

City of Marco Island



Annual Budget For Fiscal Year 2000-2001

City of Marco Island, Florida

ANNUAL BUDGET FOR FISCAL YEAR 2000 – 2001

PREPARED BY:
THE OFFICE OF THE CITY MANAGER
AND THE FINANCE DEPARTMENT

Cover Art by Jim Foote

Originally from Michigan, Jim Foote now resides on Marco Island with his wife Joanne. Both are members of the Art League of Marco Island. After a full career as a wildlife Biologist, Jim combines his passion towards art with his love of wildlife. He expertly captures the delicate beauty of nature around Marco Island and has won awards for his lifelike birds and wildlife. His paintings are on display in approximately 160 galleries around the country and Canada.

Artwork for the City's annual budget and annual financial reports are provided through generous cooperation of the Art League of Marco Island.

City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

PRINCIPAL OFFICIALS:

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RUTH SCHULER, VICE-CHAIRWOMAN

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A. WILLIAM MOSS, CITY MANAGER

KENNETH B. CUYLER, CITY ATTORNEY

LAURA LITZAN, DEPUTY CITY CLERK

LISA ABSHER, CGFO, FINANCE DIRECTOR

ROBERT G. BOONE, PUBLIC SAFETY DIRECTOR

K. GREG NILES, COMMUNITY DEVELOPMENT DIRECTOR

VLADIMIR A. RYZIW, P.E., PMP, PUBLIC WORKS DIRECTOR



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO
City of Marco Island,
Florida

For the Fiscal Year Beginning
October 1, 1999

Anne Spray Kinsey *Jeffrey L. Esser*
President Executive Director

City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

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City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

EXECUTIVE SUMMARY:

CONSOLIDATED BUDGET SUMMARY
 Three-Year Comparison For All Funds
 In Financial Statement Format

	FY1999 Actual			FY2000 Budget			FY2001 Final			
	General Fund	Capital Projects Fund	Total Budget	General Fund	Capital Projects Fund	Total Budget	General Fund	Capital Projects Fund	Utility Fund	Total Budget
ESTIMATED REVENUES:										
Ad Valorem Taxes	\$ 6,243,114		\$ 6,243,114	\$ 5,440,642		\$ 5,440,642	\$ 5,558,153			\$ 5,558,153
Intergovernmental Rev. & Grants	2,322,389		2,322,389	2,276,433	\$ 359,000	2,635,433	2,554,620	\$ 543,000		3,097,620
Franchise Fees	187,964		187,964	211,000		211,000	211,000			211,000
Fines, Permits & Service Charges	1,273,572		1,273,572	1,137,600		1,137,600	995,300		\$ 775,000	1,770,300
Impact Fees	1,465,786		1,465,786	280,000	364,000	644,000	148,000	525,000		673,000
Special Assessments					565,768	565,768		265,925		265,925
Interest & Misc. Revenue	426,958		426,958	582,703		582,703	527,000			527,000
Use of Reserves		\$ 508,368	508,368	740,157	923,732	1,663,889	396,700	2,083,624		2,480,324
Transfer from Gen to CIP Fund					1,200,000	1,200,000		877,794		877,794
TOTAL REVENUES AND OTHER FINANCING SOURCES:	\$ 11,919,783	\$ 508,368	\$ 12,428,151	\$ 10,648,535	\$ 3,412,500	\$ 14,061,035	\$ 10,390,773	\$ 4,295,343	\$ 775,000	\$ 15,461,116
EXPENDITURES/EXPENSES:										
<i>These categories tie to the City's Financial Statements for comparison purposes.</i>										
General Government	1,538,357	214,509	1,752,866	2,278,517	408,333	2,686,850	2,395,054	283,600		2,678,654
Public Safety	3,264,339		3,264,339	4,314,376		4,314,376	4,637,691			4,637,691
Physical Environment	217,683	209,758	427,441	405,204	746,117	1,151,321	402,240	776,843		1,179,083
Transportation	1,551,524	84,101	1,635,625	1,365,757	2,258,050	3,623,807	1,399,604	3,234,900		4,634,504
Financial & Administrative	445,709		445,709	595,515		595,515	678,390		775,000	678,390
Utilities										
TOTAL EXPENDITURES/EXPENSES:	\$ 7,017,612	\$ 508,368	\$ 7,525,980	\$ 8,959,369	\$ 3,412,500	\$ 12,371,869	\$ 9,512,979	\$ 4,295,343	\$ 775,000	\$ 14,583,322
Inter-Fund Transfers	508,368		508,368	1,200,000		1,200,000	877,794			877,794
Reserves	4,393,803		4,393,803	489,166		489,166				
TOTAL APPROPRIATED EXPENDITURES AND RESERVES:	\$ 11,919,783	\$ 508,368	\$ 12,428,151	\$ 10,648,535	\$ 3,412,500	\$ 14,061,035	\$ 10,390,773	\$ 4,295,343	\$ 775,000	\$ 15,461,116

09/15/00

City of Marco Island
GENERAL FUND BUDGET SUMMARY

FINAL FY2001 BUDGET

DESCRIPTION	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000
GENERAL FUND REVENUES	11,919,784	10,648,535	10,211,158	10,390,773	98 %
TOTAL REVENUES:	11,919,784	10,648,535	10,211,158	10,390,773	98 %

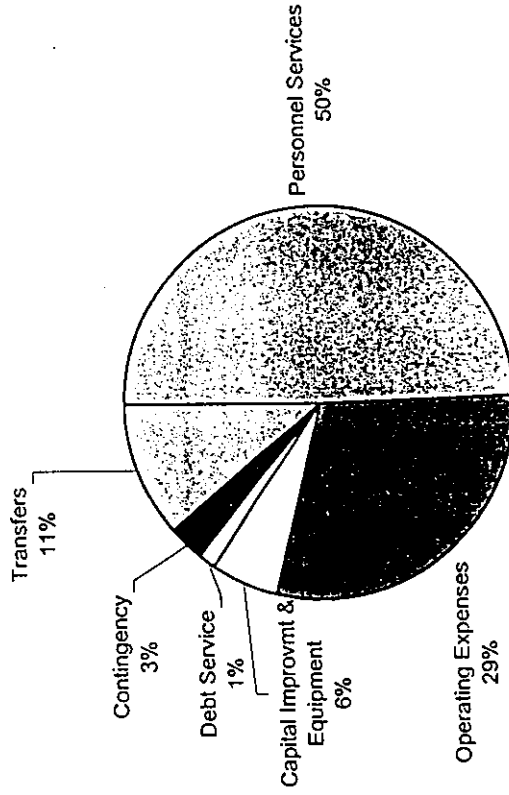
GENERAL FUND EXPENSES					
LEGISLATIVE	74,082	98,958	65,749	70,473	71 %
EXECUTIVE ADMINISTRATION	272,417	360,513	277,379	372,088	103 %
FINANCE	173,292	235,002	207,001	306,302	130 %
LEGAL	211,251	180,000	101,679	160,000	89 %
GENERAL GOVERNMENT	232,171	481,440	286,420	581,233	121 %
COMMUNITY DEVELOPMENT	267,875	388,402	353,793	338,585	87 %
CODE COMPLIANCE	118,228	208,803	177,646	202,692	97 %
BUILDING SERVICES	356,669	595,248	468,927	696,491	117 %
FIRE/RESCUE	1,274,226	2,315,960	2,210,098	2,723,374	118 %
POLICE SERVICES	1,990,113	1,998,416	1,813,618	1,914,317	96 %
PUBLIC WORKS	1,156,529	854,600	776,458	945,404	111 %
PARKS MAINTENANCE	217,683	405,204	274,689	402,240	99 %
RECREATION PROGRAMS	278,081	325,666	298,260	345,580	106 %
BEAUTIFICATION	394,995	511,157	433,054	454,200	89 %
TOTAL EXPENSES:	(7,017,613)	(8,959,369)	(7,744,769)	(9,512,979)	106 %

REVENUES-EXPENSES:	4,902,170	1,689,166	2,466,389	877,794	52 %
=====					

City of Marco Island
 FY2001 Budget"

General Expenses By Type:	
Personnel Services	\$ 5,145,982
Operating Expenses	3,038,700
Capital Improvmt & Equipment	600,743
Debt Service	146,000
Contingency	314,528
Transfers	1,144,820
Total	\$ 10,390,773

General Fund Expenses By Type





City of Marco Island

September 25, 2000

The Honorable City Council
City of Marco Island
Florida

Re: Fiscal Year 2001 Budget Message

Dear Councilors:

It is with pleasure that I present to you the City of Marco Island's third annual budget document.

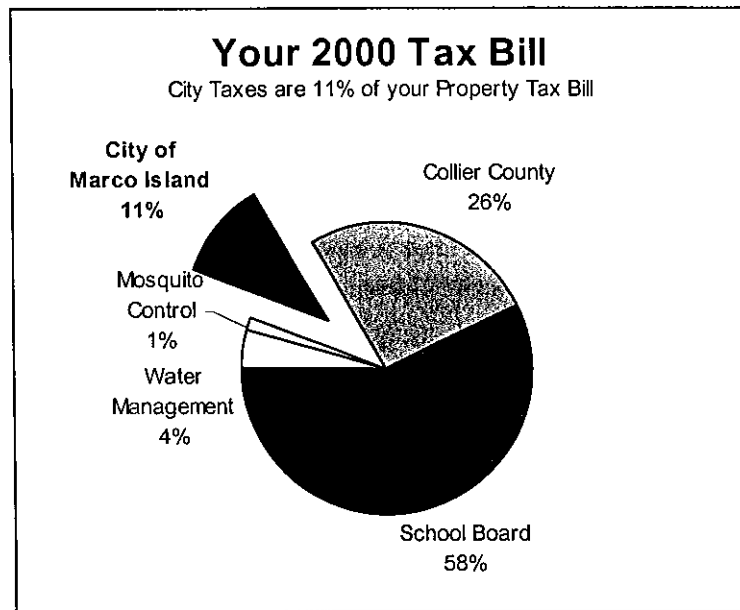
Facilitating the budget process are the five-year goals developed by City Council, and the three studies addressing transportation (rights-of-way), storm drainage, and parks and recreation. The goals allow the budget, as a fiscal policy document, to be integrated with the five-year community goals. The City's first 5-Year Capital Improvement Program was prepared to allow Council to focus on immediate and longer-term infrastructure needs.

The 5-Year Capital Planning workshop was held on May 8, 2000. The FY2001 budget workshop was held on June 26, 2000. The proposed budget document initiated City Council budget policy discussion for programs and priorities. City Council set the millage rate on July 17, 2000, approved the capital program on August 21, 2000, and developed a consensus as to the priorities for the proposed budget on August 28, 2000. The tentative budget was finalized for a public hearing on September 11th, and was thereafter amended for the final public hearing on September 25, 2000.

City Council has reviewed the audited revenue and expenditures for FY1999, the FY2000 estimated revenues and expenditures, and projected revenues and expenditures for FY2001. City Council has also reviewed the organization of the City and of each department, proposed new positions, new programs and services, capital outlay, and capital projects for the next year.

Two significant initiatives are proposed for FY2001. First, the budget provides for a property tax reduction for the second year in a row. The tax rate prior to incorporation was 1.8705 mills. The rate for FY2001 is the roll-back rate of 1.5087 mills. The millage rate is 19% lower since the City was incorporated, and it is the second lowest rate among the 54 Florida cities with population between 11,000 and 26,000. Secondly, there is a substantial capital improvement program with an anticipated expenditure of \$4.3 million, for streets, drainage, streetscape, bridges, and parks.

These and other initiatives are indicative of the great progress that has occurred since incorporation on August 28, 1997, and are discussed in greater detail in this budget message and the department budget summaries. City Council has every reason to be proud of the programs, services, and capital improvements provided to the citizens of Marco Island as the development of Florida's 400th city continues into the next millennium.



PROPERTY TAX RATE

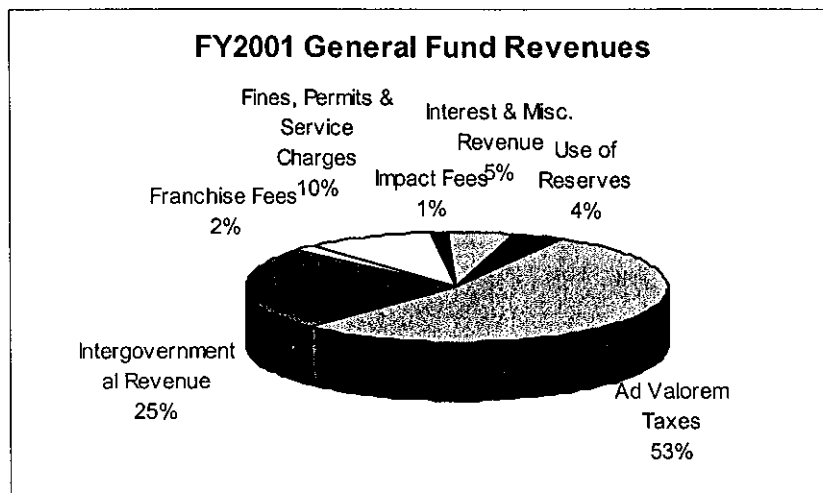
For fiscal year 2001 (tax year 2000) the City Council adopted a tentative millage rate of 1.5087 per \$1,000 of assessed value. This represents \$150.87 for each \$100,000 of assessed value, or \$301.74 for the average (\$200,000) residential property on Marco Island. The City's property tax levy will constitute 11% of the total property taxes paid in the fall 2000 tax bills.

Prior Year's Taxable Value:	\$3,466,113,897
Current Year's Taxable Value:	\$3,877,966,169
Prior Year's Millage Rate:	1.6500 mils
Current Proposed Millage Rate:	1.5087 mils
Current Year's Roll-Back Rate:	1.5087 mils
%-Change of Roll-Back Rate:	0%

The adopted millage rate of 1.5087 is lower than the millage rate prior to incorporation. The millage rate prior to incorporation was as follows:

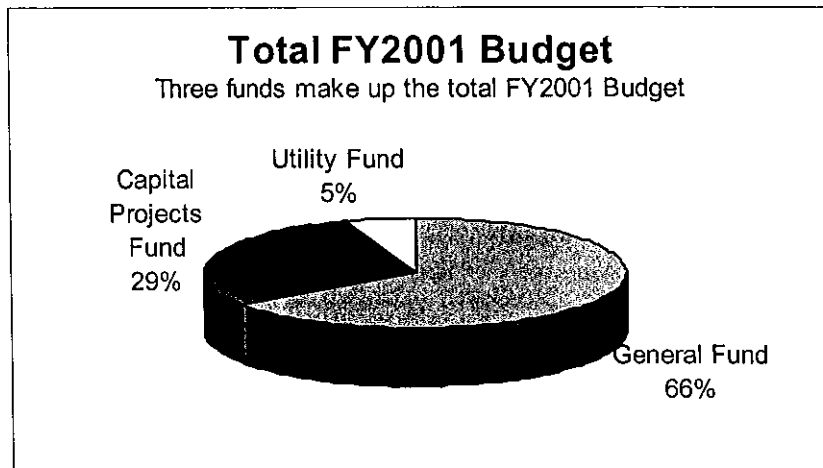
Marco Island Fire Control District	0.8800 mils
Roads MSTU	0.1950 mils
Marco Street Lighting MSTU	0.0564 mils
Marco Beautification MSTU	0.1670 mils
Unincorporated MSTU	0.5721 mils
TOTAL BEFORE INCORPORATION	1.8705 mils

The 2000 tentative preliminary assessed value for Marco Island is \$3.88 billion. This taxable value increased 11.9% over 1999. New construction represents 2.5% of the increase, and increases to existing property values represent the remaining 9.5%. The estimated general fund revenue at the 1.5087 millage rate, after discounts and uncollectibles, is \$5,558,153.



The City of Marco Island relies on the ad valorem tax to fund 53% of the General Fund. The average Florida City relies on the property tax for 18% of revenues. While no new revenue alternatives are proposed in this budget, other revenue sources in lieu of the property tax are available. Recent legislation designed to “simplify” state and local telecommunication taxes and franchise fees will affect the franchise fee derived from cable TV (\$211,000 annually). This revenue source is 2% of total General Fund Revenues. In order for the City to continue to receive these revenues after 2001, the City will have to change its enacting ordinance to comply with the new law.

One of the greatest challenges to any new city is meeting the 3-mil requirement to qualify for State Revenue Sharing. In order to qualify for State Revenue Sharing funds, our City must demonstrate that its property owners pay \$8,523,247.31 in ad valorem taxes and other qualifying revenue to the City and to four Special Taxing Districts. The proposed millage rate when combined with the Special Taxing Districts will qualify for State Revenue Sharing when the Department of Revenue calculates 100% of the amount levied by the City and the Districts (See Appendix).



TOTAL FY2001 BUDGET \$15,461,116

The budget provides for General Fund Revenues of \$10,390,773. The projected expenditures for operations totals \$9,512,979. The balance of \$877,794, a part of the available fund balance, and other revenues are allocated to the Capital Improvement Program funded in the amount of \$4,295,343.

A new fund, the Utility Fund, provides for revenues and expenditures of \$775,000.

The total budget including General Fund operations, capital improvement, and the new Utility Fund is \$15,461,116.

IMPACT FEES

Impact fees are used to allow new development to pay its proportionate share of capital outlay and infrastructure improvements required because of the new development. Impact fees are as follows:

Fire Service Impact Fee:

Upon the issuance of a building permit, there is an impact fee assessment of \$.15 per square foot for single-family residential construction and \$.30 per square foot for multi-family and commercial construction. The funds are limited to capital improvements for fire related services.

<u>Fire Equipment Impact Fees:</u>	
10/01/00 Estimated Beginning Balance	\$609,140
FY2001 Revenues	148,000
Est. Interest	9,000
FY2001 Expenses	(500,183)
9/30/01 Estimated Ending Balance	<u>\$265,957</u>

Community Park Impact Fees:

Upon the issuance of a building permit, each residential unit is assessed an impact fee of \$399. Use of these funds is limited to providing growth necessitated capital improvements and additions to community parks.

<u>Park Impact Fees:</u>	
10/01/00 Estimated Beginning Balance	\$272,118
FY2001 Estimated Revenues	150,000
Est. Interest	12,000
FY2001 Expenses	0
9/30/01 Estimated Ending Balance	<u>\$433,118</u>

Road Impact Fees:

Collier County requires the payment of a road impact fee upon the issuance of a building permit. Through an interlocal agreement, Collier County transfers to the City 60% of

the road impact fees collected within the corporate limits. Road impact fees are recognized as a revenue to the capital projects fund in FY2001.

Road Impact Fees:

10/01/00 Estimated Beginning Balance	\$1,345,016
FY2001 Estimated Revenues	465,000
Est. Interest	74,000
FY2001 Expenses	<u>(596,543)</u>
9/30/01 Estimated Ending Balance	<u>\$1,287,473</u>

FUND BALANCE

The estimated undesignated General Fund balance as of September 30, 2000, is \$5,399,982. To maintain City Council's policy of a fund balance equal to 25% of expenditures, the budget must be limited to provide for an undesignated fund balance of at least \$2,331,808 as of September 30, 2001. The FY2001 budget will provide for an ending unrestricted fund balance of \$3,380,885.

An expenditure of \$2,083,624 of available fund balance is proposed to be spent on capital projects next year. The FY2001 Capital Projects budget will be balanced through the use of fund balance restricted revenues.

Fund Balance

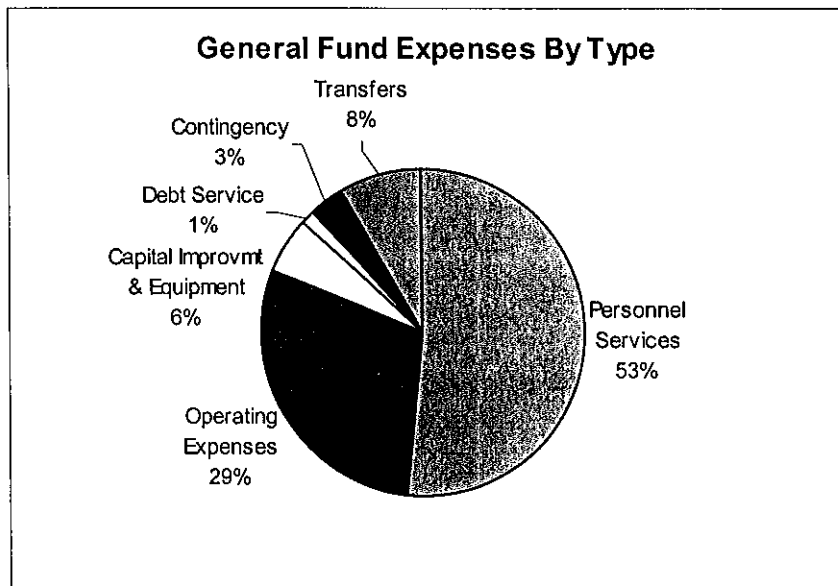
10/01/00 Total Beginning Bal.	\$ 9,246,525
FY2001 Revenues	\$ 11,312,515
FY2001 Expenses	<u>\$ (13,400,322)</u>
Subtotal	<u>\$ 7,158,718</u>
Less:	
Reserve Leave Liability	\$ (450,000)
Reserve Fire Impact	\$ (265,957)
Reserve Park Impact	\$ (433,118)
Reserve Road Impact	\$ (1,287,473)
Reserve Gas Taxes	\$ 0
Building Construction Funds	\$ (1,237,776)
Attrib. To Building Dept.	<u>\$ (103,509)</u>
9/30/01 Unrestricted Bal.	<u>\$ 3,380,885</u>

FISCAL PLANNING

year Capital Improvement Plan and Operating Plan has been developed that integrates several planning studies and reports.

The significant planning processes completed in the past year are as follows:

- Right-of-Way Study. The Study examined infrastructure alternatives along the City's 28 miles of corridors. These include transportation enhancements, storm drainage improvements, pedestrian and bicycle ways, landscaping, signage, street lighting and other amenities to enhance Marco Island's unique identification.
- Storm Drainage Study. The Study identified all existing drainage structures, evaluated their condition, and recommended systematic repair and upgrade. The system was digitized for inclusion in the City's Geographic Information System.
- Parks and Recreation Report. The Report included a citizen survey to assess park and recreation expectations of our citizens, reviewed existing parks and recreation programs, and recommended design and program enhancements.
- Comprehensive Plan. New cities must complete a Comprehensive Plan within three years of incorporation. Building upon the Marco 2000 visioning process, the Comprehensive Plan incorporates provisions of the above referenced plans and will include other elements such as conservation, affordable housing, infrastructure, and future land use. The final draft of the City Comprehensive Plan was submitted to the Department of Community Affairs in August, 2000.



PERSONNEL COSTS

The proposed budget assumes:

1. Wages and Benefits paid to the International Association of Firefighters Local 2887 will increase by 10% as approved in the Agreement dated October 1, 2000.
2. A pay for performance incentive of five percent (5%) for general employees, and ten percent (10%) for police officers is included in each account.
3. Vacant and new positions are budgeted at the mid-point salary as provided in the City Pay and Classification Plan.

City Council adopted Personnel Rules and Regulations to provide for a classification and pay plan. A "class" is a group of positions similar in duties and responsibilities that justify common treatment in selection, compensation, and other employment processes. Each class is assigned a range for the minimum, mid-point, and maximum salary that is payable for work in a specific position. Periodic studies are performed to analyze assigned duties and responsibilities that may be used to determine the proper classification of each position.

It is the City's policy to provide a "pay for performance" system for its non-union employees. A performance appraisal is used to determine pay for performance, or salary increases for each employee based on an objective evaluation of performance.

A classification and compensation study was performed in March 1999 by DMG-Maximus, Inc., a nationally recognized municipal consultant. Utilizing its Human Resource Management Division, the firm conducted a comprehensive classification and compensation study for the purpose of providing a position classification system with a recommended salary schedule. The firm reviewed the job description of each employee and conducted a job evaluation to determine the relative worth of each position to the City (internal equity). After the analysis and evaluation, wage and salary survey data was gathered and analyzed to determine the City's position in the surrounding labor market (external equity). From the data derived from the wage and salary survey, and the job evaluation process, selected benchmark averages were regressed against appropriate job evaluation points for the purpose of determining the proper pay structure for the City. The analysis led to a recommended pay schedule for each of the City's positions. The pay grade represents a way of defining the relative value of each job to the City. Theoretically, all jobs with the same pay grade are of the same relative value to the City. Those with higher or lower pay grades are of greater or lower value to the City and thus have pay ranges equal to that value. The plan is the product of an independent

analytical process, and it provides a defensible basis for which to compensate employees. The minimum and maximum salary for each classification has been adjusted upward by 3.3% to reflect increases in the overall labor market.

The amount that each employee receives for a “pay for performance” following a performance appraisal will depend on a matrix developed for each budget year. Salary increase will depend on the placement of the numerical score from the performance appraisal within the matrix. For instance, an employee meeting expectations for the position may receive a 5% increase, calculated on the mid-point of the salary range, while an employee working below the expectation may receive a 2% increase, or nothing at all. An employee who has exceeded the expectations may receive a 6% increase.

Each departmental budget provides for the base salary of the listed positions as of October 1. Each account also has a reserve for a pay for performance increase, if applicable.

NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES

Department/Division	FY1999 Approved	FY2000 Approved	FY2001 Proposed
Executive	6.5	5.3	5.0
Finance	3.0	3.0	4.1
Community Development	4.0	4.1	3.5
Code Compliance	2.0	3.0	3.0
Building Services	6.6	7.6	8.4
Police Department	22.5	22.5	25.5
Fire/Rescue	32.0	29.5	30.5
Public Works	5.0	5.7	6.5
Parks	3.0	0.0	0.0
Recreation	2.5	2.5	2.5
Beautification	0.0	0.0	0.0
Utility Fund	0.0	0.0	1.0
Total	87.10	83.2	90.0

The number of full time equivalent employee positions in FY2000 provided for a decrease of 4.3 positions from the prior year. The proposed FY2001 budget provides for an increase of 6.8 positions over the FY2000 approved budget. Three of the positions are in police services and are funded by a Federal COPS Grant.

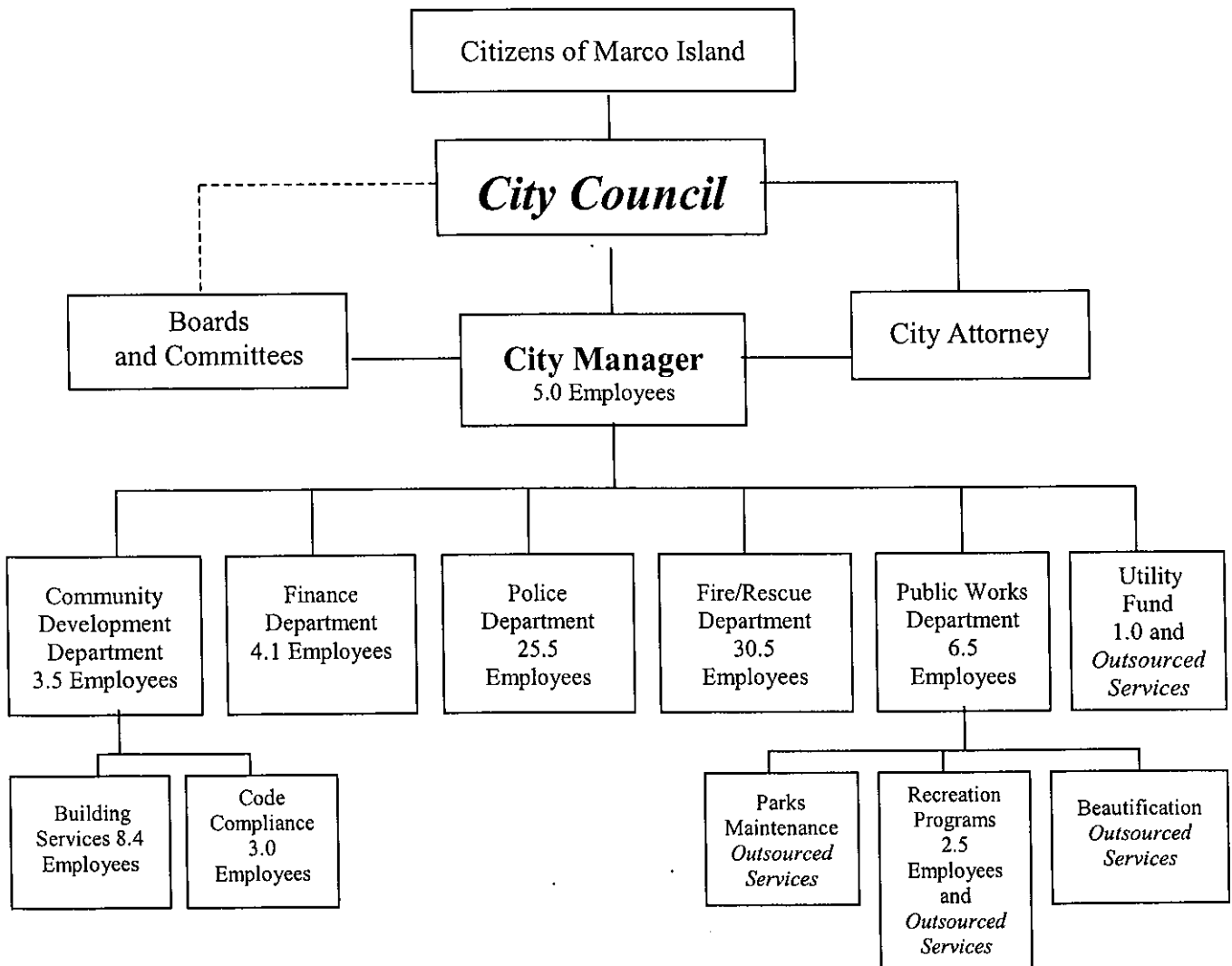
The number of full time equivalent employees includes both full time and part-time employees. Departments may hire part-time employees from time to time, either on a

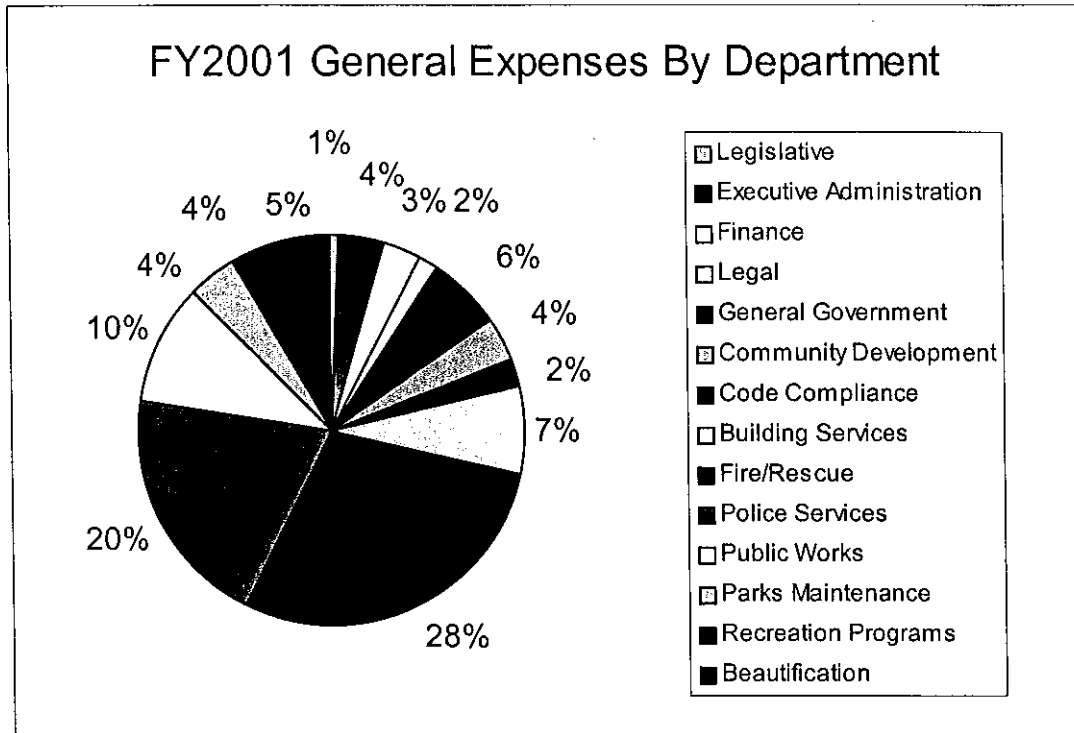
temporary or a recurring basis. Where zero employees are shown, those services are provided through outsourced providers. The attached Organization Chart reflects the proposed full time equivalent positions proposed for the next fiscal year.

Proposed for the next fiscal year is a matrix that is expected to average 5%. That does not mean, however, that average salaries will increase 5%. The pay for performance will be due upon the anniversary date of the employee. Therefore, the increases will be staggered throughout the year.

The classification and pay plan should be approved by City Council each year as part of the budget approval process. A copy of the pay plan for FY2001 is included in the appendix to this document.

ORGANIZATIONAL CHART





EXECUTIVE ADMINISTRATION

The City Manager is responsible to City Council for the administration of all City affairs by providing sound policy recommendations, leadership, and management of all departmental activities. The City Manager is appointed by, and serves at the pleasure of City Council, and is responsible for executing laws and ordinances and implementing City Council policies.

The City Manager is committed to open and honest communication with City Council and intends to provide sound advice as policies are formulated. The Manager intends to encourage and lead the organization, to be responsive to City Council, and to provide the best service possible to the people of Marco Island. The Manager intends to build the organization’s capacity to provide quality services with a focus on customer satisfaction. The City Manager will pursue the goals and objectives established by City Council.

