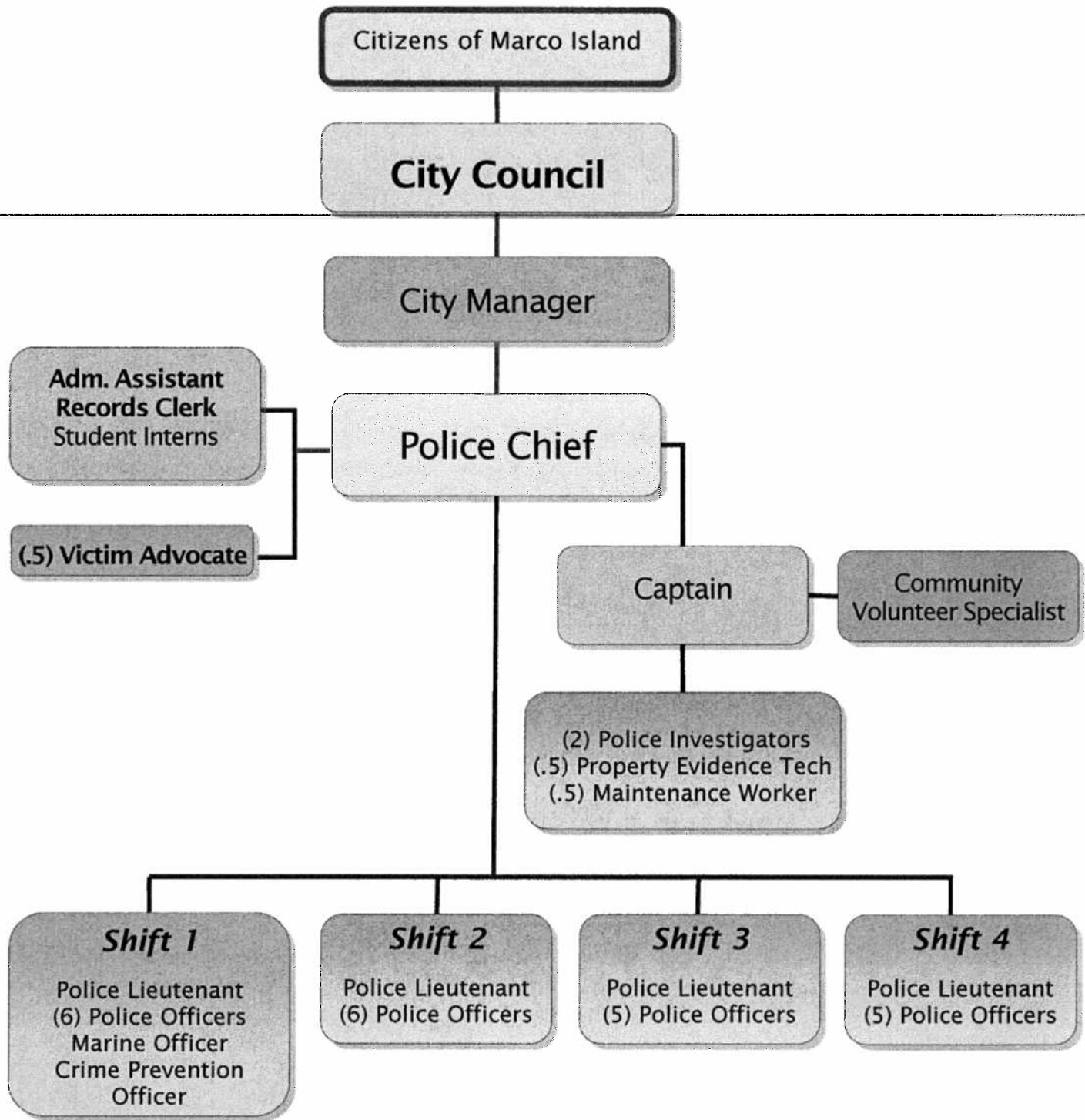
## Detail of Capital Purchases

Description	Total Cost
Replacement Vehicles w/Equipment (3)	\$117,000
Replacement Vessel (Motor)	25,000
Mobile Radio Unit	3,000
Portable Radios (4)	12,000
Mobile Laptop Computers	6,000
Auto. External Defibrillators (2)	3,000
Total Capital Outlay	\$166,000

## Budget Summary

Description	Total Cost
Personnel Services Expenditures	\$3,155,621
Operating Expenses	645,525
Capital Outlay	166,000
Total for FY 2008	\$3,967,146

# Police Organization Chart



City of Marco Island  
POLICE SERVICES  
EXPENSE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET YTD FY2007	ACT/ENCUM FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2007
-----							
POLICE SERVICES							
9521							
0015211100	SUPERVISOR SALARIES	166,783	177,149	165,060	180,000	199,483	113 %
0015211201	POLICE OFFICER WAGES	1,475,065	1,715,298	1,574,033	1,715,000	1,870,461	109 %
0015211202	C.O.P.S. GRANT PERSONNEL	32,642	0	0	0	0	0 %
0015211300	SUPPORT STAFF WAGES	82,155	108,932	85,163	100,000	140,886	129 %
0015211400	OVERTIME	81,383	80,000	94,986	100,000	88,000	110 %
0015211500	LONGEVITY PAY	4,000	4,000	0	4,000	4,000	100 %
0015211550	SAFETY/PERFORMANCE AWARDS	9,375	18,678	9,900	19,000	15,000	80 %
0015212000	BENEFITS	320,562	322,836	292,913	322,000	337,878	105 %
0015212100	FICA TAXES	152,778	177,150	154,326	177,000	176,739	100 %
0015212200	RETIREMENT	272,359	335,503	227,775	335,000	323,174	96 %
TOTAL PERSONNEL SERVICES:		2,597,102	2,939,546	2,604,156	2,952,000	3,155,621	107 %
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0015213100	PROFESSIONAL SERVICES	4,464	5,500	1,636	3,000	5,000	91 %
0015213400	CONTRACTUAL SERVICES	22,248	42,900	24,881	40,000	46,600	109 %
0015213490	COLLIER COUNTY SERVICES	180,000	191,000	180,000	180,000	191,000	100 %
0015213500	INVESTIGATIONS	1,044	10,000	3,624	10,000	10,000	100 %
0015214000	TRAVEL PER DIEM	13,404	15,000	14,546	15,000	15,000	100 %
0015214100	TELEPHONE & COMMUNICATIONS	28,897	85,900	30,756	45,000	50,000	58 %
0015214300	UTILITIES	10,604	17,850	9,183	17,000	31,200	175 %
0015214400	RENTALS & LEASES	10,226	14,700	9,209	14,700	9,000	61 %
0015214500	INSURANCE	0	0	0	0	0	0 %
0015214610	VEHICLE REPAIR & MAINTENANCE	40,249	38,250	64,447	50,000	44,500	116 %
0015214620	BUILDING REPAIR & MAINTENANCE	1,280	19,500	2,742	19,500	28,150	144 %
0015214630	EQUIPMENT REPAIR & MAINTENANCE	4,739	8,400	8,164	8,400	9,500	113 %
0015214660	MARINE EXP-REPAIRS/MAINT	14,396	15,900	16,158	16,500	20,000	126 %
0015214700	PRINTING	1,069	2,000	2,003	2,000	2,500	125 %
0015214810	PUBLIC EDUCATION & GOODWILL	2,256	3,500	4,085	4,000	4,800	137 %
0015214901	MISCELLANEOUS EXPENSE	0	0	1,205	0	0	0 %
0015214920	DOT DUI GRANT EXPENSES	0	0	0	0	0	0 %
0015214960	COPS MORE GRANT	0	0	0	0	0	0 %
0015214970	ISLAND DRUG REDUCTION GRANT	3,560	0	1,795	0	0	0 %
0015214990	FEDERAL EQUITABLE SHARING AGRE	0	0	53,377	0	0	0 %
0015215100	OFFICE SUPPLIES	14,698	15,000	18,837	15,000	18,000	120 %
0015215200	OPERATING SUPPLIES	24,299	29,000	25,070	29,000	30,500	105 %
0015215210	FUEL	65,834	50,000	65,839	65,000	65,000	130 %
0015215220	UNIFORMS	22,853	23,500	20,598	23,500	22,000	94 %
0015215230	POSTAGE	797	1,200	1,004	1,200	1,200	100 %
0015215280	MARINE EXPENSE-FUEL	8,664	15,000	11,177	16,000	17,000	113 %
0015215290	SOLID WASTE DISPOSAL	1,278	2,750	1,310	2,750	3,500	127 %
0015215291	LEE COUNTRY SOLID WASTE DISPOS	0	0	50	0	0	0 %
0015215400	PUBLICATIONS & MEMBERSHIPS	3,312	4,775	2,287	4,800	4,075	85 %
0015215420	TRAINING	11,066	20,000	9,935	18,000	17,000	85 %
0015219099	CONTINGENCY	0	0	0	0	0	0 %
TOTAL OPERATING EXPENSES:		491,237	631,625	583,918	600,350	645,525	102 %
-----							
0015216400	EQUIPMENT PURCHASES	194,574	333,050	315,625	145,000	166,000	50 %
TOTAL CAPITAL OUTLAY:		194,574	333,050	315,625	145,000	166,000	50 %
-----							
GRAND TOTAL FOR DEPARTMENT:		3,282,913	3,904,221	3,503,699	3,697,350	3,967,146	102 %
=====							

# Fire-Rescue

## Mission Statement

*The mission of the Marco Island Fire-Rescue Department is to exceed your expectations of fire suppression and life safety services, to augment and provide emergency medical services, and deliver safe and quality emergency and prevention services to all persons within the City of Marco Island.*

*As a Team since 1965, We Have, and We Will Continue to Dedicate our lives to preserve Your.*

- Life
- Health
- Safety and
- Property

*"Everyone goes home."*

The Fire-Rescue Department is entering its 43<sup>rd</sup> year of service to Marco Island residents. The Department's personnel have a long history of dedication to the community and the desire to provide the best service possible. Personnel continue to have a proven track record of exceptional service by their actions. Their skills are utilized daily as exemplified by their response to fire incidents at the Marriott and large brush fires that have impacted Florida this year. As part of the regional hazardous materials and terrorism response team, they have responded to a number of major incidents involving tanker rollovers and chemical spills within Collier County. Perhaps one of the greatest compliments is the number of lives they have impacted by their actions on Emergency Medical calls. Marco Island Firefighter/Paramedics arrive quickly and provide life saving medical care from all City Fire-Rescue vehicles and work in partnership with Collier County EMS to provide the highest quality of medical care.



## Further Description

The Department also takes pride in its Community Emergency Response Team, a group of 81 dedicated individuals who are trained to assist the City in times of need or disaster. In 2006 the Department responded to 2,468 emergency calls for service locally, sent personnel to surrounding counties for major brush fires, and continued to help coordinate and prepare our own hurricane response needs.

The Department was very fortunate this last year to receive three additional personnel, one per 24-hour shift, to help address staffing issues. City Council also held a series of workshops to address both Fire and Police long-term issues. During these workshops, City Council addressed ~~personnel salaries and the continued pursuit of alternative methods of service delivery~~. These alternatives consisted of:

- Funding by Assessment or creating MSBU or Fire/Police Special District.
- Regionalized merger with Collier County EMS and Fire Districts.
- Countywide consolidation.

In keeping with that directive, the Department developed a possible fair alternative funding source of a Fire-Rescue Assessment. City Council authorized a study of changing the funding of the Fire-Rescue Department from a tax based methodology to a Fire Assessment method. This method assesses each property type the same fee for service delivery, thus eliminating the fact that two homes of equal value, one Homesteaded, one not, pay the same rate for fire service, not two different rates based upon taxable value. In looking at the long-term issues concerning finance and staffing, the Department continues to pursue options. With recent and potential tax reduction legislation the City is placed in a position of service reduction and limitations so the continuation of merger and utilization of the Fire-Rescue Assessment is critical. Current Department staffing and apparatus response continues to be below national recommendations and we continue to rely totally upon mutual aid from neighboring departments, placing our personnel and citizens at risk. In 2006 outside agencies dispatched 547 fire or EMS units to Marco Island for response to emergency calls or standby, including two major incidents at the Marriott Hotel. The Special Districts throughout the county still continue to levy a tax between one and four mills to provide fire service, but may soon face dramatic revenue decreases if the Homestead Exemption changes take place in January. This year the county added additional EMS units in other county areas paid in part by Marco Island taxpayers and visitors with a combination of tax and transport fees in the \$2.5 million to \$3 million range of revenue. The impending tax cuts and constitutional amendments could play a significant role in future budgets and the Fire-Rescue Assessment may be a viable funding alternative for service delivery needs along with continued merger options.

## Accomplishments

- In 2006 completed 2,827 fire inspections and in the first half of 2007 completed 1,100 fire inspections and 427 plan reviews.
- Fire-Rescue helped develop proposal for Fire-Rescue Assessment as an alternative funding source as discussed in budget workshops.

- Fire Rescue Community Emergency Response Team (CERT) was expanded and now includes 81 members. The team was trained to help Community Development Department with damage assessment reports post hurricane or storm events.
  - Completed agreement to place Fire/Police boat on lift at Caxambas Park.
  - Audiocore 12 lead EKG placed on fire engines.
  - Updated County EMS agreement with expansion of capabilities.
  - Fire Rescue participated in the Marco Island YMCA Water Wise Program teaching third grade students from Tommie Barfield and Manatee Elementary schools water safety, pool safety, and basic first aid awareness.
- 
- Fire Rescue personnel responded to multiple major brush fire incidents in Lee and Collier Counties in one of the worst fire years in Florida history.
  - The City of Marco Island and the Fire-Rescue Department created and instituted a countywide high-rise firefighting operational procedure and is helping coordinate the training of all departments.
  - Fire-Rescue responded to 2,468 calls for emergency service.
  - Sponsored a countywide Hazardous Material Technicians Course utilizing DHS grant funding certifying 22 new technicians for the Collier County Regional Response Team.
  - Participated in possible merger meetings with Collier County for better utilization of resources and EMS tax dollars and in a countywide workgroup looking at the pros and cons of a countywide Fire/EMS Agency.

## Goals & Objectives

<b>Goal</b>	To identify and provide for future needs of the fire rescue service.
<b>Objective</b>	Creation of a strategic plan for future fire service needs.

## Action / Strategies

- Evaluate long-term alternatives for funding of Fire-Rescue Department using assessment, creating Fire-Rescue/Police District and other funding options.
- Continue talks with Collier County Emergency Services on possible merger.
- Continue talks with Collier County on better utilization of EMS tax dollars.
- Continue discussion with Collier County and Special Fire Taxing Districts on the creation of a countywide Independent Fire Rescue District.
- Create future needs plan.

<b>Goal</b>	To evaluate all revenue sources for Fire/EMS that currently or could exist for service provision.
<b>Objective</b>	To provide necessary funding for current and future needs.

### Action / Strategies

- Complete the Fire-Rescue Assessment study.
- Evaluate Assessment study outcome and determine if fee structure implementation is possible.
- Evaluate and update existing fees for permits, cost recovery.
- Begin series of workshops and educational meetings with the public and businesses on assessment and fee structure implementation.

<b>Goal</b>	To increase health safety of residents.
<b>Objective</b>	Increase effectiveness of emergency medical services and citizen awareness.

### Action / Strategies

- Provide paramedic contact at patient side 65% of the time within six minutes.
- Obtain 95% customer satisfaction response to medical calls.
- Continue public education.
- Through agreement with Collier County EMS, increase utilization of Department paramedics to maximum capability.
- Evaluate effectiveness of the emergency medical delivery system to residents and visitors.
- Public campaign for increasing automatic external defibrillators in condominiums and public buildings. Increase automatic external defibrillators in condominiums and public buildings by ten additional AEDs.

<b>Goal</b>	Evaluation and Repair of the Fire-Rescue Department facilities.
<b>Objective</b>	With the Police Department now moved out of the Fire Station, begin restoration of the building to the intended fire station use.

### Action / Strategies

- Complete an evaluation of the current status of the facility inclusive of interior wall conditions.
- Install wind screen protection in the bay and patio area that has been obtained by a Federal/State grant.
- Replace kitchen cabinets and continue repair and upgrading of current facility.
- Remove old generator from inside station.
- Provide overspray to parking lot of station.
- Evaluate plan for moving Fire Station/Training Tower on Elkcam Circle to an alternate location as part of agreement with purchaser of Cedar Bay Marina and their desire to expand.
- Research grant opportunities for equipment to reduce the exposure of the facility to apparatus diesel fumes.



<b>Goal</b>	To prepare for contract negotiations with International Association of Firefighters.
<b>Objective</b>	To complete negotiations and obtain a three-year contract with Fire-Rescue bargaining unit.

**Action / Strategies**

- Evaluate tax reform and the impact to City services.
- Evaluate area contracts with other Fire-Rescue Agencies.
- Set contract negotiations beginning in April or May of 2008.
- Implement new contract October 2008 upon expiration of existing contract.

<b>Goal</b>	To optimize Citywide capabilities for Hurricane and Disaster Preparedness.
<b>Objective</b>	To enhance capabilities and training of staff and citizens for pre and post disaster preparedness.

**Action / Strategies**

- Continue training and preparation of all City personnel and CERT team members for preparedness.
- Review and update City Emergency Response Plan.
- Develop and hold City Hurricane Seminar.

## Detail of Personnel Services

Position	FY 2007 Budget	FY 2008 Budget	Salary
Fire Chief	1.0	1.0	\$97,708
Deputy Chief	1.0	1.0	103,281
Administrative Assistant	1.0	1.0	43,118
Division Chiefs	3.0	3.0	284,305
Captains (Company Officers)	6.0	6.0	485,985
Driver Engineers	6.0	6.0	410,227
Fire Code Official/Plans	1.0	1.0	76,017
Firefighters/Paramedics/EMTs	15.0	15.0	794,981
Fire Investigator/Inspector	1.0	1.0	52,794
Pay for Performance Incentives			115,265
<b>Total Full Time Equivalents</b>	<b>35.0</b>	<b>35.0</b>	<b>\$2,463,681</b>

## Detail of Capital Purchases

Description	Total Cost
Boat Lift - Caxambas Park	\$20,000
Station 50 Kitchen Cabinets	20,000
Station 50 Renovations	15,000
High-rise Positive Pressure Fan	2,500
Cameras	800
High-rise Tactron Kit	2,500
<b>Total Capital Outlay</b>	<b>\$60,800</b>

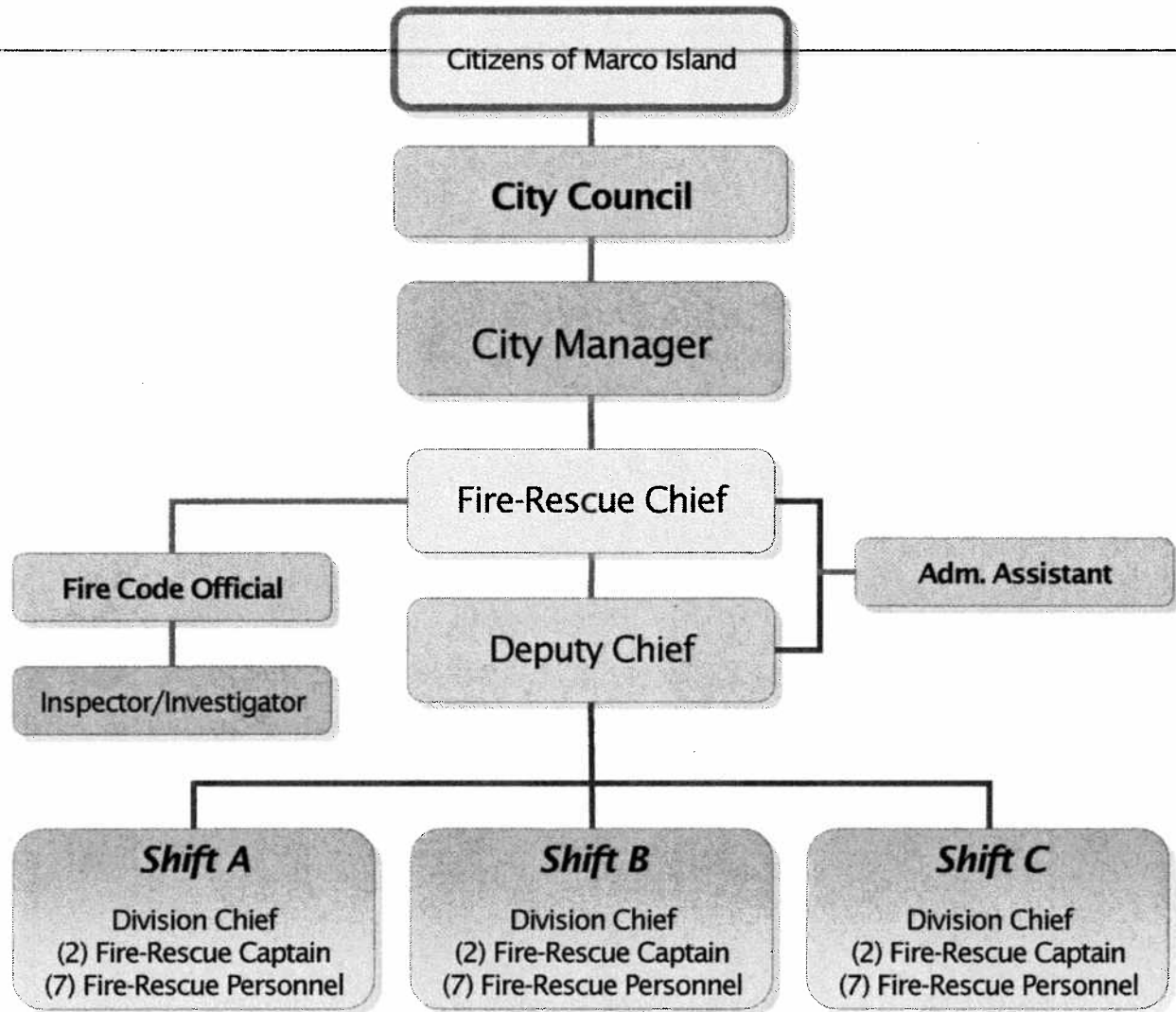
## Budget Summary

Description	Total Cost
Personnel Services Expenditures	\$3,797,106
Operating Expenses	390,490
Capital Outlay	60,800
<b>Total for FY 2008</b>	<b>\$4,248,396</b>

## FUNDING SOURCE TO FINANCE PROGRAM

Description	Total Cost
General Fund	\$4,223,396
Fire Impact Fee Funds	25,000
<b>Total for FY 2008</b>	<b>\$4,248,396</b>

