



City of Marco Island
Growth Management Department
50 Bald Eagle Drive
Marco Island, FL 34145
Phone: 239-389-5000

APPEAL TO CITY COUNCIL OF ADMINISTRATIVE DECISION

Applicable Sections of the Marco Island Land Development Code Article XV Sec. 30-974 Appeals

Petition number: **BOAA**-_____ Date Received: _____

Planner: _____

ABOVE TO BE COMPLETED BY STAFF

PROPERTY INFORMATION

Property Owner(s): _____

Owner's Address: _____

Phone #: _____ Email: _____

AGENT INFORMATION

Agent's Name: _____

Agent's Address: _____

Phone #: _____ Email: _____

SITE INFORMATION

Address: _____ Property ID #: _____

Subdivision: _____ Block: _____ Lot(s): _____

Zoning and Land Use

Property	Zoning	Land Use
Subject	_____	_____
N	_____	_____
S	_____	_____
E	_____	_____
W	_____	_____

Please attach the following documents to this application for appeal to the City Council:

1. Documentation of the interpretation that is the subject of this appeal.
2. A full description of the position taken by petitioner, including the condition claimed to exist under Code Section 30-974 (a) and the analysis to be considered.
3. Documentation which, in the opinion of the Petitioner, supports the analysis which is the basis for appeal.
4. Required fee: \$1,000.00, payable to the City of Marco Island.

The application and attachments should be returned to the Growth Management Division in digital form along with 3 hard copies.

As the authorized agent/applicant for this petition, I attest that all the information indicated on this checklist is included in this submittal package. I understand that failure to include all necessary submittal information may result in the delay of processing this petition and scheduling the appeal before City Council.

_____ Signature of
Petitioner or Agent Date

PUBLIC NOTICE REQUIREMENT: In addition to the fees required herein, all costs of newspaper notices and required notices for public petitions shall be paid in full prior to a scheduled public hearing. If such payment is not received prior to a scheduled public hearing, the petition will be continued and rescheduled. Any additional cost associated with a rescheduled item shall also be paid in full prior to the public hearing. Advertising for public hearings shall be prepared by staff and submitted to the newspapers as required in the Marco Island Land Development Code (LDC). If an application is filed for which a fee is not listed herein, staff shall assess the fee based upon actual time spent reviewing the petition.
Marco Island Code of Ordinances Section 30-8(a).

AFFIDAVIT

We/I, _____ being first duly sworn, depose and say that we/I am/are the owners of the property described herein and which is the subject matter of the proposed hearing; that all the answers to the questions in this application, including the disclosure of interest information, all sketches, data, and other supplementary matter attached to and made a part of this application, are honest and true to the best of our knowledge and belief. We/I understand that the information requested on this application must be complete and accurate and that the content of this form, whether computer generated, or City printed shall not be altered. Public hearings will not be advertised and/or scheduled until this application is deemed complete, and all required information has been submitted. We/I hereby also consent to access to the subject property (excluding entering any home or other enclosed structure) by City of Marco Island Staff members and City Council members for the limited purpose of evaluating, observing, or understanding the subject property conditions as they relate to the petition. While the petition is pending, Staff members and City Council members will be allowed access upon the property provided they display a Marco Island City Photo ID or a Valid Driver's License.

As property owner we/I further authorize _____ to act as our/my representative in any matters regarding this Petition.

Signature of Property Owner

Signature of Property Owner

Printed Name of Property Owner

Printed Name of Property Owner

The foregoing instrument was acknowledged before me this _____ day of __, 20____, by _____, who is personally known to me or has produced _____ as identification.

State of Florida

County of _____

Signature, Notary Public – State of Florida

(Seal)

Printed, Typed, or Stamped Name of Notary