



City of Marco Island
Growth Management Department
50 Bald Eagle Drive
Marco Island, FL 34145
Phone: 239-389-5000

SDP SITE DEVELOPMENT PLAN APPLICATION

Petition number: **SDP-** _____ Date Received: _____

Planner: _____

ABOVE TO BE COMPLETED BY STAFF

- Site Development Plan Review (See Section 30-674 for requirements)
- Site Improvement Plan Review (See Section 30-677 for requirements)
- Site Development Plan Amendment Review (See Section 30-676 for requirements)
- Site Development Plan Minor Amendment Review (See Section 30-676 for requirements)
- Site Development Plan Third and Subsequent Review
- Site Development Plan Time Extension

Agents Information

Agent's Name: _____

Agent's Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email: _____

Owners Information

Owner(s): _____

Owner's Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email: _____

PROJECT NAME: _____

If this project is located in a PUD or it has a Conditional Use or a Variance approved, please indicate the PUD name and/or CU or Variance Application.

Number: _____ Date Approved: _____

LOCATION: Section: _____ Township: _____ Range: _____

Unit: _____ Block: _____ Lot: _____

Property I.D. #: _____ Existing Zoning: _____

Type of development proposed: _____ Size (acreage) of the project: _____

No. of Dwelling Units: _____ Commercial Square Footage: _____

PROJECT DESCRIPTION

ADJACENT ZONING AND LAND USE:

Property	Zoning	Land Use
Subject	_____	_____
N	_____	_____
S	_____	_____
E	_____	_____
W	_____	_____

I hereby submit and certify the application to be complete and accurate.

Signature of Agent

Date

SDP, SIP AND SDPA FEE CALCULATION = BASE FEE \$5,000.00 PLUS:

RESIDENTIAL: \$40.00 per unit:

NON-RESIDENTIAL: \$.05 per gross square foot of building:

SITE CLEARING PLAN REVIEW FEE: \$300.00 for 1st acre, \$100.00 per additional acre or fraction of an acre:

SITE DEVELOPMENT PLANS: (3RD and subsequent reviews) \$300.00

SITE DEVELOPMENT PLAN TIME EXTENSION: \$250.00

Additional information or corrections that will be required for formal submittals:

Total Fees required for submittal: _____

SDP MINOR AMENDMENT ≤ 10 PERCENT CHANGE = \$400.00 1ST SHEET & \$100.00

FOR EACH ADDITIONAL SHEET

(Fees per Resolution 21-50)

**SITE DEVELOPMENT PLAN
APPLICATION SUBMITTAL CHECKLIST**

This completed checklist is to be submitted with application packet

REQUIREMENTS	# OF COPIES REQUIRED
Completed Application	1
Completed Owner/Agent affidavit, signed and notarized	1
Pre-application notes/minutes	1
Site Plan, Architectural Elevations, Landscape Plan, drainage plan, any required studies, and any additional information. Copy of approved Site Development Plan or Site Improvement plan by the City or County if applying for an amendment.	1 Please submit through GHhelp@cityofmarcoisland.com
Digital copy of all items above	1
TOTAL FEES	Application fee, check shall be made payable to "The City of Marco Island" in the amount of: _____

As the authorized agent/applicant for this petition, I attest that all of the information indicated on this checklist is included in this submittal package. I understand that failure to include all necessary submittal information may result in the delay of processing this petition.

Signature of Petitioner or Agent

Date

AFFIDAVIT

We/I, _____ being first duly sworn, depose and say that we/I am/are the owners of the property described herein and which is the subject matter of the proposed hearing; that all the answers to the questions in this application, including the disclosure of interest information, all sketches, data, and other supplementary matter attached to and made a part of this application, are honest and true to the best of our knowledge and belief. We/I understand that the information requested on this application must be complete and accurate and that the content of this form, whether computer generated or City printed shall not be altered. We/I hereby also consent to access to the subject property (excluding entering any home or other enclosed structure) by City of Marco Island staff members for the limited purpose of evaluating, observing, or understanding the subject property conditions as they relate to the Site Development Plan. While the Site Development Plan is pending, staff members will be allowed access upon the property provided they display a Marco Island City Photo ID or a Valid Driver's License.

As property owner we/I further authorize _____ to act as our/my representative in any matters regarding this Petition.

Signature of Property Owner

Signature of Property Owner

Printed Name of Property Owner

Printed Name of Property Owner

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____, who is personally known to me or has produced _____ as identification.

State of Florida
County of _____

Signature, Notary Public – State of Florida

(Seal)

Printed, Typed, or Stamped Name of Notary