# Fire-Rescue Organization Chart



City of Marco Island  
 FIRE/RESCUE  
 EXPENSE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET YTD FY2007	ACT/ENCUM FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2007
-----							
FIRE/RESCUE							
9522							
0015221100	SUPERVISOR SALARIES	160,570	271,399	174,822	185,000	346,290	128 %
0015221200	FIREFIGHTER WAGES	1,582,328	1,987,582	1,658,298	1,750,000	2,074,273	104 %
0015221300	SUPPORT STAFF WAGES	90,001	39,095	135,586	145,000	45,274	116 %
0015221400	OVERTIME	135,219	100,000	176,346	200,000	150,000	150 %
0015221500	LONGEVITY PAY	68,000	12,000	0	12,000	12,000	100 %
0015221550	SAFETY/PERFORMANCE AWARDS	17,000	0	0	0	0	0 %
0015222000	BENEFITS	370,329	384,782	422,322	460,000	504,035	131 %
0015222100	FICA TAXES	161,646	185,754	170,745	185,000	203,503	110 %
0015222200	RETIREMENT	217,718	363,720	321,075	363,000	461,731	127 %
-----							
	TOTAL PERSONNEL SERVICES:	2,802,809	3,344,332	3,059,194	3,300,000	3,797,106	114 %
-----							
0015223100	PROFESSIONAL SERVICES	14,110	121,200	58,300	121,200	39,100	32 %
0015223400	CONTRACTUAL SERVICES	3,208	7,800	3,215	6,335	9,000	115 %
0015224000	TRAVEL & PER DIEM	5,518	7,345	5,281	5,780	6,000	82 %
0015224100	TELEPHONE & COMMUNICATIONS	21,219	43,200	19,825	31,200	28,000	65 %
0015224300	UTILITIES	21,817	29,124	19,808	29,124	37,140	128 %
0015224400	RENTALS & LEASES	191	3,040	1,884	0	6,440	212 %
0015224500	INSURANCE	0	0	0	0	0	0 %
0015224610	VEHICLE REPAIR & MAINTENANCE	62,653	65,598	65,071	75,598	85,600	130 %
0015224620	BUILDING REPAIR & MAINTENANCE	11,304	25,100	17,538	25,100	21,450	85 %
0015224630	EQUIPMENT REPAIR & MAINTENANCE	22,008	17,650	19,422	19,650	17,950	102 %
0015224700	PRINTING	2,662	3,850	840	1,350	3,500	91 %
0015224810	PUBLIC EDUCATION & GOODWILL	0	6,750	4,642	6,750	6,800	101 %
0015224901	MISCELLANEOUS EXPENSE	871	500	95	500	500	100 %
0015225100	OFFICE SUPPLIES	8,122	10,000	17,064	10,000	10,000	100 %
0015225200	OPERATING SUPPLIES	39,797	39,850	30,925	39,850	36,850	92 %
0015225210	FUEL	25,965	25,000	23,451	25,000	30,000	120 %
0015225220	UNIFORMS	19,069	14,000	15,199	16,000	10,500	75 %
0015225225	BUNKER GEAR	15,132	10,550	14,045	10,500	9,800	93 %
0015225230	POSTAGE	497	600	468	600	600	100 %
0015225265	MEDICAL SUPPLIES	3,740	5,000	8,554	10,565	7,000	140 %
0015225290	SOLID WASTE DISPOSAL	1,278	2,750	1,388	2,750	2,750	100 %
0015225400	PUBLICATIONS & MEMBERSHIPS	2,345	3,010	2,499	3,010	3,010	100 %
0015225420	TRAINING	12,953	11,600	17,676	17,600	18,500	159 %
0015229099	CONTINGENCY	0	0	0	0	0	0 %
-----							
	TOTAL OPERATING EXPENSES:	294,458	453,517	347,191	458,462	390,490	86 %
-----							
0015226100	CAPITAL IMPROVEMENTS - LAND	0	59,400	0	59,400	20,000	34 %
0015226200	CAPITAL IMPROVEMENTS - BUILDIN	0	93,675	35,947	93,675	35,000	37 %
0015226400	EQUIPMENT PURCHASES	42,842	156,586	123,684	156,586	5,800	4 %
0015227300	LEASE ISSUANCE COSTS	0	0	0	0	0	0 %
0015227320	AMORTIZATION LEASE ISSUANCE CO	0	0	0	0	0	0 %
-----							
	TOTAL CAPITAL OUTLAY:	42,842	309,661	159,631	309,661	60,800	20 %
-----							
	GRAND TOTAL FOR DEPARTMENT:	3,140,110	4,107,510	3,566,015	4,068,123	4,248,396	103 %
=====							

**City of Marco Island  
Annual Budget Summary  
Fiscal Year 2007 - 2008**

*General Fund*

Fiscal Year 2008  
Annual Budget

**PUBLIC WORKS  
EXPENDITURES:**

Streets & Drainage

1,311,852

**TOTAL EXPENDITURES**

**\$ 1,311,852**

# Streets & Drainage

## *Mission Statement*

*To provide infrastructure maintenance and construction services to the City of Marco Island in the most cost-effective and timely manner, resulting in the safe and efficient public use of roads, bridges, traffic signals, streetlights, sidewalks, and related facilities.*

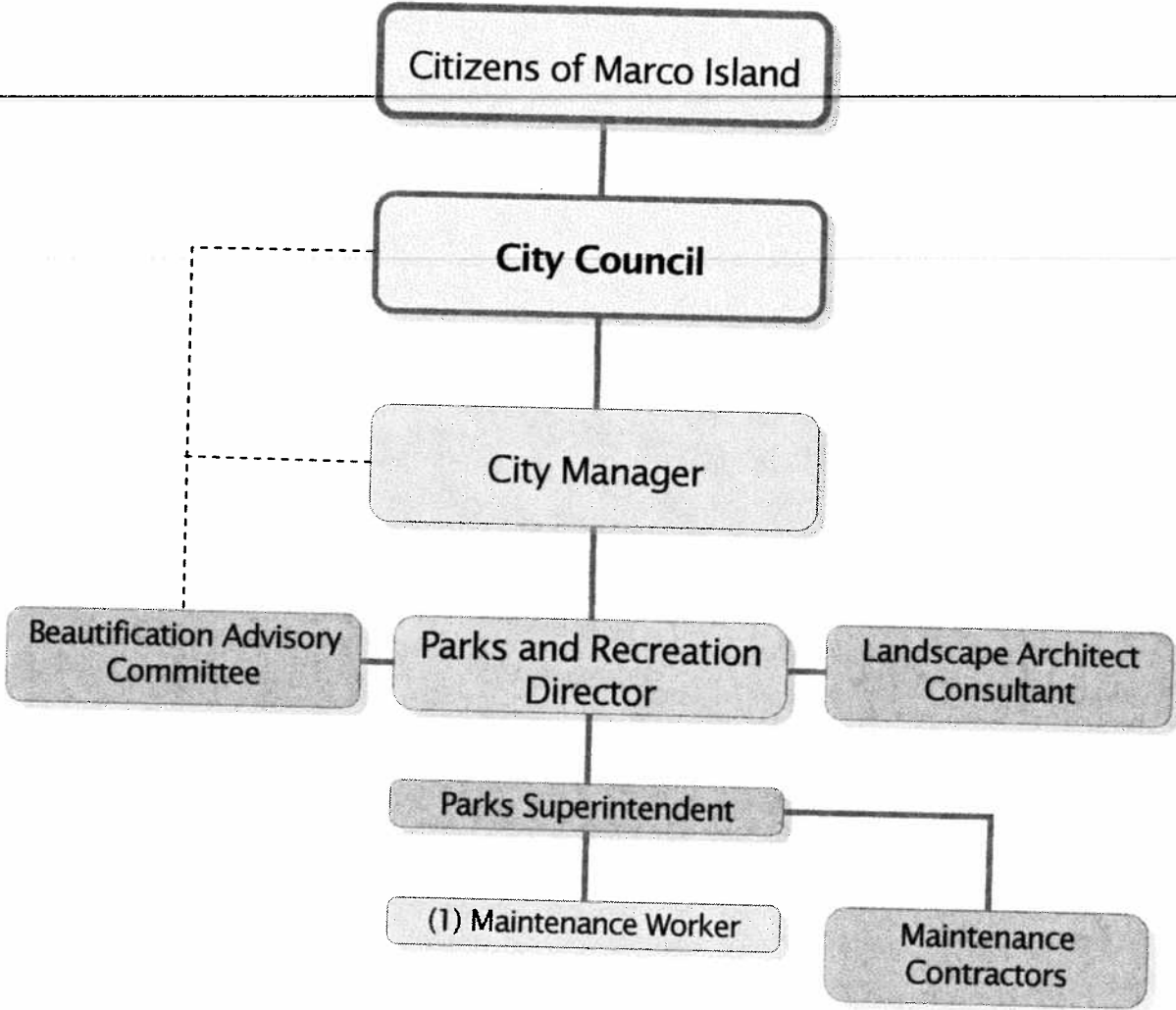
The Streets & Drainage Division is one of three Divisions (Streets & Drainage; Utilities; Engineering/Construction) in the Public Works Department, and is charged with the responsibility of providing fiscally sound and technically responsive services to the citizens of Marco Island.

The Streets & Drainage Division is responsible for planning, designing, constructing, operating, and maintaining all public infrastructure and related facilities for the City of Marco Island. Principal infrastructure under the jurisdiction of the City includes:

- ↓ 383 roads (254 lane miles);
- ↓ 8 signalized intersections;
- ↓ 525 stop-controlled intersections;
- ↓ 2,000 streetlights;
- ↓ 100 miles of waterways;
- ↓ 15 bridges;
- ↓ Underground and surface drainage systems;
- ↓ Public sidewalk network;
- ↓ Right-of-way maintenance (roadway pavements, safety, swales, etc.).



# Beautification Organization Chart



City of Marco Island  
 BEAUTIFICATION DEPARTMENT  
 EXPENSE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET YTD FY2007	ACT/ENCUM FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2007
<b>BEAUTIFICATION</b>							
9579							
0015791200	WAGES	26,611	30,847	28,189	31,000	36,641	119 %
0015791400	OVERTIME	1,320	0	657	1,000	0	0 %
0015791500	LONGEVITY PAY	0	0	0	0	0	0 %
0015791550	SAFETY/PERFORMANCE AWARDS	0	308	302	300	0	0 %
0015792000	BENEFITS	9,106	9,026	9,051	10,000	9,672	107 %
0015792100	FICA TAXES	2,507	2,973	2,594	3,000	2,516	85 %
0015792200	RETIREMENT	1,053	1,542	1,404	1,500	1,644	107 %
<b>TOTAL PERSONNEL</b>		<b>40,598</b>	<b>44,696</b>	<b>42,198</b>	<b>46,800</b>	<b>50,473</b>	<b>113 %</b>
0015793100	PROFESSIONAL SERVICES	12,540	15,000	18,875	22,000	17,000	113 %
0015793400	CONTRACTUAL SERVICES	281,525	43,000	329,607	440,000	450,000	1,047 %
0015794100	TELEPHONE & COMMUNICATIONS	0	1,500	0	0	0	0 %
0015794300	UTILITIES	22,511	12,700	19,636	20,000	26,000	205 %
0015794400	RENTALS & LEASES	0	0	341	0	0	0 %
0015794610	VEHICLE REPAIR & MAINTENANCE	12,253	7,000	9,362	9,800	7,000	100 %
0015794901	MISCELLANEOUS EXPENSE	1,285	1,300	1,165	1,300	1,300	100 %
0015795200	OPERATING SUPPLIES	0	0	46	0	0	0 %
0015795210	FUEL	6,561	12,500	6,792	10,000	10,000	80 %
0015795220	UNIFORMS	0	3,000	0	500	500	17 %
0015795290	SOLID WASTE DISPOSAL	0	20,000	0	10,000	0	0 %
0015795420	TRAINING	0	800	0	500	500	63 %
0015799099	CONTINGENCY	0	409,503	0	0	0	0 %
<b>TOTAL OPERATING EXPENSES:</b>		<b>336,675</b>	<b>526,303</b>	<b>385,823</b>	<b>514,100</b>	<b>512,300</b>	<b>97 %</b>
0015796100	CAPITAL IMPROVEMENTS - LAND	0	0	0	0	0	0 %
0015796400	EQUIPMENT PURCHASES	0	120,000	119,454	0	0	0 %
<b>TOTAL CAPITAL OUTLAY:</b>		<b>0</b>	<b>120,000</b>	<b>119,454</b>	<b>0</b>	<b>0</b>	<b>0 %</b>
<b>GRAND TOTAL FOR DEPARTMENT:</b>		<b>377,273</b>	<b>690,999</b>	<b>547,474</b>	<b>560,900</b>	<b>562,773</b>	<b>81 %</b>



City of Marco Island  
RECREATION FUND  
REVENUE & EXPENSE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET FY2007	YTD ACT/ENCUM FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2007
RECREATION PROGRAMS FUND							
9585							
REVENUES:							
4053470000	PROGRAM INCOME	105,011	148,515	111,912	140,000	167,817	113 %
4053690000	MISC INCOME	21,909	0	12,982	11,500	0	0 %
4053810000	TRANSFER FROM GENL FUND	0	0	0	0	0	0 %
4053810405	USE OF RESERVES	0	0	0	0	0	0 %
4053894000	DONATIONS	10,446	0	0	0	0	0 %
4053894010	MEMORIAL BENCHES	0	0	5,313	8,000	0	0 %
4053894020	"MICKY'S" SAILING FUND	0	0	510	0	0	0 %
4053894030	PLAYGROUND MACKLE PARK	4,500	0	0	1,000	0	0 %
4053894040	RAQUET CENTER TOURNAMENTS	4,160	0	440	440	0	0 %
4053894041	Raquet Center Instruction	3,988	0	3,589	4,000	0	0 %
4053894050	MARCO IN BLOOM	0	0	27,710	20,000	0	0 %
		0	0	100	100	0	0 %
TOTAL REVENUE:		150,014	148,515	162,557	185,040	167,817	113 %
EXPENSES:							
4055721200	WAGES	13,453	34,297	15,561	25,000	37,262	109 %
4055721210	UNPAID COMPENSATED ABSENCES	0	0	0	0	0	0 %
4055721400	OVERTIME	306	0	154	0	0	0 %
4055721500	LONGEVITY PAY	0	0	0	0	0	0 %
4055721550	SAFETY-PERFORMANCE AWARDS	0	304	0	0	0	0 %
4055722000	BENEFITS	4,125	9,467	4,048	5,800	11,022	116 %
4055722100	FICA TAXES	1,491	2,928	1,470	1,600	2,741	94 %
4055722200	RETIREMENT	370	1,519	767	950	1,792	118 %
TOTAL PERSONNEL		19,745	48,515	22,002	33,350	52,817	109 %
4055723400	CONTRACTUAL SERVICES	88,621	90,000	102,931	90,000	95,000	106 %
4055724400	RENTALS & LEASES	255	0	0	0	0	0 %
4055724630	EQUIPMENT REPAIRS	1,088	0	0	0	1,000	0 %
4055724700	PRINTING	0	0	0	0	0	0 %
4055724970	MEMORIALS PURCHASED	400	0	0	0	0	0 %
4055725100	SUPPLIES	5,700	10,000	2,435	2,000	3,000	0 %
4055725210	FUEL	0	0	6,346	10,000	12,000	120 %
4055725902	DEPRECIATION EXPENSE	2,500	0	41	0	0	0 %
4055729099	CONTINGENCY	0	0	0	0	0	0 %
TOTAL OPERATING EXPENSES:		98,564	100,000	111,753	102,000	111,000	111 %
4055726400	EQUIPMENT PURCHASES	0	0	2,697	2,697	4,000	0 %
TOTAL CAPITAL OUTLAY:		0	0	2,697	2,697	4,000	0 %
GRAND TOTAL FOR FUND:		118,309	148,515	136,452	138,047	167,817	113 %

**City of Marco Island  
Annual Budget Summary  
Fiscal Year 2007 - 2008**

*Capital Improvements Fund*

Fiscal Year Budget 2008
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*Capital Improvement Revenues:*

Florida Dept of Transportation Grant	\$ 738,500
Water Mgt District Grant - Drainage Improvements	200,000
HUD/CDBG Grant - Marco lake Drive Sidewalk	70,000
Roadway Impact Fees	200,000
Community Park Impact Fees	150,000
Transfer - General Fund	2,601,547

<b>TOTAL REVENUES</b>	<b>\$3,960,047</b>
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*Capital Improvement Expenditures:*

Drainage Improvements	300,000
Water Quality Improvements	100,000
Elkcam Circle Outfall Replacement	100,000
Kendall Dredging	100,000
Replace East Winterberry Bridge	1,100,000
City-Wide Bridge Repairs	760,000
Street Improvements	190,000
Bike Path Shoulder Widening	206,000
Collier Blvd @ Bald Eagle/Elkcam Circle	470,000
Marco Lake Drive Sidewalk	88,000
Roadside Border Landscaping	200,000
Mackle Park Improvements	200,000
Capital Contingency	146,047

<b>TOTAL EXPENDITURES</b>	<b>3,960,047</b>
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<b>CASH FLOW</b>	<b>\$ -</b>
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*Funded Projects  
Capital Improvements Budget Summary*

Page 1 of 4

CIP2008FINAL

PROJ NBR	PROJECT DESCRIPTION	REFERENCE FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009	FISCAL YEAR 2010	FISCAL YEAR 2011	FISCAL YEAR 2012	FIVE-YEAR TOTAL
<b>I. STORMWATER DRAINAGE</b>								
1	Drainage Improvements	1,277,691	300,000	600,000	400,000	400,000	400,000	2,100,000
2	Water Quality Improvements	200,000	100,000	200,000	200,000	200,000	200,000	900,000
3	Elkcam Circle Outfall Repl	150,000	100,000					100,000
4	Swallow Avenue Drainage					450,000		450,000
	<b>SUB-TOTAL</b>	<b>1,627,691</b>	<b>500,000</b>	<b>800,000</b>	<b>600,000</b>	<b>1,050,000</b>	<b>600,000</b>	<b>3,550,000</b>
<b>II. BEACH &amp; WATERWAYS</b>								
	Collier Bay Dredging	95,321						-
	N. Barfield Seawall	9,077						-
5	Kendall Dredging		100,000					100,000
	<b>SUB-TOTAL</b>	<b>104,398</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>
<b>III. BRIDGE IMPROVEMENTS</b>								
	Bridge Integrity Study	92,873						-
6	East Winterberry Bridge	4,360,866	1,100,000					1,100,000
7	City-Wide Bridge Repairs	462,000	760,000	1,500,000	545,000	350,000		3,155,000
8	Smokehouse Bay Bridge				909,000	2,325,000	1,500,000	4,734,000
	W'Berry Dr/Smokehouse Creek	50,000						-
	<b>SUB-TOTAL</b>	<b>4,965,739</b>	<b>1,860,000</b>	<b>1,500,000</b>	<b>1,454,000</b>	<b>2,675,000</b>	<b>1,500,000</b>	<b>8,989,000</b>



PROJECT DESCRIPTION	REFERENCE	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FIVE-YEAR
	FISCAL YEAR	2007	2008	2009	2010	2011	2012	TOTAL	
<b>VI. STREETSCAPE IMPROVEMENTS</b>									
14	Bridge Lighting	59,000							
	Roadside Border Landscaping	150,000	200,000	220,000	150,000	150,000	200,000		920,000
	<b>SUB-TOTAL</b>	<b>209,000</b>	<b>200,000</b>	<b>220,000</b>	<b>150,000</b>	<b>150,000</b>	<b>200,000</b>		<b>920,000</b>
<b>VII. PARKS &amp; RECREATION / OPEN SPACE</b>									
15	Mackle Park Improvements	1,330,320	200,000	300,000	1,100,000	380,000	1,425,000		3,405,000
16	Racquet Center Improvements	258,638							
	Winterberry Park Improvements	193,511							
17	Jane Hittler Park	200,000		350,000					350,000
18	Veterans Community Park	280,080							
	Leigh Plummer Park Impr	25,000					1,000,000		1,000,000
	Beach Access - Marriott	210,000				300,000			300,000
	<b>SUB-TOTAL</b>	<b>2,497,549</b>	<b>200,000</b>	<b>650,000</b>	<b>1,100,000</b>	<b>680,000</b>	<b>2,425,000</b>		<b>5,055,000</b>
<b>VIII. CIVIC FACILITIES</b>									
	Police Station/Council Chambers	3,602,206							
	Library Donation	200,000							
	Racquet Center Property	206,600							
19	New City Hall - Engineering						375,000		375,000
	<b>SUB-TOTAL</b>	<b>4,008,806</b>					<b>375,000</b>		<b>375,000</b>

PROJECT DESCRIPTION	REFERENCE	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009	FISCAL YEAR 2010	FISCAL YEAR 2011	FISCAL YEAR 2012	FIVE-YEAR TOTAL
	FISCAL YEAR 2007							
<b>IX. CONTINGENCY</b>								
20 Capital Contingency	994,084	146,047	120,000	196,000	270,000	-	-	732,047
<b>SUB-TOTAL</b>	<b>994,084</b>	<b>146,047</b>	<b>120,000</b>	<b>196,000</b>	<b>270,000</b>	<b>-</b>	<b>-</b>	<b>732,047</b>
<b>TOTAL</b>	<b>26,459,120</b>	<b>3,960,047</b>	<b>3,570,000</b>	<b>3,900,000</b>	<b>5,400,000</b>	<b>5,900,000</b>	<b>22,730,047</b>	

**LESS: FUNDING FOR PROJECTS EXEMPT FROM ANNUAL SPENDING CAP:**

DOT LAP: Bike Path Widening	(156,000)							
DOT LAP: Collier-BaldEagle/Elkc.	(470,000)							
DOT LAP: Roadside Border Land.	(112,500)							
DOT LAP Agreements		(520,000)		(200,000)	(200,000)	(200,000)	(200,000)	
Roadway Impact Fees	(200,000)			(200,000)	(200,000)	(200,000)	(200,000)	
Park Impact Fees	(150,000)			(150,000)	(150,000)	(150,000)	(150,000)	
State Parks & Rec Grant		(200,000)						
County Transportation Grant								
Water Management Grants	(200,000)		(50,000)			(1,000,000)	(1,000,000)	
Emergency Funds - E. W'Berry Bridge	(1,100,000)					(50,000)	(50,000)	
HUD/CDBG Grant	(70,000)							

<b>SPENDING CAP PROJECTS</b>	<b>1,501,547</b>	<b>2,450,000</b>	<b>3,300,000</b>	<b>3,800,000</b>	<b>4,300,000</b>			
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City of Marco Island  
 CAPITAL PROJECTS FUND  
 REVENUE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET FY2007	YTD ACTUAL FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2006
CAP PROJ FUND REVENUES							
9301							
3003319001	FEMA BRIDGE REPAIRS	0	80,000	0	0	0	0 %
3003360000	STATE DOT CONTRIBUTIONS ILOT	0	72,184	170,416	170,000	738,500	1,023 %
3003374000	COLLIER COUNTY TRANSPN GRANT	1,000,000	0	0	0	0	0 %
3003375000	S FL WATER MANAGEMENT GRANT	570,000	1,301,929	725,000	725,000	200,000	15 %
3003376000	HUD/CDBG GRANT	0	0	0	0	70,000	0 %
INTERGOVERNMENTAL REVENUE:		1,570,000	1,454,113	895,416	895,000	1,008,500	69 %
3003632400	ROAD IMPACT FEES	200,000	200,000	238,525	200,000	200,000	100 %
3003632700	COMMUNITY PARK IMPACT FEES	45,556	150,000	21,455	25,000	150,000	100 %
3003639904	SIDEWALK ASSESSMENTS PHASE IV	0	0	0	0	0	0 %
3003660000	CONTRIBUTIONS FROM PRIVATE SOU	404,435	0	0	0	0	0 %
SPECIAL REVENUES:		649,991	350,000	259,980	225,000	350,000	100 %
3003810000	TRANSFER FROM GENERAL FUND	4,313,380	2,729,200	0	2,729,200	2,601,547	95 %
3003840000	DEBT PROCEEDS	4,000,000	0	0	0	0	0 %
3003610000	INTEREST EARNED	0	0	0	0	0	0 %
3003690000	MISCELLANEOUS REVENUE	0	0	0	0	0	0 %
NON-REVENUES:		8,313,380	2,729,200	0	2,729,200	2,601,547	95 %
GRAND TOTAL FOR FUND:		10,533,371	4,533,313	1,155,396	3,849,200	3,960,047	87 %