There are currently 5.3 positions approved for the Executive Division. The proposed budget deletes a public information officer position. The budget also removes the position of Council Secretary (.3 FTE) and changes the clerk-typist/receptionist position

to secretary/receptionist. The clerk-typist position will now provide recording and transcription services for Council, boards, and committee meetings. This position will not only assist other departments, it will also allow the Deputy City Clerk to devote more time to Personnel Administration. Personnel Administration is one of the additional duties assigned to the Deputy City Clerk. There are 5.0 FTE positions.

The City will continue with a small number of executive positions in the City's organization. The organization is structured to meet City Council's objective of providing a government with a small, flat organization that provides unbureaucratic, efficient, and effective service to the community and to City Council. The workload expected of City Council and its administration is projected to continue to be at a high level. Added to the aggressive Capital Improvement Program and the regular day-to-day operations, City Council will begin working on the City's own Land Development Code, including new architectural standards for commercial, multi-family, and single-family residential units. Council is expected to make a decision regarding a cooperative agreement with Florida Water Services, a private utility, or proceed with condemnation. New Codes will be introduced to replace Collier County Codes. Council's time will be influenced by the aggressive Five-year Capital Improvement Program, a re-write of the Land Development Code, and other on-going land development issues.

FINANCE DEPARTMENT

The primary function of the Finance Department is to oversee the receiving, disbursement, and safekeeping of the City's financial resources. The Department performs these numerous tasks through the use of an integrated computer network and financial software. The Department is responsible to the City Manager for the sound financial management and integrity of the finance system. The Department provides for all accounting activities, accounts payable, and payroll processing. The Department develops the annual budget, provides the budgetary control system, prepares reports comparing actual revenues and expenditures and monitors the multi-year capital improvement program. The Department assists in the preparation of grants, and is responsible to ensure that the City receives its due share of intergovernmental revenues. The Department is required to maintain a high standard of accounting practices consistent with accepted standards for local government accounting, and will assist an independent public accounting firm who will perform an annual audit and issue a financial opinion. The Department is also responsible for insurance, risk management, and purchasing activities.

During the past year, the Department received the Certificate of Achievement for Financial Reporting from the Government Finance Officers Association of the United States and Canada. The Association believes that Marco Island is the first City to

achieve this award for its first year of incorporation. An application for the award has been submitted for the period ending September 30, 1999. In the past year, the Department also received the coveted Distinguished Budget Award for the FY2000 budget.

Three new positions have been authorized for the Finance Department. Proposed for FY2001 is the addition of a Cashier. The Finance Division Account will fund 10% of the position, and the Building Services Account will fund the remaining 90%. A part-time Permit Clerk in the Building Services Account is deleted with the expectation that the Cashier will assume the responsibilities for that part-time position. The position of Cashier has been recommended by the City's external auditor to improve the City's internal controls for collecting cash. The substantial receipt of funds by the Building Services Division (\$3.8 million annually) warrants additional internal controls in regard to the collection of Building Permit Fees and Development Impact Fees. Building Permit Fees will fund 90% of the cost of the additional position.

Also proposed for FY2001 is a new position of Accountant. Despite the best efforts and skills of the two clerks and the Finance Director, the budgeting and finance activities of the City are not meeting expectations of the Finance Director and City Manager. The hours required to fulfill the normal accounting and budgeting activities and the necessary coordination with departments, combined with the required interface with City Council and the public, cannot be met by working additional overtime hours. The required overtime to fulfill responsibilities is not sustainable. Hence, the addition of a new position requiring the technical skills of an accountant is recommended.

The Finance Department will assume responsibility for utility billing and customer service for the newly acquired sewer utility. In doing so, the Finance Department will oversee a new position of "Utility Billing Clerk," which will be charged to the Utility Fund.

COMMUNITY DEVELOPMENT

The Community Development Department is responsible for all City services relating to growth, development and redevelopment. The Department is responsible for the short and long-range planning, and two divisions – Code Compliance and Building Services. The Department provides staff support to the Planning Board, the Code Enforcement Board, and the Beach Advisory Committee.

The Community Development Department has four full-time positions and a part-time position. The positions of City Planner and Zoning Administrator are partially funded by the Building Services Account.

Acceptance of the City's Comprehensive Plan is anticipated in the next fiscal year. Thereafter, the Department will prepare for Council a new Land Development Code which must be adopted within one year of the Comprehensive Plan approval. Also anticipated for next year is extensive discussion on proposed architectural and site design regulations for commercial, multi-family, and single-family residential units.

CODE COMPLIANCE

The Code Compliance Division is responsible for the enforcement of codes and ordinances that directly impact the appearance and public welfare of the community. The Division is responsible for field investigations and enforcement procedures, including those assigned to the Codes Enforcement Board and Circuit Court. One of the City Council's five goals is "preservation of our residential character; through buildout and redevelopment." Three of the components of this goal include: increased code enforcement; balance of residents and business to residents; and preservation of property values for residences. This goal reflects input City Council has received regarding the importance of fair and responsible code enforcement in this community.

Despite the outstanding quality and condition of most properties, the standards and expectations of residents are reflected in the average of two hundred code cases per month. Code Enforcement activities will be administered by three Code Enforcement Officers. Because the three positions are filled by certified law enforcement officers, they will be assigned to police service responsibilities for special events and emergency situations requiring their immediate support.

BUILDING SERVICES

The Building Services Division is charged with providing a full range of services to the development community and the citizens. The Division currently functions with 7.6 full-time equivalent employees, including time allotted by the Public Works Director, City Planner and Zoning Administrator.

The FY2001 budget proposes the deletion of a part-time Permit Clerk and the addition of a full-time Cashier. The Cashier, assigned to the Finance Department, will improve the separation of responsibilities desired when handling funds. The Cashier will help with the checks and balances for an operation that received \$3.8 million in permit and impact fees during the past year. The Cashier will also provide other clerical assistance to the Building Services Division.

POLICE DEPARTMENT

The Public Safety Department, as provided in the FY2000 budget, has been eliminated through reorganization to provide a Police Department and a Fire/Rescue Department. The Police Department is responsible for providing protection of persons and property, the preservation of public peace and order, and the enforcement of the laws of the City and the state.

The Police Department budget reflects an increase of three police officers funded by the COPS Grant offered by the U. S. Department of Justice. No capital outlay is anticipated in the next fiscal year.

FIRE/RESCUE DEPARTMENT

The Fire/Rescue Department was created following a reorganization of the Public Safety Department and creating the Fire/Rescue Department and the Police Department. The Fire/Rescue Department is responsible for the prevention and suppression of fires and the provision of first responder emergency medical care by trained EMS and paramedic personnel.

The staffing level for Fire/Rescue is proposed to increase from the approved budget of 29.5 FTE positions to 30.5 FTE positions, an increase of one.

The original public safety concept envisioned a reduction of firefighters through attrition. The FY2000 budget allocated funds for the 26 firefighters. The request for one additional position will provide 27 firefighters and lieutenants with nine firefighters per shift. The actual increase from firefighters from the current staffing is three, but the increase from last year's approved budget is one position.

Substantial capital outlay is proposed for the Fire/Rescue Department. The most significant cost is a new pumper truck estimated at \$325,000. Total capital outlay for Fire/Rescue is \$434,443.

PUBLIC WORKS

The primary function of the Public Works Department is to maintain roads, bridges, sidewalks, public rights-of-way, including landscaped medians, storm drainage system, and the transportation system, including Island waterways. The Department provides engineering review of site development plans and right-of-way permitting services. The Department is responsible for the Beautification Division, the Parks Maintenance Division, the Recreation Division, and the recently acquired sanitary sewer operation serving 1,000 customers. Additionally, the Department provides staff support to the

Parks and Recreation Advisory Committee, the Waterways Advisory Committee, and the Beautification Committee. The Director also serves on the MPO Technical Advisory Committee. The Department intends to expand its level of maintenance activities in the next fiscal year.

New services include: signal warrant analysis at specified intersections to determine requirements for signalization; expanded engineering and surveying services; storm sewer clean out services; storm sewer viewer inspections to identify and prioritize repair and replacement. In addition, the Department will establish an asset management computer program in conjunction with a geographical information system to inventory all City infrastructure, implement the transfer of the Marco Island Water/Sewer District from the County to the City, and pursue opportunities for grant assistance for infrastructure improvements.

Personnel changes include the increase of secretarial position from .7 FTE to 1.0 FTE, and the addition of a contracts officer to provide contract management and purchasing activities on behalf of the divisions within the Public Works Department. This activity has been previously provided by a part-time position. Total personnel positions are proposed to increase from 5.7 to 6.5 FTEs.

As in previous years, the majority of construction and maintenance activities will be outsourced.

BEAUTIFICATION

Prior to incorporation, maintenance of right-of-way medians was funded by the Marco Island Beautification MSTU approved by referendum with a maximum of .25 mils. In 1998, management of beautification funds was transferred from Collier County to the City. The proposed budget is equal to a rate of .123 mils.

Nearly all maintenance services are being outsourced to private contractors. A landscape architect is on retainer to provide consulting services.

Following the competitive bidding process, a new contract was awarded for median maintenance services, including watering of medians. The contractor uses the water tank truck owned by the City. Reused water is purchased for this purpose.

In FY2000, the beautification water truck was replaced. The truck is used to distribute reuse water to the landscaped medians. The vehicle is driven by employees of the contractor providing median maintenance services. A cost/benefit analysis is under way to determine if the service may be more cost effectively handled by part-time or full-time employee(s) as opposed to relying upon the employees of the contractor.

During the past year landscape improvements were completed at the Collier/Barfield intersection passive park. In FY2001, landscaping will be provided at the Collier/San Marco intersection, and at the foot of the Judge Jolley Bridge on the north side, and at 90 cul-de-sacs.

RECREATION

Recreation programs are outsourced through a contract with the Marco Island YMCA. The YMCA manages program activities at the Mackle Park Community Center, the Winterberry Park and baseball field, and the Tommie Barfield Elementary School ball field. The City provides for the physical maintenance of the major components of the buildings, all grounds maintenance, and the management of the Marco Island Racquet Club facilities. Part-time employees are used to operate the Racquet Club and maintain the courts. Grounds maintenance is outsourced.

Proposed is the continuation of the contractual arrangement with the YMCA for recreation services. The YMCA has fulfilled its responsibilities under the terms and conditions of the Agreement and has successfully managed recreation programs.

Expanded services at the Racquet Club include outsourcing quarterly maintenance of the tennis courts, improvements to the irrigation and landscaping system, and replacing the floor covering on the first floor of the Racquet Club building.

PARKS MAINTENANCE

The Parks Maintenance Division maintains five of the seven park properties owned by the City of Marco Island. The total land area of park facilities owned by the City is 53 acres. The Beautification Division maintains the Jane Hittler Park and the Recreation Division maintains the Marco Island Racquet Club.

Proposed in the next fiscal year is \$60,000 in park improvements attributed to the operating budget as well as funds allocated in the Capital Improvement Program.

SOLID WASTE

Solid waste collection and disposal is a fundamental service provided by local government. Collier County has outsourced collection and disposal to Waste Management of Collier County. The City and Collier County have agreed to allow this arrangement to continue. The solid waste assessment fee is included on the property tax bills for residential units (4 units or less). Commercial collection is billed by Waste Management according to the level of service received. Residential and commercial recycling and yard waste removal are also available.

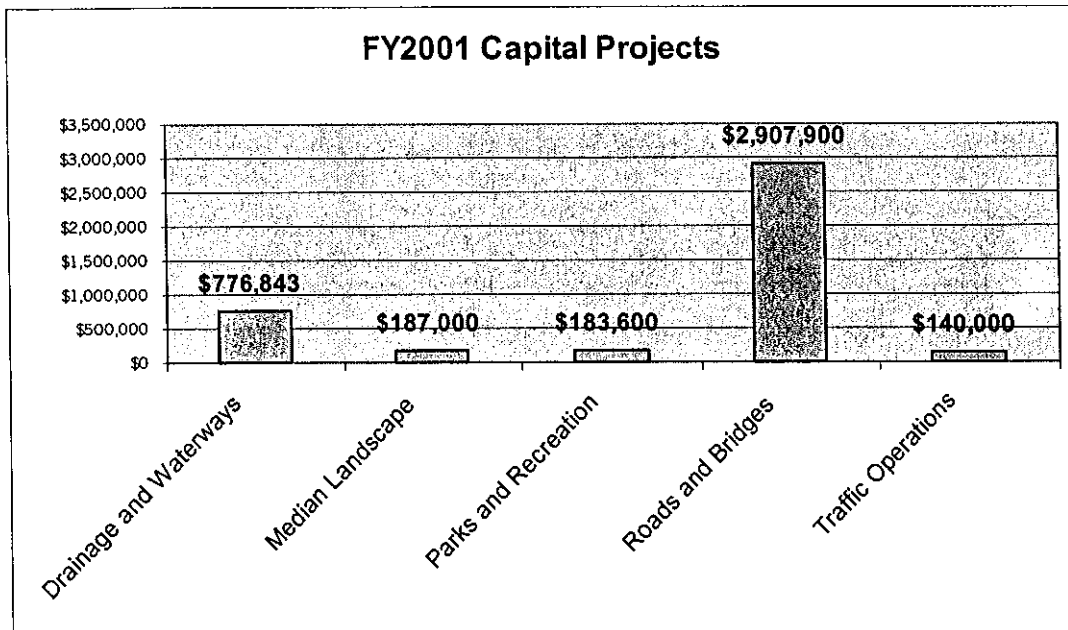
It is recommended that the City continue its arrangement with Collier County to be included in the new franchise agreement developed by the County.

WATER AND SEWER UTILITY

The Collier County Board of Commissioners has agreed to transfer the Marco Island Water/Sewer District to the City of Marco Island at no cost to the City. The transfer includes any fund balances remaining in the fund. City Council has agreed to accept the transfer subject to a review of the final interlocal transfer agreement.

The utility provides sewer collection services for just over 1,000 residential customers. The wastewater is collected and transferred to the Florida Water Services wastewater treatment plant on Elkcam Circle.

The proposed budget for a new Utility Fund to manage the previously County-owned Marco Island Water/Sewer District provides for one accounting/customer service clerk. Managed by the Public Works Department, the Utility maintenance will be outsourced. Customer billing will be handled by the City's Finance Department. Revenues and expenditures are anticipated to be \$775,000, respectively.



CAPITAL IMPROVEMENTS PROGRAM

The proposed budget provides for a significant investment in the maintenance and improvement of the City's infrastructure. Proposed is an allocation for the Capital Improvements Program which is summarized as follows:

Drainage and Waterway	\$ 776,843
Median Landscape/Streetscape	187,000
Parks and Recreation	183,600
Road and Bridge	2,907,900
Traffic Operation	140,000
Contingency for Capital Program	<u>100,000</u>
Total	\$4,295,343

CITY COUNCIL'S GOALS AND PRIORITY ACTIONS

In 1999, City Council set the following five-year goals:

- Financially sound City government with quality services – citizens – value for the tax dollar.
- Quality infrastructure with amenities; well maintained with benefits for citizens.
- Safe community for people – people feeling safe and secure any place, any time.
- Citizens involved as active partners with City.
- Preservation of our residential character; through build-out and redevelopment.

During City Council goal setting sessions, Council established priority actions. The following summarizes the status of each priority and its relationship to the FY2001 budget:

TOP PRIORITIES

BRIDGES: The priority action plan called for a bridge report and a decision regarding direction, funding, and timing to implement the recommended plan of action. City Council approved a five-year bridge plan and allocated \$226,000 for FY1999 repairs to the Barfield-River Bridge and the Caxambas Bridge. In fiscal year 2001, \$1,070,000 is proposed to replace the Barfield Bridge at Factory Bay, and \$213,200 for miscellaneous bridge maintenance. Council has directed that long-term debt be arranged for bridge replacements.

WATER/SEWER SERVICES: The action plan called for the completion of the study concerning the feasibility of acquiring a water and sewer utility, a decision, and a plan for implementation. City Council authorized a contract with Rose, Sundstrom, and Bentley, LLP to provide a utility report. \$100,000 was allocated in FY2000 to determine the value of Florida Water Services that may be determined through condemnation

proceedings. Furthermore, Council has authorized continuing negotiations with FWS to develop a long-term rate stabilization agreement. \$50,000 is allocated in FY2001 for on-going utility issues.

LONG TERM FINANCIAL PLAN AND POLICY: This action plan called for a review of the current fiscal policies to address issues including impact fees, franchise fees, revenue alternatives, fund balances, etc. Council has subsequently adopted fiscal policies.

STREET IMPROVEMENT AND TRAFFIC FLOW: This action plan called for the completion of the Streetscape Plan, initiation of sidewalk improvements, initiation of street maintenance projects, and provided capacity enhancements. The Right-of-Way study is complete. City Council has initiated a second phase for sidewalk improvements. The second phase of the sidewalk assessment program is funded for \$472,000. Design services for the third phase are also funded.

A Street Resurfacing Priority List has been approved by City Council. An amount of \$350,000 is allocated for resurfacing in the next fiscal year. The budget provides for intersection improvements at North Barfield Drive and San Marco Road for a cost of \$354,800. \$50,000 is allocated for tree plantings in cul-de-sacs. \$123,900 is allocated for engineering review of Collier Boulevard street improvements. Design for an East Elkcam Circle Special Assessment Project is also included. Staff will work closely with Councilman Minozzi, the City's representative to the MPO, to develop funding for major road improvements. In addition to a commitment for grant funding of miscellaneous projects, the expansion of the Jolley Bridge has been moved to priority #3 in the MPO program.

STORM DRAINAGE: The action plan called for a study and master planning of storm drainage improvements, including review of existing conditions. The stormwater report is complete and will serve as a guide for future storm drainage improvements. \$776,843 is allocated for fiscal year 2001 for storm drainage improvements.

PUBLIC SAFETY SERVICES: The action plan called for the completion of the implementation plan, a decision, direction, and funding for implementation. City Council redirected policy by eliminating cross training as originally envisioned with the public safety concept. The proposed budget provides for the reorganization of the Public Safety Department by creating a separate Police Department and Fire/Rescue Department.

GROWTH MANAGEMENT PLAN DEVELOPMENT: The action plan called for the completion of the Comprehensive Plan. The draft Comprehensive Plan was submitted to the Division of Community Affairs in August, 2000. Following review and comment by DCA, the Comprehensive Plan will be rewritten and resubmitted to DCA.

Architectural standards for commercial, multi-family, and single family structures will be reviewed in FY2001.

REDEVELOPMENT POLICY AND DIRECTION: This action plan called for the identification of potential problems and concerns regarding redevelopment, and the defining of the goals and policies. A contract has been awarded to provide for the development of architectural standards and a redevelopment policy. Scheduled for review in FY2001.

MODERATE PRIORITIES

PUBLIC INFORMATION PROGRAM DEVELOPMENT: This action plan called for the defining of the concepts and purposes, and exploration of options and an evaluation of the costs and benefits of staffing a position. Council has determined that a staff position is not warranted. Public information will continue with articles and speaking engagements by the City Manager and staff.

CITY HALL: This action plan called for the definition of the concept of City Hall and community space, an exploration of options, and evaluation of costs, funding, and timing. No specific action has been taken at this time. No specific recommendations are proposed at this time.

CONCLUSION

On behalf of your staff, I extend to City Council our gratitude for your assistance, support, and leadership throughout the past year. Without your willingness to openly communicate your opinions, ideas, and goals for your city, this budget policy document would be of little significance. We have attempted to be responsive to the expectations of City Council by offering a budget that maximizes service delivery and capital projects within the resources available.

Respectfully submitted,

A. William Moss
City Manager

City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

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City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

GENERAL FUND REVENUES

Total General Fund Revenues Budgeted for fiscal year 2001 are \$10,390,773.

Each revenue source is described as follows:

Ad Valorem Taxes.....	\$5,558,153
Delinquent Ad Valorem Taxes.....	\$ 1,000

Chapter 166, Florida Statutes, provides for the levy of Ad Valorem taxes on real and tangible personal property. The definition in Section 192.001 states, “the term ‘property tax’ may be used interchangeably with the term ‘Ad Valorem tax’.” The Florida Constitution limits local governments to a maximum of 10 mills of Ad Valorem taxation.

Revenue from property taxes is the City’s primary source of income, and accounts for 60% of General Fund revenue.

The City’s taxable value for 2000 is proposed by the Collier County Property Appraiser to be \$3,877,966,169. This is an increase in taxable value of 11.9% over the prior year. 9.4% of this year’s increase comes from the re-evaluation of existing non-homesteaded property, and 2.5% from new construction. The substantial increase in property values from *existing* property is a recent phenomenon for the City. Growth from existing property provides for our City’s recent significant increases in value. Growth due to existing property values has been steadily increasing each year, from less than 1% in 1995 to 9.4% this year. This trend is expected to continue along with the current bullish real estate market.

At the adopted millage rate of 1.5087, the Ad Valorem revenue will be \$5,558,153. This revenue is budgeted to allow for uncollectible revenue from prompt payment discounts of up to 4%, and other adjustments in accordance with Florida Statutes. An additional \$1,000 is expected to be received from prior years’ delinquent ad valorem taxes.

Local Option Gas Tax\$568,451

Local governments are authorized, pursuant to Section. 206.41(1)(e) and Section 206.87(1)(c), Florida Statutes, to levy up to 11 cents of local option fuel taxes in the form of two separate levies. The first is a tax of one to six cents on every net gallon of motor and diesel fuel sold in the County, pursuant to Section 336.025(1)(a), Florida Statutes. Collier County adopted a tax of six cents in March 1987. The proceeds may be used to fund transportation expenditures. County Ordinance 99-40 extended the six-cent local option fuel tax to August 31, 2015. In 1999, Collier County entered into an agreement with the City of Naples to provide for a distribution formula for all municipalities. The agreement, effective 9/1/99 to 8/31/03, provides that Marco Island will receive 4.97% of the gas tax.

The second tax is a one to five cent levy upon every net gallon of motor fuel sold in a County, pursuant to Section 366.025(1)(b), Florida Statutes. Diesel fuel is not subject to this

tax. This additional tax was adopted by Collier County effective January 1994. The City of Marco Island currently receives 5.26% of the total tax for the County. These funds must be used to meet the capital element of the comprehensive plan.

Local Option Gas Tax is one of three taxes that combine to provide the City with \$2,328,444 in State Revenue Sharing proceeds for FY2001. The combined proceeds from State Revenue Sharing is the second of the two major sources of revenue for the City of Marco Island. The formula for calculating Gas Tax is provided to the Florida Department of Revenue annually by Collier County. The estimate of receipts for Gas Tax is determined by the Florida Legislative Committee on Intergovernmental Relations and the Florida Department of Revenue. Gas Taxes have a slightly increasing trend (about 1% per year), but are estimated to grow at a rate less than our growth in population.

Cable Franchise Fees\$211,000

The City has adopted franchise agreements with MediaOne and Marco Island Cable. The agreements provide for the payment of a franchise fee equal to 5% of revenues. In preparation for the current changes to the Florida Statutes, the City plans to perform an audit of Time Warner Cable this year to verify the funds receivable under this source of revenue.

County Occupational Licenses\$8,000

In 1972, the Legislature amended Chapter 205, F.S. to allow a local occupational license tax. Tax revenues collected in all areas of the County are to be apportioned around municipalities and the unincorporated areas of the County according to a population-based ratio.

In 1993, new occupational license tax statutes were enacted. The distribution method was changed so that counties were no longer required to share County occupational license tax revenues collected in unincorporated areas with municipalities if the County established a new rate structure. Collier County did not establish a new rate structure. The City is entitled to 8% of occupational license tax revenues collected.

Beach Vendor Permits.....\$3,000

An annual permit fee is charged to authorized vendors who operate business on the beach.

Building Permit Fees\$800,000

Permit fees are charged for building review and inspection services for all construction activities that require inspections. The fee schedule is a component of the City's Building Construction Code. This revenue source is used to fund community development activities,

including a contract with Collier County to provide affordable housing services, new this year.

Special Fire Permits\$600

A fee is charged for all land clearing (burning) permits, permits for fireworks, false alarm reports, and fire re-inspections for businesses and condominiums.

State DCA Grant for Land Development Regulations.....\$40,000

The City collected \$80,000 previously from grant money available from The Department of Community Affairs to assist in the preparation of the City’s first Comprehensive Plan. DCA staff has stated that \$40,000 will be available to Marco Island for this project in FY2001.

Municipal Revenue Sharing Proceeds...\$317,460

Chapter 72-360, Laws of Florida, created the Revenue Sharing Act of 1972, providing for general revenue sharing. This Act was amended in 1999 to substitute sales taxes for two cigarette taxes. Approximately 36.2% is derived from the Municipal Fuel Tax.

Municipal Revenue Sharing is one of three taxes that combine to provide the City with \$2,328,444 in State Revenue Sharing proceeds for FY2001. The combined proceeds from State Revenue Sharing is the second of the two major sources of revenue for the City of Marco Island. The estimate of receipts for Municipal Revenue Sharing is determined by the Florida Legislative Committee on Intergovernmental Relations and the Florida Department of Revenue. Future receipts from Municipal Revenue Sharing Proceeds are expected to decrease over time as each share becomes smaller with the addition of newly incorporated Cities.

Half-Cent Sales Tax\$1,442,533

Chapter 82-154, Laws of Florida, created the local government half-cent sales tax program. The primary purpose of the tax was to provide relief from Ad Valorem taxes in addition to providing counties and municipalities with revenues for local programs. Current revenues for this fund come from 9.653% of the state sales tax (which is shared by both counties and cities). The distribution formulas are population-oriented but not directly proportional to population increase. Municipalities can use these funds for municipal-wide programs. These funds can also be pledged towards repayment of bonds or used for capital projects.

Half-Cent Sales Tax is one of three taxes that combine to provide the City with \$2,328,444 in State Revenue Sharing proceeds for FY2001. The combined proceeds from State Revenue Sharing is the second of the two major sources of revenue for the City of Marco

Island. The estimate of receipts for Half-Cent Sales Tax is determined by the Florida Legislative Committee on Intergovernmental Relations and the Florida Department of Revenue. Half-Cent Sales Tax has a healthy increasing trend (about 6% per year), which is attributable to our rate of increase in population.

Firefighter’s Supplemental Compensation...\$4,800

The state requires municipalities to compensate firefighters with the payment of an educational incentive of \$600 per year upon attainment of an Associate Degree. Payment is reimbursed by the State of Florida.

C.O.P.S. Grant Revenue.....\$125,000

The City received a U.S. Department of Justice Grant through the Community Oriented Police Service program. The Grant, \$375,000 over 3 years, funds the salaries of 3 police officers.

Fire Service Fees in Lieu of Taxes.....\$56,376

The City and Collier County entered into a Fire Protection Agreement where the City will provide fire protection services to the unincorporated areas of Goodland and Horr’s Island. This amount is calculated based on the value of the area multiplied by an equivalent millage rate proportional to the cost of fire protection services to Marco Island residents.

Certification and Copying.....\$1,000

These fees are charged to produce copies of City documents, including the City council agenda.

Land Use Fees.....\$30,000

Fees are charged to offset expenses associated with processing land use petitions.

Fire Prevention Fees\$8,000

The City charges for inspections of the construction of new multi-family dwellings and businesses. These inspections are performed by Building Services and Fire/Rescue personnel.

Racquet Club Fees\$114,000

The Marco Island Racquet Club offers tennis, handball, and racquetball facilities. User fees partially offset the operating costs. Proposed in the budget for FY2001 is a rate increase for annual memberships of 26%, which will account for an additional \$25,000 in revenue.

Court Fines\$10,000

Fines from traffic violations provide local governments with additional revenue as per Chapters 316 and 318 of the Florida Statutes. This revenue may be distributed to municipalities as provided in Section 318.21, Florida Statutes. Because of the City's entry into law enforcement activities, the court fines should increase in future years.

Code Compliance Service Fees\$18,700

To enforce the overgrowth of vegetation on vacant lots, the City will enter into contracts with licensed firms to mow lots in violation. The City intends to recapture all out-of-pocket expenses through fines and penalties paid by the violator. This revenue source offsets the contracted expense in the Code Compliance Division.

Interest Earned\$400,000

The City earns interest on daily cash balances through overnight repos and other contractual arrangements with the City's banking vendor, AmSouth Bank. Funds are invested with the Surplus Trust Funds Investment Pool with the State Board of Administration, and purchases of certificates of deposit from other federal or state guaranteed institutions.

Interest on Ad Valorem.....\$3,000

This is interest earned on the taxes collected and held by the Collier County Tax Collector prior to being received by the City.

Interest on Fire Impact Fees.....\$95,000

Interest earned on impact fees are used for authorized capital expenditures.

Fire Impact Fees\$148,000

These fees are assessed on new development built within the City limits. This revenue is based on a square footage calculation: 15 cents per square foot for residential construction, and 30 cents per square foot for multi-family or commercial construction. Fire impact fees may be spent on equipment and capital facilities necessary to provide services caused by

new development. This revenue is currently being used to offset the capital lease for the fire department building and minor capital equipment purchases.

Please Note: Road Impact Fees and Community Park Impact Fees are accounted for in the Capital Projects Fund.

Fire Impact Fund Balance Transfer-In\$396,700

Fire Impact Fees are expected to have a beginning fund balance of \$618,596 as of 10/01/00. The City will use \$404,700 plus the current revenue of \$148,000 in FY2001 to purchase qualifying Fire/Rescue equipment.

Miscellaneous Revenue\$30,000

Miscellaneous revenues include those revenues that are not otherwise categorized.

City of Marco Island
REVENUE BUDGET REPORT

DESCRIPTION	FINAL	FY2001 BUDGET			
	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000
GENERAL FUND REVENUES					
AD VALOREM TAXES	6,243,114	5,440,642	5,525,098	5,558,153	102 %
DELINQUENT AD VALOREM TAXES	5,460	12,200	13,555	1,000	8 %
LOCAL OPTION GAS TAX	594,965	572,144	573,114	568,451	99 %
CABLE FRANCHISE FEES	187,964	211,000	166,471	211,000	100 %
TAXES:	7,031,504	6,235,986	6,278,238	6,338,604	102 %
COUNTY OCCUPATIONAL LICENSES	28,969	7,500	7,726	8,000	107 %
BEACH VENDOR PERMITS	4,775	2,500	2,250	3,000	120 %
BUILDING PERMIT FEES	1,019,985	900,000	1,035,133	800,000	89 %
SPECIAL FIRE PERMITS	650	600	600	600	100 %
LICENSES & PERMITS:	1,054,380	910,600	1,045,709	811,600	89 %
BULLETPROOF VEST FEDERAL GRANT	0	0	3,000	0	0 %
FEMA DISASTER RELIEF	2,338	0	10,491	0	0 %
NAT'L URBAN & COMM FORESTRY GRANT	7,653	0	0	0	0 %
STATE DCA GRANT FOR COMP PLAN	40,000	40,000	0	40,000	100 %
MUNICIPAL CIGARETTE TAX	114,948	108,966	96,480	0	0 %
MUNICIPAL REVENUE SHARING PROCEEDS	194,370	174,546	156,658	317,460	182 %
HALF-CENT SALES TAX	1,299,438	1,279,601	1,235,097	1,442,533	113 %
FIREFIGHTER'S SUPPLEMENTAL COMP	4,800	4,800	4,134	4,800	100 %
C.O.P.S. FEDERAL GRANT REVENUE	0	40,000	0	125,000	313 %
COUNTY MITIGATION GRANT	7,500	0	0	0	0 %
FIRE SERVICE FEES IN LIEU OF TAXES	56,376	56,376	56,376	56,376	100 %
INTERGOVERNMENTAL REVENUE:	1,727,424	1,704,289	1,562,237	1,986,169	117 %
CERTIFICATION & COPYING	1,258	2,000	2,263	1,000	50 %
LAND USE FEES	43,987	50,000	53,651	30,000	60 %
HAZ-MAT COST RECOVERY	7,314	0	0	0	0 %
FIRE PREVENTION FEES	8,127	35,000	59,650	8,000	23 %
RACQUET CLUB FEES	97,395	90,000	66,545	114,000	127 %
PUBLIC EDUCATION CLASSES	1,380	0	0	0	0 %
CHARGES FOR SERVICES:	159,460	177,000	182,109	153,000	86 %
COURT FINES	12,627	10,000	13,914	10,000	100 %
VIOLATIONS OF LOCAL ORDINANCES	2,100	0	1,400	0	0 %
CODE COMPLIANCE SERVICE FEES	45,005	40,000	53,393	18,700	47 %
FINES & FORFEITURES:	59,732	50,000	68,707	28,700	57 %
INTEREST EARNED	341,500	425,000	412,093	400,000	94 %
INTEREST ON AD VALOREM TAXES	5,571	4,503	5,583	3,000	67 %
INTEREST ON IMPACT FEES	23,763	90,000	89,263	95,000	106 %
EMS FACILITY RENTAL FEES	1,680	0	(2)	0	0 %
FIRE IMPACT FEES	182,340	280,000	268,360	148,000	53 %
ROAD IMPACT FEES	1,155,766	0	0	0	0 %
COMMUNITY PARK IMPACT FEES	127,680	0	0	0	0 %
SALE OF FIXED ASSETS	0	0	16,000	0	0 %
INVENTORY CONTRIBUTED BY COUNTY	672	0	0	0	0 %
MISCELLANEOUS REVENUE	39,385	30,000	37,851	30,000	100 %
PUBLIC SAFETY MISCELLANEOUS REVENUE	4,190	1,000	2,300	0	0 %
RECREATION MISCELLANEOUS REVENUE	4,737	0	122	0	0 %
MISCELLANEOUS REVENUE:	1,887,284	830,503	831,569	676,000	81 %
FIRE IMPACT FUND BAL TRANSFER-IN	0	0	0	396,700	0 %
TAX REDUCTION RESERVE TRANSFER-IN	0	740,157	0	0	0 %
NON-REVENUES:	0	740,157	0	396,700	54 %
GRAND TOTAL OF REVENUE:	11,919,784	10,648,535	9,968,570	10,390,773	98 %

City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

CITY ADMINISTRATION SECTION:

- LEGISLATIVE
- EXECUTIVE ADMINISTRATION
 - FINANCE
 - LEGAL
- GENERAL GOVERNMENT

MISSION STATEMENT

To uphold the upscale residential community atmosphere, with sufficient commercial development to serve the needs of the residents, to enhance its natural beauty, to promote architectural harmony, and to provide for the safety and welfare of its residents, through cost-effective government, with prompt and courteous service to all.

