

CITY OF MARCO ISLAND CHECK LIST FOR PROFESSIONAL LAWN & LANDSCAPE REGISTRATION

- **Step 1** If primary location of business is from an office or home on Marco Island, a **Home Occupation Letter of Zoning Compliance** is required. Please contact Lina Upham, Zoning Technician, at 239-389-5006. The initial fee is \$60 and yearly renewal is \$15. (Cash or Checks payable to the City of Marco Island)

- **Step 2.** Complete the steps for Collier County by obtaining a GREEN INDUSTRIES-BEST MANAGEMENT PRACTICES (GI-BMP) Certificate from Rookery Bay Learning Center (239-417-6310). Call and schedule the training day for this certificate. Bring a copy of your GI-BMP certificate to the business tax receipt office (2800 N Horseshoe Dr or 2348 Immokalee Rd) when obtaining your occupational license. Please note: You must obtain the Limited certification for urban landscape commercial fertilizer applicator by 2014.

- **Step 3.** Complete the City of Marco Island Professional Lawn and Landscaper Registration application. The application form is on this website.

- **Step 4.** Bring in or mail a copy of your GI-BMP certificate, the City of Marco Island Landscape registration application and the \$50.00 (Cash or check made payable to The City of Marco Island) per business entity application fee to:

City of Marco Island Community Affairs Department
Attn: Nancy Richie, Environmental Specialist
50 Bald Eagle Drive
Marco Island, FL 34145

- **Step 5.** When you receive your City of Marco Island sticker place them inside the front left (driver's side) window of each of the company vehicles.

- **Step 6.** Renew your city of Marco Island Landscape certification every three years from date of issuance. Information will be provided about renewal upon registration.

THANK YOU!