City of Marco Island  
CAPITAL PROJECTS FUND  
EXPENSE BUDGET

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET YTD FY2007	ACT/ENCUM FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2007
92% Yr Complete							
-----							
CAPITAL PROJECTS FUND							
9530							
3005380020	N COLL/ SEAVIEW STORM SEWER	414,382					
3005380101	RECONSTRUCT THROAT INLETS	141,647	0	0	0	0	0 %
3005380200	VACUUM TRUCK	265,570	0	(67,400)	0	0	0 %
3005380210	ASSET MANAGEMENT SYSTEM	0	0	0	0	0	0 %
3005380220	ELKCAM CIRCLE OUTFALL	0	0	0	0	0	0 %
3005380230	WATER QUALITY IMPROVEMENT	0	150,000	75,284	75,000	100,000	67 %
3005380096	REPLACE/REPAIR EXISTING OUTFAL	0	200,000	199,610	200,000	300,000	150 %
3005380098	ROW SWALE DRAINAGE GRADING	188,313	0	19,284	20,000	0	0 %
3005380099	CITY WIDE DRAINAGE IMPR	152,111	0	15,516	16,000	0	0 %
		126,260	1,277,691	1,256,698	1,275,000	0	0 %
	STORMWATER DRAINAGE:	1,288,281	1,627,691	1,498,992	1,586,000	500,000	31 %
3005430001	COLLIER CREEK DREDGING	16,126	95,321	62,444	63,000	0	0 %
3005430007	MARINA FEASIBILITY	0	50,000	0	0	0	0 %
3005430010	KENDALL DREDGING	0	0	0	0	100,000	0 %
	BEACH AND WATERWAYS:	16,126	145,321	62,444	63,000	100,000	69 %
3005400025	EAST WINTERBERRY BRIDGE REPAIR	282,452	4,360,866	438,175	600,000	1,100,000	25 %
3005400030	BRIDGE PLANNING STUDY	3	0	0	0	0	0 %
3005400100	BRIDGE INTEGRITY STUDY	16,850	92,873	13,990	14,000	0	0 %
3005400150	WINTERBERRY SMOKEHOUSE	0	50,000	45,956	50,000	0	0 %
3005400099	CITY-WIDE BRIDGE REPAIRS	2,351	462,000	565,503	565,000	760,000	165 %
3005430009	N BARFIELD SEAWALL	0	9,077	0	0	0	0 %
	BRIDGE IMPROVEMENTS:	301,655	4,974,816	1,063,624	1,229,000	1,860,000	37 %
3005410005	SAN MARCO/HEATHWOOD INTERSECTI	769,228	465,964	381,613	382,000	0	0 %
3005410020	SAN MARCO/BALD EAGLE INTERSECT	118	0	0	0	0	0 %
	INTERSECTIONS:	769,346	465,964	381,613	382,000	0	0 %
3005410012	NORTH COLLIER BOULEVARD	3,041,298	9,854,291	9,500,048	9,800,000	0	0 %
3005410016	SOUTH COLLIER BOULEVARD	3,450,261	388,190	384,603	385,000	0	0 %
3005410024	S COLLIER BICYCLE & PEDESTRIAN	694	88,642	91,838	92,000	0	0 %
3005410098	STREET IMPROVEMENTS	0	100,674	0	0	190,000	189 %
3005410100	COMPUTERIZED TRAFFIC SIGNALS	36	232,929	3,483	3,500	0	0 %
3005410101	LIGHTED STREET NAMES	0	185,000	0	0	0	0 %
3005410103	ELKHAM CIRCLE WIDENING	160,361	0	0	0	0	0 %
3005410104	BALD EAGLE TURN LANES	414,065	0	11,003	11,000	0	0 %
3005412000	BIKE PATH WIDENING	0	100,000	733	1,000	206,000	206 %
3005412100	MARCO LAKE DR TURN	0	161,042	0	0	0	0 %
3005415303	ROAD RESURFACING	134,959	0	0	0	0	0 %
3005415304	COLLIER @ BALD EAGLE/ELKCAM	0	0	0	0	470,000	0 %
3005415305	MARCO LAKE DR. SIDEWALK	0	0	0	0	88,000	0 %
	ROADWAYS:	7,201,674	11,110,768	9,991,708	10,292,500	954,000	9 %
3005420010	LELAND WAY PATHWAY TO YMCA	622	292,979	314,645	315,000	0	0 %
3005420012	BALD EAGLE PATHWAY	0	250,000	32,501	33,000	0	0 %
	PEDESTRIAN/BICYCLE WAYS:	622	542,979	347,146	348,000	0	0 %
3005790008	BALD EAGLE STREETSCAPE	44	0	1,455	1,500	0	0 %
3005790010	BRIDGE LIGHTING	0	59,000	0	0	0	0 %
3005790000	CUL DE SAC IMPROVEMENTS	11,400	840	840	1,000	0	0 %
3005790004	ROADSIDE BORDER LANDSCAPING	261,239	150,000	151,087	151,000	200,000	133 %



City of Marco Island  
 CAPITAL PROJECTS FUND  
 EXPENSE BUDGET

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET YTD FY2007	ACT/ENCUM FY2007	PROJECTED FY2007	92% Yr Complete	
						BUDGET FY2008	% OF FY2007
STREETSCAPE IMPROVEMENTS:		272,683	209,840	153,381	153,500	200,000	95 %
3005420001	LEIGH PLUMMER PARK SITE IMPROV	0	25,000	23,550	24,000	0	0 %
3005420020	MACKLE PARK EXPANSION	8,971	1,330,320	472,475	475,000	200,000	15 %
3005420021	WINTERBERRY PARK EXPANSION	7,472	193,511	70,913	71,000	0	0 %
3005420050	VETERANS PARK PROPERTY PLAN	72,550	280,080	173,186	175,000	0	0 %
3005420052	RACQUET CENTER IMPROVEMENTS	4,729	258,638	254,802	255,000	0	0 %
3005420054	BEACH ACCESS-MARRIOTT	0	210,000	201,093	200,000	0	0 %
3005420056	JANE HITTLER PARK	0	205,110	205,110	205,000	0	0 %
PARKS, REC & OPEN SPACE:		93,722	2,502,659	1,401,129	1,405,000	200,000	8 %
3005800065	POLICE SERVICES EXPANSION	1,979,873	3,681,563	3,418,969	3,500,000	0	0 %
CIVIC FACILITIES:		1,979,873	3,681,563	3,418,969	3,500,000	0	0 %
3005810001	TRANSFER TO GENERAL FUND	14,367	0	0	0	0	0 %
3005810203	TRANSFER TO SALES TAX BOND DS	0	0	0	0	0	0 %
3005810204	TRANS TO N COLLIER BANK NOTE D	0	0	0	0	0	0 %
3009009099	CAPITAL PROJECTS CONTINGENCY	0	798,792	0	0	146,047	18 %
CONTINGENCY AND OTHER:		14,367	798,792	0	0	146,047	18 %
GRAND TOTAL FOR FUND:		11,938,349	26,060,393	18,319,006	18,959,000	3,960,047	15 %

## **CATEGORY I – STORMWATER DRAINAGE:**

The development of the Stormwater Drainage component of the Capital Improvement Program (CIP) is based on the goals and objectives set forth in the Comprehensive Plan and the specific recommendations or action strategies set forth in the Master Drainage Plan (2000).

**Comprehensive Plan Goal:** “TO PROTECT THE HEALTH AND SAFETY OF THE PUBLIC BY ENSURING THAT STORMWATER MANAGEMENT FACILITIES ARE PROPERLY MAINTAINED, ENVIRONMENTALLY SOUND, COST EFFECTIVE, AND MEET THE COMMUNITY’S PRESENT AND FUTURE DEMANDS.”

**Comprehensive Plan Information** – The City’s Comprehensive Plan is divided into two sections: Part 1 – Goals, Objectives and Policies; and Part 2 – Data and Analysis. Part 1 identifies the goal of the Stormwater Drainage Sub-Element as listed above. The Comprehensive Plan Objectives from Part 1 are:

- The City of Marco Island will operate and maintain a stormwater management system that will meet or exceed adopted Level of Service (LOS) design standards over the next five years.
- To limit public expenditures for stormwater facilities that would have the effect of directly subsidizing private development.
- Surface water in canals will meet the criteria cited in Chapter 62-403.530, F.A.C. for Class II and Class III waters where applicable.
- The City will implement a proactive maintenance program to ensure that all current and future stormwater management facilities operate at design capacity.

Part 2 of the Comprehensive Plan, which addresses Stormwater Drainage, is based on information and recommendations contained in the City’s Master Drainage Plan. The City’s Plan consultant reviewed original Deltona design plans, and subjected field-verified surface drainage infrastructure generally has the capacity to convey and discharge runoff occurring from the existing surface and sub-hour (duration) storm event. The Plan emphasizes that some planned outfalls were never constructed, and also states that extensive reconstruction/replacement work is necessary for the stormwater drainage system to function at design capacity.

**Master Drainage Plan Recommendations** - Drainage improvement needs identified in the Master Drainage Plan fall into seven categories: 1) major intersections; 2) additional outfalls; 3) swale regrading; 4) elimination of swale intersections; 5) replacement of throat structures; 6) sediment removal; and 7) relining/reconstructing storm sewer pipes. The Master Drainage Plan estimated a total construction cost of \$28,000,000 - \$32,000,000, which is planned for an implementation period of approximately fifteen years.

In recognition that drainage deficiencies exist throughout the City requiring diverse corrective actions, this CIP and prior CIP’s provided for a multifaceted approach of funding to support various improvement actions. While significant progress has been made with critical

drainage failures addressed in a timely fashion, remaining drainage systems requiring improvements will be perpetuated due to limited capital funds.

**Consistency With Adopted Schedule of Capital Improvements** – The stormwater drainage expenditures contained in this proposed Five-Year CIP through FY12 promote financial consistency with the adopted Comprehensive Plan.

The Five Year CIP for fiscal years 2008-2012 allocates \$4,035,000 for storm drainage.

## PROJECT # 1: Drainage Improvements

**Project Goal:** “To continue with a repair/replacement program for deficient storm sewer outfalls; right-of-way swale drainage; cul-de-sac outfalls; and North Bald Eagle drainage as recommended in the Master Drainage Plan.”

### Project Objectives:

1. To annually repair or replace existing storm sewers to maintain or increase existing storm drainage system capacity.
2. To continue with a long-term repair/replacement program for collapsed or structurally failed storm sewers.
3. To perform swale re-grading activities in a prioritized sequence to address developed areas that receive the most valid public complaints of nuisance ponding that affects multiple properties (cul-de-sac outfalls; North Bald Eagle Drive).
4. To perform swale re-grading activities upstream and/or downstream of new single-family home construction to correct inadequate flow conditions.

### Project's Relationship to Comprehensive Plan:

- “The City of Marco Island will operate and maintain a stormwater management system that will meet or exceed adopted Level of Service (LOS) design standards over the next five years.” (Section IV(c), Objective 1.1)
- “The City will implement a proactive maintenance program to ensure that all current and future stormwater management facilities operate at design capacity.” (Section IV(c), Objective 1.4)

### Project's Relationship to Master Drainage Plan Recommendations:

- The Master Drainage Plan identified 31 miles of existing storm sewer pipes and outfalls (15 inch to 48-inch diameter) that in the long-term would require various types of repair and replacement throughout the fourteen (14) drainage areas.
- The Master Drainage Plan identifies a need to install 171 additional storm sewer outfalls to achieve adopted LOS standards.

**Success Measurement:** Repair/replace approximately five (5) existing outfalls in FY08 and the re-grading of 2,000 linear feet of swales along public rights-of-way in FY08.

**Project Narrative:** The repair or replacement of existing storm sewers is an on-going program necessary to preserve and maintain existing storm drainage capacity. In some instances the repair and/or replacement of existing storm sewers (including outfall pipes and culverts) is more important than adding a new or supplemental outfall since resulting adverse impacts from collapsed or structurally failed storm sewers in residential areas are measurable as negative impacts on public safety and welfare.

Pipe failures are generally not known or monitored in advance. Information is received by notification from affected property owners. Remedial work typically involves partial or full replacement of failed sewer segments with new pipe, or relining existing pipe interiors with high-density polyethylene storm sewer sleeves to achieve equivalent design flows and structural carrying capacity. New pipe materials and construction repair technologies will be evaluated to improve benefit / cost parameters and to minimize real property disruptions during construction.

Annual re-grading of roadside drainage swales is required to minimize nuisance ponding and to maintain adequate stormwater drainage along local streets to achieve efficient discharges to receiving water bodies. A typical swale segment exhibits flow restrictions due to sedimentation and improper flow line elevations. Occasionally, driveways need to be reconstructed and associated culverts replaced to achieve positive drainage.

The Master Drainage Plan geographically divides the City into 14 drainage regions or basins (i.e., San Marco-Sunset Region). Within each drainage basin, various types of maintenance and capital improvements are designated. This project primarily accounts for new or additional storm sewers and outfall pipes that are required to eliminate or aid in reducing inundation of streets and private properties along public drainage easements. Citywide drainage improvements include replacement of primary and secondary storm sewer systems along public and downstream discharge points due to undersized pipes or a lack of conveyance to final outfalls. Moreover, land development activities in the City over the past two decades have increased runoff rates. Supplemental storm sewers and outfalls that result in additional flow capacity are necessary to maintain an adequate LOS between road rights-of-way and adjacent waterways.

North Bald Eagle Drive is in need of major drainage improvements. Strip mercantile businesses along this corridor of Bald Eagle are at an elevation below the roadway. Parking lots become flooded from roadway runoff. This area, on the most southerly portion, begins at the Riverside Club property line, runs north to the Sunrise Bay Resort, and encompasses adjacent property across the street, at Marco Vista Condos. Improvements made with this project would make this area safe for pedestrians and motorists.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
300,000	600,000	400,000	400,000	400,000	2,100,000
<b>Funding:</b>					<b>\$2,100,000 GF</b>

## PROJECT #2: Water Quality Improvements

**Project Goal:** “To continue with an on-going program to reconstruct throat inlets to maximize capacity and enhance safety and aesthetics at critical locations throughout the City.”

### Project Objectives:

1. To continue with a drainage improvement program to reconstruct throat inlets at various locations throughout the City within annual approved CIP budgets for the period FY07-FY11.
2. Install water quality inserts (Suntree type) into storm inlets at various locations within annual approved CIP budget.

### Project's Relationship to Comprehensive Plan:

- “The City of Marco Island will operate and maintain a stormwater management system that will meet or exceed adopted Level of Service (LOS) design standards over the next five years.” (Section IV(c), Objective 1.1)
- “The City will implement a proactive maintenance program to ensure that all current and future stormwater management facilities operate at design capacity.” (Section IV(c), Objective 1.4)

### Project's Relationship to Master Drainage Plan Recommendations:

- The Master Drainage Plan recommends conversion of throat inlet structures to FDOT ditch bottom inlets.
- Meet regulatory requirements for water quality.

**Success Measurement:** Reconstruct approximately 25 drainage inlets each year in which funds are allocated.

**Project Narrative:** Reconstruction of existing throat type drainage inlets is recommended for both safety and maintenance reasons. Existing throat inlets are generally large and protrude one (1) to three (3) feet above the swale bottom, posing a potential hazard to pedestrians and vehicles. The annual allocation of \$50,000 will support replacement of approximately 25 throat inlets utilizing FDOT ditch bottom grate inlets.

There are an estimated 738 throat inlets in the City. Remaining inlet replacement work is scheduled over a 15-year period based on an allocation of \$50,000 per year.

The City has approximately 1,000 stormwater inlets. The South Florida Water Management District (SFWMD) requires that each inlet be retrofitted with a device to capture floatables, such as hydrocarbons, grease, oil, and debris before it enters our waterways. The SFWMD provided the City with a \$100,000 grant in FY08 to install these inlet skimmer boxes. A grant application will be submitted for FY08.

**Five-Year Funding Recommendation:**

FY08	FY08	FY10	FY11	FY12	Total
100,000	200,000	200,000	200,000	200,000	900,000

**Funding: \$300,000 Grants**  
**\$600,000 GF**

### PROJECT #3: Elkcam Circle Outfall Replacement

Project Goal: "To repair and replace the Elkcam Circle outfall."

Project Objectives:

1. To complete repair and replacement of the storm sewer facility to avoid further pipe collapses which would result in property damages and unsafe and hazardous site conditions.

Project's Relationship to Comprehensive Plan:

- "The City of Marco Island will operate and maintain a stormwater management system that will meet or exceed adopted Level of Service (LOS) design standards over the next five years." (Section IV(c), Objective 1.1)
- "Surface water in canals will meet the criteria cited in Chapter 62-403.530, F.A.C., for Class II and Class III waters where applicable." (Section IV(c), Objective 1.3)

Project's Relationship to Master Drainage Plan Recommendations:

- A recent inspection by staff reveals a failing storm sewer that requires replacement and rerouting.

Success Measurement: Construction is scheduled to begin in FY07 and be completed in FY08.

Project Narrative: The existing outfall has failed between Elkcam Circle and the Rose Court waterway. This outfall serves Elkcam Circle as well as the new utility property to be exchanged with the County.

Five-Year Funding Recommendation:

FY08	FY09	FY10	FY11	FY12	Total
100,000	-	-	-	-	100,000
<b>Funding: \$100,000 GF</b>					



## PROJECT #4: Swallow Avenue Drainage

Project Goal: "To continue with an on-going drainage improvement program to provide stormwater flow capacity required at critical locations throughout the City."

### Project Objectives:

1. To continue with a citywide drainage improvement program to maintain and increase stormwater flow capacity in existing storm sewers and outfalls at critical locations throughout the City that have structural deficiencies.
2. To continue with a citywide drainage improvement program to provide design flow capacity at critical locations throughout the City that are devoid of storm sewers and outfalls.

### Project's Relationship to Comprehensive Plan:

- "The City of Marco Island will operate and maintain a stormwater management system that will meet or exceed adopted Level of Service (LOS) design standards over the next five years." (Section IV(c), Objective 1.1)
- "The City will implement a proactive maintenance program to ensure that all current and future stormwater management facilities operate at design capacity." (Section IV(c), Objective 1.4)

### Project's Relationship to Master Drainage Plan Recommendations:

- The Master Drainage Plan identifies a need to maintain storm sewers to achieve adopted LOS standards.

Project Narrative: This system consists of two 36" diameter corrugated aluminum pipes. The joints are failing due to dissimilar metals and the method of construction. This storm sewer will be directed to the new Florentine Gardens Outfall, described in Item 4. This project was planned for FY08 and FY09. Due to budget limitations, this project was moved to FY11. Should this drainage system fail prior to FY11, a request for emergency funds will be made. A \$200,000 SFWMD grant will be applied for in FY11.

### Five-Year Funding Recommendation:

FY08	FY09	FY10	FY11	FY12	Total
-	-	-	450,000	-	450,000
<b>Funding:</b>			<b>\$425,000</b>	<b>GF</b>	

## UNFUNDED PROJECT: Asset Management

Note: This project has been eliminated due to budget shortfall. Should funds become available at the end of FY08, a request to transfer funds from contingency funds will be made.

Project Goal: "To outline and prepare an asset management plan that details the strategy for managing the City's assets."

### Project Objectives:

1. To outline a plan of action that the City can adopt to maintain, upgrade, and operate physical assets.
2. To provide the basis for the implementation of an asset management program in a phased approach.

### Project's Relationship to Comprehensive Plan:

- "The asset management system will provide a mechanism to optimize the annual resources allocated for maintaining public works infrastructure."
- "The City will implement a proactive maintenance program to ensure that all current and future stormwater management facilities operate at design capacity." (Section IV(c), Objective 1.4)

### Project's Relationship to Master Drainage Plan Recommendations:

- The asset management system will identify a prioritization to the stormwater needs.

Project Narrative: An asset management system is a comprehensive program that includes upgrades to computer hardware and software, an inventory and condition assessment of existing assets, and the development of policies and procedures to keep the asset record current and useful. The City wishes to assess and evaluate current asset management strategies, identify business practices or management strategies that could be improved, and to formulate a recommendation for the implementation of business practices to enhance the City's ability to manage assets, which are continuously updated plans for managing the lifecycle of infrastructure assets.

### Five-Year Funding Recommendation:

FY08	FY09	FY10	FY11	FY12	Total
-	-	-	-	-	-

**Funding:**

## **CATEGORY II – BEACHES AND WATERWAYS:**

The development of the Beaches and Waterways Improvement component of the Capital Improvement Program is not derived from any specific recommendations or action strategies set forth in any City plan, but is recognized and included in the Schedule of Capital Improvements, which is an adopted component of the Comprehensive Plan.

**Comprehensive Plan Goal:** Not Applicable.

**Consistency With Adopted Schedule of Capital Improvements** – The beaches and waterways expenditures contained in this proposed Five-Year CIP promote financial consistency with the adopted Comprehensive Plan. Hurricane Wilma impacted the waterways under two bridges, both on Kendall Drive. The hurricane transferred soil from the canals and they settled under the bridges rendering both very shallow and difficult for boats to travel under the bridges.

## **PROJECT # 5: Kendall Dredging**

**Project Goal:** "To reestablish a safe and efficient waterway navigation channel under Kendall Drive South at Clam Bay and Kendall Drive North at Clam Bay through maintenance dredging."

### **Project Objectives:**

1. To obtain all environmental permits required for Kendall Bridge dredging by January 2008.
2. To commence with and complete the Kendall Bridge maintenance dredging project in FY08.

**Success Measurement:** Complete maintenance dredging work in Collier Creek in FY08 within the total allocated budget.

**Project Narrative:** Identified by the Waterways Advisory Committee as a critical capital improvement, planning and design activities will begin in FY08. The purpose of this project is to reestablish a safe and efficient waterway navigation channel, which was impacted by Hurricane Wilma.

### **Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
100,000	-	-	-	-	100,000
<b>Funding:</b>	<b>\$100,000</b>	<b>GF</b>			

### **CATEGORY III – BRIDGE IMPROVEMENTS:**

The development of the Bridge Improvement component of the Capital Improvement Program is based on the goals and objectives set forth in the Comprehensive Plan and the specific recommendations or action strategies set forth in the City's Bridge Plan.

**Comprehensive Plan Goal:** "TO PROVIDE AND ENCOURAGE A MULTIMODAL TRANSPORTATION SYSTEM THAT MEETS THE CIRCULATION NEEDS OF MARCO ISLAND IN A SAFE AND EFFICIENT MANNER BUT DOES NOT ADVERSELY IMPACT THE QUALITY OF LIFE OF THE RESIDENTS."

**Comprehensive Plan Information** – The City's Comprehensive Plan is divided into two sections: Part 1 – Goals, Objectives and Policies; and Part 2 – Data and Analysis. Part 1 identifies the goal of the Transportation Element as listed above. The applicable Comprehensive Plan Objectives from Part 1 are:

- Incorporation of recommended improvements contained in the Bridge Plan that will enhance bridge safety and capacity into future capital improvement budgets.
- The City will aggressively seek grants, and other funding sources to augment and expand the financial resources available for capital improvement projects.

Part 2 of the Comprehensive Plan discusses bridges as a component of the transportation network and references the Bridge Plan, from which the City will implement a capital improvement program to replace and/or renovate deficient bridges.

The State of Florida Department of Transportation (FDOT) is required by federal law to administer annual inspections of bridges statewide. Through contracted consulting services, FDOT conducts annual inspections of the City's fourteen bridges for operational safety and structural integrity. An evaluation rating system is employed consisting of four performance factors: (1) structural adequacy and safety; (2) serviceability and functional obsolescence; (3) essentiality for public use; and, (4) special features.

**Right-of-Way Master Plan Recommendations:** The Right-of-Way Master Plan (2000) discussed the need for special bridge design treatments, and included an overview of traffic concerns, pedestrian facilities, and aesthetic concerns. A total of ten bridges, including Smokehouse Bay Bridge, were identified in the Right-of-Way Master Plan as candidates for enhancements consistent with the design concepts advanced.

**Consistency With Adopted Schedule of Capital Improvements:** Based on the Adopted Schedule of Capital Improvements contained in the amended Comprehensive Plan, \$9,339,000 as allocated to bridge improvement projects for the prior Five-Year CIP for FY08-FY12. Due to the costs associated with the reconstruction of North and South Collier Boulevard some capital expenditures, including bridge projects, have been deferred to future years or scaled back. Per the City's adopted Comprehensive Plan, bridge improvements are not subject to Level of Service (LOS) standards.

## **PROJECT #6: East Winterberry Bridge**

**Project Goal:** "To construct a replacement bridge to meet current standards.

### **Project Objectives:**

1. To replace the bridge prior to 2008 hurricane season.

### **Project's Relationship to Comprehensive Plan:**

- "Incorporation of recommended improvements contained in the various bridge analysis studies to ensure bridge safety and capacity into future Capital Improvements budgets." (Section II, Objective 16)

### **Success Measurement:**

- Complete construction prior to 2008 hurricane season and maintain boating access during construction.

**Project Narrative:** The current bridge has been significantly impacted by age and two hurricanes. FDOT has directed that no truck traffic shall be allowed on the bridge and monthly inspections are to be undertaken. The structural integrity of the two approach slabs are in question and continued use of the bridge by vehicles places the community at risk. A grant has been applied for to help defray the funds required to be withdrawn from reserves. The total FY07 budget is \$4,360,866. An additional \$1,100,000 is required for the project to move forward. Council may wish to utilize future CIP funds to pay for the bridge replacement. The 5-year CIP reflects \$4,734,000 for Smokehouse Bay Bridge (Project #8).

### **Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
1,100,000	-	-	-	-	1,100,000
<b>Funding:</b> \$1,100,000 GF					

## PROJECT #7: Citywide Bridge Repairs

Project Goal: "To perform operational, safety and rehabilitative repairs to various bridges to achieve a condition of maintainability."