DESCRIPTION

Marco Island operates under a council-manager form of government in accordance with its Charter. Legislative authority is vested in a seven (7) member City Council elected at-large and on a non-partisan basis. Members of Council serve a term of four years on a staggered basis. The Council elects a chairman, who shall preside, and a vice-chairman. The chairman and vice-chairman serve in that capacity for one (1) year.

The Council, as the legislative body of the City, determines policy and appoints a City Manager, who is responsible for administration of that policy and managing the City's departments and services. The Council also appoints a City Attorney. The Council is responsible for legislation and policies of the City.

In fiscal year 2001, the Legislative Division will aspire to achieve the following five-year goals:

OBJECTIVES

- A financially sound government with quality services.
- Quality infrastructure and amenities.
- A safe community for the people of Marco Island.
- Citizens involved as active partners with the City.
- Preservation of our residential character through build-out and redevelopment.

ACCOMPLISHMENTS

- Represented the people in a utility rate case appeal filed by Florida Water Services and achieved a savings from 1996 to 1999 of \$5.8 million.
- Developed interlocal agreements with Collier County for maintenance of waterways and affordable housing.
- Developed revisions to the City Charter for the November 2000 elections.
- Initiated policy to reduce encroachments upon public rights-of-way.
- Identified Jolley Bridge expansion project as a community priority and pursued expedition of the project. Project re-prioritized to #3 on the MPO project priority list.
- Participated in appeals of the Flood Insurance Rate Maps for those areas that may benefit from changes. Developed policies that allow for homeowner discounts for federal flood insurance.
- Implemented new public safety services through the provision of police and the continuation of fire/rescue services.
- Reduced the millage rate for the second year in a row while expanding the capital improvement program.
- Initiated development of architectural standards for commercial and residential structures.
- Amended public participation procedures to ensure ample opportunities for public input on a variety of subjects. Conducted numerous public meetings and public hearings to explain proposed policies and to receive public input.
- Continued to emphasize the achievement of the five-year goals to benefit the people of Marco Island.
- Completed the City's first Comprehensive Plan for submittal to the Florida Department of Community Affairs for review and comment.
- Provided more services and infrastructure improvements with a lower property tax rate than that available prior to incorporation in 1997.

DETAIL OF PERSONNEL SERVICES

Position:	FY2001 Budget:	FY2001 Proposed:	Salary:
Council Chairman	1.0	1.0	\$9,000
Council Members	6.0	6.0	<u>36,000</u>
Total	7.0	7.0	\$45,000

DETAIL OF CAPITAL PURCHASES

None.

BUDGET SUMMARY

Council Stipend Expenditures	\$48,893
Operating Expenses	21,580
Capital Outlay	<u>-0-</u>
Total for FY2001	\$70,473

09/15/00

City of Marco Island
DEPARTMENTAL BUDGET REPORT

FINAL FY2001 BUDGET

DESCRIPTION	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000
LEGISLATIVE					
COUNCIL STIPENDS	45,000	44,250	41,565	45,000	102 %
FICA TAXES	3,442	3,615	3,180	3,443	95 %
WORKERS COMPENSATION	83	613	392	450	73 %
TOTAL PERSONNEL SERVICES:	48,526	48,478	45,137	48,893	101 %
PROFESSIONAL SERVICES	8,655	0	0	0	0 %
TRAVEL & PER DIEM	4,793	13,300	2,266	15,300	115 %
TELEPHONE AND COMMUNICATIONS	1,022	3,600	2,057	2,700	75 %
PRINTING	336	0	0	0	0 %
GOODWILL	7,073	12,000	11,966	0	0 %
OFFICE SUPPLIES	1,641	2,200	1,968	1,200	55 %
PUBLICATIONS & MEMBERSHIPS	17	650	650	0	0 %
TRAINING & EDUCATION	1,220	2,730	1,705	2,380	87 %
CONTINGENCY	0	16,000	0	0	0 %
TOTAL OPERATING EXPENSES:	24,756	50,480	20,612	21,580	43 %
EQUIPMENT PURCHASES	800	0	0	0	0 %
TOTAL CAPITAL OUTLAY:	800	0	0	0	0 %
GRAND TOTAL FOR DEPARTMENT:	74,082	98,958	65,749	70,473	71 %

MISSION STATEMENT

To be responsible to City Council for the administration of all City affairs by providing sound policy recommendations, leadership and management of all departmental activities, and to strive for excellence in the provision of City services at a reasonable cost with an organization committed to good customer service for the citizens we serve.

DESCRIPTION

Section 4.01 of the City Charter provides that there shall be a City Manager who shall be the chief administrative officer of the City. The City Manager shall be responsible to the City Council for the administration of all City affairs placed in the Manager's charge by the City Charter. The City Manager is appointed by, and serves at the pleasure of the City Council, and is directly responsible for executing laws and ordinances and implementing City Council policies. The City Manager appoints all employees of the City with the exception of the City Attorney.

Section 3.08 of the City Charter provides that the City Manager shall also serve as City Clerk and shall give notice of Council meetings and shall keep the journal of its proceedings.

The City Manager is responsible for providing and exercising overall supervision of administrative and operating departments in order to provide the level of service and capital improvement programs approved by City Council. The City Manager prepares the annual budget for review and adoption by City Council, develops and recommends alternative solutions to community problems, and plans and implements programs to meet the health, safety, and welfare needs of the community.

The City Manager may represent City Council before other governmental agencies, provides public information, and advances policy initiatives of City Council. The City Manager provides organizational leadership which fosters teamwork and builds the organization's capacity to provide quality City services, prepares for the City's future through strategic planning and sound financial management, encourages all employees to maintain a focus on customer satisfaction, and works to ensure that those directly affected by our decisions have an opportunity to participate in the decision making process.

The budget removes the position of Council Secretary (0.3 FTE) and changes the clerk-typist/receptionist position to secretary/receptionist. The clerk-typist position will now provide recording and transcription services for meetings held

by City Council, boards, and committees. This position will support the City Clerk activities and will allow the Deputy City Clerk to allocate more time to personnel administration. The budget deletes the Public Information Officer position. The net decrease is 0.3 FTE positions.

In fiscal year 2001, the City Manager will aspire to achieve the following:

OBJECTIVES

- To provide sound advice to City Council as it develops and reviews policy decisions.
- To represent the City in intergovernmental activities and to facilitate the exchange of information.
- To communicate City Council policy and other legislative initiatives to the public and to the organization.
- To recruit, hire, and train employees required to provide the programs and services established by City Council.
- To develop administrative codes and ordinances required for the City.
- To provide timely distribution of agenda documentation to City Council, and provide an accurate summary of the issues before Council with recommended alternatives.
- To evaluate alternatives for the provision of services either through outsourcing or with City employees. To provide a proposed budget which sufficiently meets the level of services while including a capital component designed to meet the infrastructure needs of the City.
- To attain the community's goals as established by City Council.

ACCOMPLISHMENTS

During fiscal year 2000, this department provided leadership to the City's organization and assisted City Council toward the achievement of the goals set in the previous budget:

A FINANCIALLY SOUND GOVERNMENT WITH QUALITY SERVICES.

- Provided a budget with services sufficient to meet community needs while enhancing the investment in the infrastructure through an aggressive and balanced capital improvements program. Provided services and capital improvements with a property tax millage below or equal to the “pre-incorporation” millage rate.
- Developed short and long-term fiscal policies.
- Achieved “Certificate of Achievement for Excellence in Financial Reporting”, the only known city to achieve the award for its first year of incorporation. Earned the Distinguished Budget Presentation Award from the Government Finance Officers Association.
- Continued to evaluate the financial feasibility of acquiring Florida Water Services while negotiating a long-term cooperative agreement for utility rate reductions.
- Established a responsible fund balance while allocating budget surpluses for capital improvements.

QUALITY INFRASTRUCTURE AND AMENITIES.

- Completed three significant comprehensive planning activities and work programs to address current and long-term capital requirements for maintenance and upgrades.
- Completed second year of a citywide street resurfacing program.
- Initiated two special assessment sidewalk construction programs.
- Replaced major storm drainage outfall at Aster Court and replaced or repaired numerous other outfalls.
- Negotiated transfer of the Marco Island Water/Sewer District from Collier County.
- Initiated \$600,000 dredging project at the Collier Inlet and T-groins at Hideaway Beach.
- Developed new street identification signs unique to Marco Island.

- Developed a \$4 million Capital Improvement Program for FY2000 and a five-year capital improvement program.
- Worked with the MPO and the City's representative to ensure priority funding for the Jolley Bridge expansion.

A SAFE COMMUNITY FOR THE PEOPLE OF MARCO ISLAND.

- Achieved an improved Insurance Service Office (ISO) fire rating to a Class 4.
- Developed mutual aid agreements with the Collier County Sheriff and other fire/rescue districts.
- Provided a planned and coordinated response to hurricane threats.
- Implemented municipal law enforcement services utilizing the public safety concept, and then modified the program to provide separate police and fire/rescue operating divisions.
- Provided high-quality response to public safety emergencies with well-trained personnel and quality equipment.
- Offered responsive development services and building inspections, code enforcement, and fire inspection and prevention programs.

CITIZENS INVOLVED AS ACTIVE PARTNERS WITH THE CITY.

- Managed an organization committed to quality customer service.
- Followed Council's lead to advance the concept of public hearings, charrettes, and meetings designed to encourage public input and public participation.
- Provided timely response to citizen inquiries, complaints, and expressions of opinion on service and public policy issues.
- Engaged numerous advisory committees to share in the development of public policy, programs, and services.

PRESERVATION OF OUR RESIDENTIAL CHARACTER THROUGH
BUILDOUT AND REDEVELOPMENT.

- Developed and submitted first Comprehensive Plan to the Department of Community Affairs containing all required elements.
- Initiated study to evaluate legislative options for architectural standards for commercial and residential structures.
- Modified land development standards as required to address on-going community concerns.
- Integrated new Home Occupation Ordinance with zoning review and enforcement.
- Obtained Federal Community Rating Service of 7 to allow for discounts for flood insurance.
- Provided comprehensive planning, zoning and development services.
- Offered in-house environmental services to address issues of water resources, exotic species, and ecological management.
- Offered park and recreational services responsive to the needs of the residents of Marco Island.

DETAIL OF PERSONNEL SERVICES

Position:	FY2000 Budget:	FY2001 Proposed:	Salary:
City Manager	1.0	1.0	\$102,850
Deputy City Clerk	1.0	1.0	37,261
Executive Secretary	1.0	1.0	29,162
Council Secretary	0.3	-	-
Secretary/Receptionist	-	1.0	27,716
Clerk/Typist	1.0	1.0	25,197
<i>Pay for Performance Incentives</i>			<u>11,109</u>
Total Full Time Equivalent	5.3	5.0	\$233,295

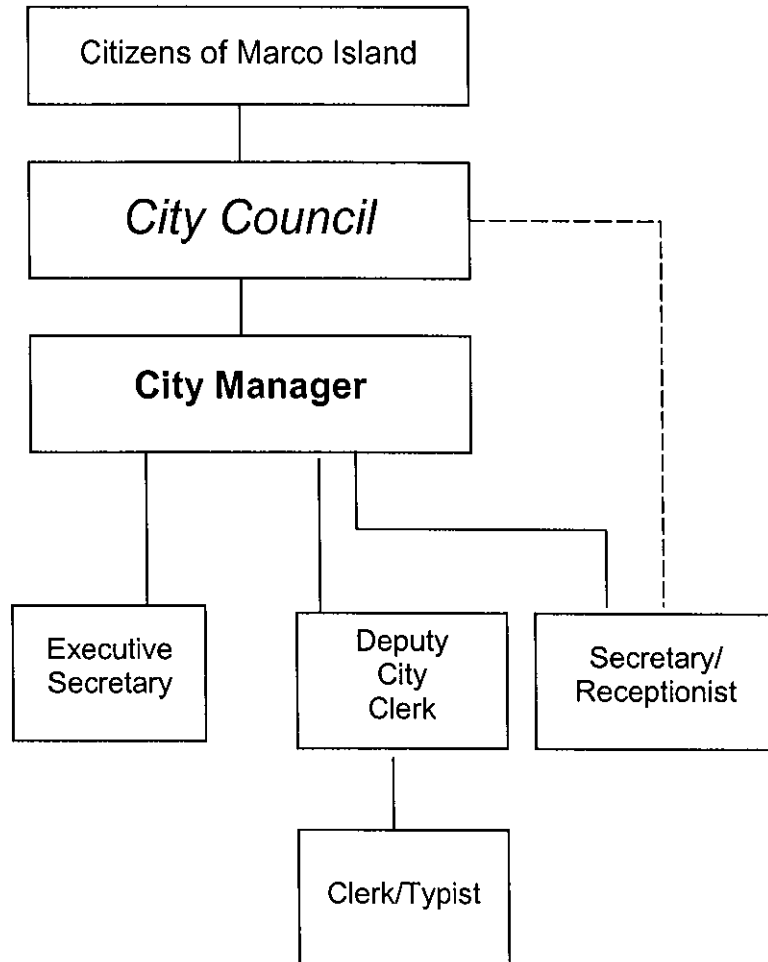
DETAIL OF CAPITAL OUTLAY

Description:	Total Cost:
Computer and Workstation	\$2,500
Office Furniture	1,000
Scanner and Software	2,500
Fire-Proof File Storage	<u>3,300</u>
Total Capital Outlay	\$9,300

BUDGET SUMMARY

Personnel Services Expenditures	\$337,213
Operating Expenses	25,575
Capital Outlay	<u>9,300</u>
Total for FY2001	\$372,088

ORGANIZATIONAL CHART



09/15/00

City of Marco Island
DEPARTMENTAL BUDGET REPORT

FINAL FY2001 BUDGET

DESCRIPTION	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000
EXECUTIVE ADMINISTRATION					
WAGES	175,011	225,034	189,004	233,295	104 %
OVERTIME	0	1,000	149	0	0 %
BENEFITS	65,817	74,664	63,544	77,694	104 %
FICA TAXES	15,171	19,480	13,689	23,791	122 %
WORKERS COMPENSATION	571	2,360	1,507	2,433	103 %
TOTAL PERSONNEL SERVICES:	256,571	322,538	267,894	337,213	105 %
TRAVEL & PER DIEM	2,615	7,970	2,573	9,770	123 %
TELEPHONE & COMMUNICATIONS	919	1,020	308	1,020	100 %
PRINTING	41	0	0	0	0 %
SUPPLIES	785	0	0	0	0 %
POSTAGE	98	0	0	0	0 %
PUBLICATIONS & MEMBERSHIPS	1,474	2,335	1,879	2,435	104 %
TRAINING	1,229	3,150	2,378	2,350	75 %
CONTINGENCY	0	19,500	0	10,000	51 %
TOTAL OPERATING EXPENSES:	7,160	33,975	7,138	25,575	75 %
EQUIPMENT PURCHASES	8,686	4,000	2,347	9,300	233 %
TOTAL CAPITAL OUTLAY:	8,686	4,000	2,347	9,300	233 %
GRAND TOTAL FOR DEPARTMENT:	272,417	360,513	277,379	372,088	103 %

MISSION STATEMENT

To advise the City Manager in the administration, development and monitoring of the operating and capital budgets, to offer technical support within the City of Marco Island government structure, to assist the general public and citizen groups with information requests and to make recommendations to City Council, City Manager and Advisory Committees on all financial and budgetary policies.

The members of the Finance Department shall demonstrate and be dedicated to the highest ideals of honor and integrity in all public and personal relationships to merit the respect, trust and confidence of governing officials, other public officials, employees, and of the public. The members of the Finance Department shall demonstrate integrity in the issuance and management of information.

DESCRIPTION

The Finance Department is the central fiscal control and accounting agency for the City, and coordinates and administers the employee benefits programs, workers compensation and insurance plans.

The Director of Finance serves as the Chief Financial Officer for the City. The Finance Department deals with daily finance/accounting activities, including payrolls and audits, preparation of operating and capital budgets, preparation of comprehensive financial reports, investments, debt management, cash management, and bank relations. The Finance Department provides financial information to the public, state agencies, grantors, auditors, City Council, and City Manager.

In addition, the Department is responsible for the comprehensive insurance program, which includes automobile, liability, property and workers compensation programs; and employee benefits programs, which includes health insurance, life insurance, disability insurance, dental insurance, and deferred compensation plans.

Proposed changes for FY2001 include the addition of a full-time Accountant for the Finance Department, and a Cashier position for the Building Services Division, which will report to the Finance Director. Furthermore, the Department will assume billing and customer service responsibilities for the newly acquired sewer district serving 1,000 customers.

In fiscal year 2001, the Finance Department will aspire to achieve the following:

OBJECTIVES

- To provide timely, accurate, and up-to-date monthly Financial Reports and the Comprehensive Annual Financial Report.
- To prepare the Annual Proposed Operating and Capital Budgets as directed by the City Manager, and to administer the Budget as adopted by the City Council.
- To organize and establish an accounting department that is highly motivated and technically excellent.
- To cross-train the accounting staff in all disciplines in order to provide efficient service and solve problems both independently and in cooperation with their co-workers and other City employees.
- To manage the City's investments for maximum return on investments with minimum risks.
- To accomplish recognition for the financial administration of the City, including the nationally recognized award for excellence in financial reporting and the distinguished budget presentation award.
- To continue professional education and development which benefits the City in contemporary financial practices and state-of-the-art accounting systems.

During fiscal year 2000, the Finance Department achieved the following objectives set in the previous budget:

ACCOMPLISHMENTS

- Submitted and was awarded a "Certificate of Achievement for Excellence in Financial Reporting" for its financial statements for the year ended 9/30/98 by the Government Finance Officer's Association of the United States and Canada. Less than 4% of Governments in the US and Canada qualified for this award.
- Received the GFOA's "Distinguished Budget Presentation" Award.
- Assisted in the development and financing for the new Public Safety Department, completed numerous financial information requests and

calculation assignments for the department as a whole, and separated the Police and Fire/Rescue duties.

- Assisted the City Manager and City Council on numerous special projects regarding financing, funding sources, prospective budgets, and development of forecasts for the 5-year Capital Project plan.
- The City continued to benefit from improved interest earnings from negotiated banking services, and maintained conservative interest earnings through investments with no risk of capital.

DETAIL OF PERSONNEL SERVICES

Position:	FY2000 Budget:	FY2001 Proposed:	Salary:
Director of Finance	1.0	1.0	\$65,000
Accounting Clerk II	1.0	1.0	26,778
Accounting Clerk I	1.0	1.0	23,683
Accountant	-	1.0	40,000
Cashier/Accounting Clerk*	-	0.1	2,825
<i>Pay for Performance Incentives</i>			<u>7,914</u>
Total Full Time Equivalents	3.0	4.1	\$166,200

*90% of salary paid by Building Services

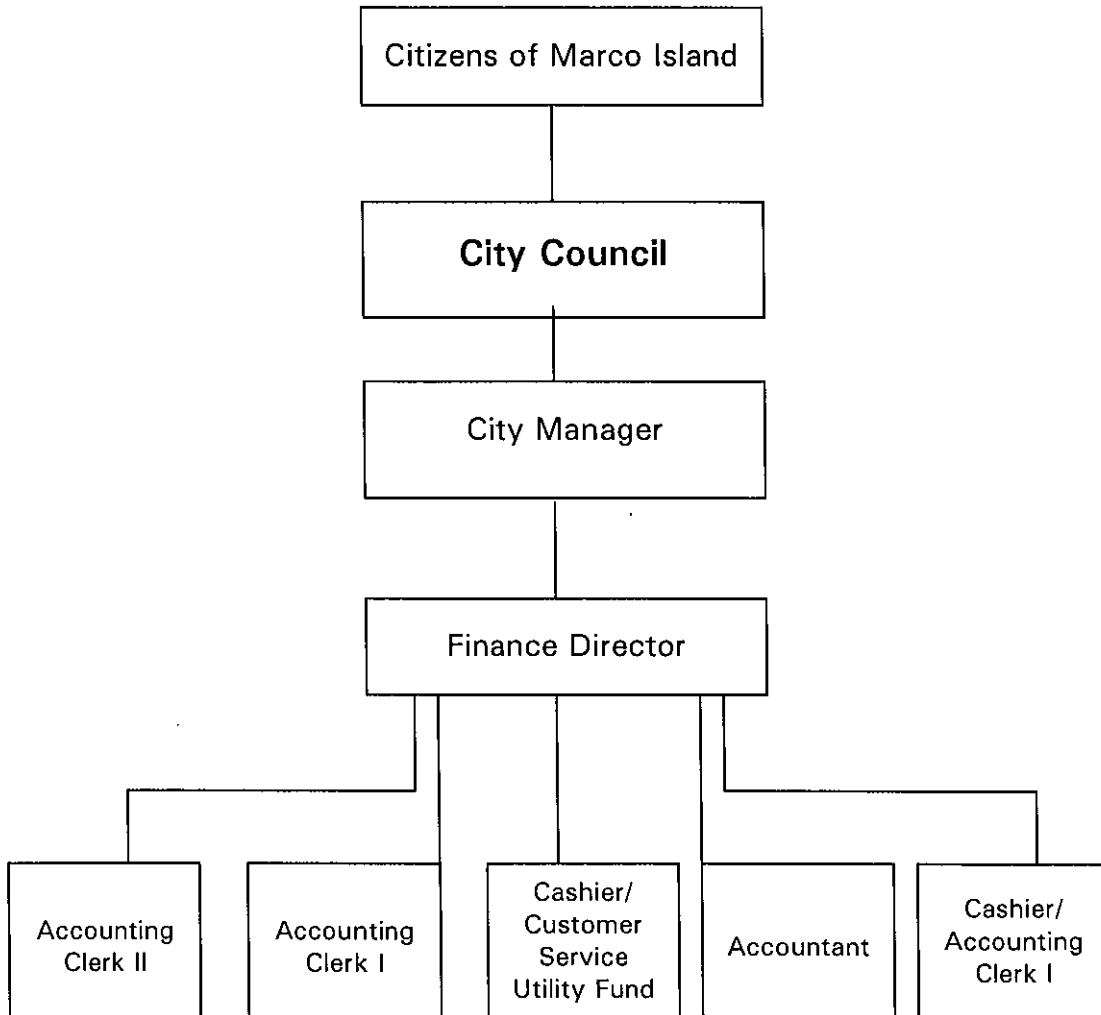
DETAIL OF CAPITAL PURCHASES

Description:	Total Cost:
Computer and Workstation	<u>\$3,500</u>
Total Capital Outlay	\$3,500

BUDGET SUMMARY

Personnel Services Expenditures	\$232,544
Operating Expenses	70,258
Capital Outlay	<u>3,500</u>
Total for FY2001	\$306,302

ORGANIZATIONAL CHART



09/15/00

City of Marco Island
DEPARTMENTAL BUDGET REPORT

FINAL FY2001 BUDGET

DESCRIPTION	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000
FINANCE					
WAGES	99,766	112,320	110,580	166,200	148 %
OVERTIME	5,102	8,440	5,982	2,500	30 %
BENEFITS	28,622	33,240	31,866	45,775	138 %
FICA TAXES	9,677	10,204	10,263	16,407	161 %
WORKERS' COMPENSATION	194	900	575	1,662	185 %
TOTAL PERSONNEL SERVICES:	143,361	165,104	159,266	232,544	141 %
PROFESSIONAL SERVICES	5,700	10,000	6,840	17,800	178 %
AUDITING SERVICES	10,000	12,000	12,000	12,000	100 %
CONTRACTUAL SERVICES	3,388	9,100	7,960	5,400	59 %
COLLIER COUNTY SERVICES	(775)	1,500	1,200	1,500	100 %
TRAVEL & PER DIEM	677	5,650	4,539	7,100	126 %
INSURANCE	338	938	338	938	100 %
PRINTING	1,209	5,000	3,250	5,000	100 %
BANK FEES OR MISC. CHARGES	3,116	7,200	4,062	6,000	83 %
OFFICE SUPPLIES	2,218	1,915	1,128	3,500	183 %
PUBLICATIONS & MEMBERSHIPS	695	700	302	2,080	297 %
TRAINING	2,732	5,910	5,530	8,940	151 %
CONTINGENCY	0	9,400	0	0	0 %
TOTAL OPERATING EXPENSES:	29,298	69,313	47,150	70,258	101 %
EQUIPMENT PURCHASES	633	585	585	3,500	598 %
TOTAL CAPITAL OUTLAY:	633	585	585	3,500	598 %
GRAND TOTAL FOR DEPARTMENT:	173,292	235,002	207,001	306,302	130 %

MISSION STATEMENT

To serve as the Chief Legal Advisor to the City Council, the City Manager, and the City's boards and commissions and to represent the City in legal proceedings by providing fair, honest, creative and practical legal services.

DESCRIPTION

The office of City Attorney was created by Section 4.07 of the City Charter. In May 2000, City Council entered into a contract with the law firm of Goodlette, Coleman & Johnson to provide primary legal services.

The City Attorney provides legal advice and services in the following areas:

- Drafting or review of contracts
- Litigation not covered by insurance
- Drafting or review of ordinances
- Legal advice on personnel matters, and on all public policy issues and administrative issues
- Legal advice on land use and building matters

The firm of Allen, Norton & Blue, P.A. of Tampa, Florida, provides legal counsel for matters pertaining to labor issues and collective bargaining. The firm of Lewis, Longman & Walker, P.A. of Tallahassee, Florida, provides legal counsel for matters pertaining to employee pensions. City Council has authorized a contract with Rose, Sundstrom, and Bentley, LLP, a firm with experience in the acquisition of utilities, in order to provide legal advice and alternatives relating to the provision of water and sewer services by Florida Water Services.

In fiscal year 2001, Legal Counsel will aspire to achieve the following:

OBJECTIVES

- To provide the City with sound legal advice on policy and administrative issues.
- To represent the City in litigation and to assist the City Council, staff, and boards in managing litigation risks.
- To provide legal advice to the City's boards and commissions.

- To provide specialized legal services for matters pertaining to labor relations and pension plan management, and utility issues.

ACCOMPLISHMENTS

- Provided responsive legal services to City Council, staff, and boards.
- Successfully defended the City in the Bator v. Moss lawsuit.
- Negotiated three-year union contract with IAFF Local No. 2887.

DETAIL OF PERSONNEL SERVICES

All legal counsel is provided by a contractual arrangement.

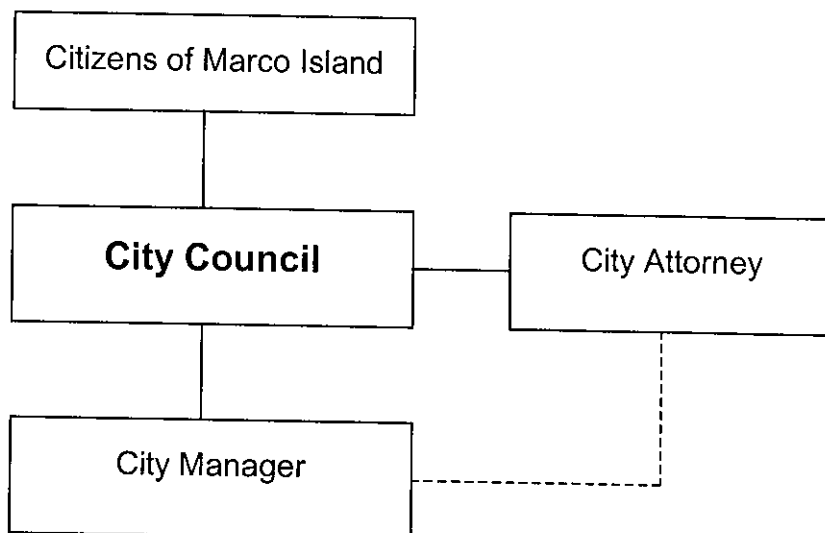
DETAIL OF CAPITAL PURCHASES

None

BUDGET SUMMARY

Operating Expenses	<u>\$160,000</u>
Total for FY2001	\$160,000

ORGANIZATIONAL CHART



09/15/00

City of Marco Island
DEPARTMENTAL BUDGET REPORT

FINAL FY2001 BUDGET

DESCRIPTION	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000
LEGAL COUNSEL					
PROFESSIONAL SERVICES	211,251	180,000	101,679	160,000	89 %
TOTAL OPERATING EXPENSES:	211,251	180,000	101,679	160,000	89 %
GRAND TOTAL FOR DEPARTMENT:	211,251	180,000	101,679	160,000	89 %

MISSION STATEMENT

The General Government account provides for the charges for City overhead expenses, such as utility bills, computer maintenance, and insurance expenses.

This account provides for payment of services not available through City departments, or those charges not easily split or allocated to the various departments. Additionally, this account budgets monies for studies, projects, or consultants that affect the entire City.

DESCRIPTION

The Division maintains expense accounts for the following:

- Office supplies and copy paper.
- General Liability, Property, Errors and Omissions, and Health Insurance.
- Expenses to maintain the City's computer network.
- Utilities and rent for City Hall.
- Expenses for personnel recruiting and the Human Resources function.
- Expenses for the City's drug-free workplace and safety programs.
- Election expenses.
- Newsletters, brochures, and telephone communications.
- Other expenses related to the operations for the City not specifically accounted for elsewhere.
- Contingency for reasonably expected expenditures not specifically budgeted in departmental accounts.

DETAIL OF PERSONNEL SERVICES

No personnel services are funded through this account.

DETAIL OF CAPITAL OUTLAY

None

BUDGET SUMMARY

Operating Expenses	<u>\$581,233</u>
Total	\$581,233

09/15/00

City of Marco Island
DEPARTMENTAL BUDGET REPORT

FINAL FY2001 BUDGET

DESCRIPTION	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000

GENERAL GOVERNMENT					
PROFESSIONAL SERVICES	13,777	18,200	17,662	11,000	60 %
CONTRACTUAL SERVICES	2,596	17,550	13,415	27,100	154 %
TELEPHONE & COMMUNICATIONS	16,384	15,608	14,988	29,268	188 %
UTILITIES	5,106	5,650	4,657	5,400	96 %
RENTALS & LEASES	58,266	71,576	52,399	65,240	91 %
INSURANCE	48,302	100,000	96,649	109,000	109 %
BUILDING REPAIR & MAINTENANCE	734	1,000	300	1,000	100 %
EQUIPMENT REPAIR & MAINTENANCE	0	750	667	1,000	133 %
PRINTING	7,699	32,500	24,422	36,500	112 %
ELECTION EXPENSE	0	8,700	4,515	1,500	17 %
GOODWILL	0	0	0	10,000	0 %
CITY PERSONNEL EXPENSES	16,326	16,100	8,148	12,025	75 %
LEGAL ADVERTISING	14,568	17,350	17,227	20,350	117 %
OFFICE SUPPLIES	15,315	12,000	9,342	14,000	117 %
UNIFORMS	6,108	0	0	0	0 %
POSTAGE	13,492	14,000	13,853	14,000	100 %
PUBLICATIONS & MEMBERSHIPS	812	2,200	972	1,850	84 %
CONTINGENCY	0	111,956	0	87,000	78 %
TRANSFER TO SELF-INSURANCE FUN	0	0	0	135,000	0 %

TOTAL OPERATING EXPENSES:	219,485	445,140	279,217	581,233	131 %

EQUIPMENT PURCHASES	12,687	36,300	7,203	0	0 %

TOTAL CAPITAL OUTLAY:	12,687	36,300	7,203	0	0 %

GRAND TOTAL FOR DEPARTMENT:	232,171	481,440	286,420	581,233	121 %
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City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

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City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

COMMUNITY DEVELOPMENT SECTION:

- COMMUNITY DEVELOPMENT
 - CODE COMPLIANCE
 - BUILDING SERVICES

MISSION STATEMENT

To offer Marco Island a thoughtful, professional staff who will provide current and long-range planning services, who will act in a prompt and courteous manner when addressing community needs and City business, and who will endeavor to utilize local resources and encourage community participation to develop a sound, innovative planning program that will complement and enhance the natural, social and economic environment of the Island throughout build-out.

DESCRIPTION

The Community Development Department is charged with providing both current and long-range planning services. Current planning involves working with the development community on proposed projects, site plan review, staff analysis of land use petitions and variance requests, interpretation and enforcement of the Land Development Code, and staff services to the Planning Board and City Council. Long range planning efforts will focus on implementing policies contained in the adopted Comprehensive Plan and review and critique of the Land Development Code for changes consistent with the Comprehensive Plan. The Director also manages the Code Compliance and Building Services Divisions.

Additionally the Community Development Department is involved with several special projects/planning efforts including completion of Enhanced Architectural and Design Guidelines for commercial, multifamily and single-family developments, development of a Geographic Information System (GIS), investigation of potential Redevelopment District sites, and beach management/renourishment issues.

The GIS project is being developed in conjunction with the Public Works Department to provide an image based system for tracking land development activities, public facilities and infrastructure, and to aid in spatial analysis of proposed projects and improvements. The system is being prepared by an outside source, with staff members trained to utilize the product as end users.

Department staff will begin implementation of activities identified in the comprehensive plan, and will seek to become more involved with beach management and/or renourishment activities through the Environmental Technician, who serves as the City's liaison with the Beach Advisory Committee and other public and private agencies and entities.

The Department is currently comprised of four salaried positions, and one part-time position.

In fiscal year 2001, the Community Development Department will aspire to achieve the following:

OBJECTIVES

- To provide the City Council, Planning Board, and the community at large with superior service.
- To finalize Land Development Code changes for adoption by City Council within one year of Comprehensive Plan approval.
- To implement a GIS system that will facilitate the tracking and communication of development related issues both among departments and the general public.
- To encourage public participation in all local planning efforts.
- To provide diligent project management of contracted work to insure the timely delivery of superior products within budgeted amounts.
- To provide sensible architectural and site design regulations that will encourage quality in design that will enhance our community.

