



City of Marco Island  
Growth Management Department  
50 Bald Eagle Drive  
Marco Island, FL 34145  
Phone: 239-389-5000

PF-45

**MARINE STAGING PERMIT APPLICATION**  
**FOR THE USE OF VACANT LOT**

Applicable Sections of the Marco Island Land Development Code Sec. 30-793(3)  
Construction temporary use permit

Petition number: \_\_\_\_\_ Date Received: \_\_\_\_\_

Planner: \_\_\_\_\_

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**ABOVE TO BE COMPLETED BY STAFF**

**\*\*\*This permit is required for all seawall construction, repair and related boat dock construction activities on vacant lots\*\*\***

Address of the staging lot: \_\_\_\_\_

Legal description: \_\_\_\_\_

Developer/Builder: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**NOTE: If lot is used for staging only, it cannot be used again for 365 days**

Applicant's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant's Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Property owner's name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**\*\*\*All Associated Addresses and/or Building Permits within 150ft of the Staging Lot address:**

\_\_\_\_\_  
\_\_\_\_\_



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**MARINE STAGING PERMIT FOR THE USE OF VACANT LOT FOR SEAWALL  
CONSTRUCTION, REPAIR AND RELATED BOAT DOCK CONSTRUCTION ACTIVITIES**

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1. The contractor shall notify the city, as part of the building permit application process for seawall construction, repair and related boat dock construction activities, of its intentions to use a vacant lot for such purpose.
2. A Marine staging lot permit is required for all seawall construction, repair and related boat dock construction activities.
3. The contractor shall provide a signed affidavit from the property owner of the vacant lot. A copy shall be submitted to the city along with the Marine staging lot permit application.
4. The contractor shall submit a signed Marine staging lot permit application holding the city harmless from any claim by the property owner or the permit holder for any damage to the vacant lot or seawall.
5. Contractor will notify all property owners within a 300-foot radius of the subject vacant lot of the proposed use.
6. The contractor shall post the subject property with a permit board and all applicable permits including a copy of the Marine staging lot permit.
7. This permit is issued for a maximum of 100 days. City may provide a maximum 10-day extension provided the request is justified. Request must be made 30 days prior to expiration of the seawall staging lot permit. Exceptions shall not be used to extend use of the vacant lot beyond 110 consecutive days.
8. Upon completion of the use and prior to the expiration of the 100-day period, the contractor shall restore the lot to pre-use condition. Any vacant lot so used shall not be used again for Marine construction activities, with the exception of an emergency repair to the seawall at the subject vacant lot.
9. The contractor shall provide a silt fence along the side yard property lines.

10. Any type of demolition material shall be either removed from the lot or placed in a dumpster within five days. Piling, decking, and boat lift equipment that will be later reused on that lot, shall be permitted to remain on site. Demolition, if by cutting, shall require a wet saw method, except for steel rebar. Demolition activity may not occur outside of the hours of 8:00 A.M. to 5:00 P.M., Monday through Saturday. Dumping or storage of any material not directly associated with current permitted job is expressly prohibited
11. Manufactured seawalls shall not be stacked more than five feet in height.
12. Boat and barge repair shall not be allowed on vacant residentially zoned parcels. The use of any such boat, barge or vessel shall be subject to the specific requirements of Code Sections 54-111 and 54-112(i).
13. Only equipment and vehicles directly associated with the permitted repairs will be allowed on the property, and only during an open permit.
14. Failure to comply with the provisions of the Marco Island Land Development Code Sec. 30-793 (3) shall constitute a violation of Marco Island Code of Ordinances:
  - If a violation is found, Code Compliance staff shall provide a notice of violation to the violator and allow for up to ten business days to cure.
  - If the violation is not corrected by the time specified for correction, a Stop Work Order shall be issued by the City of Marco Island Building Services Department.
  - Contractors in violation shall receive a revocation of applicable permit(s) and shall not be granted any additional permits for the period of time a violation exists.
  - If the violation has not been cured within time specified in the notice of violation, starting the next day a fine of \$250 per day for a first violation and \$500 per day for a repeat violation shall be assessed until the violation is corrected.
  - If a violation is not corrected within 10 business days from the date of issuance of the notice of violation, the City or City's designee may make all reasonable repairs which are required to bring the property into compliance and charge the violator with the reasonable cost of the repairs along with all fines imposed pursuant to this section.
  - Future permits shall not be issued to the contractor until all fees, fines, and costs have been paid in full.
  - Assessed fines may be appealed to the Code Enforcement Board. Repeat violation shall mean a violation of this code by a person who has been previously found to have violated the same provision of this code within 5 years prior to the violation, notwithstanding the violations occur at different locations.

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**By acceptance of this permit, the applicant agrees to defend, hold harmless and indemnify the City of Marco Island and its employees and agents from any and all liability which may arise as a result of the issuance of this permit.**

\_\_\_\_\_  
Applicant/Agent

\_\_\_\_\_  
Date

Approval:

\_\_\_\_\_  
Planner

\_\_\_\_\_  
Date

This permit does not constitute approvals which may also be necessary under other local, state and federal regulations, including, but not limited to right-of-way permit, building permit, FAA, FCC, Fire District & DEP. This Temporary Use permit is issued pursuant to information provided by the applicant.

Fee: \$300.00  
(Resolution No. 11-10)