### Project Objectives:

1. To complete remedial work for the various bridges in FY07 to result in a satisfactory performance rating for operational adequacy, safety, serviceability, and essentiality for public use.

### Project's Relationship to Comprehensive Plan:

- "Incorporation of recommended improvements contained in the various bridge analysis studies will enhance bridge safety and capacity into future capital improvement budgets." (Section II, Objective 1.6)

Success Measurement: Completion of design and construction stages in FY07 to mid FY08 within the allocated budget.

Project Narrative: The following are the repairs recommended by bridge engineering consultants based on the damages and deterioration caused by Hurricane Wilma and age:

### 1. **Bridge No. 034118 – Hernando Dr. over Clam Bay – Year Constructed: 1972 (FY08)**

The following repairs are recommended:

1. Repair holes and open joints in bulkheads.
2. Replace areas of lost fill behind bulkheads with flowable fill.
3. Remove existing slope pavement and replace with fabric formed concrete revetment.
4. Repair the undermined approach slabs by placing flowable fill in the undermined areas.

### 2. **Bridge No. 034117 – Kendall Dr. (South) over Clam Bay – Year Constructed: 1972 (FY08)**

The following repairs are recommended:

1. Repair holes and open joints in bulkheads.
2. Replace areas of lost fill behind bulkheads with flowable fill.
3. Repair the undermined end bent by placing flowable fill underneath it.
4. Repair the slope protection with fabric formed concrete.
5. Repair the undermined approach slab by placing flowable fill in the undermined areas.
6. Dredge waterway under bridge (funded under Project #5).

- 3. **Bridge No. 034120 – Kendall Dr. (North) over Collier Bay – Year Constructed: 1972** (FY11)  
 The following repairs are recommended:
  1. Repair holes and open joints in bulkheads.
  2. Repair bulkhead caps and broken H-piles in the south bulkhead.
  3. Replace areas of lost fill behind bulkheads with flowable fill.
  4. Re-grade embankment slopes and protect slopes with fabric formed concrete.
  5. Repair the undermined approach slabs and end bents by placing flowable fill in the undermined areas.
  6. Dredge waterway under bridge (funded under Project #5)
  
- 4. **Bridge No. 036001 – N. Barfield over Factory Bay – Year Constructed: 2001** (FY09)  
 The following repairs are recommended:
  1. Repair spalls in sidewalk and curb.
  2. Repair bulkhead joints.
  3. Repair spall in the face of End Bent 4.
  
- 5. **Bridge No. 036002 – N. Barfield over Marco River Inlet – Year Constructed: 2004** (FY09)  
 The following repairs are recommended:
  1. Repair crack I the bridge rail curb.
  2. Repair cracked slope pavement.
  3. Replace fill in areas where it has undermined the slope pavement.
  4. Repair cracks located in the MSE wall coping on the Northwest corner of the bridge.
  
- 6. **Bridge No. 34116 – Goldenrod Avenue over Smokehouse Bay – Year Constructed: 1072** (FY10)  
 The following repairs are recommended:
  1. Repair seawall.
  2. Repair deck.

The Florida Department of Transportation engineers recently advised that their inspector reported a “potential critical structure condition” for the Goldenrod Avenue Bridge over Smokehouse Bay. The FDOT report and the bridge will be evaluated by the City’s bridge inspection firm. The results of the evaluation may require that the FY08 funds be transferred from the repairs listed above to this bridge.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
760,000	1,500,000	545,000	350,000	-	3,155,000
<b>Funding:</b>	<b>\$3,155,000</b>	<b>GF</b>			



## **PROJECT #8: Smokehouse Bay Bridge**

**Project Goal:** “To perform aesthetic improvements and associated minor repairs to the Smokehouse Bay Bridge.”

### **Project Objectives:**

1. To complete enhancement and associated minor repair work for the Smokehouse Bay Bridge in FY08 concurrently with or separate from the North Collier Boulevard improvement project.
2. Replace the existing two Smokehouse Bay bridges with a new bridge in FY13-FY15.

### **Project’s Relationship to Comprehensive Plan:**

- “Incorporation of recommended improvements contained in the bridge analysis study will enhance bridge safety and capacity into future capital improvement budgets.” (Section II, Objective 1.6)
- “The City will aggressively seek grants, and other funding sources to augment and expand the financial resources available for capital improvement projects.” (Section VIII, Objective 1.3)

### **Project’s Relationship to the Right-of-Way Master Plan:**

- This bridge enhancement project is consistent with recommendations set forth in the Right-of-Way Master Plan, and is comprised of streetscape and sidewalk improvements that will result in substantial aesthetic improvements for this unique area of the City. Although the scope of work for this project does not explicitly include widening work or structural related repairs to the existing bridge, minor repairs and maintenance activities will be necessary and are considered to be inherent to accomplishing the beautification / enhancement work.

**Success Measurement:** Completion of design and construction stages in FY13-FY15 within the allocated budget.

**Project Narrative:** FDOT is providing a \$100,000 LAP Grant to enhance the aesthetics surrounding the Smokehouse Bay Bridge (Jane Hittler Park).

It is expected that initial new bridge planning efforts will begin in FY09 and will involve development of alternative concepts to complement and maximize architectural benefits anticipated from the current Esplanade mixed use development project. In particular, the sidewalk component of the Smokehouse Bay bridge enhancements will be designed to functionally and aesthetically integrate with waterfront pedestrian uses by the Esplanade developer. In FY10-FY11, it is anticipated that the bridge will be redesigned. The new bridge profile will be increased to allow an increase of three to five feet of additional waterway clearance as well as incorporating access under the bridge for pedestrians to allow for a boardwalk connection between the Esplanade and the Veterans Community Park Property. The 2011 project cost is estimated at \$11,500,000. Staff will pursue various grant sources to reduce the impact on the

General Fund. This project has an unfunded balance of \$6,500,000. Council may wish to utilize the FY10-12 budget of \$4,734,000 to fund the current East Winterberry replacement.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
-	-	909,000	2,325,000	1,500,000	4,734,000
<b>Funding:</b>		<b>\$4,734,000</b>	<b>GF</b>		

## CATEGORY IV – ROADWAY IMPROVEMENTS:

The development of the Roadway Improvement component of the Capital Improvement Program is based on the goals and objectives set forth in the Comprehensive Plan and the specific recommendations or action strategies set forth in the Right-of-Way Master Plan.

**Comprehensive Plan Goal:** “TO PROVIDE AND ENCOURAGE A MULTIMODAL TRANSPORTATION SYSTEM THAT MEETS THE CIRCULATION NEEDS OF MARCO ISLAND IN AN SAFE AND EFFICIENT MANNER BUT DOES NOT ADVERSELY IMPACT THE QUALITY OF LIFE OF THE RESIDENTS.”

**Comprehensive Plan Information** – The City’s Comprehensive Plan is divided into two sections: Part 1 – Goals, Objectives and Policies; and Part 2 – Data and Analysis. Part 1 identifies the goal of the Transportation Element as listed above. Applicable Comprehensive Plan Objectives from Part 1 are:

- Promote a safe, convenient, and energy efficient multimodal transportation system.
- Coordinate the transportation system with the Future Land Use Map to ensure population densities, housing and employment patterns, and land uses are consistent with the capabilities and capacities of the transportation network.
- Coordination of the City’s Transportation Element with the MPO and FDOT to ensure project/improvement consistency with external plans and programs.
- Maintain designed Levels of Service for arterial, collector, and local roads on Marco Island.
- Protect and preserve existing and future rights-of-way to prevent structural encroachments and to ensure adequate ultimate roadway widths for maintenance of adopted level of service standards, consistent with this element, the 2020 Collier County MPO Transportation Plan, and the Land Development Code (LDC).

Part 2 of the Comprehensive Plan addressing Transportation Improvements is based on information and recommendations contained in the City’s Right-of-Way Master Plan (2000). Policy 1.1.1 of the Comprehensive Plan sought, “Incorporation of the recommendations contained in the Right-of-Way Master Plan into the five-year Capital Improvement Element based on priority of need and availability of fiscal resources.”

**Right-of-Way Master Plan Recommendations:** The Right-of-Way Master Plan recommended that North and South Collier Boulevard, Bald Eagle Drive, and San Marco Road be designated as capacity and aesthetic improvement projects which have also been included in the Collier County 2025 Transportation Needs Plan.

**Consistency With Adopted Schedule of Capital Improvements:** The roadway improvement expenditures contained in this proposed Five-Year CIP promote financial consistency with the adopted Comprehensive Plan. An amount of \$1,004,000 is allocated toward roadway improvement projects in FY08.

The Five-Year CIP for FY08-FY12 allocates \$3,009,000 for Roadway Improvements.

## PROJECT #9: Bald Eagle Turn Lanes

Project Goal: "To ensure that traffic flows smoothly along Bald Eagle Drive, turning lanes will be added between Goldenrod Avenue and Elkcam Circle."

### Project Objectives:

1. Turning lanes will be added between Goldenrod Avenue and Elkcam Circle along Bald Eagle Drive. This will complete the turning lane addition on Bald Eagle Drive that was terminated at Goldenrod Avenue due to lack of funds to complete the project to Bald Eagle Drive.
2. Turning lanes will be added at the North Barfield and Bald Eagle Drive intersection.

### Project's Relationship to Comprehensive Plan:

- "Promote a safe, convenient, and energy efficient multimodal transportation system." (Section II, Objective 1.1)
- "Maintain designated Level of Service for arterials, collector, and local roads on Marco Island." (Section II, Objective 1.4)
- "The City will aggressively seek grants, and other funding sources to augment and expand the financial resources available for capital improvement projects." (Section VIII, Objective 1.3)

Success Measurement: To commence and complete construction on schedule with special emphasis on development of maintenance of traffic and construction phasing plans to minimize public inconvenience and disruption of business operations.

Project Narrative: Bald Eagle Drive turning lanes will be provided between Goldenrod Avenue and Elkcam Circle and at the intersection of North Barfield Drive and Bald Eagle Drive.

### Five-Year Funding Recommendation:

FY08	FY09	FY10	FY11	FY12	Total
-	-	-	75,000	400,000	475,000
<b>Funding:</b> \$475,000 GF					

## **PROJECT #10: Street Improvements**

**Project Goal:** “To reconstruct inverted street intersection areas for resolution of drainage problems and correction of safety deficiencies, including rehabilitation of roadway pavements and sidewalks. To resurface streets and reconstruct failed or deteriorating alley pavements.”

### **Project Objectives:**

1. To complete reconstruction of inverted street intersections in the Five-Year CIP through FY12, resulting in elimination of stormwater ponding and correction of operational safety and maintenance deficiencies.
2. To preserve the structural integrity and load carrying capacity of City streets through an annual resurfacing program.
3. To reduce long-term recurring expenditures for miscellaneous street maintenance and repairs through preservation of pavement conditions by asphalt resurfacing and milling.
4. To annually reconstruct and resurface deteriorated street and alley asphalt pavements caused by repetitive truckloads, failed sub-base stratum due to water table fluctuations, and shoulder distress and raveling.

### **Project’s Relationship to Comprehensive Plan:**

- “Promote a safe, convenient, and energy efficient multimodal transportation system.” (Section II, Objective 1.1)
- “Maintain designated Level of Service for arterials, collector and local roads on Marco Island.” (Section II, Objective 1.4)
- “The City will aggressively seek grants, and other funding sources to augment and expand the financial resources available for capital improvement projects.” (Section VIII, Objective 1.3)

### **Project’s Relationship to Right-of-Way Master Plan Recommendations:**

- Intersection improvements and resurfacing of streets under this project are consistent with recommendations outlined in the City’s Right-of-Way Master Plan as well as the Master Drainage Plan.

**Success Measurement:** Complete all construction activities in each fiscal year in which funding is allocated per the Five-Year CIP.

**Project Narrative:** This project involves the partial or full reconstruction of roadway intersection areas to resolve drainage problems, to replace raveled asphalt pavement, to resolve inadequate turning radii, to remedy safety concerns, to alleviate excessive ponding of stormwater, and to construct or reconstruct paved shoulders and sidewalk improvements.

The scope of work may also include reconstruction and resurfacing of deteriorated asphalt pavements caused by repetitive truckloads, failed sub-base stratum due to water table fluctuations, and shoulder distress and raveling. Storm sewer installations may also be required to eliminate drainage problems.

Street and alley improvement projects involve the reconstruction and resurfacing of deteriorated asphalt pavements caused by repetitive truckloads, failed sub-base stratum due to water table fluctuations, and shoulder distress and raveling. Since failed or deteriorated pavement conditions are usually verified upon visual inspection, individual maintenance projects for streets and alleys will not be selected for repair in a prioritized sequence based on a pavement serviceability rating system. However, repair work along alleys may need to be accomplished first due to the extensive loss of pavements and negative economic impacts to commercial business enterprises that depend on alleys for delivery of goods and products. The scope of work may also include some minor reconstruction, widening, and resurfacing of localized failed pavements as well as milling of existing pavements to extend and maximize the pavement design life.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
190,000	280,000	400,000	400,000	300,000	1,570,000
<b>Funding:</b>	<b>\$1,000,000</b>	<b>Road Impact Fees</b>			
	<b>\$ 570,000</b>	<b>GF</b>			

## **PROJECT #11: Bike Path Shoulder Widening**

**Project Goal:** “To provide safe riding areas for bicyclists to use on City streets.”

**Project Objectives:**

1. Provide a shoulder on existing streets to allow for safe bike riding.
2. The annual level of construction will depend on available CIP funds.

**Project's Relationship to Comprehensive Plan:**

- “Promote a safe, convenient, and energy efficient multimodal transportation system.” (Section II, Objective 1.1)
- “Maintain designated Level of Service for arterials, collector and local roads on Marco Island.” (Section II, Objective 1.4)
- “The City will aggressively seek grants, and other funding sources to augment and expand the financial resources available for capital improvement projects.” (Section VIII, Objective 1.3)

**Project's Relationship to Right-of-Way Master Plan Recommendations:**

- The scope of work proposed is consistent with recommendations set forth in the Right-of-Way Master Plan.

**Success Measurement:** To commence and complete construction on schedule with special emphasis on development of maintenance of traffic and construction phasing plans to minimize public inconvenience and disruption of business operations.

**Project Narrative:** The City has identified approximately 30 miles of bike path streets. Most of these do not have a pavement shoulder to allow for off-traffic pavement and riding surface. A three to four foot wide asphalt pavement will be constructed. FY08 includes a \$156,000 FDOT LAP Grant for a bike path on Kendal Drive.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
206,000	-	-	100,000	100,000	406,000

**Funding:** \$250,000 GF  
\$156,000 FDOT LAP Grant

## PROJECT #12: Collier Boulevard at Bald Eagle Drive & Elkcam Circle

Project Goal: "To improve the hardscape, landscape, and drainage."

Project Objectives:

1. Promote a safe and enhanced hardscape at both Collier Boulevard intersections with Bald Eagle Drive and Elkcam Circle East.
2. Improve drainage and swale parking on Elkcam Circle between Collier Boulevard and Windward Drive.

Project's Relationship to Comprehensive Plan:

- "Promote a safe, convenient, and energy efficient multimodal transportation system." (Section II, Objective 1.1)
- "The City will aggressively seek grants and other funding sources to augment and expand the financial resources available for capital improvement projects." (Section VIII, Objective 1.3)

Success Measurement: To complete construction on schedule and within budget while minimizing public inconvenience and disruption of business operations.

Project Narrative: This project is 90% funded under an FDOT LAP Agreement. The Minor Intersection Improvement Project for North Collier Boulevard at Elkcam Circle East extends north from North Collier Boulevard approximately 1,085 linear feet to Windward Drive. The improvements along Bald Eagle Drive extend north from the North Collier Boulevard intersection 485 linear feet to Chalmers Drive. Presently, the existing right-of-way for Bald Eagle Drive is 100 feet wide and Elkcam Circle East is 80 feet wide. These streets are both surrounded along the western and eastern boundaries by commercial properties. Due to the volume of the businesses allocated along these corridors, vehicles overflow into the adjacent swales causing accessibility and drainage issues.

To solve these problems, this Improvement Project proposes to create a 16-foot wide parking/landscape area along both sides of the right-of-way to provide adequate off-site diagonal parking. Drainage will be addressed using valley gutters and improved drainage inlets between the existing pavement travel lanes, driveways, and the proposed parking areas. The parking areas will be constructed utilizing grass block pavers to allow infiltration of storm water while providing support for vehicle parking. Concrete sidewalks, six (6) feet wide will be provided to facilitate pedestrian travel through the commercial area.

Five-Year Funding Recommendation:

FY08	FY09	FY10	FY11	FY12	Total
470,000	-	-	-	-	470,000

**Funding:** \$410,000 FDOT Grant  
\$ 60,000 GF



**PROJECT #13: Marco Lake Drive Sidewalk**

**Project Goal:** “To provide safe pedestrian walkways.”

**Project Objectives:**

- 1. Construct a 6-foot wide sidewalk on Marco Lake Drive between 1<sup>st</sup> and 6<sup>th</sup> Avenue.

**Project’s Relationship to Comprehensive Plan:**

- “Promote a safe, convenient, and efficient multimodal transportation system.” (Section II, Objective 1.1)
- “The City will aggressively seek grants and other funding sources to augment and expand the financial resources available for capital improvement projects.” (Section VIII, Objective 1.3)

**Project Narrative:** The Community Development Department has applied for Community Block Grants from HUD for the funds to build a sidewalk in an area of the City that does not have adequate sidewalks.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
88,000	-	-	-	-	88,000

**Funding:** \$70,000 HUD Grant (Community Development Block Grant)  
\$18,000 GF

## CATEGORY V – PEDESTRIAN / BICYCLE WAYS:

The development of the Pedestrian/Bicycle Ways component of the Capital Improvement Program is based on the goals and objectives set forth in the Comprehensive Plan and the specific recommendations, or action strategies, set forth in the Right-of-Way Master Plan.

**Comprehensive Plan Goal:** “TO PROVIDE AND ENCOURAGE A MULTIMODAL TRANSPORTATION SYSTEM THAT MEETS THE CIRCULATION NEEDS OF MARCO ISLAND IN A SAFE AND EFFICIENT MANNER BUT DOES NOT ADVERSELY IMPACT THE QUALITY OF LIFE OF THE RESIDENTS.”

**Comprehensive Plan Information** – The City’s Comprehensive Plan is divided into two sections: Part 1 – Goals, Objectives and Policies; and Part 2 – Data and Analysis. Part 1 identifies the goal of the Transportation Element as listed above. The relevant Comprehensive Plan Objectives from Part 1 are:

- Promotion of a safe, convenient, and energy efficient multimodal transportation system
- The City shall coordinate future transportation, park and infrastructure improvements to ensure compatibility and appropriateness of adjacent land uses, and to promote the Island’s small town character
- Encourage non-motorized travel on the island to reduce fossil fuel emissions through improved pedestrian and bicycle facilities

Part 2 of the Comprehensive Plan addressing the desire to advance a multimodal transportation network is based on information and recommendations contained in the City’s Master Park, Recreation and Open Space Study, and the Right-of-Way Master Plan.

**Master Park, Recreation, and Open Space Study Recommendations:** In 1999 the City developed the Master Park, Recreation and Open Space Study, which incorporates a review and analysis of the current recreation and open space system, projection of future needs, and a recommended action plan. Discussions included bikeways, trails, and sidewalk systems. The Citywide interconnected system of pedestrian-friendly facilities includes shaded sidewalks in our neighborhoods, safe facilities for bicycle use and improved safety at pedestrian crosswalks. The system of sidewalks and bikeways connect neighborhoods to town centers, parks, public buildings, and natural areas. The benefits of an interconnecting alternative transportation system include:

- Improved safety for pedestrians and cyclists;
- Less reliance on the automobile and other motorized travel;
- Improved air quality; and
- Improved quality of life for residents

**Right-of-Way Master Plan Recommendations:** Consistent with the proposed improvements in the City’s Right-of-Way Master Study, multi-purpose sidewalks are proposed along all major roadways. These walks can accommodate cyclists, walkers and joggers, and rollerbladers. A system of multi-purpose paths for more intensive recreation use, eventually linking to a bike path along CR 92, was proposed for Tracts “C” and “D”. The design of these paths should also include “trailheads” consisting of bike racks, water fountains,

and possibly a pavilion. The project, identified as the Racquet Center – Mackle Park – Winterberry Pathway was designed in FY05. However, because of increasing construction cost estimates in the CIP and because of the need to provide additional funding for the North Collier Boulevard project, the project was postponed to a future year.

**Consistency With Adopted Schedule of Capital Improvements** – The Adopted Schedule of Capital Improvements (FY07-011) committed \$250,000 to pedestrian and bicycle improvement projects. The Five-Year CIP for fiscal years 2008-2012 allocates \$800,000 to re-establish the Racquet Center-Mackle Park-Winterberry Pathway project.

## **UNFUNDED PROJECT: Racquet Center – Mackle Park – Winterberry Pathway**

**Project Goal:** “To increase the City’s park and recreational facilities by constructing the first phase of the new 1.4 mile pathway project.”  
**Project Objectives:**

1. Initiate the first phase of construction on the 1.4-mile long 12’ wide pathway system.

### **Project’s Relationship to Comprehensive Plan:**

- “Promotion of a safe, convenient, and energy efficient multimodal transportation system.” (Section VI, Objective 1.3)
- “Encourage non-motorized travel on the island to reduce fossil fuel emissions through improved pedestrian and bicycle facilities.” (Section V, Policy 1.1.2)
- “Seek enhancement grants through the MPO to fund bicycle and pedestrian improvements.” (Section VI, Policy 1.3.5)

### **Project’s Relationship to Master Park, Recreation and Open Space Study Recommendations:**

- The Study recommended as a short term action, “Develop a multi-purpose, paved trail loop connecting Mackle Park, YMCA, Racquet Center, Library / Park and Winterberry Ball fields utilizing the power line easement, Tract RB (San Marco Road), Tract Q (Winterberry Drive), and the Sandhill Street or South Barfield Avenue ROW”.

**Success Measurement:** Completion of the first construction phase in FY07 and within budget.

**Project Narrative:** This new pathway project (project has also been referred to as the “linear park project”, the “multi-purpose path project”, the “Racquet Center Path”) has been designed with funds from previous capital project funding years. As construction estimates escalated for this project and the North Collier Boulevard reconstruction project, the City Council instructed staff to transfer funds from the park/path project to North Collier Boulevard with the belief that the pathway project would be funded in a future CIP when the need for transportation funding was not as significant. FY11 provides the first opportunity to fund the first construction phase of this project in the amount of \$500,000. Funding will be used to update plans and to construct the first phase of the project. Staff will also requests funds in future years to complete the project.

Once completed, the park/path will extend from the Racquet Club to Tracts “C” and “D”, passing through both Mackle Park and Winterberry Park. The first phase of construction will begin on Tracts C and D (Winterberry Drive) and then work north toward the Racquet Center.

### **Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
-	-	-	-	-	-

**Funding:**

## CATEGORY VI – STREETSCAPE IMPROVEMENTS:

The development of the Streetscape Improvement component of the Capital Improvement Program is derived from specific recommendations or action strategies set forth in the Master Park, Recreation, and Open Space Study and the Right-of-Way Master Plan. Additionally, the Transportation Element goal statement suggests aesthetic improvements are a desired component the City's transportation system.

**Comprehensive Plan Goal:** "TO PROVIDE AND ENCOURAGE A MULTIMODAL TRANSPORTATION SYSTEM THAT MEETS THE CIRCULATION NEEDS OF MARCO ISLAND IN A SAFE AND EFFICIENT MANNER BUT DOES NOT ADVERSELY IMPACT THE QUALITY OF LIFE OF THE RESIDENTS."

**Comprehensive Plan Information:** The City's Comprehensive Plan is divided into two sections: Part 1 – Goals, Objectives and Policies; and Part 2 – Data and Analysis. Part 1 identifies the goal of the Transportation Element as listed above. The relevant Comprehensive Plan Objectives from Part 1 are:

- Promote a safe, convenient, and energy efficient multimodal transportation system
- The City shall coordinate future transportation, park and infrastructure improvements to ensure compatibility and appropriateness of adjacent land uses, and to promote the Island's small town character

Part 2 of the Comprehensive Plan addressing the desire to advance a multimodal transportation network that reflects aesthetic expectations of the community is based on information and recommendations contained in the City's Master Park, Recreation and Open Space Study, and the Right-of-Way Master Plan.