During fiscal year 2000, the Community Development Department achieved the following objectives set in the previous budget:

ACCOMPLISHMENTS

- Reviewed and approved 13 Site Development Plans for new commercial and multi-family projects.
- Performed over 1,300 inspections for zoning compliance involving signs, docks, building setbacks, and occupational licenses.
- Developed several Land Development Code ordinances including Outdoor Lighting, Home Occupations, and Boat Docking Facilities.
- Provided in-house environmental services to address a multitude of issues involving water resources, exotic species, and ecological management.

- Developed the City's first Community Rating System (CRS) application for Floodplain Management, which resulted in a rating of 7 (which affords citizens a 15 percent reduction in flood insurance premiums).
- Completed a Right-of-Way Study that considered transportation, storm drainage, bicycle facilities, pedestrian ways, street amenities, signage and landscaping.
- Worked with a project consultant to develop revised Architectural and Site Design Guidelines for commercial development and redevelopment. Subsequent phases to involve standards for single family and multifamily development.
- Substantially completed a Park, Recreation and Open Space Report to assess existing parks and develop a community needs assessment for future park and recreation opportunities.

DETAIL OF PERSONNEL SERVICES

Position:	FY2000 Budget:	FY2001 Proposed:	Salary:
Director	1.0	1.0	\$65,000
City Planner*	0.8	0.5	25,000
Zoning Administrator*	0.7	0.5	17,614
Secretary	1.0	1.0	26,520
Environmental Tech.	0.6	0.5	17,306
<i>Pay for Performance Incentives</i>			<u>7,572</u>
Total Full Time Equivalent	4.1	3.5	\$159,012

*50% of salary paid by Building Services

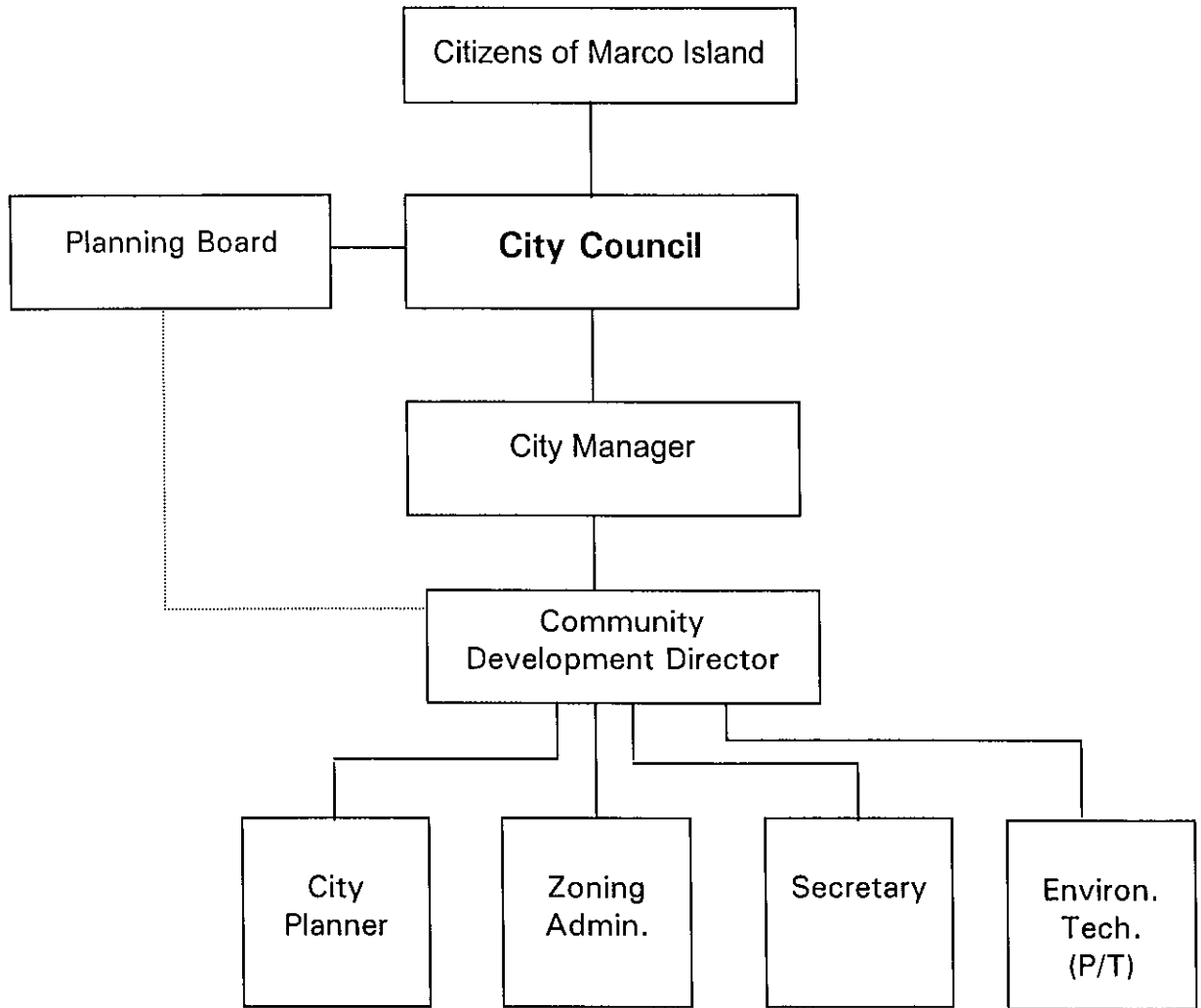
DETAIL OF CAPITAL OUTLAY

Description:	Total Cost:
GIS Laser Plotter/Printer	\$ 7,500
Office Furniture/Filing Cabinets	<u>1,500</u>
Total Capital Outlay	\$ 9,000

BUDGET SUMMARY

Personnel Services Expenditures	\$220,782
Operating Expenses	108,803
Capital Outlay	<u>9,000</u>
Total for FY2001	\$338,585

ORGANIZATIONAL CHART



09/15/00

City of Marco Island
DEPARTMENTAL BUDGET REPORT

FINAL FY2001 BUDGET

DESCRIPTION	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000
COMMUNITY DEVELOPMENT					
WAGES	146,576	167,598	164,572	159,012	95 %
OVERTIME	99	1,500	354	1,000	67 %
BENEFITS	40,379	41,187	38,208	43,603	106 %
FICA TAXES	13,117	14,505	13,981	15,577	107 %
WORKERS COMPENSATION	277	1,776	1,134	1,590	90 %
TOTAL PERSONNEL SERVICES:	200,448	226,566	218,250	220,782	97 %
PROFESSIONAL SERVICES	43,530	112,500	102,198	70,000	62 %
CONTRACTUAL SERVICES	0	1,000	894	5,000	500 %
TRAVEL PER DIEM	1,853	3,000	2,938	6,600	220 %
TELEPHONE & COMMUNICATIONS	642	1,500	969	3,000	200 %
RENTALS & LEASES	6,028	6,036	5,551	6,036	100 %
INSURANCE	0	482	481	500	104 %
VEHICLE REPAIR & MAINTENANCE	206	500	108	320	64 %
PRINTING	3,222	5,418	3,803	8,500	157 %
OFFICE SUPPLIES	2,265	500	545	500	100 %
FUEL	576	500	388	600	120 %
POSTAGE	111	400	372	0	0 %
PUBLICATIONS & MEMBERSHIPS	2,742	5,300	4,813	3,847	73 %
TRAINING	767	6,700	6,500	3,900	58 %
CONTINGENCY	0	11,000	0	0	0 %
TOTAL OPERATING EXPENSES:	61,942	154,836	129,560	108,803	70 %
EQUIPMENT PURCHASES	5,485	7,000	5,983	9,000	129 %
TOTAL CAPITAL OUTLAY:	5,485	7,000	5,983	9,000	129 %
GRAND TOTAL FOR DEPARTMENT:	267,875	388,402	353,793	338,585	87 %

MISSION STATEMENT

To provide Marco Island with prompt, courteous service in response to code compliance violations, to recognize violations in a proactive manner and seek swift resolution, to thoughtfully pursue the abatement of non-conformities, and to strive to enhance the appearance of the community through sound enforcement practices that meet due process requirements.

DESCRIPTION

The Code Compliance Division is charged with enforcing various codes and ordinances that directly impact the appearance and public welfare of the community. The Code Compliance Division addresses their duties in response to complaints received, and through diligent surveillance. The Division also reviews existing codes and propose changes that are deemed necessary to further enhance the well being of the community.

Currently the Code Compliance Division is comprised of three positions. All Code Officers are certified law enforcement officers. Outside services such as lot mowing, vehicle towing, and warrant issuance are paid for via fines and fees imposed on violators. In special circumstances staff undertakes immediate corrective actions, with the City being subsequently reimbursed through fines/fees levied by the Code Enforcement Board.

In fiscal year 2001 the Code Compliance Division will aspire to achieve the following:

OBJECTIVES

- Continue to provide the residents and businesses of Marco Island with superior service.
- To expedite the resolution of cases to avoid a backlog problem.
- To work with the community to educate the public on common code violations and seek their cooperation in a proactive manner.
- To continue prompt enforcement of overgrown vegetation on lots.
- To develop a program to address aging seawalls to minimize damage both on-site and to adjacent properties.

- To assist Police Services during emergencies and special events.

During fiscal year 2000, the Code Compliance Division achieved the following objectives set in the previous budget:

ACCOMPLISHMENTS

- Investigation of over 3,000 code compliance violations.
- Initiated a new procedure for the control of excess vegetative growth on vacant lots resulting in a marked improvement in the appearance of the Island.
- Developed a program to systematically eliminate exotic vegetation that poses a threat to the public health, safety, and welfare.
- Brought 11 cases before the Code Enforcement Board with the Board finding that the parties cited were in fact in violation of City Code.
- Assisted Police Services in emergencies, special events, and special assignments.

DETAIL OF PERSONNEL SERVICES

<u>Position:</u>	<u>FY2000 Budget:</u>	<u>FY2001 Proposed:</u>	<u>Salary:</u>
Chief of Code Compliance	1.0	1.0	\$37,835
Code Compliance Officers	2.0	2.0	67,995
<i>Pay for Performance Incentives</i>			<u>5,292</u>
Total Full Time Equivalent	3.0	3.0	\$111,122

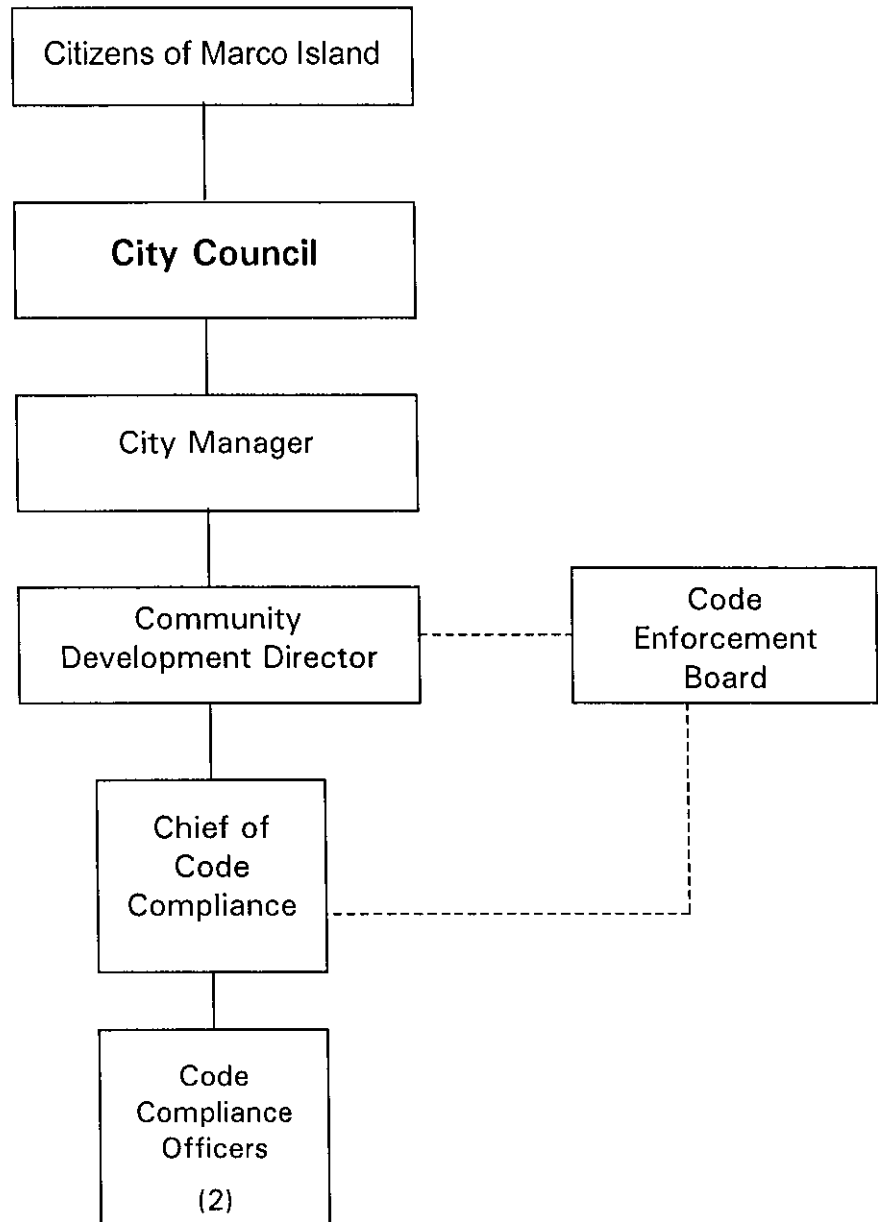
DETAIL OF CAPITAL OUTLAY

<u>Description:</u>	<u>Total Cost:</u>
Office Furniture	<u>\$2,250</u>
Total Capital Outlay	\$2,250

BUDGET SUMMARY

Personnel Services Expenditures	\$162,152
Operating Expenses	38,290
Capital Outlay	<u>2,250</u>
Total for FY2001	\$202,692

ORGANIZATIONAL CHART



09/15/00

City of Marco Island
DEPARTMENTAL BUDGET REPORT

FINAL FY2001 BUDGET

DESCRIPTION	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000

CODE COMPLIANCE					
WAGES	54,631	90,535	79,982	111,122	123 %
OVERTIME	48	3,900	2,877	3,600	92 %
BENEFITS	12,976	23,309	20,838	28,681	123 %
FICA TAXES	4,780	7,802	7,627	10,970	141 %
WORKERS COMPENSATION	1,887	6,337	4,047	7,779	123 %
TOTAL PERSONNEL SERVICES:	74,321	131,883	115,372	162,152	123 %

PROFESSIONAL SERVICES	0	0	264	0	0 %
CONTRACTUAL SERVICES	18,645	24,300	23,408	18,700	77 %
COLLIER COUNTY SERVICES	0	100	40	0	0 %
TRAVEL PER DIEM	722	1,400	876	2,000	143 %
TELEPHONE & COMMUNICATIONS	1,399	2,580	2,548	3,000	116 %
RENTALS & LEASES	10,171	10,200	8,170	5,400	53 %
INSURANCE	0	0	0	1,000	0 %
VEHICLE REPAIR & MAINTENANCE	988	1,000	892	640	64 %
PRINTING	1,708	2,000	1,934	2,000	100 %
OFFICE SUPPLIES	2,146	1,310	1,294	900	69 %
FUEL	853	1,500	1,271	1,600	107 %
UNIFORMS	246	620	554	1,500	242 %
POSTAGE	1,800	0	0	0	0 %
PUBLICATIONS & MEMBERSHIPS	270	140	0	500	357 %
TRAINING	888	670	0	1,050	157 %
CONTINGENCY	0	10,000	0	0	0 %
TOTAL OPERATING EXPENSES:	39,837	55,820	41,251	38,290	69 %

EQUIPMENT PURCHASES	4,070	21,100	21,024	2,250	11 %
TOTAL CAPITAL OUTLAY:	4,070	21,100	21,024	2,250	11 %

GRAND TOTAL FOR DEPARTMENT:	118,228	208,803	177,646	202,692	97 %
=====					

MISSION STATEMENT

To provide Marco Island with a comprehensive Building Services Division that is responsive to the needs of the development community and residents, provides the services of trained professionals to ensure strict compliance with building codes, to generate sufficient revenues through the collection of reasonable fees to fully support the division, and to promote the general health, welfare and appearance of Marco Island through diligent plan review and inspection services.

DESCRIPTION

The Building Services Division is charged with providing a full range of services to the development community and the citizens of Marco Island. Services include the issuance of permits, the review of plans, and field inspections of projects.

The Division reviews and inspects all projects requiring a permit. The City strives to assemble and maintain a team of well-qualified personnel. The Chief of Building Services and all building inspectors are either certified inspectors/plans reviewers or undergoing training to obtain such certification. Specialized certifications by the inspectors will allow for coverage and cross training. Because of the staff's experience and certifications, most plan review, including fire plan review, can be handled in-house.

In fiscal year 1999 the City reviewed and permitted 300 new single-family homes. During the first eleven months of fiscal year 2000 the City has reviewed and permitted 346 new single-family homes, a pace that could result in a total of over 380 homes this year. While there has been a recent slow-down in new building starts it is anticipated that the division will continue to see in excess of 325 new single-family projects into fiscal year 2001.

The permitting section is lead by a clerk with over five years of permitting experience and an assistant permit clerk. Requested in the FY2001 budget is a full-time Cashier responsible for the collection and tracking of all permit fees. This position will be under the direct supervision of the Finance Department. The Building Services Division also receives staff support from the City Planner, Zoning Administrator, and Public Works Director. These positions assist with site plan and project review, right-of-way permitting, and with FEMA issues. Building permit, plan review, Right-of-Way, temporary use

and zoning fees provide sufficient revenue sources to fund the positions identified.

A significant change is the inclusion of \$100,000 for contractual services with Collier County's Housing Program through an interlocal agreement. Collier County will provide housing services and programs, including affordable housing, both on and off Marco Island. The City will reimburse the County for this service through the payment of 10% of permit fees or \$50,000, whichever is greater.

In fiscal year 2001 the Building Services Division will aspire to achieve the following:

OBJECTIVES

- To provide the development community and citizens of Marco Island with superior service.
- To investigate and implement means to expedite the review and approval of permit applications.
- To be on the forefront of the new Florida Building Code, and to educate the public on possible changes/impacts.
- To implement a sensible, cost-effective strategy for records/plans storage and retention.
- To assist in the identification and abatement of illegal structures.

During fiscal year 2000 the Building Services Division achieved the following objectives set in the previous budget:

ACCOMPLISHMENTS

- Conducted plan review and permitted over 350 new single-family homes.
- Issued over 3,300 permits for new construction and remodeling projects on the Island.
- Performed over 13,000 inspections for permitted projects.

- Collected over \$3,080,000 in total permit fees (including impact fees).
- Developed a Construction Board of Adjustments and Appeals to address construction related issues.

DETAIL OF PERSONNEL SERVICES

Position:	FY2000 Budget:	FY2001 Proposed:	Salary:
Chief of Building Services	1.0	1.0	\$ 49,920
Electrical Inspector	1.0	1.0	38,219
Plumb/Mech. Inspector	1.0	1.0	35,000
Structural Inspector	1.0	1.0	36,400
Senior Permit Clerk	1.0	1.0	29,281
Permit Clerk	1.0	1.0	22,797
P/T Permit Clerk	0.6	-	-
Cashier*	-	0.9	25,200
Public Works Director**	0.5	0.5	32,500
City Planner***	0.2	0.5	25,000
Zoning Administrator***	0.3	0.5	17,614
<i>Pay for Performance Incentives</i>			<u>15,597</u>
Total Full Time Equivalents	7.6	8.4	\$327,528

* 10% salary paid by Finance Department

** 50% salary paid by Public Works

***50% salary paid by Community Development

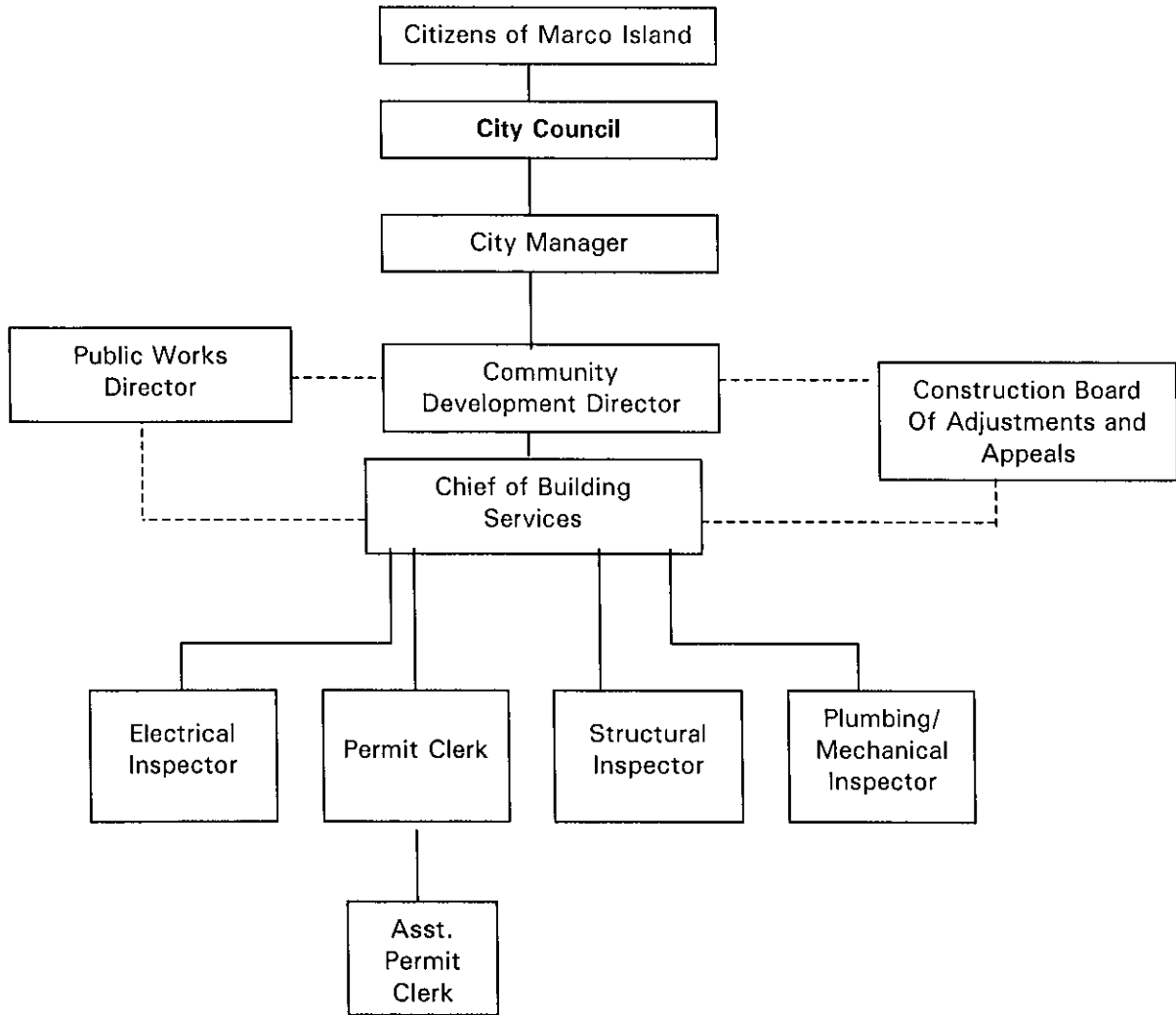
DETAIL OF CAPITAL PURCHASES

Description:	Total Cost:
Office Furniture	<u>\$2,250</u>
Total Capital Outlay	\$2,250

BUDGET SUMMARY

Personnel Services Expenditures	\$483,456
Operating Expenses	210,785
Capital Outlay	<u>2,250</u>
Total for FY2001	\$696,491

ORGANIZATIONAL CHART



09/15/00

City of Marco Island
DEPARTMENTAL BUDGET REPORT

FINAL FY2001 BUDGET

DESCRIPTION	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000
BUILDING SERVICES					
WAGES	206,652	283,603	264,125	327,528	115 %
OVERTIME	4,705	7,500	1,910	3,000	40 %
BENEFITS	47,318	69,214	62,248	82,632	119 %
FICA TAXES	19,111	24,496	24,153	31,607	129 %
WORKERS COMPENSATION	8,207	19,685	12,572	38,689	197 %
UNEMPLOYMENT COMPENSATION	0	2,600	1,278	0	0 %
TOTAL PERSONNEL SERVICES:	285,993	407,098	366,285	483,456	119 %
PROFESSIONAL FEES	17,500	20,000	19,750	25,000	125 %
CONTRACTUAL SERVICES	4,107	11,285	8,900	17,100	152 %
COLLIER COUNTY SERVICES	0	0	0	100,000	0 %
TRAVEL PER DIEM	2,031	650	123	4,000	615 %
TELEPHONE & COMMUNICATIONS	2,896	4,300	4,242	7,200	167 %
UTILITIES	0	2,000	991	1,440	72 %
RENTALS & LEASES	24,245	50,850	37,367	38,580	76 %
INSURANCE	0	2,211	2,210	2,210	100 %
VEHICLE REPAIR & MAINTENANCE	784	1,200	587	1,280	107 %
EQUIPMENT REPAIR & MAINTENANCE	0	515	211	600	117 %
PRINTING	2,380	2,000	1,458	3,000	150 %
OFFICE SUPPLIES	6,234	5,700	5,475	4,200	74 %
FUEL	1,273	2,450	1,927	2,400	98 %
UNIFORMS	945	700	625	600	86 %
PUBLICATIONS & MEMBERSHIPS	1,048	1,500	1,204	1,375	92 %
TRAINING	250	1,000	914	1,800	180 %
CONTINGENCY	0	64,000	0	0	0 %
TOTAL OPERATING EXPENSES:	63,693	170,361	85,984	210,785	124 %
CAPITAL IMPROVEMENTS - BUILDIN	0	7,000	6,041	0	0 %
EQUIPMENT PURCHASES	6,983	10,789	10,617	2,250	21 %
TOTAL CAPITAL OUTLAY:	6,983	17,789	16,658	2,250	13 %
GRAND TOTAL FOR DEPARTMENT:	356,669	595,248	468,927	696,491	117 %

City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

PUBLIC SAFETY SECTION:

- FIRE/RESCUE
- POLICE SERVICES

MISSION STATEMENT

The mission of the Marco Island Fire/Rescue Department is to continue to provide outstanding fire suppression and life safety services, to support and augment emergency medical services, and deliver a feeling of security, safety, and quality services to all persons within the City of Marco Island.

DESCRIPTION

The Marco Island Fire/Rescue Department is responsible for providing protection of persons and property, the suppression of fires and fire prevention programs, response to hazardous materials incidents, the delivery of emergency medical services in conjunction with Collier County EMS, and fire plan review and inspection services.

This year's budget includes provisions necessary to provide appropriate staffing levels to deliver quality fire/rescue services to the Marco Island community and outlying areas. The two Firefighter positions eliminated through attrition during FY2000 together with one other full time Firefighter position have been reestablished and fully funded.

A new pumper is being budgeted to enhance fire suppression capabilities. This will be utilized as a front line response unit expanding our suppression capabilities. Technological advancements have been budgeted in the form of a Thermal Imaging Camera, which will greatly enhance our search and rescue abilities and provide for increased accuracy in evaluating fire behavior for use in analysis and formulating prevention strategies. Roof repairs for Station 51 (Elkcam Circle) have been budgeted for both the building and training tower to maintain their basic serviceability.

During fiscal year 2001, the Fire/Rescue Department will aspire to achieve the following goals:

OBJECTIVES

- To employ, train, and retain a sufficient number of certified individuals to ensure appropriate fire service staffing.
- To improve citizen relations by providing more time to meet citizens.
- To enhance public relations with community groups, youth, and the media.

- To maintain emphasis on fire prevention activities to foster a fire/life safety environment; monitor codes and statistics relative to fire and life safety; update fire and life safety codes; continue plan review and inspection program emphasis.
- To maintain and enhance response capability based upon recognized standards and government mandates, emphasizing community needs.
- To continue training to ensure adequate response to critical incidents.
- To enhance factors under our control to improve our ISO rating.
- To evaluate for possible implementation an Advanced Life Support Response program.

ACCOMPLISHMENTS

- Developed Hurricane Preparedness Plan. Responded professionally to all hurricane threats.
- Achieved an improved Insurance Services Office fire rating, following an extensive survey, from Class 5 to Class 4.

DETAIL OF PERSONNEL SERVICES

Position:	FY2000 Budget:	FY2001 Proposed:	Salary:
Fire Chief	1.0	1.0	\$63,250
Secretary	0.5	0.5	12,613
Records Clerk	0.5	0.5	12,600
Fire Marshal	1.0	1.0	50,710
<i>Pay for Performance Incentives</i>			6,959
Fire Lieutenants	6.0	6.0	298,361
Firefighters	20.0	21.0	844,931
Total Full Time Equivalents	29.5	30.0	\$1,289,424

DETAIL OF CAPITAL OUTLAY

Description:	Total Cost:
Training Tower Roof Repairs	\$ 6,500
Elkcam Fire Shop Roof Repairs	21,500
Satellite Telephone	2,000
Pumper Truck	325,000
Thermal Imaging Camera	23,000
Fire Marshal Vehicle	25,000
Fire Computer Software	6,000
ACLS Mannequin	3,000
Portable Boat Pump	7,000
Portable Radios (7)	7,700
Mobile Radios (2)	4,800
Portable Generator	2,000
Replacement CPR Mannequins	1,400
Replacement Gas Detector	2,543
Total Capital Outlay	\$437,443
Capital Lease Principal	\$84,000
Capital Lease Interest	62,000
Total Debt Service:	\$146,000

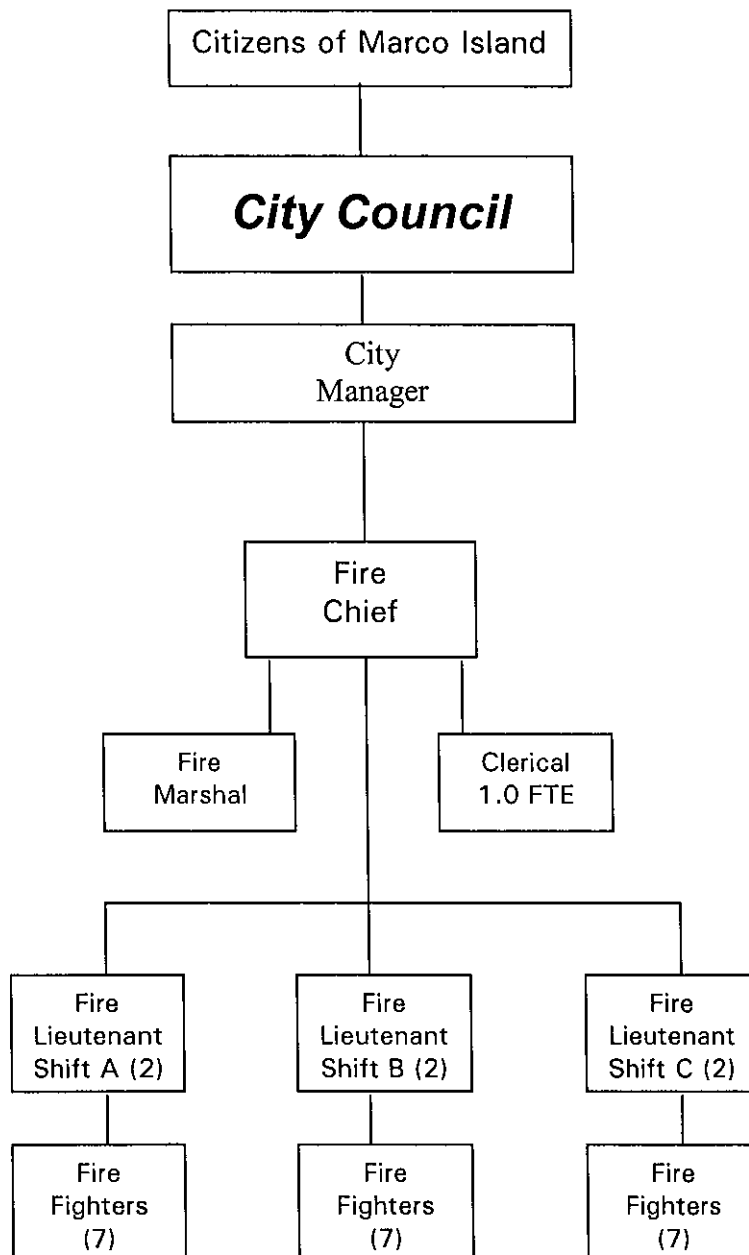
BUDGET SUMMARY

Personnel Services Expenditures	\$1,926,098
Operating Expenses	213,833
Capital Outlay	<u>583,443</u>
Total for FY2001	\$2,723,374

FUNDING SOURCE TO FINANCE PROGRAM

General Fund	\$2,178,674
Fire Impact Fee Funds	<u>544,700</u>
Total	\$2,723,374

ORGANIZATIONAL CHART



09/15/00

City of Marco Island
DEPARTMENTAL BUDGET REPORT

FINAL FY2001 BUDGET

DESCRIPTION	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000
FIRE/RESCUE					
SUPERVISOR SALARIES	0	148,960	142,786	119,658	80 %
FIREFIGHTER WAGES	1,128,274	970,000	1,021,875	1,143,293	118 %
SUPPORT STAFF WAGES	0	24,012	18,972	26,473	110 %
OVERTIME	0	60,000	34,218	60,000	100 %
BENEFITS	0	190,488	150,837	156,844	82 %
FICA TAXES	0	101,000	93,001	114,648	114 %
RETIREMENT	0	234,300	197,998	216,510	92 %
WORKERS COMPENSATION	0	85,000	51,109	88,672	104 %
TOTAL PERSONNEL SERVICES:	1,128,274	1,813,760	1,710,795	1,926,098	106 %
PROFESSIONAL SERVICES	0	1,150	1,150	1,065	93 %
CONTRACTUAL SERVICES	0	2,350	1,494	1,300	55 %
COLLIER COUNTY SERVICES	0	12,000	11,774	11,774	98 %
TRAVEL & PER DIEM	0	3,200	3,177	2,800	88 %
TELEPHONE & COMMUNICATIONS	0	10,700	9,935	9,276	87 %
UTILITIES	0	14,100	14,084	15,000	106 %
RENTALS & LEASES	0	2,500	2,445	2,400	96 %
INSURANCE	0	8,400	8,363	10,324	123 %
VEHICLE REPAIR & MAINTENANCE	0	41,600	38,573	30,000	72 %
BUILDING REPAIR & MAINTENANCE	0	9,272	8,649	10,000	108 %
EQUIPMENT REPAIR & MAINTENANCE	0	13,100	12,753	9,200	70 %
PRINTING	0	500	343	500	100 %
PUBLIC EDUCATION & GOODWILL	0	4,150	4,143	5,300	128 %
OFFICE SUPPLIES	0	3,500	3,498	3,000	86 %
OPERATING SUPPLIES	0	32,000	28,270	29,000	91 %
FUEL	0	7,000	6,991	7,500	107 %
UNIFORMS	0	34,700	34,537	16,100	46 %
POSTAGE	0	500	518	0	0 %
SOLID WASTE DISPOSAL	0	3,800	2,745	2,424	64 %
PUBLICATIONS & MEMBERSHIPS	0	1,500	1,306	1,170	78 %
TRAINING	0	16,700	16,217	5,700	34 %
CONTINGENCY	0	0	0	40,000	0 %
TOTAL OPERATING EXPENSES:	0	222,722	210,964	213,833	96 %
CAPITAL IMPROVEMENTS - LAND	0	10,578	10,578	0	0 %
CAPITAL IMPROVEMENTS - BUILDIN	0	0	9,237	28,000	0 %
EQUIPMENT PURCHASES	0	122,900	122,571	409,443	333 %
DEBT SERVICE PRINCIPAL	78,892	85,002	85,001	84,000	99 %
DEBT SERVICE INTEREST	67,061	60,998	60,951	62,000	102 %
TOTAL CAPITAL OUTLAY:	145,953	279,478	288,339	583,443	209 %
GRAND TOTAL:	1,274,226	2,315,960	2,210,098	2,723,374	118 %

MISSION STATEMENT

The mission of the Marco Island Police Department is to consistently seek and find ways to affirmatively promote, preserve, and deliver a feeling of security, safety and quality services to all persons within the City of Marco Island.