**Master Park, Recreation and Open Space Study Recommendations:** The Citywide interconnected system of pedestrian-friendly facilities include landscaped sidewalks borders in our neighborhoods, safe facilities for bicycle use and improved safety at pedestrian crosswalks. The system of sidewalks and bikeways connect neighborhoods to town centers, parks, public buildings, and natural areas. The benefits of an interconnecting alternative transportation system include:

- Improved safety for pedestrians and cyclists;
- Less reliance on the automobile and other motorized travel;
- Improved air quality; and
- Improved quality of life for residents

**Right-of-Way Master Plan Recommendations:** Although the City's Right-of-Way Master Study is primarily a transportation-planning document that focuses on capacity and system preservation improvements to bridges and arterial, collector, and local streets, the document also provides evaluations and recommendations for aesthetic designs within roadway right-of-way. At the outset, the planning document clearly announces a citizen-supported goal that future transportation infrastructure improvements be balanced with elements of streetscape aesthetics.

Section Six of the Right-of-Way Master Plan is devoted solely to streetscape improvements, and provides recommendations for street furniture and elements, street signage, lighting and landscaping.

Streetscape improvements generally include roadside and median landscaping. Also included are associated street level amenities such as benches, architectural lighting and signing, brick paver designs, linear parks, aesthetic mast arm traffic signals, decoratively designed newspaper arbors, sidewalks, bicycle facilities and other landscape architecture elements servicing the needs of pedestrians and bicyclists.

Optimally, streetscape improvements are designed concurrently with transportation engineering projects to achieve maximum benefits in first costs and perpetual maintenance. However, in instances of limited funds or different program time lines whereby roadway expansion projects follow initial streetscape improvements consisting of basic landscaping elements, design strategies need to be employed to minimize future loss or relocation of constructed streetscape improvements.

Consistency With Adopted Schedule of Capital Improvements – In 2006, City Council approved \$700,000 for Streetscape Improvement projects for FY08-FY11. The FY08 proposed Five-Year Capital Improvement strategy recommends \$600,000 for Streetscape Improvement projects between FY08 and FY11, a reduction of \$100,000 from the previously approved budget.

**Significant Changes from the FY07 budget to the FY08 recommended budget include:**

**FY08-FY12** – Eliminates the Cul-De-Sac Tree Installation Program

## **PROJECT #14: Roadside Border Landscaping**

**Project Goal:** “To increase the number of trees planted along streets, within the rights-of-way, that serve to improve the landscape quality and character of Marco Island.”

### **Project Objectives:**

1. To improve the quality of landscaping, in medians and roadside areas, on South Collier Blvd. between Winterberry Drive and Collier Ct.

### **Project’s Relationship to Comprehensive Plan:**

- “Incorporation of the recommendations contained in the Master Right-of-Way Plan into the five year Capital Improvement Elements based on priority of need and availability of fiscal resources” (Section II, Policy 1.1.1.1)

### **Project’s Relationship to Master Right-of-Way Plan:**

- “Due to the high temperature and intense sunlight the island experiences in a year, citizens want to maximize the amount of shade available within the roadway pedestrian corridors. The new roadway cross section has been prepared to maximize room within the right of way for meandering sidewalks and increased amounts of shade trees.” (Section 5, Roadway Shade/Lighting, pages 3 & 4)
- “Due to extensive overhead power lines along the majority of the project area, the small tree acts as the staple street tree on the island. Because of their smaller size, more trees would be planted to permit the desired shade and streetscape effect. No understory planting is recommended, except to accent proposed pedestrian nodes.” (Section 6, Streetscaping, page 10)
- “Landscape Palette provides recommendations for suitable species.” (Section 6, Streetscaping, pages 14-31)

### **Project’s Relationship to MPROSS:**

- “Establish a tree-planting program that targets individual corridors for improvements.” (Section 4, page 5, #5)

**Success Measurement:** Completion of the FY08, FY09, FY10, FY11, and FY12 planting projects within the approved budget and within the fiscal year.

**Project Narrative:** Marco Island is a beautiful City. The landscape character sets the City apart from many other Florida communities and is a significant enhancement to both the physical beauty of the island and the quality of life for residents. To further enrich the beauty of the Island, planting street trees along major roadways has been a priority for the last three fiscal years. A combination of palms, shade trees, flowering

trees, and shrubbery have been used to improve the visual quality of Winterberry Drive (FY02), Bald Eagle Drive (FY03), San Marco Road (FY04), Bald Eagle Drive Phase 2 (FY05), North Barfield Drive (FY06), North Collier Blvd (FY07).

Using the plant recommendations from the Right-of-Way Master Plan (1999), staff has worked with the Beautification Advisory Committee and consultants to design the first three phases of the "Roadside Border Landscaping" project. This collaboration will continue in FY08 as South Collier Boulevard, between Winterberry Drive and Collier Court is planted.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
200,000	220,000	150,000	150,000	200,000	920,000

**Funding: \$920,000 GF**



## **Unfunded Project: Cul-de-Sac Tree and Landscaping Installations**

**Project Goal:** “To continue with an annual citywide Cul-de-Sac program by installing plant material per the “standard” design as recommended by the City’s Beautification Advisory Committee.”

### **Project Objectives:**

1. To maintain cul-de-sacs in accordance with the “standard” design as recommended by the Beautification Advisory Committee.
2. To encourage resident maintenance of cul-de-sacs.

### **Project’s Relationship to Comprehensive Plan:**

- “Promote a safe, convenient, and energy efficient multimodal transportation system.” (Section VI, Objective 1.3)
- “Encourage non-motorized travel on the island to reduce fossil fuel emissions through improved pedestrian and bicycle facilities.” (Section V, Policy 1.1.2)

### **Project’s Relationship to Master Park, Recreation and Open Space Study Recommendations:**

- This project is primarily intended to provide street trees and ground cover plantings at local street cul-de-sacs to provide aesthetic benefits to residents such as high visual impact and shade.

### **Project’s Relationship to the Right-of-Way Master Plan Recommendations:**

- This tree installation and ground cover landscaping program for local street Cul-de-Sacs is consistent with recommendations set forth in the Right-of-Way Master Plan, as further elaborated and recommended by the City’s Beautification Advisory Committee.

**Success Measurement:** Complete all annual tree installation and landscape work by September 30 of each ending fiscal year programmed in the Five-Year CIP.

**Project Narrative:** Un-funded

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
0	0	0	0	0	0

**Funding: GF**

## **CATEGORY VII – PARKS, RECREATION, AND OPEN SPACE:**

The development of the Parks, Recreation and Open Space element of the Capital Improvement Program is based on the goals and objectives set forth in the Comprehensive Plan and the specific recommendations, or action strategies, set forth in the Master Parks, Recreation and Open Space Study.

**Comprehensive Plan Goal:** “TO ENHANCE MARCO ISLAND’S OPEN SPACE AND RECREATIONAL OPPORTUNITIES WHILE MAINTAINING ITS TROPICAL, SMALL TOWN CHARACTER.”

**Comprehensive Plan Information** - The City’s Comprehensive Plan is divided into two sections: Part 1 – Goals, Objectives and Policies; and Part 2 – Data and Analysis. Part 1 identifies the goal of the Parks and Open Space Element as listed above. The Comprehensive Plan Objectives from Part 1 are:

- Establishment of minimum Level of Service (LOS) standards for community parklands and regional parkland acreages per 1,000 residents
- To seek additional recreational and open space sites on Marco Island and maintain and enhance the existing sites
- Promotion of a safe, convenient, and energy efficient multimodal transportation system
- The City will actively seek and cooperatively pursue partnerships with Island entities for enhanced and expanded recreational and civic use facilities

Part 2 of the Comprehensive Plan also states: “To gain a better understanding of our park, recreation and open space needs and opportunities, the City commissioned the creation of a Park and Open Space Study in 1999. That Study provides critical information and guidance as to how the City should address open space and recreational needs of the community through build-out. It also provides benchmark data and analysis to facilitate development of this Comprehensive Plan element.” Since the Master Parks, Recreation and Open Space Study (MPROSS) is given great weight in the Comprehensive Plan and, since it provides a more detailed examination of parks and recreation facilities along with more detailed improvement recommendations, the MPROSS serves as the foundation for the CIP recommendations. The approved CIP projects serve as the action strategies that will fulfill the Comprehensive Plan’s goal and objectives.

**Master Parks, Recreation and Open Space Study Objective:** The City’s Master Parks, Recreation and Open Space Study (MPROSS) stated objective is, “to develop a long-range, visionary, yet practical parks and open space vision that: has broad-based public consensus, identifies open space needs in ‘new’ areas, identifies opportunities for linkages and partnerships, provides recreation opportunities for all residents, includes a comprehensive variety of facility types, creates opportunities for recreation programs, accommodates changing demographics, respects individual neighborhood needs, develops an implementation strategy and establishes priorities for land acquisition and park development.”

**MPROSS Information** – The City's MPROSS is comprised of four sections: 1 – Introduction; 2 – Physical Characteristics of Marco Island; 3 – Needs Analysis and; 4 – The Future of Parks, Recreation and Open Space System. The specific recommendations provided in Section 4, The Future of Parks, Recreation and Open Space System, serve as the basis for CIP recommendations.

**Consistency With Adopted Schedule of Capital Improvements:** In 2006, City Council approved \$3,044,200 for Parks, Recreation and Open Space program for FY08-FY11. The FY08 proposed Five-Year Capital Improvement strategy recommends \$2,780,000 for Parks, Recreation, and Open Space projects between FY08 and FY11, a reduction of \$264,200 from the previously approved budget.

**Significant Changes from the FY07 budget to the FY08 recommended budget include:**

**FY08**

- Category – Reduction of \$350,000.
- Mackle Park Improvements - \$600,000 reduction. Eliminates funding from FY08 and adjusts phasing for Master Plan implementation (back 1-year) beginning in FY09. (i.e., FY08 funding moved to FY09, FY09 funding moved to FY10, etc.)
- Racquet Center - \$100,000 reduction. Eliminates funding from FY08 for re-surfacing of Courts 3 and 4. Not funded in future year.
- Winterberry Park - \$350,000 increase. Moves Winterberry Park project, previously targeted for FY10 (\$300,000) to FY07 and increases the budget amount to account for increases in construction costs.

**Un-funded Projects**

- Racquet Center – Department requested a total budget of \$300,000, a \$200,000 increase over the FY07 approved amount (\$100,000) for FY08 to re-surface all eight (8) courts at the Racquet Center.
- Park Improvements – Department requested a total budget of \$200,000 to begin improving undeveloped lots, purchased by the City, for park purposes, or acquire other desired parcels. This was a new request for FY08.

**FY09**

- Category – Reduction of \$350,000
- Mackle Park Improvements - \$350,000 reduction. FY08 funding level, adjusted for increases in construction costs, was moved to FY09 to accommodate other operational and CIP needs. Original FY09 request of \$1,000,000 for Mackle Park was moved to FY10.

**Un-funded Projects**

- Park Improvements – Department requested a total budget of \$300,000 to begin improving undeveloped lots purchased by the City for park purposes, or acquire other desired parcels. This was a new request for FY09.

**FY10**

- Category – Increase of \$350,000
- Mackle Park Master Plan - \$650,000 increase. FY09 funding level, adjusted for increases in construction costs, was moved to FY10 to accommodate other operational and CIP needs. Original FY10 request of \$350,000 for Mackle Park was moved to FY11.
- Racquet Center - \$100,000 decrease. Project funding for increases in construction costs. Eliminates funding for building improvements. Not funded in future year.
- Winterberry Park - \$300,000 decrease. Project moved to FY08 in the amount of \$350,000.

**Un-funded Projects**

- Racquet Center – Department requested a total budget of \$110,000, a \$10,000 increase over the FY07 approved amount (\$100,000) due to increases in construction costs.

**FY11**

- Category – Reduction of \$620,000
- Mackle Park Master Plan - \$920,000 decrease. FY10 funding level, adjusted for increases in construction costs, was moved to FY11 to accommodate other operational and CIP needs. Original FY11 request of 1,300,000 was moved to FY12.
- Leigh Plummer Park Improvements - \$300,000 increase for pathway and landscaping improvements. New Request.

**FY12**

- Mackle Park Master Plan - \$1,425,000 recommended. FY11 funding level, adjusted for increases in construction costs, was moved to FY12 to accommodate other operational and CIP needs.
- Veterans Community Park - \$1,000,000 recommended to begin implementing park improvements.

**Un-Funded**

- Mackle Park Community Center - \$6,000,000.

**City of Marco Island  
Annual Budget Summary  
Fiscal Year 2007 - 2008**

*Building Services Fund*

Fiscal Year Budget 2008
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*Building Services Revenues*

Building Permit Fees	\$ 1,526,943
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<b>TOTAL REVENUES</b>	<b>\$ 1,526,943</b>
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*Building Services Expenditures*

Personal Services	786,605
Collier County Services	80,000
Other Operating Expenses	67,280
Central Administration	425,311
Self-Insurance	52,747
Capital Outlay	115,000

<b>TOTAL EXPENDITURES</b>	<b>1,526,943</b>
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<b>CASH FLOW</b>	<b>\$ -</b>
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**NOTE: By action of the City Council, Building Services established as a self-supporting Enterprise Fund in the 2006 Budget. Fund is exempt from calculation of Spending Cap expenditures.**

# Building Services

## Mission Statement

*To provide Marco Island property owners a permitting, plan review, and building inspection process that is responsive to the needs of the development community and residents. This includes assuring that trained professionals adhere to strict compliance with building codes; generate sufficient revenues through the collection of reasonable fees to fully support the Building Division; and promote the general health, welfare, and appearance of Marco Island through diligent plan review and inspection services.*

The Building Services Division is charged with providing a full range of services to the development community and the citizens of Marco Island. Services include the issuance of permits, the review of plans, and field inspections of projects.

The Division reviews and inspects all projects requiring a permit. The City strives to assemble and maintain a team of well-qualified personnel. The head of the Building Services Division is state certified as a Building Official. All three building inspectors are certified inspectors in their respective disciplines.

The Building Services Division receives staff support from the Community Development Administration and Public Works staff. This support involves site plan and project review and right-of-way permitting. The Building Fund is utilized to offset costs associated with this external support to the Building Services Division.

Since Fiscal Year 2006, Building Services has been defined as a self-supporting Enterprise Fund. Under Florida Statutes, building permit revenues may only be used to support the operations of the Building Division of the municipality. Functionally, the Building Services Division operates as a division of the Community Development Department.



## Accomplishments

In the first 8 months of the fiscal year -

- Permitted 32 new single-family homes.
- Issued 4,051 permits for new construction and remodeling projects
- Performed 12,350 inspections for permitted projects.
- Collected over \$1,629, 902 in total fees (including impact fees).
- Reduced the number of outstanding permits from over 6,000 to less than 3,000

## Goals & Objectives

<b>Goal</b>	To provide optimum professional services allowing the staff unit to be recognized as one of the best in Southwest Florida.
<b>Objective</b>	Implementation of cost effective services and programs that allow for a streamlined, but thorough, plan review and inspection system.

### Action / Strategies

- Provide 1 and 2 family dwelling unit license training to two inspectors as necessary to achieve multi-certification.
- Purchase and implement a software program that will connect all divisions of the Community Development Department, allow for more efficient permitting, provide the public with access to automated building inspection requests and monitoring, allow for automated inspection reports, and provide the administration with access to more detailed monitoring reports.
- Continue implementation of a sensible, cost-effective strategy for records/plan storage and recovery and begin review and storage of plans in electronic, digital format.
- Review building permit fee schedule and determine if justifiable rate increases are needed.
- Continue to improve processes and communication between staff and contractors while increasing outreach and training opportunities.

<b>Objective</b>	To maintain a class 6 and achieve an improved class 5 rating from the Community Rating System.
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### Action / Strategies

- Participate in community outreach programs (speaking engagements, flood news flyers, maintain CEU's, and maintain a Certified Floodplain Manager).
- Attend Emergency Management Institute training sessions.



## Detail of Personnel Services

Position	FY 2007 Budget	FY 2008 Budget	Salary
Building Official	1.00	1.00	\$77,334
Deputy Building Official	1.00	1.00	56,519
Electrical Inspector	1.00	1.00	54,599
Plumbing/Mechanical Inspector	1.00	1.00	54,933
Structural Inspector	1.00	1.00	55,185
Customer Service Supervisor	1.00	1.00	50,000
Permit Clerk	3.00	3.00	126,341
Administrative Technician	1.00	1.00	37,453
Pay for Performance Incentives			25,618
Total Full Time Equivalents	10.0	10.0	\$537,982

## Detail of Capital Purchases

Description	Total Cost
Management and Permitting Software	\$115,000
Total Capital Outlay	\$115,000

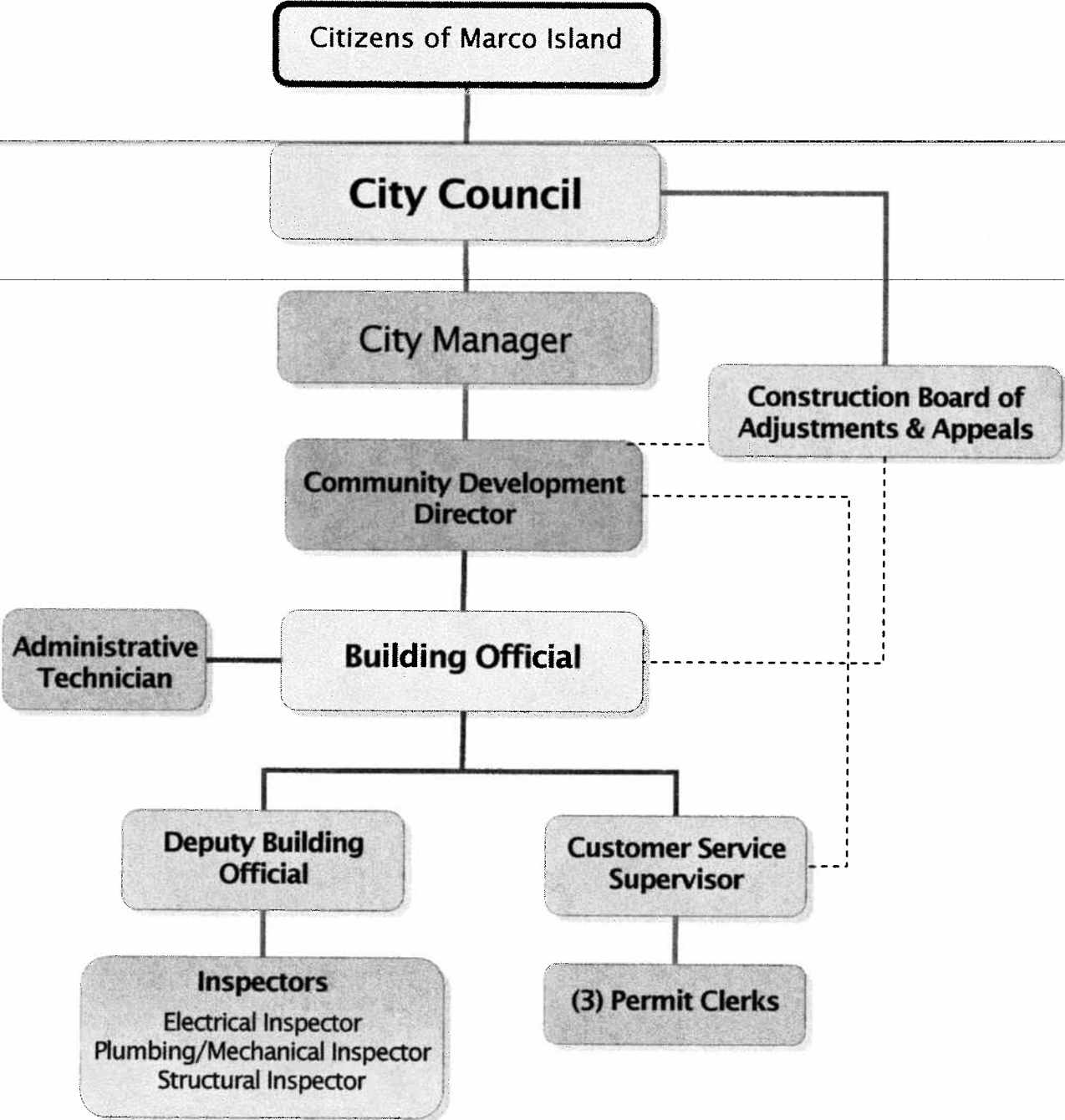
## Budget Summary

Description	Total Cost
Personnel Services Expenditures	\$786,605
Operating Expenses	200,027
Allocated Administration	425,311
Capital Outlay	115,000
Total for FY 2008	\$1,526,943

## Revenue Summary

Description	Total Cost
Building Permits	\$1,526,943
Total for FY 2008	\$1,526,943

# Building Services Organization Chart



City of Marco Island  
 BUILDING SERVICE FUND  
 REVENUE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET FY2007	YTD ACTUAL FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2006
-----							
BLG SERV FUND REVENUES							
9201							
1013220000	BUILDING PERMIT FEES	1,162,729	1,465,830	853,684	900,000	1,526,943	104 %
1013610000	INTEREST EARNED	107,679	0	0	0	0	0 %
1013690000	MISCELLANEOUS REVENUE	0	0	0	0	0	0 %
1013810000	USE OF RESERVES	0	0	0	0	0	0 %
-----							
GRAND TOTAL FOR FUND:		1,270,408	1,465,830	853,684	900,000	1,526,943	104 %
=====							

City of Marco Island  
 BUILDING SERVICE FUND  
 EXPENSE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET YTD FY2007	ACT/ENCUM FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2007
-----							
BLDG SERV FUND							
9501							
1015241200	WAGES	391,552	468,083	414,882	450,000	537,982	0 %
1015241400	OVERTIME	42,141	25,000	12,007	15,000	5,000	0 %
1015241500	LONGEVITY PAY	8,000	0	0	0	0	0 %
1015241550	SAFETY/PERFORMANCE AWARDS	3,485	4,681	4,500	4,700	0	0 %
1015242000	BENEFITS	134,225	168,331	128,949	150,000	178,301	0 %
1015242100	FICA TAXES	40,129	47,509	38,707	45,000	39,704	0 %
1015242200	RETIREMENT	13,063	23,404	19,879	23,000	25,618	0 %
TOTAL PERSONNEL SERVICES:		632,594	737,008	618,924	687,700	786,605	0 %
-----							
1015243100	PROFESSIONAL FEES	3,700	3,169	4,069	6,000	4,000	0 %
1015243400	CONTRACTUAL SERVICES	34,077	24,250	19,835	20,000	10,000	0 %
1015243490	COLLIER COUNTY SERVICES	24,404	80,000	37,274	80,000	80,000	0 %
1015244000	TRAVEL PER DIEM	4,185	7,300	3,565	6,000	5,000	0 %
1015244100	TELEPHONE & COMMUNICATIONS	6,747	11,500	6,230	0	9,000	0 %
1015244400	RENTALS & LEASES	5,371	9,220	4,090	6,000	7,500	0 %
1015244610	VEHICLE REPAIR & MAINTENANCE	4,220	2,480	1,025	1,100	1,480	0 %
1015244630	EQUIPMENT REPAIR & MAINTENANCE	400	500	743	450	500	0 %
1015244700	PRINTING	905	2,000	1,904	0	2,000	0 %
1015244901	MISCELLANEOUS EXPENSE	360	0	0	0	0	0 %
1015245100	OFFICE SUPPLIES	19,010	18,700	15,641	15,000	15,000	0 %
1015245210	FUEL	5,404	4,800	4,365	3,800	6,000	0 %
1015245220	UNIFORMS	799	1,000	939	800	800	0 %
1015245230	POSTAGE	44	500	175	350	500	0 %
1015245400	PUBLICATIONS & MEMBERSHIPS	1,108	2,225	1,325	2,100	1,500	0 %
1015245420	TRAINING	2,452	3,000	1,883	1,000	2,000	0 %
1015249099	CONTINGENCY	0	25,000	0	0	2,000	0 %
1015249900	CENTRAL ADM ALLOCATION	358,956	405,058	371,305	405,058	425,311	0 %
1015249910	CONT TO LIABILITY INSURANCE FU	0	50,235	46,057	50,235	52,747	0 %
TOTAL OPERATING EXPENSES:		472,144	650,937	520,425	597,893	625,338	0 %
-----							
1015246400	EQUIPMENT PURCHASES	1,248	77,885	77,885	77,885	115,000	0 %
TOTAL CAPITAL OUTLAY:		1,248	77,885	77,885	77,885	115,000	0 %
-----							
GRAND TOTAL FOR FUND:		1,105,986	1,465,830	1,217,235	1,363,478	1,526,943	0 %
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# *City of Marco Island*

## **Water/Sewer Fund Summary**

UPDATED 7/26/07

Fiscal Year 2008
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### REVENUES:

Marco Island Water	17,291,000
Marco Island Sewer	5,089,400
Marco Shores Water	303,300
Marco Shores Sewer	452,400
Re-Use Water Sales	493,500
Connection Charges	100,000
Other Revenues	300,000
<b>OPERATING REVENUES</b>	<b>24,029,600</b>
Plant Capacity Charges	1,110,000
Water Management Grants	-
Bond Proceeds/Assessments	34,021,433
<b>CAPITAL REVENUES</b>	<b>35,131,433</b>

<b>TOTAL REVENUES:</b>	<b>\$ 59,161,033</b>
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### EXPENDITURES:

Marco Island North Water Plant	2,525,507
Marco Island South Water Plant	1,996,218
Marco Island Sewer	1,663,258
Marco Shores Water	119,675
Marco Shores Sewer	180,253
Collection & Distribution	1,589,947
Utility Maintenance Operations	1,056,106
Administration	548,026
<b>TOTAL OPERATING EXPENDITURES:</b>	<b>9,678,990</b>
Debt Service: 2003 Utility Revenue Bonds	6,613,678
Debt Service: 2006 Utility Revenue Bonds	465,972
Reimbursed Administration	787,100
Transfer: Self-Insurance Fund	527,040
Bond Amortization	150,000
Contingency Fund	120,120
<b>TOTAL OTHER EXPENDITURES:</b>	<b>8,663,910</b>
Renewal & Replacement Fund	1,500,000
Capital Reserve Fund	1,700,000
4% of Marco Island rate base for STRP re-surfacing	828,900
8% of Marco Island rate base for STRP reduction	1,657,800
<b>TOTAL CAPITAL RESERVES</b>	<b>5,686,700</b>
<b>EXPENDITURES PAYABLE FROM RATE BASE:</b>	<b>24,029,600</b>
Capital Projects Financed by Bonds, Grants, Assess.	34,021,433
Capital Projects Financed by Capacity Fees	1,110,000

<b>TOTAL EXPENDITURES:</b>	<b>\$ 59,161,033</b>
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# Utilities

## Mission Statement

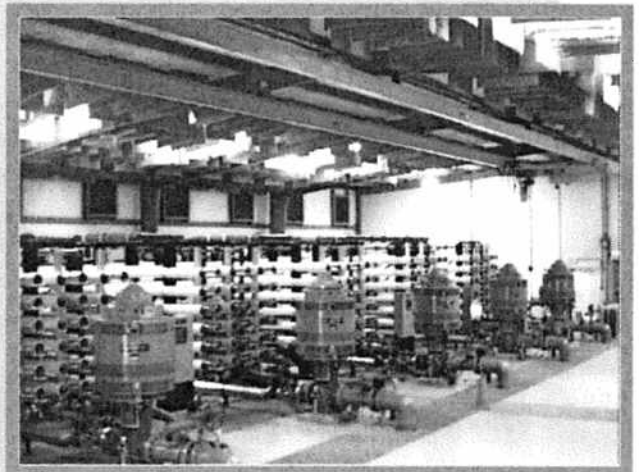
*To provide a professional staff dedicated to the public health and well being of our community. We will provide the highest quality products possible to our customers, through the efforts of a well-trained utility staff that is always courteous and responsive.*

The Utilities Department provides water, wastewater, and reuse services to the residents of Marco Island, Marco Shores, and the Isles of Capri (wastewater). Water is sold in bulk to Collier County for Goodland, and bulk wastewater treatment is provided to the North Marco Utilities.

In FY08, the City will discontinue operating the water plant at Marco shores. A new water supply interconnect with the County was installed and the City will be purchasing water from the County to supply our Marco Shores customers.

The Utility staff has the responsibility of planning, budgeting/engineering, and regulatory issues that involve the Utility.

Marco Island Utilities is comprised of five divisions (Water Treatment, Wastewater Treatment, Maintenance, Collection & Distribution, and Engineering).



## Responsibilities of the Utility Department

- Provide service to 15,000-40,000 residents through 11,000 customer meters.
- Maintain 500 miles of water transmission lines.
- Maintain 200 miles of sewer collection lines.
- Operate and maintain 68 wastewater lift stations.
- Operate and maintain 18 brackish water wells.
- Maintain 25 miles of reuse water distribution lines.
- Produce and distribute 3.02 billion gallons of potable water in 2006.
- Collect and treat 641 million gallons of wastewater in 2006.
- Produce and distribute 456 million gallons of reuse water for irrigation in 2006.
- Repair approximately 394 pipe breaks.
- Respond to 3,600 "Sunshine One Call" requests to identify locations of utility lines for construction purposes.

## Accomplishments

- Selected as the best operated secondary wastewater plant in the State by the Florida Water Environment Federation.
- Received \$2.86 million in grants for various projects by South Florida Water Management District.
- Received commitment from Big Cypress Basin to provide \$1 million per year for each of the following five years to help with the Septic Tank Replacement Program.
- Completed the start up of three additional Aquifer Recovery and Storage (ASR) wells at Marco Lakes, which will ensure surface water supply during future drought periods.
- Completed an agreement for the bulk water purchase for the Marco Shores service area with Collier County.
- Completed the installation of gravity sanitary sewers in the Tigertail and South Barfield sewer districts.
- Completed the upgrade of the existing 3 MGD wastewater treatment plant with membrane technology.
- Initiated an Asset Management System to assist the utility in proactively managing our facilities.
- Initiated the installation of dead-end flushing equipment at cul-de-sacs to comply with regulatory mandate.
- Initiated a residential meter replacement program. The new meters will ensure timely and accurate readings.
- Initiated a safety program with a goal of zero accidents and zero lost time. The total Utility Department staff work in excess of 110,000 hours per year.

## Staffing

Marco Island Utilities had 58 staff positions starting FY07. During the fiscal year, the City Council approved the addition of an Asset Manager. At this time, funding for this position is delayed until 2009. In FY08, staff is requesting the addition of two positions.

1. Maintenance Technician - An additional lift station maintenance technician is requested. Currently we have one maintenance technician to serve 68 lift stations and 18 wells. The STRP is adding a total of six new stations this year. One person cannot provide the level of maintenance required to all of the lift stations.
2. Electronic Technician - A junior level electronic technician is required to ensure continued operations. Our systems are being updated and require a second person to understand and be able to maintain the electrical systems of our water and wastewater plants. We have one very senior person who may retire in the near future. Without training a second person on our system, we are placing the utility at great risk.

## Goals & Objectives

<b>Goal</b>	Implement a Maintenance Management System (MMS) as a component of an overall Asset Management System (AMS) and install MMS for the Treatment Plants.
<b>Objective</b>	To comply with DEP regulatory requirements and reduce Treatment plant operating cost.

### Action / Strategies

- Install the system, train City Utilities staff, and load data.
- Asset Management Selection Committee and Consultant perform AQ/QC audit to ensure staff is utilizing MMS properly to reduce overall operating costs.

<b>Goal</b>	To modify all RO water supply wells control panels to allow for direct connection to emergency generators as well as raising panels above 100-year flood elevation.
<b>Objective</b>	To ensure water supply during power outage.

### Action / Strategies

- Develop a priority and modify panels in a manner that will not impact availability of water to meet demand.

<b>Goal</b>	To develop a preventive maintenance program utilizing the existing operations staff at each treatment facility.
<b>Objective</b>	To prolong the life of existing equipment and to help identify potential failures.

### Action / Strategies

- Identify and list equipment at each facility that can be maintained by the operations staff.
- Develop a Standard Operating Procedure (SOP) that each operator will follow to provide the necessary routine maintenance on each piece of equipment. This will be a written, step-by-step, procedure identify any all safety issues.



<b>Goal</b>	Develop a successful Cross Training Program.
<b>Objective</b>	To cross train the operations staff on all of the different processes and plants. This objective will enable the City to move operators where they are needed most.

**Action / Strategies**

- Train all drinking water operations staff at all drinking water facilities.
- Train all wastewater operators at all wastewater facilities.
- Cross train water operators and at the wastewater facilities.
- Cross train wastewater operators at the drinking water facilities.

## Detail of Personnel Services

Position	FY 2007 Budget	FY 2008 Budget	Salary
Utility Operations Manager	1.0	1.0	\$ 75,991
Utility Maintenance Manager	1.0	1.0	65,000
Collection/Distribution Manager	1.0	1.0	70,368
Administrative Assistant	2.0	2.0	65,969
Water Operators	15.0	15.0	700,417
Wastewater Operators	9.0	9.0	392,605
Maintenance	8.0	9.0	372,503
Electrician	1.0	2.0	110,029
Utility Technicians	14.0	14.0	522,968
Engineer	1.0	1.0	80,459
Asset Manager	0	1.0	
Pay for Performance Incentives			171,942
Total Full Time Equivalents - Operations	53.0	56.0	\$2,628,251
Meter Installers	2.0	2.0	\$68,571
Inspectors	2.0	2.0	68,147
Engineer	1.0	1.0	60,000
Pay for Performance Incentives			13,770
Total Full Time Equivalents - Projects	5.0	5.0	\$210,488

## Detail of Capital Purchases

### Description

5-Year Capital Improvement Plan Attached

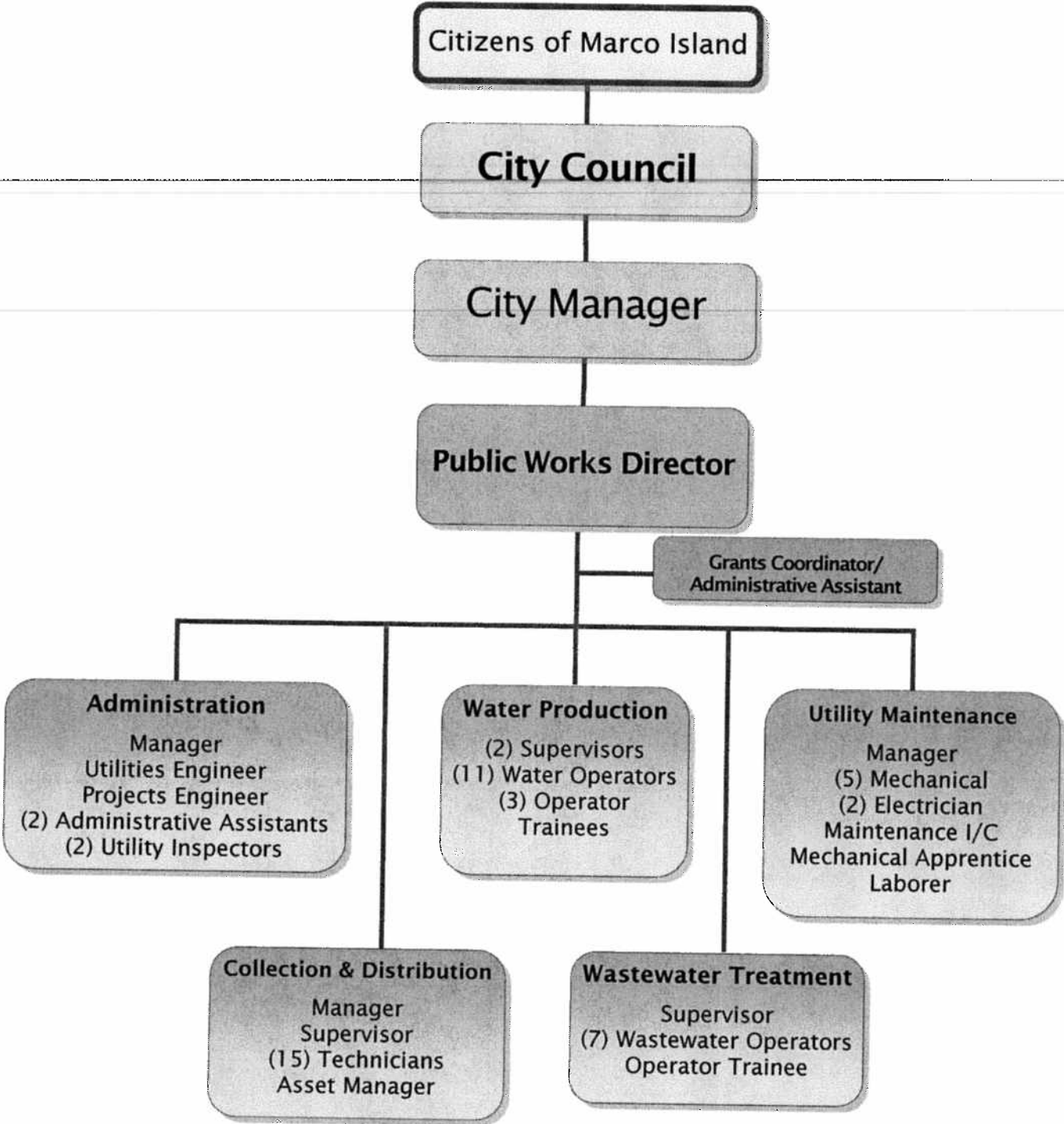
## Budget Summary

Description	Total Cost
Water Production	\$4,641,400
Wastewater Treatment	1,843,511
Distribution & Collection	1,589,947
Utility Maintenance	1,056,106
Administration	2,132,286
Capital Outlay	40,818,133
Debt Service	7,079,650
Total for FY 2008	\$59,161,033

## Funding Sources to Finance Program

Description	Total Cost
Water/Sewer Operating Revenues	\$24,029,600
Plant Capacity Charges	1,110,000
Bond Proceeds/Grants/Assessments	34,021,433
Total for FY 2008	\$59,161,033

# Utilities Organization Chart



City of Marco Island  
 UTILITY FUND  
 REVENUE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET FY2007	YTD ACTUAL FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2006
-----							
UTILITY FUND REVENUES							
9401							
OP REVENUES-MARCO ISLAND							
40034010000000	SEWER UTILITY FEES	4,225,152	4,676,050	3,954,214	4,310,000	5,089,400	109 %
40034010001000	WATER UTILITY FEES	13,663,597	14,113,150	13,815,813	15,165,000	17,291,000	123 %
40034010002000	EFFLUENT SERVICE	186,329	185,500	194,982	204,000	353,500	191 %
40036310000010	SEWER MAIN EXTENSION CHARGES	16,592	70,000	13,238	15,000	15,000	21 %
40036310000030	SEWER SERVICE INSTALLATION CHA	12,056	20,000	4,384	5,000	10,000	50 %
40036310000040	SEWER PLANT CAPACITY CHARGES	200,962	150,000	52,160	60,000	150,000	100 %
40036310000050	ENGINEERING SEWER PLAN REVIEW	587	0	75	0	0	0 %
40036310000060	SEWER INITIAL CONNECTION CHARG	25	0	(2,910)	0	0	0 %
40036310001000	SEPTIC TANK/SEWER HOOKUP	(479)	0	0	0	0	0 %
40036310001010	WATER MAIN EXTENSION CHARGES	39,882	100,000	25,595	30,000	40,000	40 %
40036310001020	WATER METER INSTALLATION CHARG	9,411	10,000	5,799	7,000	5,000	50 %
40036310001030	WATER SERVICE INSTALLATION CHA	13,874	15,000	6,556	8,000	10,000	67 %
40036310001040	WATER PLANT CAPACITY CHARGES	205,577	360,000	200,722	225,000	360,000	100 %
40036310001050	ENGINEERING WATER PLAN REVIEW	812	0	300	0	0	0 %
40036310001060	WATER INITIAL CONNECTION CHARG	1,575	0	700	0	0	0 %
40036310002000	METER CHANGE OUT / INSTALLATIO	14,322	0	18,053	20,000	20,000	0 %
TOT OP REVENUES-MARCO ISLAND:		18,590,273	19,699,700	18,289,690	20,049,000	23,343,900	119 %
-----							
OP REVENUES-MARCO SHORES							
40034010500000	SEWER UTILITY FEES	438,107	450,000	424,030	440,000	452,400	101 %
40034010501000	WATER UTILITY FEES	293,670	300,000	256,917	290,000	303,300	101 %
40034010502000	EFFLUENT SERVICE	79,248	64,500	72,418	79,000	140,000	217 %
40036310500010	SEWER MAIN EXTENSION CHARGES	640	0	0	0	0	0 %
40036310500030	SEWER SERVICE INSTALLATION CHA	548	0	0	0	0	0 %
40036310500040	SEWER PLANT CAPACITY CHARGES	0	400,000	0	0	400,000	100 %
40036310500050	ENGINEERING SEWER PLAN REVIEW	0	0	0	0	0	0 %
40036310500060	SEWER INITIAL CONNECTION CHARG	0	0	0	0	0	0 %
40036310501010	WATER MAIN EXTENSION CHARGES	0	0	0	0	0	0 %
40036310501020	WATER MAIN INSTALLATION CHARGE	4,067	0	0	0	0	0 %
40036310501030	WATER SERVICE INSTALLATION CHA	0	0	0	0	0	0 %
40036310501040	WATER PLANT CAPACITY CHARGES	(143)	200,000	0	0	200,000	100 %
40036310501050	ENGINEERING WATER PLAN REVIEW	0	0	0	0	0	0 %
40036310501060	WATER INITIAL CONNECTION CHARG	25	0	0	0	0	0 %
40036310502000	METER CHANGE OUT / INSTALLATIO	5,904	0	740	0	0	0 %
TOT OP REVENUES-MARCO SHORES:		822,066	1,414,500	754,104	809,000	1,495,700	106 %
-----							
OTHER REVENUE							
40036110000000	INTEREST EARNINGS	518,451	200,000	423,021	500,000	300,000	150 %
40036410000000	DISPOSITION OF FIXED ASSETS	0	0	0	0	0	0 %
40036910000000	MISCELLANEOUS REVENUE	71,589	100,000	1,011,190	1,015,000	0	0 %
40038110000000	USE OF RESERVES	0	0	0	0	0	0 %
40038110000400	USE OF RESERVES	0	7,250,505	0	0	0	0 %
40038410000000	BOND PROCEEDS	0	29,264,874	6,360,000	6,360,000	34,021,433	116 %
40038910000000	NON-OPERATING REVENUE	0	0	0	0	0	0 %
40038940000000	GRANTS	1,450,000	1,960,000	150,000	150,000	0	0 %
40039010000000	DEPRECIATION OF FA CONTRIBUTED	0	0	0	0	0	0 %
40038110000000	USE OF RESERVES	0	0	0	0	0	0 %
TOT OTH REVENUE:		2,040,040	38,775,379	7,944,211	8,025,000	34,321,433	89 %
-----							
GRAND TOTAL FOR FUND:		21,452,379	59,889,579	26,988,006	28,883,000	59,161,033	99 %
=====							

**PROJECT #1: Finished Water Storage – North Plant**

**Project Goal:** “To improve system and delivery reliability.”

**Project Objective:**

1. To come into compliance with DEP regulations (62.555.320(19).
2. To increase reliability of meeting daily peaks.

**Project’s Relationship to Utility Master Plan:**

- The preliminary reports by MWH of Marco Island’s Utility Master Plan have identified a need and a FDEP requirement for additional water storage.

**Success Measurement:** To be compliant with DEP regulations. Improve MIU’s ability to maintain normal water distribution during dry or high demand conditions.

**Project Narrative:** The construction of a 4-million gallon finished water storage tanks, pump station and ancillary systems to combine the current system with the new.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
6,265,433	-	-	-	-	6,265,433

**Funding:** \$6,265,433 Water Impact Fee Fund

**PROJECT #2: Leak Detection**

**Project Goal:** “To reduce the amount of water leaks in the distribution system.”

**Project Objective:**

1. Reduce the amount of water lost due to leaks in the system.
2. Pilot study of small area to determine benefit of the study.

**Success Measurement:** To reduce the amount of lost water.

**Project Narrative:** An older area of Marco Island will be selected and sound wave technology will be used to identify leaks. Once identified and determined the source and quantity of lost water then appropriate remedial action will be taken.

**Five-Year Funding Recommendations**

FY08	FY09	FY10	FY11	FY12	Total
100,000	100,000	0	0	0	200,000

**Funding:** \$ 50,000 Grant  
\$150,000 Water R & R Fund

**PROJECT #3: System Control and Data Acquisition (SCADA)**

**Project Goal:** “To improve reliability of the SCADA System and expand capabilities of the system.”

**Project Objective:**

1. To improve reliability and operation confidence of the system.
2. Replace all obsolete components
3. Add more parameters to this monitoring system, such as security.

**Success Measurement:** To make initial improvements and establish a foundation, which will be improved in the following years.

**Project Narrative:** The current SCADA System is an old-style radio-polling system. The server polls hundreds of monitoring sites and does so one at a time. This slow polling causes various control problems or failed communication.

The current SCADA system was installed in a very unprofessional manner and our staff works on the current system almost daily trying to make it run. Additionally, the system has a very narrow bandwidth, which is full, so we are unable to add additional monitoring points.

The new system is state of the art with a much larger bandwidth allowing us to add an almost unlimited amount of additional monitoring points.

The new system is “live” which means it virtually monitors all sites continuously. This allows the operators to monitor hundreds of remote sites with confidence and reliability. This in turn enables the Utility Department to monitor and control with less people and to do so reliably.

**Five-Year Funding Recommendations**

FY08	FY09	FY10	FY11	FY12	TOTAL
10,700	10,900	-	-	-	21,600
<b>Funding: \$21,600</b>					<b>Water R &amp; R Fund</b>

**PROJECT #4: Renewal and Replacement – Water / Wastewater System**

**Project Goal:** “To fund water distribution system repairs.”

**Project Narrative:** Historically, the utility experiences a variety of distribution and collection system repairs. These repairs are unplanned and in some cases unknown.

Examples of these events would be:

- Lightening strikes equipment or waterlines.
- Galvanized pipe taps corroding and breaking off.
- Random pipe breaks.
- Sink holes in street due to broken pipe.

**Five-Year Funding Recommendations**

	FY08	FY09	FY10	FY11	FY12	Total
<b>Water</b>	500,000	690,000	800,000	825,000	850,000	3,665,000
<b>W Water</b>	300,000	325,000	350,000	375,000	400,000	1,750,000

**Funding:** \$3,665,000 Water R & R Fund  
 \$1,750,000 Wastewater R & R Fund



**PROJECT #5: Inoperable Valves**

**Project Goal:** “To reduce the number of customers inconvenienced by water shutdowns and subsequent boil water notices.”

**Project Objective:**

1. To annually replace existing inoperable water distribution valves and install new isolation valves for the distribution systems.
2. To continue with a long-term replacement program.

**Success Measurement:** Replace or install 25 valves in FY08.

**Project Narrative:** These valves are located inside both water plants grounds and throughout Marco Island. The program will allow Marco Island Utilities to have fewer customers out of service in maintenance situations, such as water main breaks and utility relocation. The age, environment, and infrequent use of the valves have created an urgent need to begin the valve replacement program.

In August of 2003, FDEP published wide-ranging rule changes. FDEP Rules and Regulations, Chapter 62.555 established the requirement of a mandatory valve-exercising program. This program (62.555.350(2)) requires the utility to exercise each valve (open and close) once per year. Many of these valves are inoperable and require replacement.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	TOTAL
250,000	250,000	-	-	-	500,000
<b>Funding: \$500,000</b>					<b>Water R &amp; R Fund</b>

**PROJECT #6: Dead End Line Flushing**

**Project Goal:** “To provide a higher quality of water product to our customers. To be in compliance with FDEP dead-end flushing regulations FDEP Rules and Regulations, Chapter 62.555.”

**Project Objective:**

1. To install automatic or manual flushing facilities for all cul-de-sacs and dead-end water mains throughout Marco Island.
2. To comply with FDEP regulatory rule (62.555.350(2)).
3. To provide consistent chlorine levels throughout the distribution system.
4. To reduce water quality complaints.