DESCRIPTION

The Police Department is responsible for providing protection of persons and property, the preservation of public peace and order, the prevention, detection and investigation of crimes, the apprehension of offenders, and enforcement of the laws of the state and the ordinances of the City. The Police Department provides support to the Fire Department and EMS personnel in times of emergency. The Department is also involved in community outreach efforts with school children, civic organizations, and the public at large.

This year's budget includes provisions necessary to provide appropriate staffing levels to deliver quality police services to the community. Staff will be used in a variety of ways to enhance citizen services and heighten the feeling of safety within the community. Also contemplated is the acceptance of a COPS Grant for additional personnel should the need for extra personnel be warranted.

No additional capital expenditures are requested for FY2001.

During fiscal year 2001, the Police Department will aspire to achieve the following goals:

OBJECTIVES

- To employ, train, and retain a sufficient number of certified individuals to fulfill police services to your community.
- To improve citizen relations by providing more time to meet citizens.
- To enhance public relations with community groups, youth, and the media.
- To establish a selective traffic enforcement program to reduce property loss and personal injury resulting from traffic collisions.
- To establish a directed patrol program based upon crime patterns.

- To work closely with the community, both citizens and merchants to identify and solve problems of mutual concern and/or community interest. To increase the visibility of Public Safety Officers in their community.
- To instruct all fifth grade students in Drug Abuse Resistance Education (DARE) by certified Marco Island Public Safety instructors.
- To ensure effective police services through quality investigation, enforcement, and technical assistance.

During fiscal year 2000, the Public Safety Department achieved the following objectives set in the previous budget:

ACCOMPLISHMENTS

- Assumed primary responsibilities for law enforcement as of January 1, 2000.
- Hired twenty-two previously trained law enforcement officers, of which all but one had previous patrol experience.
- Fully equipped Police Department in preparation for assumption of law enforcement responsibilities. Equipment included uniforms, vehicles and specialized vehicular equipment, communication equipment, and personal protection equipment.
- Negotiated interlocal agreement with Collier County Sheriff for the provision of dispatch services as the most cost-effective alternative for 911 intake and dispatching functions.
- Assisted in developing outreach initiative and conducted public information meetings to explain the new program.

DETAIL OF PERSONNEL SERVICES

Position:	FY2000 Budget:	FY2001 Proposed:	Salary:
Police Chief	0.5	1.0	\$60,000
Secretary	0.5	0.5	12,613
Records Clerk	0.5	0.5	12,600
Police Lieutenants	4.0	4.0	173,996
Police Officers	16.0	16.0	561,683
Investigator	1.0	1.0	35,708
C.O.P.S. Grant Officers	-	3.0	105,000
<i>Pay for Performance Incentives</i>			<u>73,399</u>
Total Full Time Equivalents	22.5	25.5	\$1,034,999

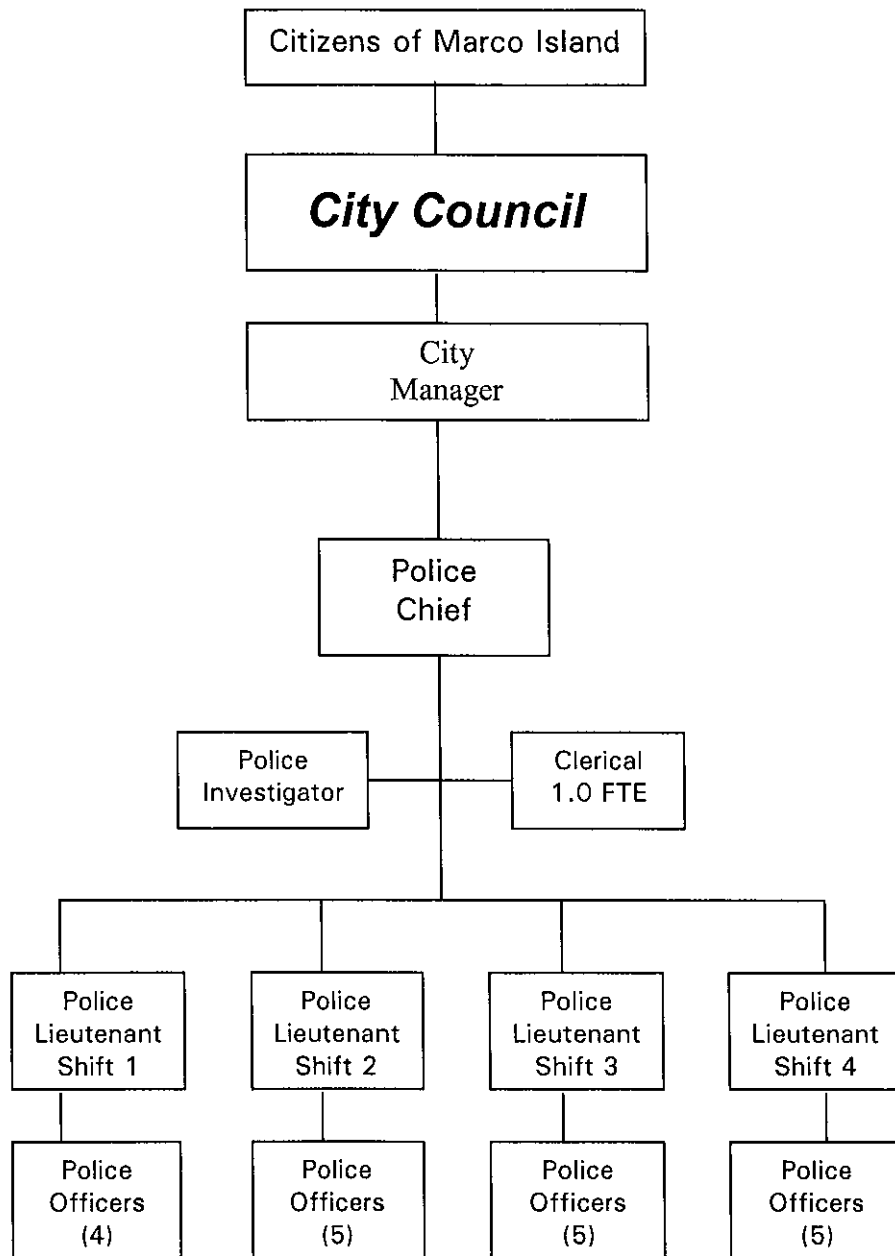
BUDGET SUMMARY

Personnel Services Expenditures	\$1,538,855
Operating Expenses	375,464
Capital Outlay	<u>0</u>
Total for FY2001	\$1,914,317

FUNDING SOURCE TO FINANCE PROGRAM

General Fund	\$1,789,317
Federal COPS Grant	<u>125,000</u>
Total	\$1,914,317

ORGANIZATIONAL CHART



09/15/00

City of Marco Island
DEPARTMENTAL BUDGET REPORT

FINAL FY2001 BUDGET

DESCRIPTION	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000
POLICE SERVICES					
SUPERVISOR SALARIES	187,727	35,000	33,208	60,000	171 %
PUBLIC SAFETY OFFICER WAGES	37,744	740,000	718,513	843,522	114 %
C.O.P.S. GRANT PERSONNEL	0	40,000	0	105,000	263 %
SUPPORT STAFF WAGES	24,725	32,500	18,959	26,473	81 %
OVERTIME	47,596	10,000	11,592	15,000	150 %
BENEFITS	383,802	240,625	223,574	313,675	130 %
FICA TAXES	110,689	62,768	73,861	104,321	166 %
EMPLOYEE DEDUCTIBLE REIMBURSEM	200	0	0	0	0 %
WORKERS COMPENSATION	49,808	43,000	35,207	70,862	165 %
TOTAL PERSONNEL SERVICES:	842,291	1,203,893	1,114,913	1,538,853	128 %
PROFESSIONAL SERVICES					
PROFESSIONAL SERVICES	23,760	7,800	7,703	4,780	61 %
CONTRACTUAL SERVICES	365	8,000	4,773	4,500	56 %
COLLIER COUNTY SERVICES	895,774	167,000	166,057	180,000	108 %
TRAVEL PER DIEM	7,073	13,756	11,519	10,300	75 %
TELEPHONE & COMMUNICATIONS	12,970	10,000	9,847	12,000	120 %
UTILITIES	18,669	5,500	4,772	4,800	87 %
RENTALS & LEASES	868	6,200	4,676	5,580	90 %
INSURANCE	460	2,000	500	8,789	439 %
VEHICLE REPAIR & MAINTENANCE	15,383	14,000	14,217	11,900	85 %
BUILDING REPAIR & MAINTENANCE	11,227	1,000	359	3,000	300 %
EQUIPMENT REPAIR & MAINTENANCE	12,395	2,000	1,371	3,000	150 %
PRINTING	519	8,000	5,731	4,000	50 %
PUBLIC EDUCATION & GOODWILL	3,023	1,000	259	1,600	160 %
BANK FEES OR MISC. CHARGES	55	0	0	0	0 %
OFFICE SUPPLIES	6,744	6,500	6,410	3,000	46 %
OPERATING SUPPLIES	33,160	24,000	17,059	8,350	35 %
FUEL	5,468	25,000	16,826	31,200	125 %
UNIFORMS	19,667	78,715	57,665	27,500	35 %
POSTAGE	2,046	1,628	1,559	1,000	61 %
SOLID WASTE DISPOSAL	2,316	0	0	0	0 %
PUBLICATIONS & MEMBERSHIPS	3,861	2,424	1,393	2,665	110 %
TRAINING	10,400	10,000	6,255	7,500	75 %
CONTINGENCY	0	40,000	0	40,000	100 %
TOTAL OPERATING EXPENSES:	1,086,202	434,523	338,950	375,464	86 %
EQUIPMENT PURCHASES					
EQUIPMENT PURCHASES	61,620	360,000	359,754	0	0 %
TOTAL CAPITAL OUTLAY:	61,620	360,000	359,754	0	0 %
GRAND TOTAL:	1,990,113	1,998,416	1,813,618	1,914,317	96 %

City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

PUBLIC WORKS SECTION:

- PUBLIC WORKS
- PARKS MAINTENANCE
- RECREATION PROGRAMS
- BEAUTIFICATION

MISSION STATEMENT

To provide infrastructure construction and maintenance services to the City of Marco Island in the most cost-effective and timely manner, resulting in the safe and efficient public use of roads, traffic signals, utilities, bridges, drainage systems, streetlights, sidewalks, and related facilities.

DESCRIPTION

The Public Works Department is responsible to plan, design, construct, and maintain all public infrastructure and related facilities for the City of Marco Island. Principal infrastructure includes:

- 200 lane miles of arterial, collector, and local streets;
- 7 signalized and over 525 stop controlled intersections;
- More than 100 miles of waterways;
- 12 bridges;
- Underground and surface drainage systems;
- More than 1,500 streetlights; and,
- Sanitary Sewer System (18 miles of gravity lines and 32 pump stations).

In addition to constructing and maintaining new and existing public infrastructure, the Public Works Department also maintains eight (8) park properties and seven (7) miles of roadway median landscaping through its Parks Maintenance, Beautification, and Recreation Divisions.

The Department's streets and drainage personnel provide essential services to preserve the public's health, safety, and welfare. Essential maintenance services include: replacement of failed or inadequate storm sewer pipes; street resurfacing; roadway and bridge repairs; right-of-way maintenance; pavement restoration work; de-silting pipe networks; replacement of informational and regulatory roadway signs; minor repairs and upgrades to traffic signals; minor sidewalk repairs; traffic control measures; and an array of other incidental tasks.

Specialty construction work and related support services are undertaken by various vendor contractors to ensure that infrastructure construction and maintenance goals and objectives of the City are achieved cost-effectively and on schedule. Contractual service providers perform major roadway and bridge construction projects and also undertake critical maintenance functions for traffic signals, roadway pavement markings, buoy and channel marker replacements, bridge replacements and rehabilitations, drainage repairs, new storm sewer installations, and utility repairs.

Expanded or new services for fiscal year 2001 include activities under the professional services and contractual services categories. The Department plans to outsource the following primary services:

Professional Services:

- Signal Warrant Analysis
- Engineering/Surveying Services
- Maintenance Engineering Designs
- Permitting Services/Traffic Designs

Contractual Services:

- Storm Sewer Clean Out Services
- Street Sweeping Contract
- Signal Relamp
- Roadway Repair Services
- Tree/Hazards Removal
- Signal/Street Light Repair
- Roadway/Intersection Markings
- Signal Maint./Repairs/Upgrades
- ROW Mowing Contract
- Sewer Viewer Inspections
- Traffic Control Device Leases
- Manpower Hire Resources

In addition to managing capital projects and infrastructure maintenance functions, the Public Works Department also provides direct support to the Community Development Department that involves review and inspection of engineering site development plans and right-of-way permit applications.

For fiscal year 2001, the Public Works Department will manage all services with an increase of 0.8 full-time equivalent employees including the addition of a Contracts Officer position. Previously staffed on a part-time basis, the new position will provide integrated contract administration and estimating services to various departmental units that are responsible for the City's CIP. This employee will manage all bid stage activities, requests for proposals, and cost quotations. Additional duties involve preparation of various design and construction related contracts, work orders, agreements, cost estimates, product and maintenance specifications, and an array of risk management documents such as bonds and insurance policies. The Contracts Officer will serve as a single point responsibility for procurement activities for all capital projects.

During fiscal year 2001, the Public Works Department will aspire to achieve the following:

OBJECTIVES

- Establish an asset management computer program in conjunction with a Geographical Information System to inventory all City infrastructure for effective database management of capital projects, maintenance activities, and land development proposals and reviews.
- Implement level of service techniques using asset management software to quantify capacity and performance deficiencies of City roadways, bridges, and drainage systems, resulting in the cost-effective determination of work priorities and sequences for capital projects in the Five-Year Capital Improvement Program.
- Computerize the following major public works functions through data base applications: quarterly bridge inspections, quarterly traffic signal inspections, quarterly roadway sign inspections, semi-annual highway lighting inspections, semi-annual channel marker inspections, roadway serviceability surveys, capital project quality control inspections, disaster recovery contracts, construction contract administration functions, and public requests for information and assistance.
- Establish a contract management reporting and control system using state of the art procedures, practices, and techniques promulgated by the American Public Works Association, the Florida Department of Transportation, and the Project Management Institute.
- Establish a program schedule system for timely implementation of capital and maintenance projects set forth in the adopted Capital Improvement Program.
- Commence with and complete construction of the District II sidewalk assessment project and initiate other assessment projects (i.e. Elkcam Circle on-street parking) that may be authorized by the City Council.
- Maintain a cooperative and team orientated relationship with City Council, vendor contractors, public members, and various City agencies to accomplish public works goals and objectives.
- Establish administrative and operational requirements for management of the newly acquired Marco Island Water and Sewer District.
- Continue to investigate opportunities for grant application submittals to county and state governing authorities.

- Proactively interface with the Waterways Advisory Committee, the Beautification Advisory Committee, and the Parks and Recreation Advisory Committee to result in productive outputs of study and evaluation efforts.
- Plan, design, bid, and construct capital projects to minimize disruption to peak season and off-season traffic and businesses.
- Negotiate and process purchase agreements for land acquisitions.
- Plan, design and construct authorized projects listed in the Five Year Capital Improvement Program under the categories of: a) Drainage and Waterway Services; b) Median Landscape/Streetscape Services; c) Public Building Services; d) Parks and Recreation Services; e) Road and Bridge Services; and f) Traffic Operation Services.
- Complete construction of roadway capacity and drainage improvements at the San Marco Road/North Barfield Drive intersection.
- Complete construction of the Factory Bay Bridge replacement project at North Barfield Drive.
- Provide quality professional development training to public works employees, resulting in direct and measurable on the job application of improved skills.

During fiscal year 2000, the Public Works Department achieved the following objectives set forth in the previous budget:

ACCOMPLISHMENTS

- Completed construction of roadway capacity and landscape improvements at the North Collier Boulevard/San Marco Road intersection.
- Completed design and installation of landscape and streetscape improvements at the pocket park located at the North Collier Boulevard/North Barfield Drive intersection.
- Obtained approval and execution of an Interlocal Agreement with Collier County government for assignment of waterway jurisdiction to the City of Marco Island.

- Continued with field surveys of existing infrastructure for subsequent use as part of a future asset management computer program.
- Completed construction of the District I sidewalk assessment project, and completed bid stage activities and contract award for the District II sidewalk assessment project.
- Completed numerous drainage outfall replacement projects, primarily along residential local streets.
- Completed reconstruction of fifty (50) swale drainage inlets pursuant to a Water Resource Grant with the South Florida Water Management District.
- Implemented street sweeping and right-of-way clean up contract services.
- Continued with critical customer services through on-call responses for streetlight/signal outage repair, stop sign replacements, right-of-way debris/tree removal, swale grading, and various minor roadway and drainage repairs.
- Completed installation of specialty street name signs along all arterial and collector roadways as part of on-going streetscape enhancement projects.
- Completed installation of numerous marine signs, piling, and buoy markers within City waterways.
- Developed and submitted project recommendations to Collier County for fiscal year 2001 as part of the County's Road Impact Fee residual funding of improvements for Marco Island. Received approval of approximately \$500,000 for capital projects.
- Received and fully processed right-of-way permit applications, including follow up inspections and work acceptances.
- Completed major signal upgrades along North Collier Boulevard at junctions of North Barfield Drive and San Marco Road.
- Commenced with land surveys and engineering designs for roadway capacity improvements at the intersections of North Barfield Drive/San Marco Road and Winterberry Drive/South Collier Boulevard.

- Completed signal warrant analyses at the intersections of Bald Eagle Drive/Elkcam Circle and Winterberry Drive/South Collier Boulevard.
- Provided staff support for three City advisory committees.
- Resurfaced 35 lane miles of local streets listed in the fiscal years 1999 and 2000 paving program.
- Completed bid stage and contract award activities for new contracts for annual landscape maintenance services, and traffic signal repair services.
- Completed park expansion improvements at the Leigh Plummer Park, including asphalt resurfacing of existing pathways.
- Conducted safety evaluations and initiated installation of mid-block pedestrian crossings along North Barfield Drive.
- Secured a \$156,000 Enhancement Grant from the Metropolitan Planning Organization for pathway and aesthetic related improvements at the Castaways Bridge. Disbursement of Grant funds to occur during fiscal year 2004.
- Initiated discussions with the Florida Department of Transportation for possible assignment of jurisdiction and ownership rights for North Collier Boulevard to the City, including attendant funding for roadway improvements.
- Substantially completed access management studies for South Collier Boulevard, including public workshops and preliminary engineering alternatives.
- Secured grant awards for five (5) transportation and landscape projects from the Collier County Metropolitan Planning Organization totaling \$216,776. Grant awards include: a) \$97,500 for a bicycle pathway in the Goodland community; b) \$33,200 for sidewalk links along San Marco Road; c) \$59,000 for architectural lighting at the Jolley Bridge; d) \$7,255 for minor landscape improvements at junction San Marco Road/Collier Boulevard; and e) \$19,821 for landscape improvements at the Jolley Bridge.
- Successfully petitioned the Collier County Metropolitan Planning Organization to elevate the Jolley Bridge four laning project to priority 3 in the un-funded priorities program.

DETAIL OF PERSONNEL SERVICES

Position:	FY2000 Budget:	FY2001 Proposed:	Salary:
Public Works Director*	0.5	0.5	\$32,500
Public Works Superintendent	1.0	1.0	42,896
Project Superintendent	1.0	1.0	41,000
Secretary	0.7	1.0	28,825
Contracts Officer	-	1.0	35,000
Maintenance Workers	2.5	2.0	49,920
<i>Pay for Performance Incentives</i>			<u>11,507</u>
Total Full Time Equivalent	5.7	6.5	\$241,648

*50% salary paid by Building Services

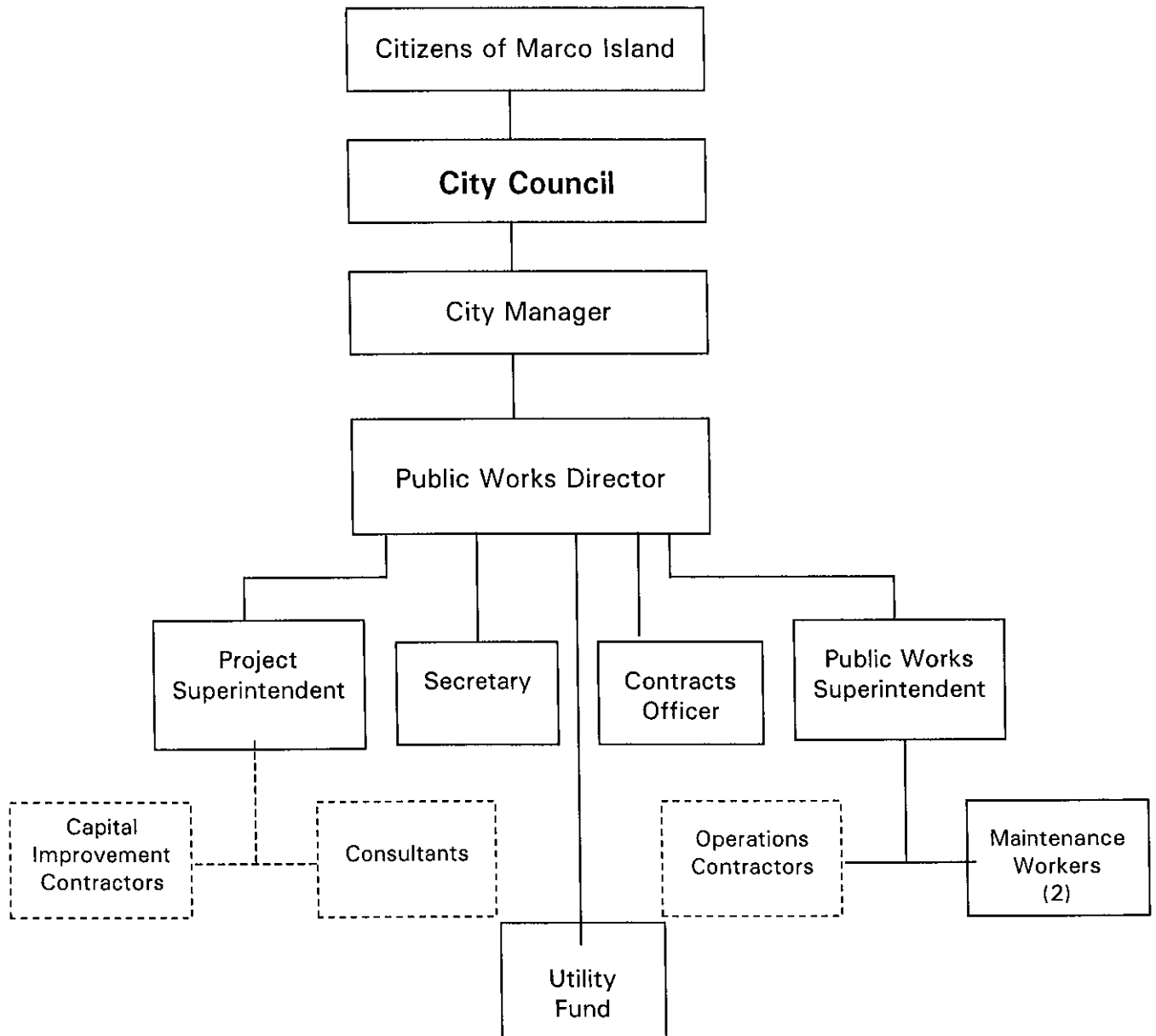
DETAIL OF CAPITAL OUTLAY

Description:	Total Cost:
Asset Management Software	<u>\$25,000</u>
Total Capital Outlay	\$25,000

BUDGET SUMMARY

Personnel Services Expenditures	\$361,453
Operating Expenses	558,951
Capital Outlay	<u>25,000</u>
Total for FY2001	\$945,404

ORGANIZATIONAL CHART



09/15/00

City of Marco Island
DEPARTMENTAL BUDGET REPORT

FINAL FY2001 BUDGET

DESCRIPTION	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000
PUBLIC WORKS					
WAGES	128,323	209,439	229,960	241,648	115 %
OVERTIME	891	7,000	11,731	11,000	157 %
BENEFITS	23,839	54,799	45,886	66,762	122 %
FICA TAXES	10,913	18,126	20,285	24,435	135 %
WORKERS COMPENSATION	6,402	17,652	11,274	17,608	100 %
TOTAL PERSONNEL SERVICES:	170,368	307,016	319,136	361,453	118 %
PROFESSIONAL SERVICES	44,197	45,000	32,753	28,600	64 %
CONTRACTUAL SERVICES	119,942	137,200	123,836	147,600	108 %
COLLIER COUNTY SERVICES	6,344	8,000	7,481	7,000	88 %
TRAVEL PER DIEM	1,571	3,500	2,355	4,000	114 %
TELEPHONE & COMMUNICATIONS	3,495	4,968	4,937	7,968	160 %
UTILITIES	207,378	216,960	194,934	216,960	100 %
RENTALS & LEASES	0	2,000	2,001	7,803	390 %
INSURANCE	0	1,772	1,771	1,800	102 %
VEHICLE REPAIR & MAINTENANCE	1,281	1,160	857	1,500	129 %
BUILDING REPAIR & MAINTENANCE	2,060	900	177	3,500	389 %
EQUIPMENT REPAIR & MAINTENANCE	926	500	308	1,200	240 %
PRINTING	1,507	2,000	1,677	1,500	75 %
WATERWAYS EXPENSES	130	24,000	16,045	15,000	63 %
OFFICE SUPPLIES	3,244	1,500	570	2,500	167 %
ROADS & STREETS MATERIALS	27,998	55,000	52,648	85,000	155 %
FUEL	340	3,600	2,524	3,600	100 %
UNIFORMS	472	1,696	1,667	2,300	136 %
SOLID WASTE DISPOSAL	748	2,400	1,810	3,120	130 %
PUBLICATIONS & MEMBERSHIPS	1,380	1,000	771	2,000	200 %
TRAINING & EDUCATION	380	1,600	667	6,000	375 %
CONTINGENCY	0	20,000	0	10,000	50 %
TOTAL OPERATING EXPENSES:	423,392	534,756	449,789	558,951	105 %
CAPITAL IMPROVEMENTS - BUILDIN	997	0	0	0	0 %
EQUIPMENT PURCHASES	53,405	12,828	7,533	25,000	195 %
TOTAL CAPITAL OUTLAY:	54,402	12,828	7,533	25,000	195 %
GRAND TOTAL FOR DEPARTMENT:	648,162	854,600	776,458	945,404	111 %

MISSION STATEMENT

To enhance the quality of life of Marco Island residents and visitors by expanding, beautifying, and maintaining an aesthetically pleasing and functionally effective park system for the Island's various age and interest groups.

DESCRIPTION

As its primary duty and mission, the Parks Maintenance Division maintains six (6) of the eight (8) park properties owned by the City of Marco Island. The total land area of park facilities owned by the City is 53 acres.

The Beautification Division maintains the Jane Hittler Park, which is essentially a roadside linear park along North Collier Boulevard at Smokehouse Bay. Similarly, the City's Recreation Division operates and maintains the Marco Island Racquet Club.

The remaining six (6) parks maintained by the Parks Maintenance Division provide a parks system comprised of facilities for community wide requirements, for specific neighborhood needs, for open space recreation, and for program needs of a varying age group. The Parks Maintenance Division is responsible for:

- The Frank E. Mackle, Jr. Community Park;
- The Leigh Plummer Park;
- The Winterberry Park;
- The Tommie Barfield Ball Field Park; and
- Tract C and D (undeveloped property on Winterberry Drive);
- Collier Boulevard/Barfield Drive Park

The Division carries out its responsibilities primarily through the use of contractual services. The Division's key focus is to ensure that ground maintenance activities are undertaken by contractor resources in a comprehensive and cost-effective manner.

The Parks Maintenance Division, as part of the Public Works Department, periodically meets with the Parks and Recreation Advisory Committee to formulate park maintenance standards, to refine capital improvement plans, and to establish operational and program needs.

Expanded or new parks maintenance services for fiscal year 2001 include activities under the professional and contractual service categories. The Department plans to outsource the following primary services:

Professional Services:

- Landscape Architect Services

Contractual Services:

- Reclay Ballfields
- Mulch Installation
- Lake Management
- Lining & Dragging Ballfields
- Parks Refuse Maint.
- Pest Control Services
- Tree and Palm Pruning
- Ornamental & Turf Spraying
- Fertilization
- Leigh Plummer Maintenance
- Mackle Park Maintenance
- Barfield Park Maintenance
- Winterberry Park Maintenance

In fiscal year 2001, the Parks Maintenance Division will aspire to achieve the following:

OBJECTIVES

- Continue to enhance the quality and effectiveness of existing facility maintenance programs to maximize life cycle costs.
- Continue to expand the aesthetic and operational quality of existing facility maintenance programs to result in increased use and enjoyment by Marco Island residents and visitors.
- Improve upon contract services for grounds maintenance to result in measurable enhancements to critical elements such as pest control and fertilization activities, tree and palm pruning maintenance, and ornamental and turf spraying functions.
- Provide a high level of responsiveness to specific public requests for maintenance services.

- Complete site and facility repair/maintenance projects programmed for fiscal year 2001 at Leigh Plummer, Winterberry, Jane Hittler, Frank E. Mackle, Jr. Community, and Tommie Barfield parks in the most cost-effective manner.
- Continue to evaluate the recently completed Park, Recreation, and Open Space Report to ensure that long-term capital improvements are planned and designed in consideration of cost-effective maintenance and operational goals.
- Submit grant applications to state agencies, such as the Florida Communities Trust Fund, for various City parks and open space programs to include capital and maintenance costs.
- Include park facilities and site improvements in the City's near-term Geographical Information System database and mapping functions to enhance overall management capabilities for on-going maintenance.
- Develop and implement long-term plans for an interconnected system of pedestrian and bicycle pathways to operationally link the City's park network.

During fiscal year 2000, the Parks Maintenance Division achieved the following objectives set in the previous budget:

ACCOMPLISHMENTS

- Assisted in the completion of the Park, Recreation, and Open Space Report.
- Completed reconstruction / resurfacing of pathways at the Frank E. Mackle, Jr. Community and Leigh Plummer Parks.
- Repaired air conditioning system at the Frank E. Mackle, Jr. Community Park.
- Removed illegal invasive exotics from all developed park sites.
- Removed illegal invasive exotics from Tract C and D (park system will be exotics free).
- Initiated fiscal year 2000 landscaping improvements at the Frank E. Mackle, Jr. Community and Winterberry Parks.
- Completed interior improvements to the Frank E. Mackle, Jr. Community Park meeting room.

- Initiated maintenance responsibilities for the recently completed passive park at the North Collier Boulevard and North Barfield Drive intersection.
- Initiated maintenance responsibilities for the “Happy Traveler” donated bronze statue with landscaping improvements at the Leigh Plummer Park.
- Provided asphaltic seal coat treatment and new pavement markings at the Frank E. Mackle, Jr. Park parking lot.

DETAIL OF PERSONNEL SERVICES

None. All Parks Maintenance services are outsourced.