**Success Measurement:** To install flushing facilities in cul-de-sacs in FY08 based on available funds.

**Project Narrative:** Beginning in the year 2004, FDEP mandated that all dead end water mains should be flushed in accordance with the utilities written flushing program. The Utility has an active flushing program to fully meet the requirements set forth by DEP. Approximately 212 flush points need to be installed in the potable water system. This program will consist of excavating dead end lines and installing a manual or where appropriate an automatic method to flush these dead end water lines.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
50,000	-	-	0	0	50,000
<b>Funding: \$50,000</b>					<b>Water R &amp; R Fund</b>

**PROJECT #7: Meter Replacement Program**

**Project Goal:** “To improve meter reading accuracy and reduce time needed to read the meters.”

**Project Objective:**

1. To replace/ retrofit current water meters with new touch pad read water meters.

**Success Measurement:** Convert 100% of the meters by the end of FY12.

**Project Narrative:** Water meter accuracy deteriorates with time. The normal life of a meter is 10 years. The Utility Department should replace approximately 10% per year. Converting to “touch pad” reads will improve the accuracy of the readings.

**Five-Year Funding Recommendations**

FY08	FY09	FY10	FY11	FY12	Total
-	-	250,000	300,000	325,000	875,000

**Funding:** \$875,000 Water R & R Fund

**PROJECT #8: Vehicle Replacement Program**

**Project Goal:** “To maintain the quality of the utility fleet.”

**Project Objectives:**

1. Replace approximately 50% of the utility fleet in FY10 and the balance in FY11.

**Success Measurement:** Replacement of approximately 50% of the utility fleet by the end of 2010.

**Project Narrative:** It is currently estimated that we will need to replace approximately 50% of the vehicle feet should be replaced in 2010. All vehicles scheduled for replacement will be thoroughly evaluated for serviceability to ensure maximum appropriate cost/benefit.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
-	-	555,000	570,000	-	1,125,000

**Funding:** \$1,125,000 Water R & R Fund

**PROJECT #9: Rehab Lift Station Controls**

**Project Goal:** “To start an annual repair /replacement program for electrical panels for lift stations throughout the wastewater collection system.”

**Project Objectives:**

1. To repair or replace lift stations electrical panel.
2. To update wiring and electric panels to current electrical codes.
3. Provide better reliability of lift stations operation and reduce maintenance.

**Success Measurement:** Repair or replace 3-6 electrical panels and wiring in FY08.

**Project Narrative:** Lift station control panels are the central command of a lift station system. It is critical that these electrical control panels be maintained and upgraded. The proposed panel rehabs will also allow for SCADA monitoring, which can reduce man-hours by maintenance personnel. The results will be better and more reliable service to customers and less malfunctions reducing the possibility of fines from the DEP.

**FIVE-YEAR FUNDING RECOMMENDATIONS:**

FY08	FY09	FY10	FY11	FY12	TOTAL
26,600	-	-	-	-	26,600
<b>Funding:</b> \$26,600 Wastewater R & R Fund					

**PROJECT #10: Replace RO Membranes**

**Project Goal:** “To continue the ongoing RO replacement/cleaning program.”

**Project Objectives:**

1. To replace one set (train) of RO membranes per year.
2. To chemically clean the remaining 5 membrane trains each year.

**Success Measurements:** Improve system reliability.

**Project Narrative:** The RO facility has 6 parallel treatment trains. Each train contains 24 membranes tubes. The source water is provided by 15 active brackish wells. This brackish well water enters a series of high-pressure vessels that operate at an elevated pressure. The membranes are located in the center of these vessels. A hydraulic pressure of 350-500 psi is applied to the source water and forced through the membrane pores. The membrane pore size is < .001 micron. This microscopic pore size is so small that it prevents 98% of the dissolved salt and other solids from passing through the membrane. As the membrane ages, the rejection level of the solids decreases, allowing more dissolved solids to pass through the treatment plant.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
320,000	350,000	350,000	365,000	375,000	1,760,000
<b>Funding: \$1,760,000 Capital Reserve &amp; Grant Funds</b>					

**PROJECT #11: Pipeline Under Marco River**

**Project Goal:** “To ensure an ample water supply for Marco Island.”

**Project Objectives:**

1. Design and construct a new 30-inch raw water pipeline under Marco River.

**Project’s Relationship to Utility Master Plan:**

- The need for this new River crossing was clearly documented in the Master plan, and recently with the pipe leak, has been reconfirmed by pipe inspection.

**Project Narrative:** The current raw water supply line will not be capable of conveying raw water onto the Island indefinitely. A new line needs to be installed either on the Jolley Bridge or under the Marco River.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
1,750,000	-	-	-	-	1,750,000
<b>Funding: \$1,750,000 Water Future Bond Issue</b>					

**PROJECT #12: STRP Street Resurfacing**

**Project Goal:** “To resurface the roads that are impacted during the installation of the Septic Tank Replacement Program.”

**Success Measurement:** To complete the overlay in each sewer district prior to the end of December each year.

**Project Narrative:** City Council directed that the cost for asphalt overlay associated with the STRP should be paid for by all utility customers and has established a 2% annual rate increase for the next 4 years to generate the funds to cover the asphalt overlay cost.

**Five-Year Funding Recommendations**

FY08	FY09	FY10	FY11	FY12	TOTAL
1,866,300	1,123,100	1,866,400	998,900	814,000	6,668,700

**Funding:** \$6,668,700 Rate Base Increase



**PROJECT #13: Wastewater Treatment Plant Improvements**

**Project Goal:** “To provide ample treatment capacity to allow expansion of the centralized wastewater collection system.”

**Project Objectives:**

1. To upgrade and expand the existing wastewater treatment plant to five million gallons per day capacity.

**Project’s Relationship to Utility Master Plan:**

- Replace and improve the wastewater treatment plant process as documented in the Utility Master Plan.

**Project Narrative:** The first step consisted of the upgrade to the wastewater treatment facility. The first phase added no additional capacity. Membrane treatment was added to provide a state-of-the-art approach to modern wastewater treatment. The second phase (FY09 – FY12) will add capacity to allow the completion of the Septic Tank Replacement Program. Upgrades will continue throughout the five-year planning period.

**Five-Year Funding Recommendation:**

	FY08	FY09	FY10	FY11	FY12	Total
WW Imp.	-	1,171,900	2,448,100	-	-	3,620,000
WW Imp.	-	1,675,000	4,950,000	6,821,000	-	13,446,000
WW Exp 5 mgd	3,257,200	292,200	1,112,800	1,137,200	602,300	6,401,700

**Funding:** \$ 3,620,000 Capital Reserve & Grant Funds  
 \$13,446,000 Wastewater Future Bond Issue  
 \$ 6,401,700 Sewer Assessments

**PROJECT #14: Filter Upgrades – North Plant**

**Project Goal:** “To purchase appropriate equipment to efficiently operate and maintain the water treatment plants.”

**Project Objectives:**

1. To replace the media and equipment in the filter box and construct a cover for the filter box to comply with regulatory requirements.

**Success Measurement:**

- Complete the project by the end of FY09.

**Project Narrative:** Rehabilitation of the lime softening clarifier includes replacement of radial and effluent launders. In addition, per the new water system regulations (FAC 62-55) the filter will be covered as required to protect against possible microbial contamination from the atmosphere. The filter box will be modified to extend filter depth and improve water quality.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
-	1,598,300	-	-	-	1,598,300

**Funding:** \$1,598,300 Water Future Bond Issue

**PROJECT #15: North Plant Treatment Expansion**

**Project Goal:** “To add an additional 1.67 million gallons per day of surface water treatment.”

**Project Objectives:**

1. Ensure that an adequate water volume is available to meet demand.

**Success Measurement:**

- Complete the installation of the new system by December 2011.

**Project Narrative:** The current treatment plants are unable to treat sufficient water to meet peak demand. As the population grows and the quality of the South Plant water supply degrades, the need for additional surface water treatment is required. The increase of reuse water (condos along the current reuse force main and extension along South Collier Boulevard) will reduce the increase in drinking water expansion required from 3.6 mgd to 1.67 mgd.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
350,000	1,475,000	4,000,000	-	-	5,825,000

**Funding:** \$5,825,000 Water Future Bond Issue

**PROJECT #16: South Plant Water Storage**

**Project Goal:** “To improve system and delivery reliability.”

**Project Objective:**

1. To come into compliance with DEP regulations (62.555.320(19).
2. To increase reliability of meeting daily peaks.

**Project’s Relationship to Utility Master Plan:**

- The preliminary reports by MWH of Marco Island’s Utility Master Plan have identified a need and a FDEP requirement for additional water storage.

**Success Measurement:** To be compliant with DEP site regulations. Improve MIU’s ability to maintain normal water distribution during dry or high demand conditions.

**Project Narrative:** In August of 2003, a major revision of DEP regulations requires at least 1.5 MGD beyond our current capacity. The exact tank size will be finalized in the Master Plan. This 2-3 million-gallon tank will be constructed at the South Plant.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
-	-	-	-	4,600,000	4,600,000

**Funding:** \$4,600,000 Water Future Bond Issue

**PROJECT #17: New City Hall Building**

**Project Goal:** “To maximize the efficient and effective use of current City owned property through the construction of a multilevel facility to efficiently centralize City services in one location and improve service to our citizens.”

**Project Objectives:**

1. To provide sufficient space for continuity of government services.
2. To provide a City hall that is able to meet current hurricane and building standards.
3. To provide sufficient current and future space to provide City administrative services, community development and building services, utility customer service, public works services and finance services.

**Success Measurement:**

- Complete construction of City Hall within allocated budget.

**Project Narrative:** This project will design and deliver a three or four story building constructed to current hurricane resistant standards, provide space for various City services in one location, affording our citizens a single location where all services are provided. The building will be located where the current two-story building is located. City staff will be relocated into temporary facilities during the 18-month construction period.

The FY07 construction cost estimate of \$6,000,000 has been budgeted by an annual 6% increase. The FY11 – FY13 total estimate is \$8,070,000 including engineering services. Funding for this project will be split as follows: General Fund – 50%; Utility Fund – 25%; Community Development Building Fund – 25%. The Utility Department will be responsible for \$187,500 in FY12.

**Five-Year Funding Recommendation:**

	FY08	FY09	FY10	FY11	FY12	TOTAL
<b>W Imp.</b>	-	-	-	-	93,750	93,750
<b>WW Imp.</b>	-	-	-	-	93,750	93,750

**Funding:** \$93,750 Water Future Bond Issue Projects  
 \$93,750 Wastewater Future Bond Issue Projects

**PROJECT #18: Reuse – Collier Extension and Storage**

**Project Goal:** “To maximize the use of reuse water for irrigation and thereby reduce dependency of drinking water for irrigation.”

**Project Objectives:**

1. To extend the existing reuse line from Winterberry Drive to Collier Court.
2. Connect all condominiums that are currently adjacent to the existing reuse system.
3. Add reuse water storage tank.

**Project Narrative:** The utility is making provisions to increase the capability to deliver additional reuse water. The majority of potential new irrigation users are along Collier Boulevard to Collier Court. The major issue of concern at this time is the ability to store the reuse water produced during the day to be distributed a night.

**Five-Year Funding Recommendation:**

	FY08	FY09	FY10	FY11	FY12	TOTAL
<b>WW Projects</b>	1,390,000	-	-	-	-	1,390,000
<b>WW Projects</b>	150,000	-	-	-	-	150,000
<b>WW Projects</b>	-	-	-	-	2,000,000	2,000,000

**Funding:** \$1,390,000 Wastewater Capital Reserve & Grant Funds  
 \$ 150,000 Wastewater Future Bond Issue Projects  
 \$2,000,000 Wastewater Future Bond Issue Projects

**PROJECT #19: Deep Well Injection**

**Project Goal:** “To expand the production capabilities of wastewater treatment and water treatment.”

**Project Objectives:**

1. Design and build a second to deep well injection.
2. Expand production capacities at the water plant and sewer plant.

**Project’s Relationship to Utility Master Plan:**

- The Marco Island Utility Master plan identified that need for a second to deep well injection.

**Success Measurement:** Completion of a new deep well injection.

**Project Narrative:** The existing deep injection well takes reject water from the RO facility as well as wastewater effluent that does not meet reuse standards. Expansion of the wastewater treatment plant will increase the amount of treated wastewater that may have to go down the injection well. The existing deep injection well is at maximum capacity and cannot accommodate these increases. A second injection well is required to expand these capacities.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
2,928,100	2,448,100	-	-	-	5,376,200

**Funding:** \$5,376,200 Sewer Assessments

**PROJECT #20: Capital Improvements – Water / Wastewater**

**Project Goal:** “To provide funds to meet unscheduled projects due to regulatory and operational requirements”

**Project Objectives:**

1. To have the resources available within the CIP budget to meet unscheduled needs.

**Success Measurement:**

- Cost-effectively utilize the available funds.

**Project Narrative:** No project has been identified.

**Five-Year Funding Recommendation:**

	FY08	FY09	FY10	FY11	FY12	TOTAL
WW Imp.	-	350,000	350,000	350,000	350,000	1,400,000
W Imp.	-	-	150,000	150,000	150,000	450,000
WW Imp.	-	-	400,000	400,000	400,000	1,200,000

**Funding:** \$1,400,000 Wastewater Impact Fee Fund  
 \$ 450,000 Water Capital Reserve & Grant Fund  
 \$1,200,000 Wastewater Capital Reserve & Grant Fund



**PROJECT #21: Septic Tank Replacement Program  
Wastewater Collection Construction - Neighborhoods**

**Project Goal:** “Design wastewater collection for the unsewered areas in a systematic manner.”

**Project Objectives:**

1. Provide sanitary sewer services to defined areas on a yearly basis.

**Project’s Relationship to Utility Master Plan:**

- Utility Master Plan identifies this program as a major component of upgrading the services to the residents.

**Project Narrative:** The Septic Tank Replacement Program requires engineering of a gravity and forcemain system for each of the remaining 13 districts. Funding includes design services and professional services during construction.

**Five-Year Funding Recommendation:**

FY08	FY09	FY10	FY11	FY12	Total
10,107,900	16,797,500	8,990,300	7,325,900	10,465,700	53,687,300
<b>Funding: \$53,687,300 Sewer Assessments</b>					

# City of Marco Island Annual Budget Summary Fiscal Year 2007 - 2008

## *Debt Service Fund*

Fiscal Year Budget 2008
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### *Debt Service Fund Revenues:*

Ad Valorem Property Tax	\$	862,800
Transfer - General Fund		864,798
Collier County Transportation Grant		1,000,000

<b>TOTAL REVENUES</b>		<b>\$2,727,598</b>
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### *Debt Service Expenditures:*

2000 Florida Loan Pool (Factory Bay Bridge)		
Principal	60,000	
Interest	32,795	
Expenses	1,468	94,263
2004 General Obligation Bonds (Veterans Comm. Park)		
Principal	565,000	
Interest	277,834	842,834
2005 Lease-Purchase (Fire Truck)		
Principal	75,087	
Interest	10,613	85,700
2005 Sales Tax Revenue Bonds (Roads & Bridges, Police Bldg)		
Principal	345,000	
Interest	208,135	553,135

*Debt Service Expenditures:*

Fiscal Year Budget 2008
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CONTINUED:

2006 Revenue Note (N. Collier Blvd.)

Principal

1,000,000

Interest

131,700

1,131,700

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**TOTAL EXPENDITURES**

**2,707,632**

**CASH FLOW**

**\$ 19,966**

DebtSvc2008Summary

City of Marco Island  
DEBT SERVICE FUND  
REVENUE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET FY2007	YTD ACTUAL FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2006
-----							
9417							
PARK AVE PROPTY DEB SRV REV							
2003110000	AD VALOREM PROPERTY TAXES	870,557	843,934	854,943	851,000	862,800	102 %
2003112000	DELINQUENT AD VALOREM PROPERTY	171	0	336	0	0	0 %
2003690000	MISCELLANEOUS REVENUE	0	0	0	0	0	0 %
2003810001	TRANSFER FROM GENERAL FUND	0	0	0	0	0	0 %
2003810300	TRANSFER FROM CAPITAL PROJ FUN	0	0	0	0	0	0 %
TOT PARK AVE PRP DEBT SV REV:		870,728	843,934	855,279	851,000	862,800	102 %
=====							
FL LOAN POOL DEBT SVC REV							
2013690000	MISCELLANEOUS REVENUE	0	0	0	97,100	94,263	0 %
2013810001	TRANSFER FROM GENERAL FUND	94,728	97,068	88,979	0	0	0 %
TOTAL FL POOL DEBT SVC REV:		94,728	97,068	88,979	97,100	94,263	97 %
=====							
FIRE LEASE DEBT SV REV							
2023690000	MISCELLANEOUS REVENUE	0	0	0	85,701	85,700	0 %
2023810001	TRANSFER FROM GENERAL FUND	0	85,701	78,562	0	0	0 %
TOTAL FIRE LEASE DBT SV REV:		0	85,701	78,562	85,701	85,700	100 %
=====							
SALES TAX BOND DEBT SVC REV							
2033690000	MISCELLANEOUS REVENUE	0	0	0	529,560	553,135	0 %
2033810001	TRANSFER FROM GENERAL FUND	213,312	529,560	485,430	0	0	0 %
2033810300	TRANSFER FROM CIP FUND	0	0	0	0	0	0 %
TOT SALES TAX BOND DBT SV REV:		213,312	529,560	485,430	529,560	553,135	104 %
=====							
N COLLIER BK NOTE DEBT SV REV							
2043690000	MISCELLANEOUS REVENUE	0	0	1,000,000	0	0	0 %
2043810001	TRANSFER FROM GENERAL FUND	0	168,283	154,264	168,283	131,700	78 %
2043810300	TRANSFER FROM CIP FUND	0	1,000,000	0	1,000,000	1,000,000	100 %
TOT N COLLIER BK NT DBT SV RV:		0	1,168,283	1,154,264	1,168,283	1,131,700	97 %
=====							

City of Marco Island  
DEBT SERVICE FUND  
EXPENSE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET YTD FY2007	ACT/ENCUM FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2007
-----							
9517							
PARK AVE PRPTY DEBT SVC PMTS							
2005177100	DEBT SERVICE-PRINCIPAL	545,000	555,000	555,000	555,000	565,000	102 %
2005177200	DEBT SERVICE-INTEREST	299,834	288,934	288,934	288,900	277,834	96 %
2005177300	DEBT SERVICE EXPENSE	0	0	0	0	0	0 %
TOT PARK AVE PRP DEBT SV PMTS:		844,834	843,934	843,934	843,900	842,834	100 %
=====							
FL LOAN POOL DEBT SVC PMTS							
-----							
2015177100	DEBT SERVICE-PRINCIPAL	55,000	60,000	60,000	60,000	60,000	100 %
2015177200	DEBT SERVICE-INTEREST	38,143	35,540	35,540	35,500	32,795	92 %
2015177300	DEBT SERVICE EXPENSE	1,431	1,528	1,453	1,500	1,468	96 %
TOTAL FL POOL DEBT SVC PMTS:		94,573	97,068	96,993	97,000	94,263	97 %
=====							
FIRE LEASE DEBT SVC PMTS							
-----							
2025177100	DEBT SERVICE-PRINCIPAL	69,973	72,485	72,485	72,485	75,087	104 %
2025177200	DEBT SERVICE-INTEREST	15,727	13,215	13,215	13,200	10,613	80 %
2025177300	DEBT SERVICE EXPENSE	0	0	0	0	0	0 %
TOTAL FIRE LEASE DEBT SV PMTS:		85,701	85,700	85,701	85,685	85,700	100 %
=====							
SALES TAX BOND DEBT SVC PMTS							
-----							
2035177100	DEBT SERVICE-PRINCIPAL	0	316,250	0	316,250	345,000	109 %
2035177200	DEBT SERVICE-INTEREST	177,758	213,310	213,310	213,300	208,135	98 %
2035177300	DEBT SERVICE EXPENSE	400	0	0	0	0	0 %
TOT SALES TAX BOND DBT SV PMT:		178,158	529,560	213,310	529,550	553,135	104 %
=====							
N COLLIER BANK NT DEBT SVC PMT							
-----							
2045177100	DEBT SERVICE-PRINCIPAL	0	1,000,000	1,000,000	1,000,000	1,000,000	100 %
2045177200	DEBT SERVICE-INTEREST	36,583	168,283	175,600	168,300	131,700	78 %
2045177300	DEBT SERVICE EXPENSE	0	0	0	0	0	0 %
TOT N COLLIER BK NT DT SV REV:		36,583	1,168,283	1,175,600	1,168,300	1,131,700	97 %
=====							

**City of Marco Island, Florida  
Debt Service Schedule**

Florida Municipal Bond Pool, Series 2000B  
Factory Bay Bridge  
\$985,000

Bond Date: November 15, 2000  
Outstanding Principal Balance September 30, 2007: \$665,000  
Interest Rate: 5.02%  
Final Maturity: November 1, 2015  
Revenue Pledged: Non-Ad Valorem Revenues

<b>Fiscal Year</b>	<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Expenses</b>	<b>Total Payment</b>
2008	1-Nov-07	60,000.00	17,087.50	749.17	77,836.67
	1-May-08		15,707.50	719.17	16,426.67
2009	1-Nov-08	65,000.00	15,707.50	719.17	81,426.67
	1-May-09		14,196.25	686.67	14,882.92
2010	1-Nov-09	65,000.00	14,196.25	686.67	79,882.92
	1-May-10		12,668.75	654.17	13,322.92
2011	1-Nov-10	70,000.00	12,668.75	654.17	83,322.92
	1-May-11		11,006.25	702.50	11,708.75
2012	1-Nov-11	75,000.00	11,006.25	702.50	86,708.75
	1-May-12		9,187.50	665.00	9,852.50
2013	1-Nov-12	75,000.00	9,187.50	665.00	84,852.50
	1-May-13		7,331.25	627.50	7,958.75
2014	1-Nov-13	80,000.00	7,331.25	627.50	87,958.75
	1-May-14		5,031.25	587.50	5,618.75
2015	1-Nov-14	85,000.00	5,031.25	587.50	90,618.75
	1-May-15		2,587.50	545.00	3,132.50
2016	1-Nov-15	90,000.00	2,587.50	545.00	93,132.50
<b>TOTALS</b>		<b>665,000.00</b>	<b>172,520.00</b>	<b>11,124.19</b>	<b>848,644.19</b>

NOTE: Payments due to Wachovia Bank by 20th of month preceding due date.

**City of Marco Island, Florida  
Debt Service Schedule**

**General Obligation Bonds, Series 2004  
Veterans Park Property Acquisition  
\$9,860,000**

**Bond Date: March 1, 2004  
Outstanding Principal Balance September 30, 2007: \$8,760,000  
Interest Rate: 3.3001%  
Final Maturity: July 1, 2020  
Revenue Pledged: Ad Valorem Tax**

<b>Fiscal Year</b>	<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Payment</b>
2008	1-Jan-08	-	138,916.88	138,916.88
	1-Jul-08	565,000.00	138,916.88	703,916.88
2009	1-Jan-09	-	133,266.88	133,266.88
	1-Jul-09	580,000.00	133,266.88	713,266.88
2010	1-Jan-10	-	127,466.88	127,466.88
	1-Jul-10	590,000.00	127,466.88	717,466.88
2011	1-Jan-11	-	118,616.88	118,616.88
	1-Jul-11	610,000.00	118,616.88	728,616.88
2012	1-Jan-12	-	109,466.88	109,466.88
	1-Jul-12	625,000.00	109,466.88	734,466.88
2013	1-Jan-13	-	100,091.88	100,091.88
	1-Jul-13	645,000.00	100,091.88	745,091.88
2014	1-Jan-14	-	90,416.88	90,416.88
	1-Jul-14	665,000.00	90,416.88	755,416.88
2015	1-Jan-15	-	80,026.25	80,026.25
	1-Jul-15	685,000.00	80,026.25	765,026.25
2016	1-Jan-16	-	68,895.00	68,895.00
	1-Jul-16	705,000.00	68,895.00	773,895.00
2017	1-Jan-17	-	56,557.50	56,557.50
	1-Jul-17	730,000.00	56,557.50	786,557.50
2018	1-Jan-18	-	43,782.50	43,782.50
	1-Jul-18	760,000.00	43,782.50	803,782.50
2019	1-Jan-19	-	30,007.50	30,007.50
	1-Jul-19	785,000.00	30,007.50	815,007.50
2020	1-Jan-20	-	15,485.00	15,485.00
	1-Jul-20	815,000.00	15,485.00	830,485.00
<b>TOTALS</b>		<b>8,760,000.00</b>	<b>2,225,993.82</b>	<b>10,985,993.82</b>

**City of Marco Island, Florida  
Debt Service Schedule**

Fire Truck Lease-Purchase  
\$536,292

Lease Date: February 8, 2005  
Outstanding Principal Balance September 30, 2007: \$316,910.89  
Interest Rate: 3.56%  
Final Maturity: August 8, 2011  
Revenue Pledged: Non-ad Valorem Revenue

<b>Fiscal Year</b>	<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Payment</b>
<b>PAYABLE FROM FIRE IMPACT FEES:</b>				
2008	8-Feb-08	11,163.77	1,691.33	12,855.10
<b>PAYABLE FROM GENERAL FUND NON-AD VALOREM SOURCES:</b>				
2008	8-Feb-08	26,048.79	3,946.43	29,995.22
	8-Aug-08	37,874.56	4,975.76	42,850.32
2009	8-Feb-09	38,548.34	4,301.98	42,850.32
	8-Aug-09	39,234.10	3,616.22	42,850.32
2010	8-Feb-10	39,932.07	2,918.25	42,850.32
	8-Aug-10	40,642.45	2,207.87	42,850.32
2011	8-Feb-11	41,365.47	1,484.85	42,850.32
	8-Aug-11	42,101.34	748.98	42,850.32
<b>TOTALS</b>		<b>316,910.89</b>	<b>25,891.67</b>	<b>342,802.56</b>



**City of Marco Island, Florida  
Debt Service Schedule**

**Sales Tax Revenue Bonds, Series 2005  
\$6,000,000**

**Bond Date: July 1, 2005  
Outstanding Principal Balance September 30, 2007: \$6,000,000  
Interest Rate: 3.6385%  
Final Maturity: November 1, 2020  
Revenue Pledged: Local Option 1/2% Sales Tax**

<b>Fiscal Year</b>	<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Payment</b>
2008	1-Nov-07	345,000.00	106,655.00	451,655.00
	1-May-08	-	101,480.00	101,480.00
2009	1-Nov-08	350,000.00	101,480.00	451,480.00
	1-May-09	-	95,792.50	95,792.50
2010	1-Nov-09	365,000.00	95,792.50	460,792.50
	1-May-10	-	89,861.25	89,861.25
2011	1-Nov-10	375,000.00	89,861.25	464,861.25
	1-May-11	-	83,298.75	83,298.75
2012	1-Nov-11	390,000.00	83,298.75	473,298.75
	1-May-12	-	76,473.75	76,473.75
2013	1-Nov-12	400,000.00	76,473.75	476,473.75
	1-May-13	-	69,473.75	69,473.75
2014	1-Nov-13	415,000.00	69,473.75	484,473.75
	1-May-14	-	62,211.25	62,211.25
2015	1-Nov-14	430,000.00	62,211.25	492,211.25
	1-May-15	-	54,686.25	54,686.25
2016	1-Nov-15	445,000.00	54,686.25	499,686.25
	1-May-16	-	46,787.50	46,787.50
2017	1-Nov-16	460,000.00	46,787.50	506,787.50
	1-May-17	-	38,507.50	38,507.50
2018	1-Nov-17	480,000.00	38,507.50	518,507.50
	1-May-18	-	29,627.50	29,627.50
2019	1-Nov-18	495,000.00	29,627.50	524,627.50
	1-May-19	-	20,346.25	20,346.25
2020	1-Nov-19	515,000.00	20,346.25	535,346.25
	1-May-20	-	10,432.50	10,432.50
2021	1-Nov-20	535,000.00	10,432.50	545,432.50
<b>TOTALS</b>		<b>6,000,000.00</b>	<b>1,664,612.50</b>	<b>7,664,612.50</b>

**City of Marco Island, Florida  
Debt Service Schedule**

Capital Improvements Revenue Note  
\$4,000,000

Dated: May 16, 2006  
Outstanding Principal Balance September 30, 2007: \$3,000,000  
Interest Rate: 4.39%  
Final Maturity: August 1, 2010  
Revenue Pledged: Non-ad Valorem Revenue

<b>Fiscal Year</b>	<b>Payment Date</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Payment</b>
2008	1-Feb-08	-	65,850.00	65,850.00
	1-Aug-08	1,000,000.00	65,850.00	1,065,850.00
2009	1-Feb-09	-	43,900.00	43,900.00
	1-Aug-08	1,000,000.00	43,900.00	1,043,900.00
2010	1-Feb-10	-	21,950.00	21,950.00
	1-Aug-10	1,000,000.00	21,950.00	1,021,950.00
<b>TOTALS</b>		<b>3,000,000.00</b>	<b>263,400.00</b>	<b>3,263,400.00</b>

**City of Marco Island  
Annual Budget Summary  
Fiscal Year 2007 - 2008**

*Electric Franchise Fee Fund*

Fiscal Year Budget 2008
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*Electric Franchise Revenues:*

LCEC Franchise Fees	\$ 1,800,000
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<b>TOTAL REVENUES</b>	<b>\$ 1,800,000</b>
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*Electric Franchise Expenditures:*

Operating Expenses - Street Lights	350,000
Decorative Fixtures - South Collier Boulevard	400,000

<b>TOTAL EXPENDITURES</b>	<b>750,000</b>
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<b>APPLY TO NEGATIVE CASH POSITION</b>	<b>\$ 1,050,000</b>
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The City of Marco Island entered into a franchise agreement with the Lee County Electric Co-operative, Inc. (LCEC) through Ordinance 04-18, approved on October 4, 2004. The agreement calls for a five percent (5%) franchise fee to be collected by LCEC and remitted quarterly to the City of Marco Island.

City of Marco Island  
 ELECTRIC ENTERPRISE FUND  
 REVENUE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET FY2007	YTD ACTUAL FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2006
<b>ELECTRIC ENTERPRISE REVENUES</b>							
9404							
4043131000	FRANCHISE FEE REVENUES	1,882,012	1,700,000	1,367,314	1,800,000	1,800,000	106 %
4043610000	INTEREST INCOME	0	0	0	0	0	0 %
4043690000	MISC INCOME	0	0	0	0	0	0 %
4043840000	PROCEEDS OF BOND ISSUE	0	8,234,397	0	0	0	0 %
<b>TOTAL REVENUES TO DATE:</b>		<b>1,882,012</b>	<b>9,934,397</b>	<b>1,367,314</b>	<b>1,800,000</b>	<b>1,800,000</b>	<b>18 %</b>

City of Marco Island  
 ELECTRIC ENTERPRISE FUND  
 EXPENSE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET YTD FY2007	ACT/ENCUM FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2007
<b>ELECTRIC ENTERPRISE PROJECTS</b>							
<b>9504</b>							
4045316301	S COLLIER BLVD IMPROVEMENT	0	0	111,732	112,000	400,000	0 %
4045316302	N COLLIER BLVD IMPROVEMENT	0	1,234,397	930,308	1,235,000	0	0 %
4045316303	NEIGHBORHOOD UNDERGROUND	0	5,000,000	11,938	0	0	0 %
4045316304	STREET LIGHTING	0	350,000	260,020	350,000	350,000	100 %
4045316305	SAN MARCO / HEALTHWOOD	0	0	40,100	0	0	0 %
4045316306	CITY HALL CAMPUS LIGHTING	0	0	160,045	0	0	0 %
4045317100	DEBT SERVICE	0	875,000	0	0	0	0 %
4045317300	BOND ISSUANCE COSTS	0	150,000	0	0	0	0 %
<b>TOTAL EXPENSES TO DATE:</b>		<b>0</b>	<b>7,609,397</b>	<b>1,514,143</b>	<b>1,697,000</b>	<b>750,000</b>	<b>10 %</b>

# City of Marco Island Annual Budget Summary Fiscal Year 2007 - 2008

## *Self-Insurance Fund*

Fiscal Year Budget 2008
-------------------------------

### *Self-Insurance Fund Revenues:*

Transfer - General Fund	\$ 574,127
Transfer - Utilities Fund	527,040
Transfer - Building Services	52,747
Available Reserves	83,431

<b>TOTAL REVENUES</b>	<b>\$ 1,237,345</b>
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### *Self-Insurance Fund Expenditures:*

Premiums - Excess Insurance	782,345
State of Florida Work Comp Pool	48,000
Claims Loss Pool	350,000
Contract Services - Claims Administrator	14,000
Contract Services - Plan Consultant	18,000
Sidewalk Repairs	25,000

<b>TOTAL EXPENDITURES</b>	<b>1,237,345</b>
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<b>CASH FLOW</b>	<b>\$ -</b>
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Effective with Fiscal Year 2005, the City has elected to self-insure property, liability, and workers' compensation coverages. Risk has been limited with the purchase of specific excess and aggregate excess insurance. Costs are allocated proportionally to the General and Utilities Funds.

City of Marco Island  
 LIABILITY INSURANCE FUND  
 REVENUE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET FY2007	YTD ACTUAL FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2006
<b>LIABILITY INSURANCE REVENUES</b>							
9405							
5003412000	INTERNAL FEES & CHARGES	0	0	0	0	0	0 %
5003610000	INTEREST EARNED	0	0	2,024	0	0	0 %
5003690000	MISCELLANEOUS REVENUE	18,715	0	14,750	0	0	0 %
5003810001	CONTRIBUTIONS FROM GENERAL FUN	0	415,245	380,644	0	0	0 %
5003810400	CONTRIBUTIONS FROM UTILITY FUN	0	439,220	402,622	415,245	574,127	138 %
5003810450	CONTRIBUTIONS FROM BLG SERV FU	0	50,235	46,057	439,220	527,040	120 %
5003810500	USE OF RESERVES	0	100,000	0	50,235	52,747	105 %
<b>GRAND TOTAL FOR FUND:</b>		<b>18,715</b>	<b>1,004,700</b>	<b>846,097</b>	<b>1,024,700</b>	<b>1,237,345</b>	<b>123 %</b>

City of Marco Island  
 LIABILITY INSURANCE FUND  
 EXPENSE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET FY2007	YTD ACT/ENCUM FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2007
<b>LIABILITY INSURANCE EXPENSES</b>							
9505							
5005193400	CONTRACTUAL SERVICES - TPA	0	14,000	0	0	14,000	100 %
5005193401	CONTRACTUAL SERVICES-CONSULTAN	32,000	18,000	32,000	32,000	18,000	100 %
5005194501	INSURANCE PREMIUMS	530,817	697,700	731,463	750,000	830,345	119 %
5005194502	INSURANCE CLAIMS PAID	191,840	250,000	182,767	200,000	350,000	140 %
5005194600	REPAIRS & MAINTENANCE	74,443	0	18,550	15,000	0	0 %
5005194670	SIDEWALK REPAIRS	14,208	25,000	13,613	25,000	25,000	100 %
5005194900	BANK FEES OR MISC. EXPENSE	5,829	0	1,700	2,000	0	0 %
<b>GRAND TOTAL FOR FUND:</b>		<b>849,137</b>	<b>1,004,700</b>	<b>980,093</b>	<b>1,024,000</b>	<b>1,237,345</b>	<b>123 %</b>



**City of Marco Island  
Annual Budget Summary  
Fiscal Year 2007 - 2008**

*Hideaway Beach Fund*

Fiscal Year Budget 2008
-------------------------------

*Hideaway Beach Revenues:*

Ad Valorem Property Tax @ 1.500 mils	\$ 796,350
Earnings on Investments	25,000

<b>TOTAL REVENUES</b>	<b>\$ 821,350</b>
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*Hideaway Beach Expenditures:*

Annual Debt Service	522,350
Professional Services	32,000
Monitoring Services	20,000
Travel, Per Diem & Misc Services	2,000
Beach Maintenance	20,000
Storm Event Reserve	200,000

<b>TOTAL EXPENDITURES</b>	<b>796,350</b>
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<b>CASH FLOW</b>	<b>\$ 25,000</b>
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During 2003, voters in the Hideaway Beach neighborhood voted to establish a special taxing district as the financing mechanism for beach renourishment of their beaches. Limited general obligation bonds were issued and will be repaid from proceeds of ad valorem taxes collected from properties within the taxing district.

City of Marco Island  
 HIDEAWAY BEACH SPEC TAX DIST  
 REVENUE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET FY2007	YTD ACTUAL FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2006
-----							
HIDEAWAY BEACH REVENUES							
9450							
1503110000	AD VALOREM PROPERTY TAXES	872,906	893,800	908,608	910,000	796,350	89 %
1503610000	INTEREST EARNED	1,095	5,000	1,555	10,000	25,000	500 %
-----							
GRAND TOTAL FOR FUND:		874,001	898,800	910,163	920,000	821,350	91 %
=====							

City of Marco Island  
 HIDEAWAY BEACH SPEC TAX DIST  
 EXPENSE BUDGET

92% Yr Complete

ACCOUNT #	DESCRIPTION	ACTUAL FY2006	BUDGET YTD FY2007	ACT/ENCUM FY2007	PROJECTED FY2007	BUDGET FY2008	% OF FY2007
-----							
HIDEAWAY BEACH SPEC TAX DIST							
9550							
1505376100	BEACH RENOURISHMNT	227,708	0	8,619	25,000	0	0 %
1505377100	ANNUAL DEBT SERVICE-PRINCIPAL	(90)	450,000	450,000	450,000	470,000	104 %
1505377200	ANNUAL DEBT SERVICE-INTEREST	82,496	64,881	65,787	65,787	52,350	81 %
1505377300	BOND ISSUANCE COSTS	0	0	0	0	0	0 %
1505377320	AMORTIZATION	5,751	0	0	0	0	0 %
TOTAL CAPITAL EXPENSES:		315,865	514,881	524,406	540,787	522,350	101 %
-----							
1505373100	PROFESSIONAL SERVICES	826	2,000	9,512	10,000	32,000	1,600 %
1505373110	MONITORING SERVICES	18,700	60,000	9,768	20,000	20,000	33 %
1505373200	AUDITING SERVICES	0	0	0	0	0	0 %
1505374000	TRAVEL & PER DIEM & MISC EXPEN	1,312	2,000	1,496	2,000	2,000	100 %
1505374500	INSURANCE	0	0	0	0	0	0 %
1505374690	OTHER REPAIR & MAINTENANCE	6,905	0	15,758	20,000	20,000	0 %
1505379900	STORM EVENT RESERVE	0	200,000	0	200,000	200,000	100 %
TOTAL OPERATING EXPENSES:		27,743	264,000	36,533	252,000	274,000	104 %
-----							
GRAND TOTAL FOR FUND:		343,608	778,881	560,939	792,787	796,350	102 %
=====							

## City of Marco Island, Florida Debt Service Schedule

Hideaway Beach Tax District  
Beach Renourishment  
\$2,900,000

Bond Date: February 14, 2005  
Outstanding Principal Balance September 30, 2007: \$2,020,000  
Interest Rate 2.89%  
Final Maturity: January 1, 2011  
Revenue Pledged: Ad Valorem Tax

Fiscal Year	Payment Date	Principal	Interest	Total Payment
2008	Jan 1 2008	470,000.00	29,600.00	499,600.00
	July 1 2008	-	22,750.00	22,750.00
2009	Jan 1 2009	490,000.00	22,750.00	512,750.00
	July 1 2009	-	15,550.00	15,550.00
2010	Jan 1 2010	520,000.00	15,550.00	535,550.00
	July 1 2010	-	7,950.00	7,950.00
2011	Jan 1 2011	540,000.00	7,950.00	547,950.00
<b>TOTALS</b>		2,020,000.00	122,100.00	2,142,100.00

DebtSvcHideaway2008

## ORDINANCE 07- 08

AN ORDINANCE DETERMINING AND FIXING THE 2007 TAX LEVY AND MILLAGE RATE FOR THE HIDEAWAY BEACH SPECIAL TAXING DISTRICT, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2007 AND ENDING SEPTEMBER 30, 2008, FOR THE PURPOSE OF PROVIDING SUFFICIENT FUNDS FOR THE OPERATIONS OF THE SPECIAL TAXING DISTRICT, AND FOR CONTRIBUTING TO THE SINKING FUNDS OF THE SPECIAL TAXING DISTRICT TO PAY INTEREST ON AND PROVIDE FOR THE RETIREMENT OF DEBT APPROVED BY VOTER REFERENDUM; PROVIDING FOR INCORPORATION, CONFLICT AND SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the 2007 Tax Assessment Roll for the Hideaway Beach Special Taxing District has been prepared, equalized and certified, showing:

Total Taxable Value of Real and Personal Property ... \$ 569,879,498

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARCO ISLAND, FLORIDA:

**Sec. 1.** That the operating tax levy and millage rate for the Hideaway Beach Special Taxing District hereby is fixed and determined to be 1.5000 mils.

**Sec. 2.** That the tax levy and millage rate have been fixed and determined in accordance with the following assessments and findings of the City Council, and making allowances for tax delinquents, discounts and losses therein, show, to-wit:

Hideaway Beach Special Taxing District 1.5000 mils	\$ 812,075
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**Sec. 3.** The current year's roll-back rate is 1.6710 mils. The decrease in the millage rate from the roll-back rate is 10.23%.

### **Sec.3.Incorporation, Conflict, and Severability.**

(a) It is the intention of the City Council and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Marco Island, Florida, and that the sections of this Ordinance may be renumbered or re-lettered and that the word "ordinance" may be changed to "section", "article" or other appropriate word.

(b) All sections or parts of sections of the Marco Island City Code of Ordinances, all City of Marco Island resolutions or parts of resolutions made applicable by City Charter in conflict herewith are hereby repealed to the extent of such conflict.

(c) If any word, phrase, clause, subsection or section of this Ordinance is for any reason held unconstitutional or invalid by any court of competent jurisdiction, the invalidity thereof shall not affect the validity of any remaining portions of this Ordinance.

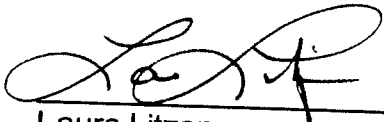
**Sec. 4. Effective Date.**

This Ordinance shall take effect immediately upon adoption at second reading.

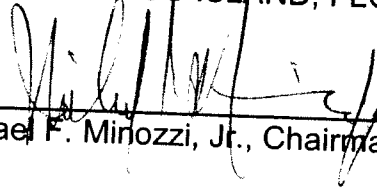
First Reading (Tentatively adopted) passed in open and regular session through roll call vote by the City Council of the City of Marco Island, Florida, this 4<sup>th</sup> day of September, 2007.

Second Reading passed in open and regular session through roll call vote by the City Council of the City of Marco Island, Florida, this 17<sup>th</sup> day of September, 2007.

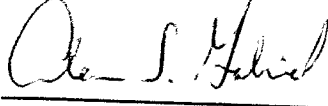
Attest:

  
\_\_\_\_\_  
Laura Litzan  
City Clerk

CITY OF MARCO ISLAND, FLORIDA

BY:   
\_\_\_\_\_  
Michael F. Minozzi, Jr., Chairman

Approved as to form and  
legal sufficiency:

  
\_\_\_\_\_  
Alan L. Gabriel  
City Attorney

ORDINANCE 07- 10

AN ORDINANCE ADOPTING THE FINAL BUDGET FOR THE HIDEAWAY BEACH SPECIAL TAXING DISTRICT FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2007 AND ENDING SEPTEMBER 30, 2008; APPROPRIATING FUNDS FOR OPERATING EXPENSES OF THE CITY OF MARCO ISLAND FOR THE GENERAL OPERATION OF THE HIDEAWAY BEACH SPECIAL TAXING DISTRICT, AND FOR CONTRIBUTING TO THE SINKING FUND TO PAY INTEREST ON AND PROVIDE FOR THE RETIREMENT OF BONDS AND OTHER FIXED OBLIGATIONS OF THE TAXING DISTRICT, FOR AND DURING THE FISCAL YEAR COMMENCING OCTOBER 1, 2007 AND ENDING SEPTEMBER 30, 2008, PROVIDING FOR BUDGET CONTROL POLICIES, PROVIDING FOR INCORPORATION, CONFLICT AND SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Marco Island adopts a final budget and appropriates funds on an annual basis for the general operation of the several departments of the City and any Special Taxing Districts; and

WHEREAS, the City of Marco Island held an operating budget workshop on the fiscal year 2007-2008 budget on August 20, 2007 and reviewed the 2007-2008 budget for the Hideaway Beach Special Taxing District as proposed by the Tax District Board at the Hideaway Beach Special Taxing District Board Meeting held on July 26, 2007; and

WHEREAS, the process of the adoption of the annual budget is governed by Chapter 200, Florida Statutes "Truth in Millage" (TRIM) legislation, requiring calculation of the Rolled-Back Tax Rate and percentage increase over the Rolled-Back Rate, certain public notices, public hearings, and format of required ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARCO ISLAND, FLORIDA:

**Sec. 1.** That the budget for the Hideaway Beach Special Taxing District for the fiscal year commencing October 1, 2007 and ending September 30, 2008 is hereby adopted:

HIDEAWAY BEACH SPECIAL TAXING DISTRICT \$ 796,350

**Sec. 2.** That for the payment of expenses and obligations of the Hideaway Beach Special Taxing District for the fiscal year ending September 30, 2008, there is hereby appropriated out of any monies in the treasury of the Hideaway Beach Special Taxing District and any accruing revenues of the Special Taxing District available for said purposes to the funds and for the purposes hereinafter set forth, the sums of money shown in the following schedule:

<b>SPECIAL REVENUE FUND:</b>	
Hideaway Beach Special Taxing District	\$ 796,350

**Sec. 3.** Budgetary control is maintained at the fund level in all funds except for the General Fund. Budget amendments are approved from time to time during the course of the fiscal year through the approval of the City Council by voice vote. A Budget Re-Appropriation Ordinance, consolidating all budget amendments approved during the course of the fiscal year and those recommended by the Hideaway Beach Tax District Board near the end of the fiscal year, is prepared and presented to the City Council near the end of the fiscal year to officially amend the Annual Budget.

**Sec.4.** The Finance Director is authorized to reserve at October 1, 2007 the unpaid purchase orders, outstanding contracts, and other commitments of Fiscal Year 2006-07. Said amounts reserved shall be designated as reservations of fund balance for encumbrances under fund equity and shall be carried forward into the next fiscal year as additions to the respective budgets.

**Sec.5.** The City Manager, through the Finance Director, is hereby authorized and directed to receipt all revenues listed herein for the purpose of which said revenues are designated and appropriated. In so doing, the Finance Director, through the City Manager, shall accurately account and record said receipts in the ledgers and financial records in each respective account. Such ledgers and financial records shall be subject to audit.

**Sec.6.** The City Manager, through the Finance Director, is hereby authorized and directed to disburse moneys for the purpose of meeting the expenses and expenditures as appropriated.

**Sec.7. Incorporation, Conflict, and Severability.**

**A.** It is the intention of the City Council and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Marco Island, Florida, and that the sections of this



Ordinance may be renumbered or re-lettered and that the word "ordinance" may be changed to "section", "article" or other appropriate word.

**B.** All sections or parts of sections of the Marco Island City Code of Ordinances, all City of Marco Island resolutions or parts of resolutions made applicable by City Charter in conflict herewith are hereby repealed to the extent of such conflict.

**C.** If any word, phrase, clause, subsection or section of this Ordinance is for any reason held unconstitutional or invalid by any court of competent jurisdiction, the invalidity thereof shall not affect the validity of any remaining portions of this Ordinance.

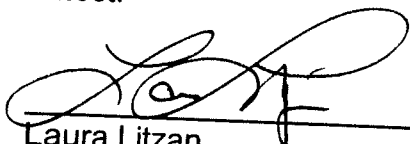
**Sec.8. Effective Date.**

This Ordinance shall take effect immediately upon adoption at second reading.

First Reading (Tentatively Adopted) passed in open and regular session through roll call vote by the City Council of the City of Marco Island, Florida, this 4th day of September, 2007.

Second Reading passed in open and regular session through roll call vote by the City Council of the City of Marco Island, Florida, this 17th day of September, 2007.


Attest:

  
\_\_\_\_\_  
Laura Litzan  
City Clerk

CITY OF MARCO ISLAND, FLORIDA

BY:   
\_\_\_\_\_  
Michael F. Minozzi, Jr., Chairman

Approved as to form and  
legal sufficiency:

  
\_\_\_\_\_  
Alan L. Gabriel, City Attorney