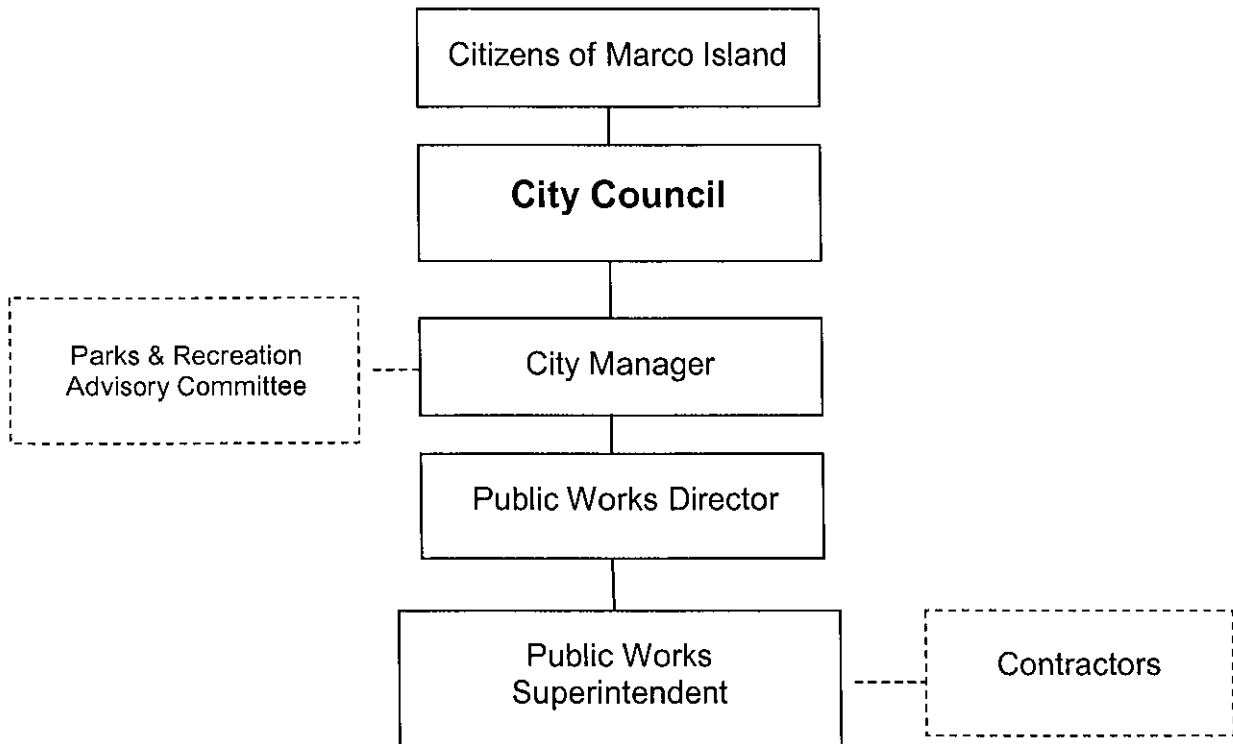
DETAIL OF CAPITAL OUTLAY

<u>Description:</u>	<u>Total Cost:</u>
Mackle Park Landscape Improvements (Lake and Open Space Areas)	\$10,000
Mackle Park Benches, Furniture	18,000
Winterberry Landscape Improvements (Street side and Spectator Areas)	10,000
Mackle Park Front Signage	2,500
Re-sod Mackle Park Soccer Field	11,500
Purchase 8'x10' Storage Building	<u>8,000</u>
Total Capital Outlay	\$60,000

BUDGET SUMMARY

Operating Expenses	\$342,240
Capital Outlay	<u>60,000</u>
Total for FY 2001	\$402,240

ORGANIZATIONAL CHART



09/15/00

City of Marco Island
DEPARTMENTAL BUDGET REPORT

FINAL FY2001 BUDGET

DESCRIPTION	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000
PARKS MAINTENANCE					
PROFESSIONAL SERVICES	150	3,600	3,000	5,000	139 %
CONTRACTUAL SERVICES	143,213	188,860	150,426	193,140	102 %
UTILITIES	34,909	40,600	39,878	35,000	86 %
FACILITIES REPAIR & MAINTENANC	15,477	63,300	38,833	76,000	120 %
PRINTING	1,241	1,000	0	0	0 %
OPERATING SUPPLIES	2,639	20,100	7,924	21,100	105 %
SOLID WASTE DISPOSAL	59	1,144	973	2,000	175 %
PUBLICATIONS & MEMBERSHIPS	44	100	0	0	0 %
CONTINGENCY	0	10,000	0	10,000	100 %
TOTAL OPERATING EXPENSES:	197,731	328,704	241,033	342,240	104 %
CAPITAL IMPROVEMENTS - LAND	8,834	73,000	30,175	60,000	82 %
CAPITAL IMPROVEMENTS - BUILDIN	4,685	700	680	0	0 %
EQUIPMENT PURCHASES	6,433	2,800	2,800	0	0 %
TOTAL CAPITAL OUTLAY:	19,952	76,500	33,655	60,000	78 %
GRAND TOTAL FOR DEPARTMENT:	217,683	405,204	274,689	402,240	99 %

MISSION STATEMENT

To enhance the quality of life of Marco Island residents and visitors by providing exceptional tennis, basketball, soccer, and other recreational facilities for a wide range of age and interest groups.

DESCRIPTION

The Recreation Division manages an array of recreational facilities for public use and enjoyment. Primary facilities include Frank E. Mackle, Jr. Community Park and the Marco Island Racquet Club. To remain cost-effective, the Division utilizes both employee and contractor resources to provide a wide variety of recreational services and community programs. The program function of the Division, for example, offers meeting space for community groups, provides formal recreational activities, schedules youth related activities, and holds a summer program.

Under a contractual agreement with the City, the Marco Island YMCA operates the Frank E. Mackle, Jr. Community Park and manages all recreation programs. The City manages the Marco Island Racquet Club with part-time employees. The Division generates revenues through programming, primarily at Mackle Park and the Marco Island Racquet Club. The YMCA retains revenues derived from Mackle Park recreation programs.

The Division, as an important function of the Public Works Department, periodically meets with the Parks and Recreation Advisory Committee to address short term recreational improvements and to set planning strategies for long range master plan development.

Expanded or new recreation services for fiscal year 2001 include activities under the contractual service categories. The Department plans to outsource the following primary services:

Contractual Services:

- Irrigation System Repairs
- Quarterly Tennis Court Treatments
- Landscape Installations
- A/C Maintenance Program
- Pressure Cleaning Services

During fiscal year 2001, the Recreation Division will aspire to achieve the following:

OBJECTIVES

- Continue to expand and supplement recreation programs to accommodate changing demographics so as to provide enhanced levels of services for both Marco Island residents and visitors.
- Assist in gaining approvals and funding for long-term land acquisition program for expansion of the City's recreation facilities.
- Implement continuous improvements to recreational functions, services, and operations in response to community surveys and focus group meetings.
- Assist in developing public/private partnerships to promote creative planning and financing of recreational activities and expansion projects.
- Establish performance measures for recreational facilities and programs to gauge cost-effectiveness and efficiency of public services.
- Improve quality of approved sports oriented programs, including soccer, basketball, and related activities to meet user expectations.
- Continue with oversight management of the recreation programs contract between the City and YMCA. Prepare an addendum to address expansion of a youth sports and social program.

During fiscal year 2000, the Recreation Division achieved the following objectives set in the previous budget:

ACCOMPLISHMENTS

- Expanded and remodeled the kitchen and community room at the Racquet Club facility, initiated a book club for Club members, cleaned and painted exteriors, and constructed new roofs at the Pro-Shop and Racquetball buildings.
- Hosted the first City of Marco Island tennis championship (March 17-19, 2000) at the Racquet Club, and developed a junior "City Kids Tennis" program.

- Expanded tennis club league program and social round-robins, including men's, women's, and mixed double matches. Participated in the USTA competitive tennis program, and instituted tennis lessons in a private and clinic format.
- Managed the recreational programs cost-effectively, making recreation activities available to a variety of potential users.
- Recreational needs assessment undertaken through a public survey for the Racquet Club, and also through completion of the Park, Recreation, and Open Space Report.
- Added canopies to tennis courts and purchased miscellaneous court maintenance equipment.
- Managed the recreation program contract between the City and YMCA within budgeted costs.

DETAIL OF PERSONNEL SERVICES

Position:	FY2000 Budget:	FY2001 Proposed:	Salary:
P/T Recreation Supervisor	0.7	0.7	\$21,000
P/T Recreation Attendants	1.3	1.3	21,840
P/T Maintenance Worker	0.5	0.5	10,400
<i>Pay for Performance Incentives</i>			<u>2,662</u>
Total Full Time Equivalents	2.5	2.5	\$55,902

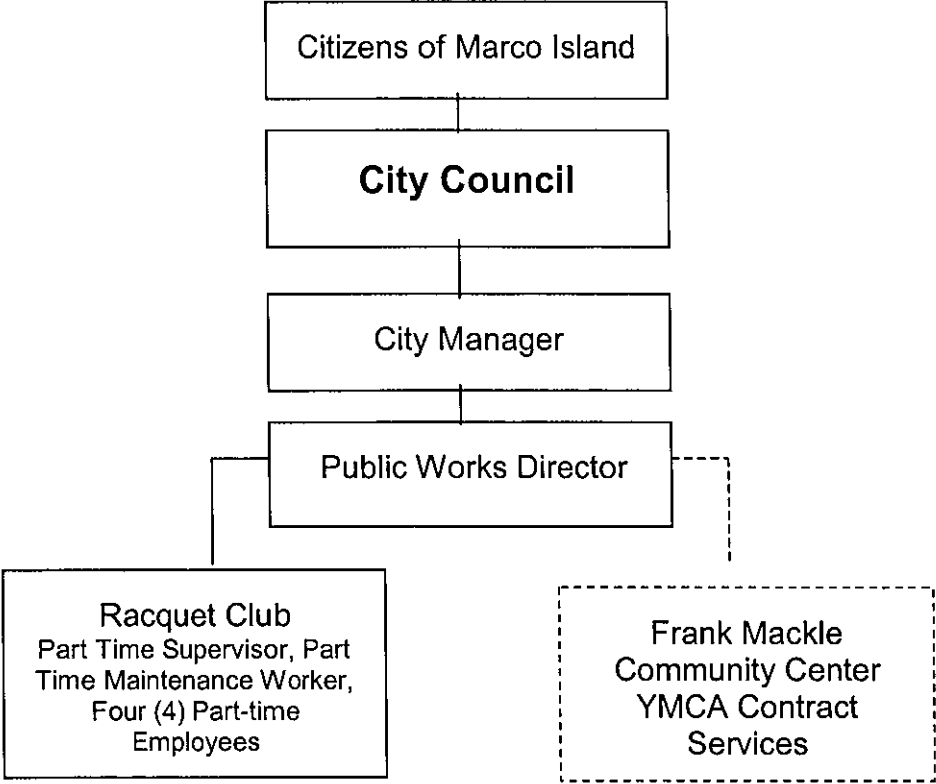
DETAIL OF CAPITAL OUTLAY

Description:	Total Cost:
Tile Floor in Pro Shop	\$5,000
Tennis Equipment and Flagpole	<u>2,000</u>
Total Capital Outlay	\$7,000

BUDGET SUMMARY

Personnel Services Expenditures	\$ 64,092
Operating Expenses	95,688
Recreational Program Contract-YMCA	178,800
Capital Outlay	<u>7,000</u>
Total for FY2001	\$345,580

ORGANIZATIONAL CHART



09/15/00

City of Marco Island
DEPARTMENTAL BUDGET REPORT

FINAL FY2001 BUDGET

DESCRIPTION	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000
RECREATION					
WAGES	45,365	53,040	47,969	55,902	105 %
OVERTIME	0	500	233	0	0 %
FICA TAXES	3,470	4,058	3,687	4,277	105 %
WORKERS COMPENSATION	2,138	3,713	2,371	3,913	105 %
TOTAL PERSONAL SERVICES:	50,974	61,311	54,261	64,092	105 %
CONTRACTUAL SERVICES	5,855	24,040	23,713	35,048	146 %
RECREATION PROGRAMS CONTRACT S	165,004	174,151	168,024	178,800	103 %
TELEPHONE & COMMUNICATIONS	1,278	1,800	1,174	1,800	100 %
UTILITIES	23,055	21,440	19,646	22,440	105 %
RENTALS & LEASES	350	0	0	0	0 %
FACILITIES REPAIR & MAINTENANC	12,579	11,900	11,062	13,900	117 %
EQUIPMENT REPAIR & MAINTENANCE	159	50	50	1,500	3,000 %
PRINTING	790	650	513	800	123 %
OFFICE SUPPLIES	1,213	900	798	2,400	267 %
OPERATING SUPPLIES	4,421	5,900	5,401	6,900	117 %
UNIFORMS	443	525	195	700	133 %
POSTAGE	88	150	0	200	133 %
CONTINGENCY	0	9,300	0	10,000	108 %
TOTAL OPERATING EXPENSES:	215,234	250,806	230,576	274,488	109 %
CAPITAL IMPROVEMENTS - BUILDIN	7,180	7,480	7,453	5,000	67 %
EQUIPMENT PURCHASES	4,694	6,069	5,969	2,000	33 %
TOTAL CAPITAL IMPROVEMENTS:	11,874	13,549	13,422	7,000	52 %
GRAND TOTAL FOR DEPARTMENT:	278,081	325,666	298,260	345,580	106 %

MISSION STATEMENT

To enhance and compliment the tropical character and natural beauty of Marco Island through expansion and maintenance of quality landscape and streetscape improvements within public road rights-of-way.

DESCRIPTION

As its principal duty and mission, the Beautification Division maintains seven miles of landscaped medians and adjacent roadside areas within arterial and collector street rights-of-way on Marco Island.

The Division carries out its landscape maintenance responsibilities primarily through the use of annual service agreements. Such outsourcing of recurring maintenance activities continues to be cost-effective. For example, the City's maintenance contractor provides a truck driver and uses the City's water truck to irrigate all landscape improvements. As additional roadway medians are landscaped, staff will continue to conduct benefit-cost analyses to determine if the City could reduce costs through part-time or full-time employees. The Division, as part of the Public Works Department, also collaborates with the Beautification Advisory Committee in developing future landscaping additions and improved maintenance approaches to enhance the natural beauty of the Island.

Expanded or new landscape maintenance services for fiscal year 2001 include activities under the professional service and contractual service categories. The Department plans to outsource the following primary services:

- | Professional Services | Contractual Services |
|--------------------------------|--------------------------------------|
| • Landscape Architect Services | • Median Landscape Contract Services |
| • Landscape Inspections | • Extra Work On Medians |

In fiscal year 2001, the Beautification Division will aspire to achieve the following:

OBJECTIVES

- Submit an Enhancement Grant through the Metropolitan Planning Organization for pedestrian and landscape improvements at select locations, such as the Factory Bay Bridge, and roadway intersection improvements.

- Further develop the Five-Year Capital Improvement Program to incorporate landscape and streetscape improvements as part of capital roadway intersection and link projects.
- Ensure that outsourced landscape maintenance services are being performed to high quality standards by utilizing innovative contracting practices and reputable vendors with proven track records.
- Plan, design, and construct additional landscape and streetscape improvements within and adjacent to roadway rights-of-way.
- Establish critical issue landscape maintenance topics for study and recommendations by the Beautification Advisory Committee, including evaluations of landscape themes and proposals set forth in the City's recently completed Right-of-Way Report.
- Participate in the preparation of Citywide landscaping guidelines and standards within, and external to, public road rights-of-way.
- Develop multi-year program to phase out watering truck and phase in reuse water irrigation system.
- As part of the access management studies along Collier Boulevard, develop alternative landscaping and streetscaping concepts in advance of roadway reconstruction.
- Evaluate opportunities for securing grant funds for landscaping S.R. 951 (Collier Boulevard) north of City limits.
- Develop preliminary acquisition plan for securing easements by donation and purchase along arterial and collector roadways for long-term landscape and streetscape improvements.
- Complete installation of landscaping and irrigation improvements at the gateway to the City on the north side of the Jolley Bridge, including permitting and maintenance agreements with the State of Florida Department of Transportation.

During fiscal year 2000, the Beautification Division achieved the following objectives set in the previous budget:

ACCOMPLISHMENTS

- Completed request for proposal specifications and processed contract award for renewal of annual median landscape maintenance services, including presentations to the Beautification Advisory Committee.
- Maintained City of Marco Island historical markers as part of the annual beautification maintenance program.
- Maintained all City of Marco Island bridges free of debris as part of the annual beautification maintenance program.
- Obtained a \$156,000 Enhancement Grant through the Metropolitan Planning Organization for pedestrian and landscape improvements at the North Collier Boulevard (Castaways) Bridge at Smokehouse Bay (next to Winn Dixie). Grant funds to be disbursed to the City during fiscal year 2004.
- Completed landscape and irrigation improvements within public right-of-way at three (3) quadrants of the North Barfield Drive/North Collier Boulevard intersection.
- Completed landscape and irrigation improvements within public right-of-way at the San Marco Road/Collier Boulevard intersection.
- Inventoried over 300 cul-de-sac areas, and conducted a property owner survey for potential landscape and curbing improvements.
- Completed the Right-of-Way Report relative to landscape and streetscape proposals within public rights-of-way.
- Maintained a high level of quality in the appearance of median landscaping.
- Completed construction of landscape and streetscape improvements at the North Barfield Drive/North Collier Boulevard passive park.
- Established concept design for replacement of existing highway light poles on the Jolley Bridge with architectural specialty lighting to compliment master streetscape themes on Marco Island. Secured a \$59,000 grant award from the

Collier County Metropolitan Planning Organization for the replacement architectural lighting.

- Maximized availability of reuse water through exclusive use of the City's newly purchased watering truck for landscape irrigation purposes.
- Completed designs for landscaping and irrigation improvements at the gateway to the City on the north side of the Jolley Bridge.
- Secured grant awards from the Collier County Metropolitan Planning Organization for landscaping improvements at the Jolley Bridge (\$19,821) and at the San Marco Road/Collier Boulevard intersection (\$7,255).

DETAIL OF PERSONNEL SERVICES

None: All beautification maintenance services are outsourced.

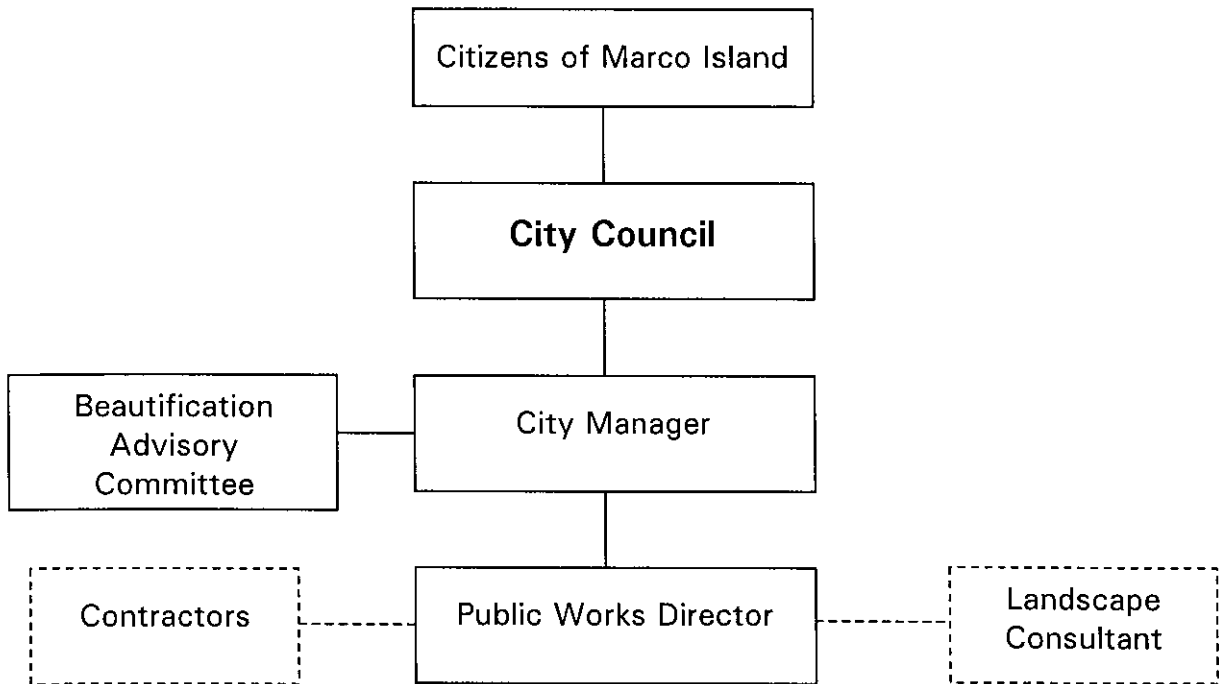
DETAIL OF CAPITAL OUTLAY

<u>Description:</u>	<u>Total Cost:</u>
Collier/San Marco Intersection	\$25,000
Landscaping	
Other Median Landscaping	<u>20,000</u>
Total Capital Outlay	\$45,000

BUDGET SUMMARY

Operating Expenses	409,200
Capital Outlay	<u>45,000</u>
Total for FY2001	\$454,200

ORGANIZATIONAL CHART



09/15/00

City of Marco Island
DEPARTMENTAL BUDGET REPORT

FINAL FY2001 BUDGET

DESCRIPTION	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000
BEAUTIFICATION					
PROFESSIONAL SERVICES	12,853	20,000	15,700	18,900	95 %
CONTRACTUAL SERVICES	274,185	320,857	315,468	359,600	112 %
UTILITIES	8,210	11,144	7,873	12,300	110 %
INSURANCE	0	1,156	1,155	1,200	104 %
VEHICLE REPAIR & MAINTENANCE	12,489	6,000	2,351	3,200	53 %
FUEL	3,473	4,000	3,170	4,000	100 %
CONTINGENCY	0	60,000	0	10,000	17 %
TOTAL OPERATING EXPENSES:	311,209	423,157	345,718	409,200	97 %
CAPITAL IMPROVEMENTS - LAND	83,786	0	0	45,000	0 %
EQUIPMENT PURCHASES	0	88,000	87,336	0	0 %
TOTAL CAPITAL OUTLAY:	83,786	88,000	87,336	45,000	51 %
GRAND TOTAL FOR DEPARTMENT:	394,995	511,157	433,054	454,200	89 %

City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

CAPITAL PROJECTS FUND REVENUES

Total revenues for the Capital Projects Fund for Fiscal Year 2001 are \$4,295,343.

Each revenue source is described as follows:

State Department of Transportation Contributions In Lieu of Taxes.....\$50,000

The State of Florida Department of Transportation (DOT) has pledged to provide \$50,000 each to be used to fund the development of an access management plan for two sections of Collier Boulevard. This revenue will be used to offset costs for the design and study of link improvements on the City’s main thoroughfares.

South Florida Water Management District Drainage Improvements Grant.....\$203,000

The City expects to secure \$203,000 in grant funding from the South Florida Water Management District (SFWMD) for FY2001 projects. This grant revenue will be used to offset the cost for improvements to failed Deltona throat drainage structures (est. \$103,000), and replacement or relining of failing metal storm sewer/outfall pipes (est. \$100,000).

County Road Impact Fee Contributions In Lieu of Taxes.....\$290,000

Collier County has agreed to contribute \$290,000 of their portion of road impact fees towards the intersection improvement project for North Barfield Drive and San Marco Road. The total cost of this intersection project is estimated at \$354,800, of which \$290,000 will be funded by Collier County and \$64,800 will be funded by the City, using Road Impact Fees.

Special Assessments Revenue \$265,295

The City of Marco Island has established the Phase II Sidewalk Assessment Project that will be funded in part from special assessments to be placed on the property tax bills. This revenue will be collected by prepayment, or in payments of one-third on the property tax bills starting in fall 2001.

Road Impact Fees\$465,000

Through an Interlocal Agreement with Collier County dated January 19, 1999, the City agreed to collect various County development impact fees for Collier County. The agreement also provided for distribution of a share of the County road impact fee collected each year, which shall be used, for capacity improvements and additions to the transportation network. Impact fees above 60% are remitted to the County, but must be used for transportation improvements adjacent to or within the City. We anticipate \$465,000 in revenue from single-family home construction and multi-family and commercial construction during FY2001.

Community Park Impact Fees.....\$60,000

Ordinance No. 98-21 adopted a Community Park Impact fee. An impact fee is charged to new construction to allow contributions for community park improvement. The impact fee is \$399.00 per dwelling unit.

Transfer from the General Fund.....\$1,009,820

Total FY2001 revenues for the general fund are expected to exceed expenses by a little over \$1 million. These excess resources will be transferred for use in the Capital Projects Fund.

General Fund Balance Transfer-In\$1,708,055

In order to balance the \$4.3 million of expenses budgeted in the Capital Projects Fund for FY2001, a transfer of available unrestricted general fund balance of \$1,708,055 will be needed in addition to the \$1 million in current resources. The use of this fund balance transfer-in will leave about \$172,000 at the end of FY2001 over the minimum balance requirements set by City Council.

Road Impact Balance Transfer-In.....\$243,543

Total uses of Road Impact fees for FY2001 capital projects will be \$708,543. These expenses are funded from the expected FY2001 revenues of \$465,000 and a transfer-in from available impact fee fund balance of \$243,543.

08/30/00

City of Marco Island
CAPITAL PROJECTS REVENUES

FINAL PROPOSED FY2001 BUDGET

DESCRIPTION	ACTUAL FY1999	BUDGET FY2000	YTD ACTUAL FY2000	PROPOSED FY2001	% OF FY2000
CAPITAL PROJECTS REVENUES					
STATE DOT CONTRIBUTIONS ILOT	0	0	0	50,000	0 %
SFWM DRAINAGE IMPROVEMENTS GRANT	0	50,000	50,000	203,000	406 %
COUNTY IMPACT CONTRIBUTIONS ILOT	0	309,000	308,641	290,000	94 %
INTERGOVERNMENTAL REVENUE:	0	359,000	358,641	543,000	151 %
ROAD IMPACT FEES	0	279,000	388,639	465,000	167 %
COMMUNITY PARK IMPACT FEES	0	85,000	159,600	60,000	71 %
SIDEWALK ASSESSMENTS PHASE I	32,841	250,768	250,768	0	0 %
SIDEWALK ASSESSMENTS PHASE II	0	315,000	4,484	265,925	84 %
SPECIAL REVENUES:	32,841	929,768	803,491	790,925	85 %
TRANSFER FROM GENERAL FUND	508,368	1,200,000	0	1,009,820	84 %
GENERAL FUND BAL TRANSFER-IN	0	923,732	0	1,708,055	185 %
ROAD IMPACT BAL TRANSFER-IN	0	0	0	243,543	0 %
NON-REVENUES:	508,368	2,123,732	0	2,961,418	139 %
TOTAL CIP REVENUE:	541,209	3,412,500	1,162,132	4,295,343	126 %

City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

CAPITAL PROJECTS FUND EXPENSES

MISSION STATEMENT

To plan, construct, and maintain public infrastructure and facilities for the City of Marco Island in a timely and cost-effective manner so as to meet or exceed community expectations for safe and efficient operations of roads, waterways, bridges, drainage systems, park systems, street lights, traffic control systems, public buildings, and beautification improvements. To enhance the performance of various quality of life amenities for residents and visitors through execution of contract services which are economically advantageous.

DESCRIPTION

The Public Works Department is responsible to manage the City's Capital Projects Fund. This responsibility involves accomplishing life cycle stages for public infrastructure and related facilities from planning through construction and maintenance. Revenue to support the Capital Improvement Program (CIP) is derived from local impact fees, general fund sources, and various grants and special assessment districts. The CIP represents public assets, which are financial investments that provide City residents with infrastructure projects such as roadway, drainage, and median landscape improvements. Almost all capital projects undertaken by the Public Works Department result in a significant increase to infrastructure capacity, level of service, performance, life span, and operational and functional effectiveness.

The Capital Projects Fund provides necessary financial resources for the planning, permitting, bidding, construction, and project management stages of major improvement and expansion projects. Land acquisition and major renovation work is also undertaken as part of the City's on-going CIP.

During fiscal year 2000, the City Council developed the City's first Five-Year Capital Improvement Program. The CIP is conveniently grouped into six project categories as follows:

- Drainage and Waterway Services
- Median Landscape/Streetscape Services
- Public Building Services
- Parks and Recreation Services
- Road and Bridge Services
- Traffic Operation Services

In fiscal year 2001, approximately twenty-five capital projects are designated for initiation with recognition that full implementation and completion of major projects could span a period of more than a single fiscal year.

Projects budgeted for fiscal year 2001 are comprised of significant drainage and roadway improvements. Also included are critical site improvements and land acquisitions under the Parks and Recreation Services category. The proposed capital projects, as listed in the following table, include new construction, reconstruction, repairs, expansions, and major maintenance and aesthetic enhancements.

FY2001 CAPITAL IMPROVEMENT PROGRAM

DESCRIPTION	PROJECT TOTAL	FUNDING SOURCE
Drainage and Waterway Services:		
1. Bald Eagle Drive/Marco Lake Drive Storm Sewer System	\$75,843	Road Impact Fees - \$75,843
2. Outfall Systems, Local and Collector Streets	\$260,500	General Fund -\$260,500
3. Right-of-Way Swale Grading, Positive Drainage Flows	\$55,000	General Fund -\$55,000
4. Replace Failed Deltona Throat Inlets	\$103,000	South Florida Water Management District Grant - \$103,000
5. Replace or Reline Failing Metal Storm Sewer/Outfall Pipes	\$257,500	General Fund -\$157,500 & South Florida Water Management District Grant - \$100,000
6. City-Wide NPDES Water Quality Program	\$25,000	General Fund - \$25,000
Total Drainage and Waterway Services	\$776,843	
Median Landscape/Streetscape Services:		
7. Intersection Interim and Maximum Landscape/Streetscape	\$137,000	General Fund- \$137,000
8. Cul-De-Sac Tree Installations	\$50,000	General Fund- \$50,000
Total Median Landscape/Streetscape	\$187,000	
Parks and Recreation Services:		
9. Leigh Plummer Site Improvements	\$69,300	General Fund - \$69,300
10. Mackle Park Recreational Bocce Courts	\$54,300	General Fund - \$54,300
11. Acquisition of Remainder of Tracts "C" and "D"	\$60,000	Park Impact- \$60,000
Total Parks and Recreation Services	\$183,600	
Road and Bridge Services:		

12. North Barfield Drive/San Marco Road Intersection	\$354,800	County Road Impact Fees - \$290,000 Road Impact Fees - \$64,800
13. South Collier Boulevard/ Winterberry Drive Intersection	\$27,000	Road Impact - \$27,000
14. San Marco Road/Heathwood Drive Intersection	\$37,000	Road Impact - \$37,000
15. City-Wide Minor Bridge Repairs – Various Locations	\$90,000	General Fund - \$90,000
16. Winterberry Drive Bridge at Shenandoah Waterway	\$123,200	General Fund- \$123,200
17. North Collier Boulevard Access Management Plan	\$123,900	FDOT Grant - \$50,000 Road Impact Fees - \$73,900
18. Annual Road Resurfacing and Milling Program – Phase III	\$350,000	General Fund- \$350,000
19. District II Sidewalk/Drainage Assessment Program	\$472,000	Assessments - \$265,925 General Fund- \$206,075
20. District III Sidewalk/Drainage Assessment Program	\$40,000	General Fund - \$40,000
21. Transportation Improvements	\$110,000	General Fund -\$110,000
22. North Barfield Drive – Factory Bay Bridge	\$1,070,000	General Fund- \$820,000 Road Impact Fees - \$250,000
23. Florida Water Services Utility Evaluation	\$50,000	General Fund- \$50,000
24. Elkcam Circle Redevelopment	\$60,000	General Fund- \$60,000
Total Road and Bridge Services	\$2,907,900	
Traffic Operation Services:		
25. Bald Eagle Drive/ Elkcam Circle Signal	\$140,000	Road Impact - \$140,000
Total Traffic Operation Services	\$140,000	
Contingency For Capital Program	\$100,000	General Fund-\$100,000

Total Amount For FY2001 = \$4,295,343

A description of each project follows:

BALD EAGLE DRIVE/MARCO LAKE DRIVE STORM SEWER SYSTEM...\$75,843

This drainage improvement project will alleviate documented roadway flooding that has the potential to affect safety of motorists. The scope of work includes replacement and extension of a deficient storm sewer system along Bald Eagle Drive at the junction of Marco Lake Drive/Front Street. Four drainage structures will be installed in conjunction with 350 lineal feet of storm sewer pipe having positive outfall into the Wales Court waterway.

OUTFALL SYSTEMS, LOCAL AND COLLECTOR STREETS.....\$260,500

The Marco Island Master Drainage Study geographically divides the City into 14 drainage regions or areas (i.e. San Marco-Sunset Area). Within each area, various types of drainage improvements are designated. This project accounts for new/additional outfall pipes that are necessary to eliminate inundation of local and collector streets. These outfalls are generally short pipe segments between road rights-of-way and adjacent waterways. Examples are outfall locations along Arcadia, Ember, and Stone Courts.

RIGHT-OF-WAY SWALE GRADING, POSITIVE DRAINAGE FLOWS.....\$55,000

Annual re-grading of drainage swales is required to minimize nuisance ponding, and maintain adequate storm water discharges along local City streets. This project serves to address only the most critical swale segments that require major regrading efforts through use of specialized construction equipment. Such swale segments exhibit flow restrictions due to sedimentation and improper flow line elevations. In consideration of limited annual funds, swale-regrading activities will be prioritized to address areas that receive the most public complaints along streets having the highest vehicular and pedestrian traffic volumes. Based on the actual costs of prior work, the budget amount of \$50,000 for construction will yield approximately 1 mile of swale regrading efforts.

REPLACE FAILED DELTONA THROAT INLETS.....\$103,000

Annual replacement of existing throat inlets along City streets is required for both maintenance and safety reasons. A construction crane or similar lifting device is needed to remove concrete tops for direct access to remove debris and soil sediments. The existing throat inlets are generally large and protrude 1 to 3 feet above the swale bottom, posing a hazard to both vehicles and pedestrians. The fiscal year construction budget of \$100,000 will support replacement of approximately 50 throat inlets utilizing Florida Department of

Transportation grated ditch bottom inlets. Total project budget of \$103,000 includes \$3,000 for design support services, if deemed necessary. Funding support is derived through a 50% matching South Florida Water Management District grant.

REPLACE OR RELINE FAILING METAL STORM SEWER / OUTFALL PIPES.....\$257,500

This drainage improvement project exclusively serves to replace or rehabilitate metal storm sewer pipes that fail due to corrosion and/or structural overloading. These failed drainage pipes typically collapse, resulting in public safety concerns and restricted storm water discharges. Remedial actions include full replacement with new pipe segments, or relining the pipe wall interior with various materials to achieve equivalent design flows and structural carrying capacity. Repair costs vary between \$10,000 and \$22,000 per installation depending on pipe sizes, site conditions, etc.

CITYWIDE NPDES WATER QUALITY PROGRAM.....\$25,000

The United States Environmental Protection Agency (EPA), as the primary federal agency responsible for protecting water related resources, has implemented the National Pollutant Discharge Elimination System (NPDES) to regulate urban stormwater discharges. Collier County government is required by EPA to submit an application for a NPDES permit, and County officials in this regard have requested the City of Marco Island to participate as a co-applicant. Collier County has started to conduct coordination meetings concerning the NPDES permit application process and requirements. With the recently completed Master Drainage Study, the City of Marco Island has established an inventory of existing and proposed drainage infrastructure as an initial step towards NPDES compliance. This project involves initial planning efforts with Collier County agencies to meet initial permit application requirements. Consulting support services and field water quality testing is part of the scope of work under this project.

INTERSECTION INTERIM AND MAXIMUM LANDSCAPE/ STREETSCAPE.....\$137,000

This project involves installation of landscape improvements exclusively at road intersections that are programmed for capacity improvements. Beautification work will be coordinated with roadway construction activities to remain cost-effective while enhancing the aesthetic value of roadway intersection areas. Interim level landscape installations are planned at several intersections in advance of roadway build-out configurations. Minimal plantings are proposed under the interim scenario, whereas a maximum level of landscape work will be implemented at intersections that are constructed to a build-out condition under

a singular contract effort. An example of maximum landscaping is represented by build-out roadway improvements slated for the San Marco Road/North Barfield Drive intersection.

CUL-DE-SAC TREE INSTALLATIONS.....\$50,000

This tree installation project replaces the cul-de-sac curbing project authorized by City Council for implementation during fiscal year 2000. In consideration that curbing of existing unpaved street cul-de-sacs would involve additional asphalt pavement work and related site grading activities, staff and the Beautification Committee recently concluded to proceed with a cost effective alternative of installing Sable Palm trees. The concrete curbing option would entail additional expenditures to address design issues such as maintenance, earthwork, utility relocations, and appropriate turning radii for emergency and waste management vehicles. Installation of Sable Palms within existing cul-de-sac areas would yield immediate aesthetic benefits, and could serve to initiate voluntary participation by adjacent property owners for supplemental landscaping improvements. The \$50,000 budget would be utilized to install three (3) Sable Palms per cul-de-sac (\$450) at approximately one hundred (100) locations within the City. The City's Landscape Architect has endorsed this project. Irrigation for the Sable Palms would not be required.

LEIGH PLUMMER PARK SITE IMPROVEMENTS.....\$69,300

Site improvements planned for the Leigh Plummer Park during fiscal year 2001 are designated as phase II work, with the initial phase having been completed during fiscal year 2000. The project scope of site work includes a children's playground, reconstruction and expansion of the existing parking lot, and installation of a gazebo. Work will be prioritized for contract letting based on a limited budget.

MACKLE PARK RECREATIONAL BOCCE COURTS.....\$54,300

This project involves the design and construction of 3 or 4 new Bocce Ball courts located between the existing lake and soccer field. The actual number of new courts to be constructed will depend on adoption of final design schemes, construction technology, and regulation play specifications. International Bocce Ball regulations, for example, specify courts 91 feet long and 13 feet wide. Considerations will also be given to providing all-weather screening to maximize public use and enjoyment.

ACQUISITION OF REMAINDER OF TRACTS "C" & "D"\$60,000

This land acquisition project will conclude the City's ongoing efforts to complete lot purchases along Tracts "C" and "D" for a linear park. As part of the Winterberry Park development program, the acquisition of several remaining lots will result in a contiguous system of tracts for future implementation of an integrated system of bikeways, trails, and sidewalks. Other park elements include a Trail Head with a pavilion structure, new cross walks along Winterberry Drive, pedestrian connections to neighborhoods, and extensive tree landscaping.

NORTH BARFIELD DRIVE / SAN MARCO ROAD INTERSECTION.....\$354,800

This intersection capacity improvement project is planned to result in urban roadway features suitable for immediate landscaping. Maximum level capacity improvements will be undertaken including 4 additional travel lanes (single left turn, double left turn, and single right turn), sidewalks, storm sewer systems, utility relocations, signalization upgrades, pedestrian crossings, and improvements to pavement cross slopes for safety and drainage purposes. Total project budget of \$354,800 includes \$320,000 for construction and \$34,800 for design and environmental permitting support services. It is expected that this initial project budget will be increased to approximately \$400,000 due to favorable County Road Impact Fee forecasts for fiscal year 2001. The supplemental budget amount of \$45,200 will be utilized for storm sewer infrastructure and permanent drainage outfalls in accordance with the City's recently completed Master Drainage Study.

SOUTH COLLIER BOULEVARD/WINTERBERRY DRIVE INTERSECTION IMPROVEMENTS.....\$27,000

This intersection capacity improvement project is limited to design stage activities for fiscal year 2001 with actual construction programmed for fiscal year 2002. The scope of work involves the construction of two additional right turn lanes (westbound approach along Winterberry Drive and northbound approach along South Collier Boulevard). Maximum level capacity improvements, which primarily involve the conversion of Winterberry Drive to a divided urban roadway, will be undertaken in subsequent years as warranted by traffic increases and level of service needs.

SAN MARCO ROAD/HEATHWOOD DRIVE INTERSECTION\$37,000

Interim level capacity improvements will be undertaken, resulting in the addition of 4 exclusive right turn lanes. This fiscal year 2001 project is limited to design stage activities with actual construction having been programmed for fiscal year 2002. The scope of work

involves utility relocations, pavement resurfacing, signalization adjustments, and new pavement markings and pedestrian crossings. Critical evaluations include design alternatives to minimize/avoid major utility relocation costs (i.e. LCEC).

CITYWIDE MINOR BRIDGE REPAIRS--VARIOUS LOCATIONS.....\$90,000

This project involves annual repairs to the City's twelve bridges. Repairs are minor in scope, but are related to important structural components such as pilings, barrier walls, seawall caps, approach slabs, and connecting sidewalks. This citywide bridge repair project is an on-going program in accordance with a 5-year plan approved by the City Council. It is noted that several bridges were repaired in prior fiscal year 2000, which extended service life parameters and increased load carrying capacities. The twelve City bridges are:

- Caxambas Court
- North Barfield-Marco River area
- North Barfield-Factory Bay area
- Winterberry-East
- Blackmore
- Goldenrod
- Winterberry-West
- Kendall-West
- Sandhill
- Hernando
- Kendall-East
- South Seas

WINTERBERRY DRIVE BRIDGE AT SHENANDOAH WATERWAY.....\$123,200

The project scope of work involves major repairs and rehabilitative work to the existing Winterberry Drive Bridge to achieve and extend service life, and also to increase safety levels for public use. System components to be reconstructed and strengthened include pilings, seawalls, barrier walls, approach slabs, abutments, sidewalks, and slope revetments. Such work will also result in lower maintenance costs for the remaining service life. Repair and rehabilitative work will be specifically undertaken as recommended under the City's annual bridge inspection program, which is managed by the Florida Department of Transportation.

NORTH COLLIER BOULEVARD ACCESS MANAGEMENT PLAN.....\$123,900

An access management plan will be developed for North Collier Boulevard between San Marco Road and the Jolley Bridge. The primary purpose of this project is twofold: to increase through lane capacity and improve roadway safety conditions by eliminating or modifying existing median openings and side street turning movements. This project involves preliminary engineering designs for conversion of North Collier Boulevard to an urban divided roadway in accordance with initial design schemes presented in the City's Master Right-of-Way Study. Critical roadway elements such as median widths, travel lane widths, u-turn movements, pedestrian and bicycle facilities, special access needs at the Jolley Bridge, utility relocations, pavement elevations, drainage outfalls, stormwater management facilities, signalization, and streetscape and landscape needs will also be evaluated as part of the scope of work. Cost estimates will also be prepared to support future negotiations with the Florida Department of Transportation for operational and jurisdictional transfer of this State road to the City of Marco Island. The cost of the access management plan is expected to be partially funded by a Florida Department of Transportation grant. Findings and conclusions will support the City's future request to the Florida Department of Transportation to allocate funds for reconstruction of North Collier Boulevard to an urban roadway. The currently programmed Florida Department of Transportation funds for fiscal year 2004 in the amount of \$2,200,000 is designated for resurfacing the 4 existing travel lanes. It is expected that this \$2,200,000 resurfacing fund will be re-appropriated to the urban reconstruction project.

ANNUAL ROAD RESURFACING/MILLING PROGRAM--PHASE III.....\$350,000

This project represents the City's on-going efforts to resurface local and collector streets in a prioritized sequence. There are over 248 lane miles of roads within the City limits, exclusive of North Collier Boulevard and San Marco Road, which are operated and maintained by the Florida Department of Transportation and Collier County, respectively. Consistent with City Council's adoption of a resurfacing priority list in fiscal year 1999, this project will involve phase III resurfacing efforts of approximately 16 miles of local/collector streets. This project also includes reconstruction, widening, and resurfacing of failed pavement along Landmark Street and also along City alleyways. Typically, asphaltic resurfacing is accomplished with a one-inch pavement overlay. For fiscal year 2001, however, some streets may also involve milling of existing pavements to extend and maximize the pavement design life.

DISTRICT II SIDEWALK AND DRAINAGE ASSESSMENT PROGRAM....\$472,000

City Council authorized implementation of the District II sidewalk assessment project. Special assessments will be levied against property owners to fund the construction of

approximately 12,000 feet of new sidewalks. Although the District II project was designed and administered by resolution and public hearings in fiscal year 2000, actual construction will commence and finish in fiscal year 2001. Drainage improvements are part of the scope of work, and will be paid by the City as a matching fund commitment without additional costs to property owners. A project policy has been established to allow property owners to reduce and minimize costs by constructing sidewalk and drainage improvements prior to and separate from the City's sidewalk construction contract. In such situations, a property owner will be removed from the final assessment roll.

DISTRICT III SIDEWALK AND DRAINAGE ASSESSMENT PROGRAM....\$40,000

During fiscal year 2001, design stage activities for a District III sidewalk and drainage project will be initiated and completed in conjunction with authorizing resolutions by City Council. Construction is programmed for fiscal year 2002, or sooner if so authorized by City Council. As with prior sidewalk/drainage improvement projects, funding will be derived by special assessments levied against property owners with City matching funds for the drainage component.

TRANSPORTATION IMPROVEMENTS.....\$110,000

This project has been primarily established to construct a bicycle pathway facility along C.R. 92A to serve the Goodland community. To the extent that there are remaining funds available under this project after implementing the Goodland bicycle pathway, work will be undertaken for miscellaneous roadway repairs of a minor nature at undesignated locations throughout the City arising from damages caused by storm events, subsurface utility pipe failures, various contractor land development activities, overload pavement failures, and similar occurrences.

NORTH BARFIELD DRIVE – FACTORY BAY BRIDGE.....\$1,070,000

This project as authorized by City Council during fiscal year 2000, involves full replacement of the existing Factory Bay Bridge and construction of urban roadway improvements along the approach and departure sides of the bridge. The scope of work also includes installation of underground storm sewer systems, retaining wall structures, and sidewalks. This project was designed in fiscal year 2000, and will be constructed during fiscal year 2001. Total project costs includes \$991,557 for construction and \$78,443 for construction engineering and inspection services.

FLORIDA WATER SERVICES UTILITY EVALUATION.....\$50,000

As previously authorized by City Council, this project provides for a continuation of funds during fiscal year 2001 for completion of evaluation and negotiation services by Rose, Sundstrom, and Bentley, LLP for acquisition of Florida Water Services. Should the City decide to pursue condemnation of the utility, a need for expanded consulting services and legal support would result in additional expenditures above the proposed \$50,000 budget amount. The cost for consulting services may be reimbursed from any future revenue bonds issued to acquire the utility system.

ELKCAM CIRCLE REDEVELOPMENT.....\$60,000

This project, originally funded for implementation during fiscal year 2000, involves preliminary engineering and land surveying efforts to address alternatives for resolving parking, drainage, and beautification issues in the commercial sector of the City. The financing of ultimate improvements is envisioned through a special assessment (or redevelopment) district. A reimbursement of preliminary engineering expenditures under this project could be administered through such an improvement district.

BALD EAGLE DRIVE/ELKCAM CIRCLE SIGNAL.....\$140,000

The stop controlled (non-signalized) Bald Eagle Drive/Elkcam Circle intersection has met various warrants for a traffic signal installation in accordance with the Manual on Uniform Traffic Control Devices. A formal traffic analysis in this regard was completed during the latter part of fiscal year 2000. The proposed signal consists of a mast arm configuration similar to existing installations along South and North Collier Boulevard, and would include aesthetically pleasing characteristics to complement subsequent landscaping and streetscape improvements. This new signal will also comprise of state of the art traffic control features to safety and efficiently manage increasing volumes.

CONTINGENCY FOR CAPITAL PROGRAM.....\$ 100,000

The amount of \$100,000 has been established to supplement funding for capital projects for fiscal year 2001 due to unanticipated scope changes. Budget amendments will be prepared to appropriate additional funds to individual projects on an as needed and justified basis.

City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

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City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

UTILITY FUND

MISSION STATEMENT

To efficiently manage, operate, upgrade, and maintain the City's newly acquired sanitary sewer collection system in a timely and professional manner so as to meet or exceed community expectations for safe and cost-effective conveyance and treatment of wastewater within the easterly part of the City.

DESCRIPTION

On May 1, 2000, the City Council voted to authorize the development of an inter-local agreement with the Collier County Board of Commissioners for transfer of the Marco Island Water/Sewer District to the City of Marco Island. The City Council will take possession of this utility upon acceptance of a transfer agreement.

Initial management and operations of the sanitary sewer system by the Public Works Department will be outsourced, while billing and customer service will be performed by the City.

The Sewer Utility Fund shall be self-sustaining. Future expenses to be incurred for management of the administrative, operational, and maintenance functions will be supported by and entirely paid from user fees. Based on the current user fee schedule, and current anticipated expenses, fiscal year 2000 and 2001 revenues and expenses are forecast as follows:

	Collier County Budget - FY2000	Proposed FY2001
Revenues	\$766,000	\$775,000
Expenses	\$766,000	\$775,000

Based on inspections conducted by the City's consultant, no improvements to the gravity collection system are needed at this time. The Utility Fund budget for fiscal year 2001, however, does include planned expenditures for limited improvements and upgrades to three (3) pump stations, including relocation of twelve (12) pump controllers.

The Public Works Department, through the assistance of a new hire accounting clerk responsible to the Finance Department, will administrate the sewer system in two major components: a) oversight supervision of a utility management contractor whom shall be responsible to plan, organize, schedule, control, and implement maintenance and operational activities for the entire sewer system; and b) customer services and processing of monthly utility bills.

For the first year of ownership of the sanitary sewer system (fiscal year 2001), all operational and maintenance functions shall be outsourced under the professional services and contractual services categories. The Public works Department Department plans to outsource the following principal services:

Professional Services:

- Professional Engineering Services
- Collier County 3-Month Services
- Utilities (Electric)
- Insurance
- Sewer Materials
- Maintenance Landscaping
- Wastewater Treatment

Contractual Services:

- Contractor Management Services

During fiscal year 2001, the Public Works Department will aspire to achieve the following:

OBJECTIVES

- Establish an asset management computer program in conjunction with a Geographical Information System to inventory the gravity sanitary sewer lines to reflect as-built conditions.
- Implement level of service techniques using asset management software to quantify capacity and performance deficiencies of the sewer system, resulting in the cost-effective determination of priorities and sequences for maintenance and repair work.
- Computerize the following major public works functions through data base applications: quarterly sewer inspections, repair work orders, capital project quality control inspections, construction contract administration functions, and customer service inquiries.
- Maintain a cooperative and team orientated relationship with customers, vendor contractors, and various City agencies to result in efficient and cost effective utility services.
- Establish administrative and operational guidelines for management of the sanitary sewer system.
- Investigate opportunities for low interest loans and grant application submittals to state and federal governing authorities for future system expansion projects.

- Plan, design, bid, and construct capital sewer projects to minimize disruption to peak season and off-season traffic and businesses.
- Negotiate and process easement agreements, as required.
- Provide professional development training to public works employees having direct responsibility for operational or administrative aspects of the sewer system.
- Negotiate with Florida Water Services to assume operational management.

During fiscal year 2000, the Public Works Department achieved the following objectives set forth in the previous budget:

ACCOMPLISHMENTS

- Completed technical and legal reviews of the sewer transfer agreement, and presented same for final City Council consideration.
- Negotiated a 3-month extended service agreement with Collier County government, wherein the City would officially assume system operation and billing function on January 1, 2001, in lieu of the original assumption date of October 1, 2000. Processed two Interlocal Agreements for the 3-month County service period.

DETAIL OF PERSONNEL SERVICES

<u>Position:</u>	FY2000 Budget:	FY2001 Proposed:	Salary:
Utility Billing Clerk	-	1.0	\$28,249
<i>Pay for Performance Incentives</i>	-	-	<u>1,130</u>
Total Full Time Equivalents		1.0	\$29,379

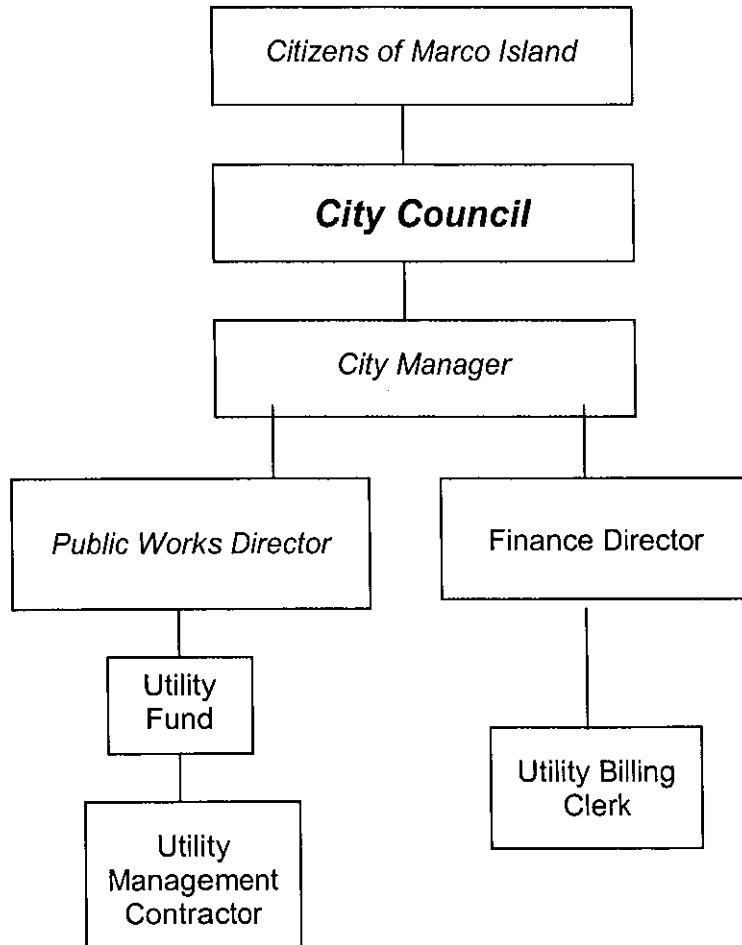
DETAIL OF CAPITAL OUTLAY

<u>Description:</u>	Total Cost:
Lift Station and Pump Station Repairs	<u>\$83,000</u>
Total Capital Outlay	\$83,000

BUDGET SUMMARY

Personnel Services Expenditures	\$41,081
Operating Expenses	650,919
Capital Outlay	<u>83,000</u>
Total for FY2001	\$775,000

ORGANIZATIONAL CHART



City of Marco Island, Florida

ANNUAL BUDGET FOR FISCAL YEAR 2000 – 2001

GLOSSARY

A

ACCOUNT – A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

ACCOUNTABILITY – The state of being obligated to explain actions, to justify what was done. Accountability requires the justification for the raising of public resources and the purposes for which they are used.

ACCOUNTING SYSTEM – The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

ACCRUAL BASIS OF ACCOUNTING – The method, which records revenues when, earned (whether or not cash is then received) and expenditures when goods or services are received (whether or not cash is disbursed at that time).

ACTIVITY – Departmental efforts, which contribute, to the achievement of a specific set of program objectives, the smallest unit of the program budget.

ACTUAL PRIOR YEAR – Actual amounts for the fiscal year proceeding the current fiscal year, which precedes the budget fiscal year.

ADOPTED BUDGET – The financial plan adopted by the City Council as an ordinance, which forms a basis for appropriations.

AD VALOREM – A tax levied in proportion to the value of the property against which it is levied. This term can be used interchangeably with the term “property taxes.”

AGGREGATE MILLAGE RATE – A rate obtained by dividing the sum of all ad valorem taxes levied by the governing body (Board of County Commissioners for County Government) by the taxable value of the county or municipality. Express an average tax rate.

ALLOCATION – The distribution of appropriated funds to a particular fund or department level authorized to incur obligations.

AMP (Access Management Plan) – A design plan for turn lanes within a multi-lane roadway median.

APPRAISE – To estimate the value, particularly the value of property.

APPROPRIATION – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount, and as to the time when it may be expended.

APPROPRIATED FUND BALANCE – The amount of the undesignated fund balance available to finance operations of that fund in a subsequent year or years.

ASSESSED VALUATION – A valuation set upon real estate or other property by a government as a basis for levying taxes. Taxable valuation is calculated from an assessed valuation. Assessed value is required to approach 100% of market value in Florida.

ASSET – Resources owned or held by a government which have monetary value. Assets may be tangible or intangible and are expressed in terms of cost or some other value.

B

BUDGET – A plan of financial operation embodying an estimate of proposed expenditures for a given period, and the proposed means of financing. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption, and sometimes the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is proposed and tentative, or whether the appropriating body has approved it. The budget, once adopted, is the legal authorization to expend city funds during the fiscal year. The budget may be amended during the fiscal year by the governing body and/or management, in accordance with procedures specified by law and/or administrative rules and regulations.

BUDGET CALENDAR – The schedule of key dates, which a government follows in the preparation, and adoption of the budget.

BUDGET MESSAGE – A general discussion of the proposed budget as presented in writing to the legislative body.

BUDGET PROCESS – The process of translating planning and programming decisions into specific financial plans.

C

CAPITAL IMPROVEMENT FUND – An account used to segregate a portion of the government's equity to be used for future capital program expenditures.

CAPITAL IMPROVEMENT PROGRAM (CIP) – A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program. It sets forth each project or other contemplated expenditure in which the government is to have a part, and specifies the full resources estimated to be available to finance the projected expenditures. CIP also is used as an abbreviation for Capital Improvement Project.

CAPITAL OUTLAYS – Expenditures that result in the acquisition of or addition to fixed assets.

CAPITAL PROJECT – Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life. Also called capital improvement.

CAPITAL PROJECTS BUDGET – A fiscal year budget for capital expenditures, i.e. items or projects of significant value with a probable life of one or more years, and the means of financing them.

C.O.L.A (Cost of Living Allowance) – An increased based on the Consumer Price Index.

CONTRACTUAL SERVICES – Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include maintenance agreements, professional consulting, legal and auditing services.

CUL-DE-SACS – The circular median used at the end of a dead-end road.

D

DEPENDENT SPECIAL DISTRICT – A special district whose governing body or whose budget is established by the governing body of the county or municipality to which it is dependent.

DEPRECIATION – (1) Expiration in the service life of fixed assets, other than wasting assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence; (2) the portion of the cost of a fixed asset other than a wasting asset which is charged as an expense during a particular period. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is pro-rated over the estimated service life of such an asset,

and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

E

ENHANCEMENT – An improvement to a programmatic service level.

EXPENDITURES – Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

EXPENSES – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

F

FINAL BUDGET – Term used to describe revenues and expenditures for the upcoming year beginning October 1st and ending September 30th, as adopted by the City Council.

FISCAL YEAR (FY) – A 12-month period to which the annual operating budget applies, and at the end of which a government determines its financial position and the results of its operations. The City's fiscal year begins October 1st and ends September 30th of each year. Fiscal year is often abbreviated using "FY" and the number of the fiscal year end:

FY1998 – Fiscal Year 1997-98, 10/01/97 through 9/30/98

FY1999 – Fiscal Year 1998-99, 10/01/98 through 9/30/99

FY2000 – Fiscal Year 1999-2000, 10/01/99 through 9/30/2000

FY2001 – Fiscal Year 2000-2001, 10/01/2000 through 9/30/2001

FIXED ASSETS – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery, and equipment.

FRANCHISE FEES – Fees or taxes charged to utilities or other companies that utilize the public rights-of-way to operate their business. Florida State Statutes limit franchise fees to 5% of cable television and 1% of telephone or telecommunications revenues. There is no limit to electric or garbage franchise fees.

FSS – Abbreviation for Florida State Statutes.

FUNCTIONS – Expenditure classification according to the principal purposes for which expenditures are made. Examples are public safety, public health, public welfare, etc.

FUND – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances,

and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE – A term used to express the equity (assets minus liabilities) of governmental fund types and trust funds.

G

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) – Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accounting practices. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations. The primary authoritative statement on the application of GAAP to state and local governments are GASB pronouncements. Every government should prepare and publish financial statements in conformity with GAAP.

GENERAL FUND – The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. Note: The General Fund is used to finance the ordinary operations of a governmental unit. The entity receives revenue from specific sources and spends it on specific activities.

GENERAL LEDGER – A book, file, or other device which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equal: therefore, the debit balances equal the credit balances.

GENERAL OBLIGATION BONDS – Bonds for the payment of which the full faith and credit of the issuing government are pledged. In issuing general obligations bonds, the City of Marco Island pledges to levy whatever property tax is needed to repay the bonds for any particular year. General Obligation Bonds cannot be issued without voter approval.

GFOA – Government Finance Officers Association. An organization founded to support the advancement of governmental accounting, auditing, and financial reporting.

GOAL – A long-term, attainable target for an organization. An organization's vision of the future.

GOALS AND OBJECTIVES – A narrative in each department which establishes a program of non-routine, or especially emphasized, intentions and tasks for each City department or division during a one-year period. It is not necessarily a fiscal period. Synonymous with the term "action plan."

GRANT – A contribution by one governmental or other organizational unit to another. The contribution is usually made to aid in the support of a specified function (for example, public works).

H

HOMESTEAD EXEMPTION – Property which is used as a permanent residence may file for Homestead Exemption. If granted, this exemption reduces the taxable value of the property by \$25,000. The Homestead Exemption has taken on additional importance since the passage of the Constitutional Amendment which caps assessments. Eligibility applies only to Homesteaded properties. This amendment states that assessed value cannot exceed 3% or the Consumer Price Index for inflation, whichever is less.

I

IMPACT FEES – Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements borne by the City that will be necessary as a result of the development.

INTERGOVERNMENTAL REVENUE – Revenue collected by one government and distributed (usually through some predetermined formula) to another level of government(s).

INFRASTRUCTURE – The physical assets of a government (e.g., streets, water, sewer, public buildings, and parks).

INTER-FUND TRANSFER – Equity transferred from one fund to another.

INTERGOVERNMENTAL REVENUE – Funds received from federal, state, and other local governmental sources in the form of shared revenues.

L

LEGALLY ADOPTED BUDGET – The total of the budgets of each County fund including budgeted transactions between funds.

LIABILITIES – Debts or other legal obligation arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

LINE ITEM - A specific item defined by detail in a separate account in the financial records. Revenue and expenditure justifications are reviewed, anticipated and appropriated at this level.

M

MEASUREMENT FOCUS – The accounting convention which determines (1) which assets and which liabilities are included on an entity's balance sheet, and (2) whether its operating statement presents "financial flow" information (revenues and expenditures) or "capital maintenance" information (revenues and expenses).

MILLAGE RATE – A rate expressed in thousands. As used with ad valorem (property) taxes the rate expresses \$1 of tax for each \$1,000 of assessed property value. The millage rate is the total number of mils of tax assessed against this value.

MIL OF TAX – A rate of tax equal to \$1 for each \$1,000 of assessed property value. If a property has a taxable value of \$150,000 and the millage rate is 1, then \$150 in taxes is assessed, and if the millage rate is 10, then \$1,500 is assessed.

MISSION – A description of the scope and purpose of a City department or division.

MODIFIED ACCRUAL BASIS – The accrual basis of accounting adapted to the governmental fund type Spending Measurement Focus. Under it, revenues are recognized when they become both "measurable" and "available to finance expenditures of the current period". Expenditures are recognized when the related fund liability is incurred expect for, but not limited to: (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) principal and interest on long-term debt which are generally recognized when due. All governmental funds and Expendable Trust Funds are accounted for using the modified accrual basis of accounting.

MSTU (Municipal Services Taxing Unit) or MSTD (Municipal Services Taxing District) – A special district authorized by the State Constitution, Article VII and the Florida Statutes 125.01. The MSTU is a legal and financial mechanism for providing specific services and/or improvements to a defined geographical area. An MSTU may also use assessments service charges or other revenue, to provide resources. The MSTU is one type of dependent special district. The terms MSTU and MSTD are often used interchangeably.

N

NON-DEPARTMENTAL APPROPRIATIONS (EXPENDITURES) – The costs of government services or operations which are not directly attributable to City departments. The General Government Division is used to fund expenditures not attributable to a particular department, such as insurance, copying, communications, etc.

O

OBJECTIVE – A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objectives should simply be a specific standard of performance for a given program:

- (a) An operational objective focuses on service delivery.
- (b) A managerial objective focuses on those aspects of management that help staff achieve operational objectives; i.e. staff training, work plan development, etc.

OBLIGATIONS – Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

OPERATING BUDGET – The City's financial plan that outlines proposed expenditures for the coming fiscal year and estimates the revenues, which will be used to finance them.

OPERATING REVENUE – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earning, and grant revenues. Operating revenues are used to pay for day to day services.

OPERATING TRANSFERS – Legally authorized transfers between object codes as needed to balance specific line items.

ORDINANCE – A formal legislative enactment by the City Council of the City of Marco Island. A law or City Code.

OSHA – Occupation Safety & Health Administration.

OUTSOURCING – Replacing government employees with contracted businesses to provide governmental services.

P

PAY AND CLASSIFICATION PLAN – A formal document that designates each employee position into a numeric classification based on the job description of the position and the internal and external equity for the position, and then assigns a pay range based upon a wage and salary survey. The Plan is the basis to compensate employees. The Pay and Classification Plan is a part of the annual budget.

PAY-FOR-PERFORMANCE – Method used to increase the salary of an employee, when warranted, based upon the employee's performance as indicated by an annual performance appraisal. A merit increase in base salary.

PAY FOR PERMANACE MATRIX – A method used to convert an employee's annual performance appraisal to a percent increase in base salary. For instance, a Matrix may provide

for a percentage increase from 0% to 7%, depending on a performance appraisal rating of a low of 0.00 to a high of 5.00. A performance appraisal score of 3.00 to 3.24 may justify a 4% increase in base salary. A matrix is adopted each year as a part of the City's annual budget.

PERFORMANCE BUDGET – A budget, which relates expenditures to measures of activity and performance.

PERSONNEL SERVICES – Expenditures for salaries, wages, and related employee benefits.

POLICY – A plan, course of action, or guiding principle, designed to set parameters for decisions and actions.

PRE-INCORPORATION – Describes conditions for the City's residents while governed by Collier County, prior to the City of Marco Island's incorporation in August 1997.

PRODUCTIVITY – A measure of the service output of City programs compared to the per unit of resource input invested.

PROGRAMS AND OBJECTIVES – The descriptions of the structure, purposes, activities, tasks and volumes or frequencies of each organizational unit shown in the budget. The period spans the fiscal year.

PROGRAM BUDGET – A budget organized by programs. A program used in this application is a grouping of related activities, projects, and services which are similar in purpose. The expenditure focus of a program budget is related to the nature of work and services performed.

PROGRAM PERFORMANCE BUDGET – Combines performance measures with a program budget structure.

PROPERTY TAXES – This term is used interchangeably with the term "ad valorem tax."

PROPERTY TAX RATE – A tax based on the value of the property. It is also called an ad valorem tax. The tax is determined by multiplying the taxable value of the property by the millage rate. If a house has a taxable value of \$300,000 and the millage rate is 1, then \$300 in taxes is assessed, and if the millage rate is 10, then \$3,000 in taxes is assessed.

PROPERTY TAX CALCULATIONS – If the taxable value of a property after taking all exemptions is \$200,000, and the millage rate used to determine taxes is 1.80, then assessed taxes would be \$360. Taking the taxable value (\$200,000) divided by 1,000 and multiplying it by the millage rate (1.80) performs the calculation.

PROPOSED BUDGET – The budget proposed by the City Manager to the City Council for review and approval.

PUBLIC SERVICE TAXES (Utility Taxes) – Municipal charges levied by a municipality on every purchase of a public service within its corporate limits. Public service includes electricity, gas, fuel oil, water, and telecommunications service.

R

RESERVE – An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

RESERVE FUND – A fund established to accumulate money for a special purpose, such as the Tax Reduction Reserve Fund.

RESERVE FOR CONTINGENCIES – An amount set aside, consistent with statutory authority that can subsequently be appropriated to meet unexpected needs.

RETAINED EARNINGS – An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

REVENUES – (1) Increases in governmental fund type, net current assets from other than expenditure refunds, and residual equity transfers. Under NOGA Statement 1, general long-term debt proceeds and operating transfers-in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type, net total assets from other than expense refunds, capital contributions, and residual equity transfers. Under NOGA Statement 1, operating transfers-in are classified separately from revenues.

RISK MANAGEMENT – The identification and control of risk and liabilities incurred by a local government to conserve resources from accidental loss.

ROLLED-BACK RATE – The millage rate which would generate the same ad valorem tax revenue as was generated the previous year, excluding changes in taxable valuation resulting from new construction, annexation or de-annexation. If the proposed aggregate millage rate exceeds the aggregate rolled-back rate, then by law, the advertisement for the public hearings to adopt the millage must state the percentage by which the rolled-back rate exceeds the percentage of the proposed tax increase. The rolled-back rate is used in the same manner for individual millage levies.

S

SERVICE – An activity that: (1) produces an output that is not physical in nature; and (2) produces an output that, when provided, provides utility to the customer in the form of intangible benefits.

SERVICE CHARGES – The amount the City receives for the provision of services and commodities or the performance of specific services benefiting the person charged.

SERVICE LEVEL – Service(s) or product(s) which comprise actual (or expected, depending on whether one is describing a current or future service level) output of a given program. Focus is on results, not measures of workload (e.g., for a Sheriff's Department – number of assaults investigated is a workload measure, while number of assault cases cleared is a service level).

SPECIAL ASSESSMENT – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. All tax-exempt property in the affected area will also have to pay the special assessment.

STATE REVENUE SHARING (SRS) – A program to share revenues collected by the State of Florida with Counties and Cities. SRS qualifications are governed by FSS s. 218, and govern the distribution of four revenue sources to the City: 1.) Local Option Gas Taxes, 2.) Half-Cent Sales Tax, 3.) Cigarette Tax, and 4.) Municipal Revenue Sharing Proceeds.

STATUTE – A written law enacted by a duly organized and constituted legislative body.

SURPLUS – The use of the term “surplus” in governmental accounting is generally discouraged because it creates a potential for misleading inference. Undesignated fund balance is used instead. The concept of “net worth” in commercial accounting is comparable to “fund balance” in government accounting. That portion of the fund balance, which is not reserved for specific purposes or obligations, is called the undesignated fund balance: it is the true “surplus”.

T

TAX BASE – Total assessed evaluation of real property within the City.

TAX INCREMENT FINANCING (T.I.F.) – Tax increment revenues are all new property tax revenues generated by new developments or assessments, which increase the existing tax base within the designated redevelopment area.

TAX LEVY – The total amount to be raised by general property taxes for the purposes specified in the Tax Levy Ordinance.

TAXING LIMIT – The maximum rate at which the City may levy a tax, which for Florida municipalities is 10 mils, or \$10 per \$1,000 of assessed value.

TAX RATE – The amount of tax levied for each \$1,000 of assessed valuation.

TAXES – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

TRANSFERS IN/OUT – Amounts transferred from one fund to another to assist in financing the services of the recipient fund. Transfers do not constitute revenues or expenditures of the governmental unit, but only of the individual funds. Thus, they are budgeted and accounted for separately from other revenues and expenditures.

TRIM – “Truth in Millage” – this term often is used to refer to the budget or tax rate setting process. This is actually the title of Chapter 200, Florida Statutes, that governs the annual budget and property taxation process.

TRIM NOTICE – “Truth In Millage Notice” – a tentative tax notice sent to all property owners in August, to provide information reflecting tentatively adopted millage rates. The notice informs property owners of their proposed tax bill, due starting in November.

TRUST FUND – A fund used to account for assets held by the City in a trustee capacity for individuals, other governments, or other funds.

U

UNDESIGNATED FUND BALANCE – That portion of the fund balance available for use in subsequent budgets. The term is preferable over the commonly used and ill-defined “surplus”.

UNINCORPORATED AREA – That portion of the County, which is not within the boundaries of any municipality.

USER FEE – Charges for specific services provided only to those paying such charges. Examples would be racquet club fees, copying charges, and land use amendment fees.

UTILITY TAXES (Public Service Taxes) – Municipal charges levied by a municipality on every purchase of a public service within its corporate limits. Public service includes electricity, gas, fuel oil, water, and telecommunications service.

V

VALUE – (1) Worth of a product or service related to the use to which it can be put; (2) reflection of the cost of a product or service measured in terms of labor time absorbed; (3) present worth of future benefits that accrue from a product or service.

VALUES – The underlying beliefs and attitudes that determine the behavior those individuals within an organization will display.

VISION – An objective that lies outside the range of planning. It describes an organization’s most desirable future state, and it declares what the organization needs to care about most in order to reach that future.

W

WORKLOAD INDICATORS – An indication of the output of a department. It may consist of transactions, products, events, services, or persons served.

City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

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City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

APPENDIX

City of Marco Island
 Lisa Absher, Finance Director
 "Final Audited FY2000 Fund Balance Calculations" Spreadsheet

Park Impact Fees:

10/01/99 Beginning Balance	\$	129,148
FY00 Revenue	\$	169,176
FY00 Interest	\$	12,124
FY99 Adjustments	\$	1,069
FY2000 Expenses:		
RC Remodeling	\$	(11,184)
RC Parking Lot	\$	-
Park Pathways Expans.	\$	(29,214)
9/30/2000 Ending Balance	\$	<u>271,118</u>

Road Impact Fees:

10/01/99 Beginning Balance	\$	1,128,755
FY00 Revenue	\$	480,498
FY00 Interest	\$	65,745
FY99 Adjustments	\$	14,319
FY2000 Expenses:		
Factory Bay Bridge	\$	(55,490)
Collier/Barfield Intersect	\$	(230,961)
S. Collier Access Plan	\$	(17,525)
San M/Barfield Design	\$	(16,310)
Wint/Collier Design	\$	(24,015)
9/30/2000 Ending Balance	\$	<u>1,345,016</u>

Fire Equipment Impact Fees:

10/01/99 Beginning Balance	\$	532,580
FY00 Revenue	\$	251,193
FY00 Interest	\$	33,290
FY99 Adjustments	\$	7,324
FY2000 Expenses:		
Building Lease	\$	(145,953)
External Defibrillators	\$	(15,950)
Ford Explorer w/equip.	\$	(23,884)
Res-Q-Jack	\$	(700)
Rescue Boat 50%	\$	(9,194)
Breathing Apparatus	\$	(19,567)
9/30/2000 Ending Balance	\$	<u>609,140</u>

Tax Reduction Reserve:

FY99 Beginning Balance	\$	740,157
Est. Interest	\$	-
FY2000 Uses	\$	(740,157)
9/30/2000 Ending Balance	\$	<u>-</u>

Building Construction Funds:

10/01/99 Beginning Balance	\$	619,291
Revenue ytd	\$	1,114,907
FY2000 Expenses		
Est. Department Expenses	\$	(496,422)
Building Construction	\$	-
9/30/2000 Ending Balance	\$	<u>1,237,776</u>

Gas Tax Revenue:

FY99 Beginning Balance	\$	-
Revenue ytd	\$	619,616
FY2000 Expenses		
Public Works	\$	(795,072)
Median Beautification	\$	(366,510)
Stormwater CIP		
Bridge CIP		
Road Resurfacing		
9/30/2000 Ending Balance		<u>n/a</u>

Fund Balance:

10/01/99 Total Beginning Bal.	\$	8,128,668
FY2000 Total Revenues	\$	11,791,882
FY2000 Expenses	\$	(10,674,025)
Subtotal	\$	<u>9,246,525</u>
Less:		
Reserve Leave Liability	\$	(383,493)
Reserve Fire Impact	\$	(609,140)
Reserve Park Impact	\$	(271,118)
Reserve Road Impact	\$	(1,345,016)
Reserve Gas Taxes	\$	-
Reserve Tax Reduction	\$	-
Building Construction Funds	\$	(1,237,776)
9/30/2000 Unrestricted Balance	\$	<u>5,399,982</u>

The final unrestricted fund balance target required minimum at 9/30/2000 was \$2,229,842.

City of Marco Island
 Lisa Absher, Finance Director
 "FY2001 Fund Balance Predictions" Spreadsheet

Park Impact Fees:

10/01/00 Beginning Balance	\$	271,118
FY2001 Revenues	\$	150,000
Est. Interest	\$	12,000
FY2001 Expenses:		
Tract C & D Acquisition	\$	-
9/30/2001 Ending Balance	\$	<u>433,118</u>

Road Impact Fees:

10/01/00 Beginning Balance	\$	1,345,016
FY2001 Revenues	\$	465,000
Est. Interest	\$	74,000
FY2001 Expenses:		
N. Collier AMP	\$	(73,900)
N Barfield/San M Intersection	\$	(64,800)
S. Collier/Wint Intersection	\$	(277,000)
Heath/San M Design	\$	-
Bald Eagle/Elkcam Signal	\$	(20,000)
Bald Eagle/Lake Stormwater	\$	(75,843)
Bridge Factory Bay	\$	(85,000)
9/30/2001 Ending Balance	\$	<u>1,287,473</u>

Fire Equipment Impact Fees:

10/01/00 Beginning Balance	\$	609,140
FY2001 Revenues	\$	148,000
Est. Interest	\$	9,000
FY2001 Expenses:		
Building Lease	\$	(146,000)
Pumper Truck	\$	(302,858)
Thermal Camera	\$	-
Fire Marshal Vehicle	\$	(25,000)
Fire Computer Software	\$	(12,625)
Training Mannequin	\$	(3,000)
Satellite Telephone	\$	-
Portable Boat Fire Pump	\$	(7,000)
Portable Radios	\$	(3,700)
9/30/2001 Ending Balance	\$	<u>265,957</u>

Building Permit Restricted Revenue:

10/01/00 Beginning Balance	\$	-
FY2001 Revenues	\$	800,000
FY2001 Expenses:		
Department Expenses	\$	(696,491)
9/30/2001 Ending Balance	\$	<u>103,509</u>

Gas Tax Revenue:

FY00 Beginning Balance	\$	-
FY2001 Revenues	\$	568,451
FY2001 Expenses:		
Public Works	\$	(945,404)
Median Beautification	\$	(454,200)
Stormwater CIP		
Bridge CIP		
Road Resurfacing		
9/30/2001 Ending Balance		<u>n/a</u>

Fund Balance:

10/01/00 Total Beginning Bal.	\$	9,246,525
FY2001 Revenues	\$	11,312,515
FY2001 Expenses	\$	(13,400,322)
Subtotal	\$	<u>7,158,718</u>
Less:		
Reserve Leave Liability	\$	(450,000)
Reserve Fire Impact	\$	(265,957)
Reserve Park Impact	\$	(433,118)
Reserve Road Impact	\$	(1,287,473)
Reserve Gas Taxes	\$	-
Building Construction Funds	\$	(1,237,776)
Attrib to Building Dept.	\$	(103,509)
9/30/2001 Unrestricted Balance	\$	<u>3,380,885</u>

The revised unrestricted fund balance target for 9/30/2001 is \$2,331,808.

City of Marco Island
POINT ORDER LIST OF JOBS

	<u>JOB CODE AND TITLE</u>	<u>EVAL POINTS</u>	<u>GRADE</u>	<u>ANNUAL SALARY RANGE</u>		
				<u>Minimum</u>	<u>Mid-Point</u>	<u>Maximum</u>
1006	Clerk Typist(Executive)	274	7	20,998	25,197	29,397
6013	Records Clerk(Public Safety)	320	9	23,541	28,249	32,957
2003	Accounting Clerk/Accounts Payable(Finance)	323	9	23,541	28,249	32,957
2002	Accounting Clerk/Payroll(Finance)	323	9	23,541	28,249	32,957
4004	Assistant Permit Clerk(Bldg Srvc)	323	9	23,541	28,249	32,957
5004	Maintenance Worker(Public Works)	330	10	24,813	29,775	34,738
1005	Secretary(Executive)	333	10	24,813	29,775	34,738
6012	Secretary(Public Safety)	333	10	24,813	29,775	34,738
3006	Secretary(Comm Dev)	333	10	24,813	29,775	34,738
6011	Firefighter(Public Safety)	378	12	27,355	32,826	38,297
4003	Permit Clerk(Bldg Srvc)	394	12	27,355	32,826	38,297
1003	City Council Secretary (Executive)(Executive)	409	13	28,627	34,352	40,078
3005	Code Compliance Officer(Comm Dev)	412	13	28,627	34,352	40,078
4002	Building Inspector(Bldg Srvc)	421	13	28,627	34,352	40,078
1004	Executive Secretary to City Mgr.(Executive)	422	13	28,627	34,352	40,078
6010	Public Safety Officer(Public Safety)	425	14	29,898	35,878	41,857
6005	Investigator(Public Safety)	470	15	31,170	37,404	43,638
6009	Sergeant(Public Safety)	476	16	32,441	38,929	45,417
1002	Deputy City Clerk(Executive)	495	16	32,441	38,929	45,417
1007	Public Information Officer(Executive)	510	17	33,713	40,455	47,198
3003	Zoning Administrator(Comm Dev)	530	18	34,984	41,981	48,978
6006	Fire Training Coordinator(Public Safety)	544	18	34,984	41,981	48,978
6008	Fire Lieutenant(Public Safety)	548	18	34,984	41,981	48,978
5003	Public Works Supervisor(Public Works)	557	19	36,256	43,507	50,758
3004	Chief of Code Compliance(Comm Dev)	563	19	36,256	43,507	50,758
4001	Chief of Building Services(Bldg Srvc)	583	20	37,528	45,033	52,539
6007	Fire Marshall(Public Safety)	626	22	40,070	48,084	56,092
6004	Fire Captain(Public Safety)	627	22	40,070	48,084	56,092

City of Marco Island
POINT ORDER LIST OF JOBS

<u>JOB CODE AND TITLE</u>	<u>EVAL POINTS</u>	<u>GRADE</u>	<u>ANNUAL SALARY RANGE</u>		
			<u>Minimum</u>	<u>Mid-Point</u>	<u>Maximum</u>
3002 Senior Planner(Comm Dev)	644	22	40,070	48,084	56,098
5002 Public Works Superintendent(Public Works)	692	24	42,613	51,136	59,658
6003 Chief of Fire Suppression/Emer. Mgmt(Public Safety)	786	28	47,699	57,239	66,779
6002 Commander-Police Operations(Public Safety)	791	28	47,699	57,239	66,779
5001 Director of Public Works(Public Works)	920	33	54,057	64,868	75,680
2001 Finance Director(Finance)	923	33	54,057	64,868	75,680
3001 Community Development Director(Comm Dev)	924	33	54,057	64,868	75,680
6001 Director of Public Safety(Public Safety)	1,020	37	59,143	70,972	82,800

CERTIFICATION OF TAXABLE VALUE

DR-420
R.01/96

SECTION I 2000 Year
CULLIER County

To OPERATING CITY OF MARCO ISLAND
(Name of Taxing Authority) NU# 109

- (1) Current Year Taxable Value of Real Property for Operating Purposes \$ 3,773,029,911
- (2) Current Year Taxable Value of Personal Property for Operating Purposes \$ 104,930,258
- (3) Current Year Taxable Value of Centrally Assessed Property for Operating Purposes \$ 0
- (4) Current Year Gross Taxable Value for Operating Purposes (1) + (2) + (3) \$ 3,877,960,169
- (5) Current Year Net New Taxable Value (New Construction + Additions + Rehabilitative Improvements Increasing Assessed Value By At Least 100% + Annexations - Deletions) \$ 87,205,004
- (6) Current Year Adjusted Taxable Value (4) - (5) \$ 3,790,761,165
- (7) Prior Year Final Gross Taxable Value (From Prior Year Applicable Form DR-403 Series) \$ 3,400,113,897

I do hereby certify the values shown herein to be correct to the best of my knowledge and belief. Witness my hand and official signature at NAPLES, Florida, this the 23TH day of JUNE 2000
[Signature]
Signature of Property Appraiser

TAXING AUTHORITY: If this portion of the form is not completed in FULL your Authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is inapplicable, enter N/A or -0-.

SECTION II

- (8) Prior Year Operating Millage Levy \$ 1.6500 per \$1,000
- (9) Prior Year Ad Valorem Proceeds (7) x (8) \$ 5,719,087.93
- (10) Current Year Rolled-Back Rate (9) ÷ (6) \$ 1.5087 per \$1,000
- (11) Current Year Proposed Operating Millage Rate \$ 1.5087 per \$1,000
- (12) Check one (1) TYPE of Taxing Authority:
 County Municipality Independent Special District Dependent Special District Municipal Service Taxing Unit Multi-County
- (13) IF DEPENDENT SPECIAL DISTRICT OR MSTU IS MARKED, PLEASE SEE REVERSE SIDE.
- (14) Current Year Millage Levy for VOTED DEBT SERVICE \$ -0- per \$1,000
- (15) Current Year OTHER VOTED MILLAGE \$ -0- per \$1,000

DEPENDENT SPECIAL DISTRICTS SKIP lines (16) through (22)

- (16) Enter Total Prior Year Ad Valorem Proceeds of ALL DEPENDENT Special Districts & MSTU's levying a millage. (The sum of Line (9) from each District's Form DR-420) \$ -0-
- (17) Total Prior Year Proceeds: (9) + (16) \$ 5,719,087.93
- (18) The Current Year Aggregate Rolled-back Rate: (17) ÷ (6) \$ 1.5087 per \$1,000
- (19) Current Year Aggregate Rolled-back Taxes: (4) x (18) \$ 5,850,687.56
- (20) Enter Total of all non-voted Ad Valorem Taxes proposed to be levied by the Principal Taxing Authority, all Dependent Districts, & MSTU's if any. Line (11) x Line (4) \$ 5,850,687.56
- (21) Current Year Proposed Aggregate Millage Rate: (20) ÷ (4) \$ 1.5087 per \$1,000
- (22) Current Year Proposed Rate as a PERCENT CHANGE of Rolled-back Rate: n/a %
 ((Line 21 ÷ Line 18) - 1.00) x 100

Date, Time and Place of the first Public Budget Hearing: Monday, September 11, 2000, at 6:00 p.m., at Frank E. Mackle, Jr. Community Park, 1361 Anadalusia Terrace, Marco

I do hereby certify the millages and rates shown herein to be correct to the best of my knowledge and belief, FURTHER, Island, I certify that all millages comply with the provisions of Section 200.071 or 200.081, F.S. WITNESS my hand and official signature at Marco Island City Hall, Florida, this the 13 day of July, 2000
[Signature] A. William Moss, City Manager same
Signature and Title of Chief Administrative Officer Address of Physical Location

950 North Collier Blvd. Suite 308 Lisa Absher, Finance Director
Mailing Address Name of Contact Person
Marco Island, FL 34145 (941) 389-5006 (941) 389-4359
City State Zip Phone Number Fax Number

Collier County Property Appraiser

COLLIER COUNTY

	JUST VALUES	% INCREASE	% INCREASE WITHOUT NC	TAXABLE VALUES	% INCREASE	% INCREASE WITHOUT NC
1992	\$17,505,449,830			\$14,546,382,399		
1993	\$18,440,257,462	5.34%	2.01%	\$15,313,053,072	5.27%	1.65%
1994	\$19,387,178,018	5.14%	2.79%	\$15,982,193,801	4.37%	1.88%
1995	\$20,463,371,228	5.55%	1.83%	\$16,930,661,056	5.93%	1.77%
1996	\$21,751,280,540	6.29%	2.42%	\$18,083,131,561	6.81%	2.46%
1997	\$23,436,330,545	7.75%	3.55%	\$19,529,075,510	8.00%	3.29%
1998	\$25,777,151,470	9.99%	6.04%	\$21,342,594,299	9.29%	4.98%
1999	\$29,830,939,079	15.73%	11.05%	\$24,422,201,235	14.43%	9.17%
2000EP	\$34,828,006,789	16.75%	12.71%	\$27,624,637,858	13.11%	8.38%

NEW CONSTRUCTION

1992	\$679,463,575			\$628,803,430		
1993	\$582,810,600	-14.22%		\$526,169,620	-16.32%	
1994	\$432,256,825	-25.83%		\$380,636,565	-27.66%	
1995	\$721,825,704	66.99%		\$664,879,906	74.68%	
1996	\$791,781,878	9.69%		\$736,498,322	10.77%	
1997	\$913,098,818	15.32%		\$850,431,716	15.47%	
1998	\$924,235,526	1.22%		\$841,700,913	-1.03%	
1999	\$1,206,207,185	30.51%		\$1,121,767,797	33.27%	
2000EP	\$1,204,645,414	-0.13%		\$1,155,069,655	2.97%	

CITY OF MARCO ISLAND

	JUST VALUES	% INCREASE	% INCREASE WITHOUT NC	TAXABLE VALUES	% INCREASE	% INCREASE WITHOUT NC
1992						
1993				\$2,465,659,037		
1994	\$2,611,018,873			\$2,539,821,662	3.01%	0.69%
1995	\$2,692,210,962	3.11%		\$2,659,713,745	4.72%	1.93%
1996	\$2,820,845,568	4.78%		\$2,841,082,435	6.82%	2.37%
1997	\$3,012,195,226	6.78%	2.50%	\$3,060,987,023	7.74%	5.57%
1998	\$3,288,853,456	9.18%	7.05%	\$3,466,113,897	13.24%	8.28%
1999	\$3,771,474,462	14.67%	9.99%	\$3,866,748,156	11.56%	9.12%
2000EP	\$4,242,270,897	12.48%	10.13%			

NEW CONSTRUCTION

1992						
1993						
1994				\$57,224,533		
1995				\$70,936,479	23.96%	
1996				\$118,283,165	66.75%	
1997	\$120,929,326			\$61,749,131	-47.80%	
1998	\$64,258,506	-46.86%		\$151,720,050	145.70%	
1999	\$153,916,737	139.53%		\$84,541,970	-44.25%	
2000EP	\$88,720,074	-42.36%				

City of Marco Island
 Lisa Absher, Finance Director
 "3-mil Equivalent" Spreadsheet

1997 Property Values:	Mils:	
<u>\$ 2,841,082,435</u>	3.00	
1998 Property Values:	Mils:	Increase over previous year:
<u>\$ 3,060,987,023</u>	2.7845	7.74%
1999 Property Values:	Mils:	Increase over previous year:
<u>\$ 3,466,113,897</u>	0.0000	13.24%
Proposed 2000 Property Values:	Mils:	Increase over previous year:
<u>\$ 3,877,966,169</u>	2.1979	11.88%

Proposed Figures for FY2000-2001:

			Revenue Needed:
			\$ 8,523,247.31
	milage:	revenues:	
Marco Island Millage:	<u>1.5087</u>	<u>\$ 5,850,687.56</u>	
	1.5087	\$ 5,850,687.56	
Budget 100% Collections		\$ 5,850,687.56	<u>\$ (5,558,153.18)</u>
			Revenue Needed:
			\$ 2,672,559.75

Proposed Millages for Other Districts as of 7/17/00:

	milage:	revenues:	
S FL Water Mgmt.	0.2840	\$ 1,101,342.39	
Big Cypress Basin	0.2780	\$ 1,078,074.59	
Mosquito Control	0.1748	\$ 677,868.49	
Water Pollution Program	<u>0.0445</u>	<u>\$ 172,569.49</u>	
	0.7813	\$ 3,029,854.97	<u>\$ (3,029,854.97)</u>

A millage rate of 1.5087 will exceed
 SRS requirements by this amount:

Revenue Needed:
\$ (357,295.22)

Other millages paid by our citizens:

	milage:	revenues:
Collier County General Fund	3.5028	\$ 13,583,739.90
School Board	7.7220	\$ 29,945,654.76
Collier County Parks & Rec MSTU	0.0391	\$ 151,628.48
		<u>\$ 43,681,023.13</u>

ORDINANCE 00-11

AN ORDINANCE ADOPTING THE FINAL BUDGET FOR THE CITY OF MARCO ISLAND, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2000 AND ENDING SEPTEMBER 30, 2001; APPROPRIATING FUNDS FOR OPERATING EXPENSES OF THE CITY OF MARCO ISLAND FOR THE GENERAL OPERATION OF SEVERAL DEPARTMENTS OF THE CITY, PROVIDING A SEVERABILITY CLAUSE, A REPEALER PROVISION, AND AN EFFECTIVE DATE.

WHEREAS, the City of Marco Island adopts a final budget and appropriates funds on an annual basis for the general operation of the several departments of the City; and

WHEREAS, the City of Marco Island has held several workshops and public hearings on the fiscal year 2000-2001 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARCO ISLAND, FLORIDA:

Sec. 1. That the budget for the City of Marco Island for the fiscal year commencing October 1, 2000 and ending September 30, 2001 is hereby adopted.

Sec. 2. That for the payment of expenses and obligations of the City of Marco Island for the fiscal year ending September 30, 2001, there is hereby appropriated out of any monies in the treasury of the City of Marco Island and any accruing revenues of the City available for said purposes to the funds and for the purposes hereinafter set forth, the sums of money shown in attachment "Exhibit A".

Sec. 3. Budgetary control is maintained at the department level in the general fund and at the fund level in all other funds.

Sec. 4. Incorporation, Conflict, and Severability.

(a) It is the intention of the City Council and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Marco Island, Florida, and that the sections of this Ordinance may be renumbered or re-lettered and that the word "ordinance" may be changed to "section", "article" or other appropriate word.

(b) All sections or parts of sections of the Code of Laws and Ordinances of Collier County, Florida, all Collier County Ordinances or parts of ordinances and all Collier County Resolutions or parts of resolutions made applicable by the City Charter in conflict herewith are hereby repealed to the extent of such conflict.

(c) In the event this Ordinance conflicts with any other Ordinance of the City of Marco Island or other applicable law, the more restrictive shall apply. If any phrase or portion of this Ordinance is held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion.


Sec. 5. Effective Date.

This Ordinance shall take effect on October 1, 2000.

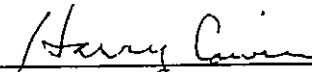
Passed in open and regular session through roll call vote by the City Council of the City of Marco Island, Florida, this 25th day of September, 2000.

Attest:

CITY OF MARCO ISLAND, FLORIDA

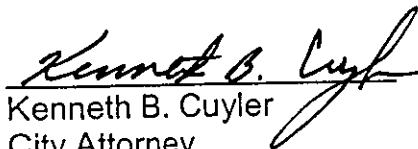


A. William Moss
City Manager/City Clerk

BY: 

Harry Cowin, Chairman

Approved as to form and
legal sufficiency:



Kenneth B. Cuyler
City Attorney

EXHIBIT "A"

FINAL BUDGET FOR THE FISCAL YEAR 2000-2001

	<u>FY2000-2001</u>
General Fund Revenues	\$10,390,773
Expenses by Division:	
Legislative	\$ 70,473
Executive	372,088
Finance	306,302
Legal	160,000
General Government	581,233
Community Development	338,585
Code Compliance	202,692
Building Services	696,491
Fire/Rescue	2,723,374
Police Services	1,914,317
Public Works	945,404
Parks Maintenance	402,240
Recreation Programs	345,580
Beautification	<u>454,200</u>
Total for General Fund:	\$9,512,979
Capital Improvement Fund Revenues	\$4,295,343
Capital Improvement Fund Expenses	\$4,295,343
Utility Fund Revenues	\$775,000
Utility Fund Expenses	\$775,000

CITY OF MARCO ISLAND
ORDINANCE NO. 01 - 01

AN ORDINANCE AMENDING THE BUDGET FOR THE
CITY OF MARCO ISLAND FOR THE FISCAL YEAR
COMMENCING OCTOBER 1, 2000, AND ENDING
SEPTEMBER 30, 2001.

WHEREAS, the City of Marco Island adopted the original City budget by Ordinance No. 00-11, on September 25, 2000; and

WHEREAS, the City of Marco Island has determined that changes to the budget are needed; and

WHEREAS, the City of Marco Island has established standard procedures for budget amendments to control the integrity of the budget; and

WHEREAS, City Council so desires to amend the 2000-2001 budget,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARCO ISLAND, FLORIDA THAT:

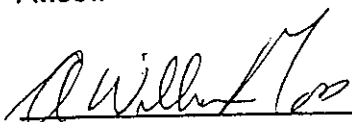
Section 1. Ordinance No. 00-11, adopting the budget for the fiscal year commencing October 1, 2000, and ending September 30, 2001, shall be amended as provided in the attached Exhibit "A" and incorporated herein.

Section 2. This Ordinance shall take effect immediately upon approval by the Marco Island City Council on second reading and Public Hearing.

Passed in open and regular session through roll call vote by the City Council of the City of Marco Island, Florida, this 8th day of January, 2001.

Attest:

CITY OF MARCO ISLAND, FLORIDA


A. William Moss
City Manager/City Clerk

BY: 
Harry Cowin, Chairman

Approved as to form and
legal sufficiency:

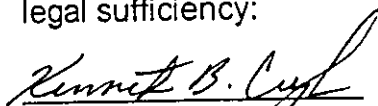

Kenneth B. Cuyler

Exhibit "A"

Annual Budget for the City of Marco Island, Florida For the Fiscal Year 10/01/2000 – 9/30/2001

	<u>Current Budget:</u>	<u>Proposed Change:</u>	<u>Amended Budget:</u>
General Fund Revenues	\$10,390,773		\$10,390,773
Expenses by Division:			
Legislative	\$ 70,473		\$ 70,473
Executive	372,088	(10,000)	362,088
Finance	306,302		306,302
Legal	160,000		160,000
General Government	581,233	(18,000)	563,233
Community Development	338,585		338,585
Code Compliance	202,692	(33,000)	169,692
Building Services	696,491		696,491
Fire/Rescue	2,723,374	(40,000)	2,683,374
Police Services	1,914,317	(19,000)	1,895,317
Public Works	945,404		945,404
Parks Maintenance	402,240	(10,000)	392,240
Recreation Programs	345,580	(10,000)	335,580
Beautification	454,200		454,200
General Fund Expenses:	\$9,512,979	(140,000)	\$9,372,979
Capital Projects Fund	\$4,295,343	(268,000)	\$4,027,343
Revenues:			
Capital Projects Fund	\$4,295,343	(268,000)	\$4,027,343
Expenses:			
Utility Fund Revenues:	\$775,000		\$775,000
Utility Fund Expenses:	\$775,000		\$775,000

CITY OF MARCO ISLAND
ORDINANCE NO. 01-04

AN ORDINANCE AMENDING THE BUDGET FOR THE CITY OF
MARCO ISLAND FOR THE FISCAL YEAR COMMENCING
OCTOBER 1, 2000, AND ENDING SEPTEMBER 30, 2001.

WHEREAS, the City of Marco Island adopted the original City budget by Ordinance No. 00-11 on September 25, 2000; and

WHEREAS, the City of Marco Island amended the City budget by Ordinance No. 01-01 on January 8, 2001; and

WHEREAS, the City of Marco Island has determined that changes to the budget are needed; and

WHEREAS, the City of Marco Island has established standard procedures for budget amendments to control the integrity of the budget; and

WHEREAS, City Council declares that the intended purpose of the budget amendment is to acquire and occupy real property, known as the Bank of America Building, for use as a government center, and that such acquisition constitutes an emergency as provided in Section 1.01 (6) of the City Charter; and

WHEREAS, City Council so desires to amend the 2000-2001 budget.


NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARCO ISLAND, FLORIDA THAT:

Section 1. Ordinance No. 00-11, adopting the budget for the fiscal year commencing October 1, 2000, and ending September 30, 2001, shall be amended as provided in the attached Exhibit "A" and incorporated herein.

Section 2. This Ordinance shall take effect immediately upon approval by the Marco Island City Council on second reading and Public Hearing.

Passed in open and regular session through roll call vote by the City Council of the City of Marco Island, Florida, this 19th day of March, 2001.

Attest



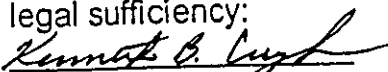
A. William Moss
City Manager/City Clerk

CITY OF MARCO ISLAND, FLORIDA

BY: 

Harry Cowin, Chairman

Approved as to form and
legal sufficiency:



Kenneth B. Cuyler
City Attorney

Exhibit "A"

Annual Budget for the City of Marco Island, Florida For the Fiscal Year 10/01/2000 – 9/30/2001

	Current Budget:	Proposed Change:	Amended Budget:
General Fund Revenues	\$10,390,773		\$10,390,773
Expenses by Division:			
Legislative	\$ 70,473		\$ 70,473
Executive	362,088		362,088
Finance	306,302		306,302
Legal	160,000		160,000
General Government	563,233		563,233
Community Development	338,585		338,585
Code Compliance	169,692		169,692
Building Services	696,491		696,491
Fire/Rescue	2,683,374		2,683,374
Police Services	1,895,317		1,895,317
Public Works	945,404		945,404
Parks Maintenance	392,240		392,240
Recreation Programs	335,580		335,580
Beautification	454,200		454,200
General Fund Expenses:	\$9,372,979	-	\$9,372,979
Capital Projects Fund	\$4,027,343	1,275,000	\$5,302,343
Revenues:			
Capital Projects Fund	\$4,027,343	1,275,000	\$5,302,343
Expenses:			
Utility Fund Revenues:	\$775,000		\$775,000
Utility Fund Expenses:	\$775,000		\$775,000

City of Marco Island, Florida

ANNUAL BUDGET
FOR FISCAL YEAR 2000 – 2001

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